

Town of  
**READING**  
Massachusetts

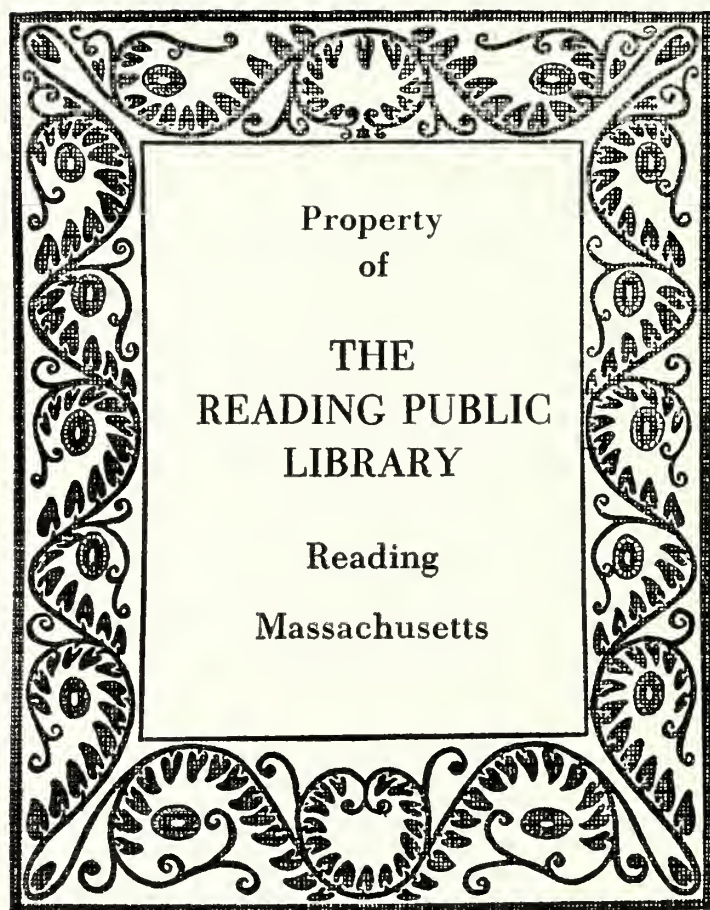


**KENNETH C. LATHAM**

SELECTMAN - 1942-1957

MODERATOR - 1957-1978

**Annual Report 1978**



Property  
of  
  
THE  
READING PUBLIC  
LIBRARY

Reading  
Massachusetts

**Town of**  
**READING**  
**MASSACHUSETTS**



**Annual Report**  
**Of The Town Officers**

**For The Year Ended**

**December 31, 1978**



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# Statistics

Area — 10 square miles.

## REGISTERED RESIDENTS

PRECINCT	PRECINCT 17 & OLDER		TOTAL
	UNDER 17		
1	783	2155	2937
2	888	2212	3100
3	612	2158	2770
4	873	2110	2983
5	694	2113	2807
6	746	2147	2893
7	786	2110	2896
8	841	2086	2927
	<hr/> 6223	<hr/> 17091	<hr/> 23314

Reading Residents 65 + = 8.1 % of Population.

## REGISTERED VOTERS

Precinct	Republicans	Democrats	Independent	Total
1	402	583	595	1580
2	318	616	585	1519
3	321	515	553	1389
4	472	510	606	1588
5	381	502	618	1501
6	458	598	576	1632
7	484	515	639	1638
8	375	475	728	1578
	<hr/> 3211	<hr/> 4314	<hr/> 4900	<hr/> 12425

## HOUSING

Public Housing.

Tannerville Elderly Housing — 80 Units.

Section 8 Subsidized Housing — 55 Units.

TYPE	NO:	UNITS
One Family Homes	5603	1
Two Family Homes	380	760

Three Family Homes	24	72
Four Family & Over	31	1660
Store Apartments	29	29
Commercial	144	
Industrial	23	

**Federal:**

**Seventh Congressional District**

Edward J. Markey — 223-2781  
2100-A J.F.K. Bldg.  
Boston, Mass. 02203

**Senators**

Edward M. Kennedy — 223-2826  
2400 J.F.K. Bldg.  
Boston, Mass. 02203

Paul E. Tsongas  
2400 J.F.K. Bldg. 8 20th Floor  
Boston, Mass. 02114

**State:**

**Fifth Councillor District**

**Precincts 1-2-6-7 & 8**

Dr. John F. Markey — 1-683-8782 — OFFICE  
246 Turnpike St.  
North Andover, Mass. 01845

**Sixth Councillor District**

**Precincts 3-4 & 5**

John A. Langone, III  
190 North St.  
Boston, Mass. 02101

**First Essex & Middlesex Senatorial District**

**Precincts 1-2-6-7 & 8**

Robert C. Buell  
State House  
Boston, Mass. 02133

**Third Middlesex — Precincts 3, 4 & 5**

John A. Brennan, Jr.  
88 Beltran St.  
Malden, Mass. 02148

**Twenty-First Middlesex Representative District**

Michael J. Barrett — 944-9356

62 Linden Street

Reading, Mass. 01867

State House — 727-4646

**Fourth District Court of Eastern Middlesex**

30 Pleasant St. — 935-4000

Woburn, Mass. 01801

## **Town Officers 1978**

**Term Expires**

### **BOARD OF SELECTMEN**

Frank A. Smith, Jr.	1979
James J. Sullivan, Jr., Secretary	1980
Marvin M. Rosenthal	1981

### **EXECUTIVE SECRETARY**

John W. Agnew, Jr.

### **TREASURER**

James N. Boyd, Jr.

### **TOWN ACCOUNTANT**

Raphael W. McDonald

### **TOWN COLLECTOR**

C. Dewey Smith

### **MODERATOR**

Kenneth C. Latham

### **TOWN CLERK**

Lawrence Drew

### **TOWN COUNSEL**

Tyler & Reynolds

### **BOARD OF ASSESSORS**

Robert I. Nordstand, Chairman	1981
Michael T. Sullivan, Secretary	1980
William E. Locke	1979

### **BOARD OF REGISTRARS**

Joseph P. Riemer, Chairman	1981
Pearl E. Malphrus	1980
Daniel F. Driscoll, Jr.	1980
Lawrence Drew, Clerk	1981

### **BOARD OF APPEALS**

John A. Anderson, Chairman	1980
John B. Tewksbury	1979
William H. Watt	1981

### **ASSOCIATE MEMBER OF BOARD OF APPEALS**

Eugene A. Nigro	1979
William Clark	1978

### **PLANNING BOARD**

Maureen T. O'Brien, Chairman	1979
Charles J. Keller, Clerk	1979
George V. Hines	1980
Gayllis Paynter	1980
Joseph C. Sturm	1981
* Barry Mitchell	1979

**REPRESENTATIVE METROPOLITAN  
AREA PLANNING COUNCIL**

Joseph C. Sturm	1979
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**PERSONNEL BOARD**

John C. Newman, Chairman	1979
Winslow F. Blake	1979
John J. Castellano	1981
Domenic Patalano	1979
Bayard R. Lincoln (Chairman-Appointed 10/78)	1980
* Betsey Fuller	

\* Appointed to fill vacancy.

**FINANCE COMMITTEE**

Charles W. Hewitt, Chairman	1980
* Donald E. Trudeau, Vice Chairman	1980
Theresa A. Bond	1979
Jose Canto	1979
Michael M. Guenther	1981
William J. Hughes	1981
Paul T. Metcalf	1979
Walter J. Palmunen	1981
John M. Silvaggi	1981
Edward J. Taylor, Jr.	1980
George P. Taylor	1980
Mark Whelton	1980
Gail Wood	1981
John Zorabedian	1979
* Mary S. Ziegler	1979

**BOARD OF HEALTH**

John D. Cafazzo, Chairman	1979
David W. Pehrson, Sr.	1980
Sandra J. Trainor	1981

**SUPERINTENDENT OF BUILDINGS**

Charles A. Darby



**DIRECTOR OF VETERANS' SERVICES  
VETERANS' BENEFITS AGENT**

Russell F. Winam

**SCHOOL COMMITTEE**

Eugene R. Nigro, Chairman	1979
Margaret Russell, Vice Chairman	1980
W. Bruce MacDonald	1981
Louis Martinage	1979
Paul Landers	1980
Mary Jolene Guerra	1981

**SUPERINTENDENT OF SCHOOLS**

Robert S. Wells

- \* Donald Trudeau, Elected Chairman — 6/78.
- \* Mary S. Ziegler, Elected Vice-Chairman — 6/78.

**SCHOOL PHYSICIAN**

Robert W. Wakeling, D. O.

**REGIONAL SCHOOL DISTRICT COMMITTEE**

John B. Pacino	1981
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**BOARD OF LIBRARY TRUSTEES**

Stephen G. Viegas, Chairman	1980
Elia A. Danglemaier, Secretary	1981
William H. Diamond	1980
Barbara E. Winkler	1979
Edward F. Fuller, Jr.	1979
Robert J. Fields	1981

**BOARD OF PUBLIC WORKS**

Paul C. Dustin, Chairman	1979
John W. Price, Secretary	1980
John H. Russell	1979
Douglas A. Cowell	1981
David L. Testa	1981

## **MUNICIPAL LIGHT BOARD**

John H. Crooker, Chairman	1981
Francis H. Doughty	1980
Allan E. Ames	1979

## **BOARD OF CEMETERY TRUSTEES**

Clifford P. Wadman, Chairman	1981
Charles E. Ellis, Jr., Secretary	1979
Carl H. Amon, Jr.	1980
Edward N. Dube	1978
Herbert F. Gent, Jr.	1980
Fred C. Kenney, Jr.	1979
* Stanley F. Maxwell	1979

\* Appointed to fill vacancy.

## **RECREATION COMMITTEE**

Duane B. Heineck, Chairman	1980
Paul Landers	1978
Judith A. McCaffrey	1979
Newell H. Morton	1981
Donald I. Pierce	1979
John H. Russell	1978
William Hughes, Jr.	1980
Karen A. Cerretani	1981
Sue Cavicchi	1980

## **HOUSING AUTHORITY**

Philip R. White, Jr., Chairman	1980
Richard S. Dempster, Vice-Chairman	1979
Frank J. Johnson, Jr., Assistant Secretary	1981
Leonard Westra, Assistant Treasurer	1983
Charles Stratton, Treasurer	1981
Janet Pierce, Executive Director	

## **COUNCIL ON AGING**

Guy H. Rennison, Chairman	1979
Jean Dube	1980
James J. Dumas, Jr.	1980
Everett Lemaire	1981
Vincent Guerra, M.D.	1980

Verna Lantz	1978
Elizabeth Louanis	1980
Eugene Richey	1978
Harold Wyatt	1979
John MacDonnell	1979
*Lorna Knapp	1980
*Mary Ottino	1981

### **SUPERINTENDENT OF MOTH WORK**

Irving E. Dickey, Jr.

### **TREE WARDEN**

Irving E. Dickey, Jr.

\* Appointed to fill vacancy.

### **INSPECTOR OF BUILDINGS**

Charles H. Stamatis

### **WIRE INSPECTOR**

Blanchard K. Stoddart

### **INSPECTOR OF PLUMBING**

William J. Murphy

### **GAS INSPECTOR**

William J. Murphy

### **SEALER OF WEIGHTS & MEASURES**

Charles H. Carroll

### **DOG OFFICER**

Douglas Carpenter

**INSPECTOR OF MILK AND FOODS**

James J. Nugent, Jr.

**INSPECTOR OF ANIMALS**

Gardiner A. Lester, D.V.M.

**CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES**

J. Henry Vik

**DIRECTOR OF CIVIL DEFENSE**

John W. Agnew, Jr.

**CONSTABLES**

Sally M. Hoyt  
Lloyd W. Locke, Jr.

**CONTRIBUTORY RETIREMENT BOARD**

George R. Larson, Chairman  
Raphael W. McDonald, Secretary  
John F. Tormey

**INSURANCE COMMITTEE**

Consists of Board of Selectmen, Town Treasurer  
and Chairman of Finance Committee

**LAW COMMITTEE**

Consists of Chairman of the Following Boards:

Board of Selectmen	Planning Board
Board of Public Works	Board of Assessors
Board of Cemetery Trustees	School Committee
Board of Health	Municipal Light Board
Board of Library Trustees	

## COMMISSIONERS OF TRUST FUNDS

George R. Larson, Chairman	1979
Ebbe Ebbeson	1982
Robert S. Cummings	1984
James W. Boyd, Jr., Secretary	
Town Treasurer and Chairman Board of Selectmen Members Ex-Officio	

## COMMITTEE ON TOWN FORESTS

George B. Perry, Chairman	1979
Irving E. Dickey, Jr., Vice Chairman	1981
Benjamin E. Nichols, Secretary	1980

## CONSERVATION COMMISSION

Lynn Stasz, Co-Chairman	1978
Thomas Riley, Co-Chairman	1979
Nancy W. Anderson	1981
Henry W. Fienemann	1979
Jean Westwater	1979
Laurier Beaulieu	1980
Sally M. Hoyt	1980
* John H. Donald, Jr.	1979
* Maurice C. Proctor	1981

## HISTORICAL COMMISSION

John F. McCauley, Chairman	1980
Virginia M. Adams	1981
William M. Fowler, Jr.	1981
Albert L. Stewart	1980
Susan C. Theophanis	1979

## COMMITTEE ON ELM TREE PROTECTION

Irving E. Dickey, Jr.  
Charles Stratton

## MEASURES OF LUMBER

Harold B. Currell  
Irving B. Dickey, Jr.



## **MEASURES OF WOOD AND BARK**

Irving B. Dickey, Jr.

## **POLICE DEPARTMENT ROSTER**

### **CHIEF**

John F. Beaudoin

### **LIEUTENANTS**

Edward M. Hubbard

Fred Granelli

### **LIEUTENANT-DETECTIVE**

Edward W. Marchand

### **SARGEANTS**

Robert E. Marchand

William F. Keefe  
Leo S. Iacopucci

Gerald F. Hoyt  
Robert J. Silva

### **PATROLMAN—DETECTIVES**

John Green  
Chester M. Thurston

Richard L. Nelson  
David E. Saunders

### **SAFETY OFFICER**

Joseph W. Cormier

### **PATROLMEN**

Murray C. Airhart  
William Arakelian  
Robert A. Castine  
Michael P. Cloonan  
Michael S. Conchiglia  
Bruce J. Donaghey  
Raymond J. Doucette  
Dennis T. Farrell  
Robert F. Flynn

Walter R. Franklin  
Larry E. Frederick  
Kenneth M. Jones  
Herbert N. McSheehy  
Patrick M. O'Brien  
Peter O'Brien  
William Pacunas  
Richard A. Parry  
N. Kevin Patterson

Paul G. Peoples  
Herbert G. Perry  
Charles R. Pothier  
Brian A. Richards

Paul K. Sheridan  
Paul A. Vallee  
Joseph R. Veno  
Hobart E. Nelson

### **CLERK**

Barbara B. Adams

### **ASSISTANT CLERK**

John L. Frazier

### **POLICEWOMAN**

Marie A. Cormier

## **FIRE DEPARTMENT ROSTER**

### **CHIEF**

Robert W. Pratt

### **DEPUTY CHIEF**

Victor H. Cail

Theodore W. Turner, Jr.  
Russell E. Carter

Leonard J. Redfern  
Arthur W. Steele

### **LIEUTENANTS**

Leslie L. Hadley  
Robert H. Thomas

Donald V. Jackson  
James W. Sharkey

### **FIRE FIGHTERS**

Nelson F. Andrews  
Ronald D. Michelini  
Frederick E. Livingstone  
Donald L. Michelini  
George L. Turner  
Ernest G. Babcock, Jr.  
Richard E. Van Horn  
Wilfred E. Boudreau, Jr.

Daniel J. Doran  
Willard F. Nichols  
Peter R. Vincent  
Malcolm W. Hubbard  
Robert P. O'Brien  
Joseph T. Hines, Jr.  
Verlon M. Curtis  
Joseph Cummings III

Thomas W. Lyle  
Anthony J. Gentile  
Paul D. Murphy  
Alan B. McMahon  
William F. Cambell  
James A. stevenson  
John F. Beaudoin, Jr.\*  
Roger C. Quimby  
Arthur H. Vars  
Stephen A. Ballou  
Philip G. Dole  
George E. Cress #  
James D. Freda

Steven M. Granelli  
Donald L. Wood  
Robert J. Campbell  
Stephen M. Shea  
Kenneth M. Campbell, Jr.  
David C. Bishop  
John A. Faulkner  
John T. Kucinski  
Gordon E. Sargeant  
John T. Mooney  
Domenic D. Ricci  
Francis P. Driscoll  
James A. Tracy

\* Resigned

# Retired

#### **CLERK**

Ruth K. Murray

#### **MECHANIC**

Albert A. Tarpin

#### **SUPT. OF FIRE ALARM**

Robert W. Pratt

#### **FOREST WARDEN**

Robert W. Pratt

#### **DEPUTY FOREST WARDENS**

Deputy Chief, Victor H. Cail  
Lieut. Robert H. Thomas

Irving E. Dickey, Jr.  
Benjamin E. Nichols

George B. Perry III

**ANNUAL REPORTS**

**of**

**THE TOWN OFFICERS**

**of**

**The Town of Reading, Massachusetts**

**for the year ending**

**DECEMBER 31, 1978**

# Report of the Police Department

## POLICE DEPARTMENT ROSTER

### CHIEF

John F. Beaudoin

### LIEUTENANTS

Edward M. Hubbard

Fred Granelli

### LIEUTENANT—DETECTIVE

Edward W. Marchand

### SERGEANTS

Robert E. Marchand

William F. Keefe  
Leo S. Iacopucci

Gerald F. Hoyt  
Robert J. Silva

### PATROLMAN—DETECTIVES

Richard L. Nelson  
David E. Saunders

John Green  
Chester M. Thurston

### SAFETY OFFICER

Joseph W. Cormier

### PATROLMEN

Herbert G. Perry  
Raymond J. Doucette  
Richard L. Wood  
Paul K. Sheridan  
Michael S. Conchiglia  
Dennis T. Farrell  
Joseph R. Veno  
Robert F. Flynn  
N. Kevin Patterson  
Patrick M. O'Brien

Robert A. Castine  
Herbert N. McSheehy  
William E. Arakelian  
William A. Pacunas  
Paul G. Peoples  
Paul A. Vallee  
Murray C. Airhart  
Walter R. Franklin  
Hobart E. Nelson  
Michael P. Cloonan



Brian A. Richards  
Charles R. Pothier  
Peter R. O'Brien  
Kenneth M. Jones

Larry E. Frederick  
Bruce J. Donaghey  
Richard A. Parry

CLERK

Barbara B. Adams

ASSISTANT CLERK

John L. Frazier

MATRON

Marie A. Cormier

Honorable Board of Selectmen  
Municipal Building  
Reading, Massachusetts

Gentlemen:

The following is a report of your Police Department for the year 1978:

At the end of December 1978, the Department consisted of forty-one men — Chief, two Lieutenants, one Lieutenant-Detective, five Sergeants, four Patrolman-Detectives, one Safety Officer and twenty-seven Patrolmen.

Four men retired from the Police Department during the year 1978. Lt. Bernard J. Paiva, appointed as a Patrolman on Dec. 9, 1956, promoted to Sergeant on Feb. 6, 1967 and promoted to Lieutenant on Nov. 24, 1975, retired on May 6, 1978. George A. LeFave, who received a permanent appointment to the Department as Patrolman on Dec. 15, 1947, retired on January 27, 1978. Evan P. Edwards, who was appointed to the Department as Patrolman on Jan. 7, 1954, retired on February 24, 1978. Leonard P. Hoyt, who received a permanent appointment as a Patrolman on Jan. 1, 1954, retired on June 2, 1978.

As a result of a promotional examination given, Leo S. Iacopucci and Robert J. Silva were appointed Sergeants Jan. 23, 1978. Chester M. Thurston was assigned to the Detective Division on April 2, 1978.

Peter R. O'Brien, Richard A. Parry and Kenneth M. Jones were appointed as Patrolmen in the Department on April 2, 1978.

During the year 1978, the Reading Police Station on Pleasant Street underwent an addition and modernization of the existing building. At this time, I would like to thank the Building Committee and all those involved in the project. Since the project is not completed at this time, a more complete report will be submitted in the Annual Report for the year 1979.

The members of the Police Reserve have rendered another year of invaluable service to the town. These men are trained to operate all phases of work in this Department, serve at all special occasions and handle traffic duty for the various churches. The time and effort expended by the men of the Police Reserve are donated without monetary compensation, and these men deserve the thanks and appreciation of all citizens.

Also complementing our regular Police Department is our force of twenty School Traffic Officers who supervise the crossing of children on their way to and from school at various locations about town. These Officers have proved to be devoted to their duties and are a great asset to this Department and to the town.

Following are the arrests and various services performed:

Arrests .....	156
Persons Held in Protective Custody .....	180
Motor Vehicle Violations .....	4803
Parking Violations .....	1620
Juveniles Apprehended .....	119
Juvenile Cases in Court .....	58
Special Investigations .....	413
Auto Accidents Investigated .....	361
Teletype Messages sent .....	Approx. 3600

#### FEES COLLECTED

Bicycle decals .....	\$ 36.25
Revolver Permits .....	1,680.00
Firearms Identification Cards .....	272.00

#### MOTORIZED EQUIPMENT

1 1976 Ford sedan .....	Chief's Car
3 1978 Ford sedans .....	Cruisers
1 1974 Ford sedan .....	Cruiser

I would like to take this opportunity to thank the Board of Selectmen and the citizens of Reading for their continued support of their Police Department.

Respectfully submitted,

JOHN F. BEAUDOIN  
Chief of Police

# Report of the Fire Department

## FIRE DEPARTMENT ROSTER

### CHIEF

Robert W. Pratt

### DEPUTY CHIEF

Victor H. Cail

### CAPTAINS

Theodore W. Turner, Jr.  
Russell E. Carter

Leonard J. Redfern  
Arthur W. Steele

### LIEUTENANTS

Leslie L. Hadley  
Robert H. Thomas

Donald V. Jackson  
James W. Sharkey

### FIRE FIGHTERS

Nelson F. Andrews  
Ronald D. Michelini  
Frederick E. Livingstone  
Donald L. Michelini  
George L. Turner  
Ernest G. Babcock, Jr.  
Richard E. Van Horn  
Wilfred E. Boudreau, Jr.  
Daniel J. Doran  
Willard F. Nichols  
Peter R. Vincent  
Malcolm W. Hubbard  
Robert P. O'Brien  
Joseph T. Hindes, Jr.  
Verlon M. Curtis  
Joseph Cummings III  
Thomas W. Lyle  
Anthony J. Gentile  
Paul D. Murphy  
Alan B. McMahon  
William F. Campbell III

James A. Stevenson  
John F. Beaudoin, Jr.\*  
Roger C. Quimby  
Arthur H. Vars  
Stephen A. Ballou  
Philip G. Dole  
George E. Cress#  
James D. Freda  
Steven M. Granelli  
Donald L. Wood  
Robert J. Campbell  
Stephen M. Shea  
Kenneth M. Campbell, Jr.  
David C. Bishop  
John A. Faulkner  
John T. Kucinski  
Gordon E. Sargent  
Donald E. Stead  
John T. Mooney  
Domenic D. Ricci  
Francis P. Driscoll  
James A. Tracy

\*Resigned

#Retired

**CLERK**

Ruth K. Murray

**MECHANIC**

Albert A. Tarpin

**SUPT. OF FIRE ALARM**

Robert W. Pratt

**FOREST WARDEN**

Robert W. Pratt

**DEPUTY FOREST WARDENS**

Deputy Chief, Victor H. Cail

Lieut. Robert H. Thomas

Irving E. Dickey, Jr.

Benjamin E. Nichols

George B. Perry III

**ONE HUNDRED AND TWENTY-FOURTH REPORT OF THE  
FIRE CHIEF**

**REPORT OF THE FOREST WARDEN**

**REPORT OF THE SUPERINTENDENT OF FIRE ALARM**

To the Honorable Board of Selectmen

Gentlemen:

The annual report of the Fire Chief, Forest Warden and Superintendent of Fire Alarm is herewith submitted.

**MANUAL FORCE:** The authorized permanent force consists of Chief, 1 Deputy Chief, 4 Captains, 4 Lieutenants, 41 Privates, 1 Clerk and 1 Mechanic. Fourteen Auxiliary men are trained and equipped and help our department at multiple alarm fires and in many other ways, for which we are extremely grateful.

**APPARATUS:** Station 1, Pleasant Street — Engine #1, a 1000 gal. per min. Maxim (Ford chassis) pumping engine purchased in 1973; Engine #5, a 750 g.p.m. Young (Ford chassis) pumping engine purchased in 1969; Car 7, a ½ ton Chevrolet pickup truck (1972); Car 4,



Ambulance, a Ford chassis with Modulance body purchased in 1976; a 1972 Chevrolet sedan used by the Deputy Chief.

Station 2, Woburn Street — Engine #3, a 1000 g.p.m. Seagrave pumping engine purchased in 1961; Ladder 1, an American LaFrance 85 ft. aerial ladder tiller truck purchased in 1965; Fire Alarm Bucket truck on International chassis purchased in 1975; Rescue Truck, 1960 Dodge and Chief's Car, 1975 Ford sedan.

Haverhill Street Garage: Engine #4, a 1952 Chevrolet 400 g.p.m. pumping engine, used for dump and woods fires and as a lighting plant; also a 2-wheel 500 g.p.m. trailer pump (1944); Engine #2, 1000 g.p.m. American LaFrance pumping engine purchased 1957. Not in use.

#### SERVICE RECORD:

250 Bell Alarms, 54 of which were false  
579 Still and Telephone Alarms, 3 of which were false  
1023 Service Calls\*  
809 Ambulance Runs  
  
74 Mutual Aid calls to other communities  
31 Calls to fires in buildings and dwellings  
196 Grass and brush fires  
75 Vehicle fires  
57 Dumpster, incinerator and leaves fires  
95 Tests made for gas  
32 Calls for assisting persons locked out or in  
13 Calls for assistance rendered to Police

\*Includes Engine to assist Ambulance

#### PERMITS ISSUED:

82 Fire Alarm Systems  
208 Power burner and Oil Storage  
23 Blasting  
15 Special Permits

Ambulance fees turned over to Town Treasurer amounted to \$11,660.85 (calendar year).

Fire Loss for 1978 as reported to date on property endangered (valuation \$438,398) is \$85,621. Insurance paid on loss is \$39,853. Uninsured loss is \$45,768.



**FIRE STATIONS:** Station 1 on Pleasant Street. This building should be replaced. It was built in 1893 to house Town offices, Police and Fire Departments. As this houses 2 pumps, 1 ambulance, 1 pickup truck and 9 men it is not adequate space wise for all of this, let alone the storage of backup equipment. Each year the rotting and decay gets more serious.

Station 2, Woburn Street. With the installation of a new roof next year this building will be in good condition.

The interiors of both stations were repainted this year by the on-duty men.

**TRAINING AND EDUCATION:** Some men are attending college to get their Associate Degree in Fire Service. One is working on EMTA certification. Six men received CPR instructor certificates from the American Heart Association. Courses were held for the public and 200 people were certified in the CPR Heart Saver program. Some state wide classes run by the Massachusetts Fire Academy were held at the training site on Haverhill Street. All complaints were promptly investigated and disposed of.

**FIRE PREVENTION:** Inspections were made of new oil burner installations, home fire alarm systems and some blasting sites. Inspection of nursing home and schools and fire drills continued. Some inspections of commercial properties were carried out.

**FIRE ALARM:** Approximately 5 miles of old iron wire was replaced along with several cross arms. All boxes were tested and adjusted. Town Buildings internal Fire Alarm systems were tested.

I would like to thank all the men of the Reading Auxiliary Fire Service for the much appreciated help given to the department during the year.

Also, a thank you to the members of this department for a job well done. All other town officials and departments are also thanked for their cooperation with this department.

Respectfully submitted,

ROBERT W. PRATT  
Chief of Fire Department  
Forest Warden  
Supt. of Fire Alarm

# Report of the Board of Health

## BOARD MEMBERS

Mr. John D. Cafazzo	Chairman
Mrs. Sandra J. Trainor	Member
Mr. David W. Pehrson, Sr.	Member

## STAFF

Mr. James J. Nugent, Jr.	Health Agent
Mrs. Mary Polychrones	Principal Clerk
Mrs. Eleanor K. Gibbons	Nurse Coordinator

## BOARD OF HEALTH SERVICES

735, Inc.	Drug Related Health Care
Eastern Middlesex Guidance Center	Mental Health
Combined Visiting Nurses Association	Nursing Services
Dr. Gardiner A. Lester	Animal Inspector
East Middlesex Association for Retarded Citizens	

## TO THE HONORABLE BOARD OF SELECTMEN:

Mrs. Kathleen Howrigan, R.N., resigned her duties as a part-time Nurse Coordinator due to her physician's recommendation, and she will be missed by all. However, Mrs. Gibbons has taken up the challenge of being the new Nurse Coordinator.

The Rules and Regulations of Keeping Animals in the Town of Reading were completely revised and the final draft was passed on March 6, 1978 and published in the Reading Chronicle on March 15, 1978.

The Child Health Center was formed as a preventive health service put together by local interested citizens, as an adjunct to health services. The Center is composed of one physician, Dr. Steven Bloom, a Pediatrician, and three volunteer registered nurses, and three clerical volunteers. The local Board of Health had agreed to assist the Child Health Center with help from the Nurse Coordinator, Board of Health Secretary, and minimal supplies.

The Rabies Clinic was conducted this past year by Dr. Lester with complete success.

The Board of Health continues its mosquito spraying program and awarded a contract for their bid to the Bay Colony Helicopters Service.

E. & F. King & Co., Inc., of Norwood, MA., was awarded the contract for their bid to supply fluoride for the town.

Several screening clinics were done during the year, including the Diabetic Society Mobile Detection Unit in September.

Respectfully submitted,

JOHN D. CAFAZZO, Chairman

## **HEALTH EDUCATION ACTIVITIES**

1. Newspaper releases
2. Education materials are made available to individuals and groups.
3. The Agent attends health conferences and seminars.

## **ENVIRONMENTAL SANITATION**

Our responsibilities under environmental sanitation is to promote good health in the community by controlling, as far as possible, factors which effect public health. This is accomplished by enforcing health regulations, making inspections, and making laboratory tests.

## **RETAIL FOOD ESTABLISHMENTS**

Besides eating establishments, other food stores such as bakeries, fruit markets, schools and ice cream parlors, variety stores, super-markets, and meat and fish markets were inspected. State Food and Drug Inspectors also came in and did spot inspections.

## **LABORATORY TESTS**

The laboratory is a very important source of information to determine possible causes of illness. Reading retains Lapuck Laboratories of Watertown on a contract basis to make tests on drinking water, swimming pool water, milk food, and eating and drinking utensils. This laboratory is officially approved by the State Department of Public Health.



## **MILK INSPECTION PROGRAM**

According to law, every city or town must have a MILK Inspector. In Reading, the Health Officer is the Inspector. Approximately 240 samples were taken annually.

## **FUNERAL PARLORS**

Undertaking establishments are licensed annually by the Health Department.

## **WATER SUPPLY**

Reading's water is a well-system supply. The water is tested on a regular basis for bacteria and coliform, and is presently being studied for the sodium content.

## **SWIMMING AREAS**

All public and semi-public pools in the town are inspected regularly and samples taken for laboratory analysis. The purity of this water must meet drinking water standards. In addition to bacteria tests, we also make chemical tests of pH and chlorine residue. The State Sanitary Code is strictly enforced.

## **CITIZENS COMPLAINTS**

Complaints are received both orally and written. They may or may not be of public health significance. The Health Department, however, will investigate each and every one and take action where deemed necessary. The following is a breakdown of the various types of telephone and written complaints received by the Health Department during 1978. The complaints were abated either by verbal instruction or Board of Health orders.

Air Polution	Refuse
Animals — dead	Rodents & Insects
Birds	Sewage
Food	Water
Housing	Miscellaneous

## **RABIES PREVENTION CLINIC**

The Town of Reading Biennial Clinic took place on Saturday, April 29, 1978. Dr. Gardiner Lester, the Town Veterinarian attended 430 dogs. There were 59 animal bites reported. In all cases of dog and other animal bites an effort is made to identify the biting animal so that it may be examined and observed by the Inspector of Animals for the ten-day period required by law.

## **VENDING MACHINES AND FOOD WAGONS**

All mobile food vendors, including ice cream trucks, are inspected and licensed annually. Vending machines are under the control of the State Department of Food and Drug. All trucks are stopped regularly to check on their cleanliness and to make sure they are properly licensed. These licenses must be shown on demand by police and/or health officials.

## **STORE [Markets, Restaurants, Alleys, etc.] YARDS**

When personal observations and complaints reveal unsanitary conditions, a clean-up order is given. Most store owners show a spirit of cooperation and comply; it's a never ending battle to keep these areas clean.

## **RODENT—INSECT CONTROL**

A number of calls are received each year regarding rats, bats, flies, insects and other vermin. The Health Department does not do any extermination of residential areas. We contract an Commercial Exterminator for the Sanitary Landfill and the Incinerator only. Mosquito Control Program is done town wide; no more than twice monthly during the breeding season.

## **SEWERAGE DISPOSAL**

Reading is about 90% sewerred, and is part of the Metropolitan Sewer Systems. There are, however, areas in town that still depend on septic system. In these cases, the Health Department must review and approve such systems. The Health Department also investigates all complaints of previously installed septic systems.



## NURSING HOMES

The licensing of Nursing Homes is the responsibility of the State Department of Public Health. However, we do inspect them to recommend either issuance or denial of the licenses.

Respectfully submitted,

JAMES J. NUGENT JR.

## COMBINED VISITING NURSE ASSOCIATION

Reading Board of Health  
Mr. J.J. Nugent, Jr., Health Agent  
Municipal Building  
Reading, MA 01867

Dear Mr. Nugent:

During the year 1978 the Combined Visiting Nurse Association made visits to ten premature infants residing in Reading, and have billed the Board of Health for their services rendered.

If we can be of further assistance please don't hesitate to contact us.

Sincerely yours,

JACQUELYN S. DEEGAN, R.N., M.S.  
Executive Director

## INSPECTOR OF ANIMALS

To The Honorable Board of Health:

Gentlemen:

I hereby submit my report as Inspector of Animals for the year January 1, 1978 to January 1, 1979.

Forty dogs, two cats and one horse were quaratined for ten days for biting or inflicting a wound on various individuals.

The annual inspection of all barns and sheds housing livestock, and the livestock within the town, was conducted as per request of the Massachusetts Division of Animal Health, disclosing there to be ten heifers, twenty three ponies and thirty three horses.

No Contagious Infectious Diseases were noted.

There continues to be a rash of dogs being hit at night by automobiles, by people defying the leash law.

Respectfully submitted,

GARDINER A. LESTER, DVM  
Inspector of Animals

### 735 OUTREACH PROGRAM

The past year proved to be as active as ever for the 735 Outreach Program. During 1978 our basic schedule remained the same. We are located in the Rap Room at Reading Memorial High School from 11:00 a.m. to 1:30 p.m. We offer students an easily accessible place to get help (counseling, crisis intervention, information and referral, and legal or educational advocacy), a setting for informal rap groups, and an alternative place to spend time during free periods. In addition, we serve as a referral source for assistant principals, guidance, and special needs personnel. From 2:00 to 5:00 p.m. our drop-in Center is open. The Center provides an alternative "hang-out" for youth where they can become involved in informal counseling as well as more formalized individual or group counseling. In addition, various activities through the Center including sports activities, outdoor experiences, day trips, and arts and crafts activities. We seek to involve youth who are unwilling or unable to participate in traditional extra-curricular school activities. From 5:00 to 7:00 p.m. the Center is open for formal individual and family counseling by appointment. We are also available during this time for community education programs on drug and alcohol use and abuse, adolescent issues, and 735.

Our recreational/therapeutic activities this year included sports activities such as softball, basketball, and girls volleyball. Outdoor experiences included a cross-country skiing/camping trip, a canoing/camping trip, rock-climbing, and a dune hike on Cape Cod. Various arts and crafts workshops were held as well as day trips to such places as the Children's Museum, the Museum of Science, and the Aquarium.

In June of this year, we conducted our annual presentation on drug and alcohol use and abuse to eighth graders at Parker Junior High and seventh and eighth graders at Coolidge Junior High. The entire 735 outreach staff participated in the presentation.

We experienced some staff turnover this past year. In early January Jan Betz left Reading Outreach for a position in the 735 Outpatient

Counseling Program. She was replaced by Wendy Kupsaw who holds a masters degree in counseling. In October Bruce Burkland also moved into a position in the Outpatient Counseling Program. Due to our cut in funding for fiscal year 1979, we were unable to hire a full-time person to replace Bruce. We hired Ronna Horwitz, who holds a masters degree in counseling, to work half-time.

Staff training this year included a four-week family therapy workshop that focussed on families and adolescents. In addition staff members attended outside trainings in alcohol education, rape counseling, and family counseling with alcoholic families.

This year 735 added the Smoking Prevention Program to its services. The program was implemented in Reading in early December and will continue with follow-ups during 1979. Briefly, the program trains high school peer leaders to work with seventh graders in developing strategies to cope with the social pressures to smoke cigarettes. This year the Hotline closed due to a lack of funding for the director's position. Our Youth Employment Program has expanded during the past year due to an increase in its CETA funding. Through a contract with the Department of Youth Services the 735 Residency has increased its staff and carrying capacity for adolescents in need of a therapeutic community.

Respectfully submitted,

WENDY KUPSAW  
RONNA HORWITZ

**EAST MIDDLESEX ASSOCIATION  
FOR RETARDED CITIZEN, INC.**

The East Middlesex Association for Retarded Citizens, Inc., incorporated in 1958 as a non-profit corporation serving Melrose, Wakefield, Reading, North Reading and Stoneham. Over the past 10 years the following programs have been initiated by EMARC:

**Wakefield Activity Center** — (formerly in Melrose) a day activity program for development of prevocational, social, community and basic life skills. (6 hour day, 5 day week)

**North Reading Work Activity Center** — a work activity program for development of vocational, social, community and basic life skills. (6 hour day, 5 day week)

**Men's Residence** — a residential program for development of living skills with 24 hour supervision.



**Women's Residence** — a residential program for development of living skills with 24 hour supervision.

**The Apartment Program** — a residential program for development of semi-independent living skills with daily supervision.

**Camp Hope** — a summer recreation program for special needs children.

Earlier programs established to meet the needs of younger children have been taken over by the local schools.

The general purposes of EMARC are:

1. To improve the care, training and education of all mentally retarded.
2. To provide parents an opportunity to study mutual problems and to work together toward greater goals.
3. To further the understanding of the community as to the needs of the retarded.
4. To stimulate the interest of all professional disciplines in the problem of retardation.
5. To solicit and receive funds to accomplish each such purpose.

EMARC serves as an advocate for all mentally retarded people by obtaining the best possible services and programs for them and by protecting their individual rights. The goals of the organization are achieved through legislative activity, legal advocacy, liaison with service agencies, and public education.

EMARC holds regular meetings on the fourth Wednesday of each month at 8 P.M. Information as to location and other inquiries for assistance may be obtained by contacting the Association Office at 662-6371.

EMARC is a member of the Massachusetts ARC and National Association Retarded Citizens.

## **EASTERN MIDDLESEX MENTAL HEALTH CLINIC**

**and the**

## **EASTERN MIDDLESEX MENTAL HEALTH ASSOCIATION, INC.**

The Eastern Middlesex Mental Health Clinic is a private non-profit agency under the direction of the Eastern Middlesex Mental Health Association and in partnership with the Massachusetts Department of Mental Health. The clinic conforms to the policies and regulations of the State Department of Mental Health. The state provides ten state positions out of a total of 25 people employed by the clinic. All administrative expenses associated with the agency as well as 15 positions are paid by town contributions and third party payments.

The clinic provides over 3300 hours of effort to the town of Reading per year. This does not include over 2100 hours of volunteer services. It presently takes about 17% of our total effort to service Reading's residents and social agencies to include the school system.

The predominant service provided is in the form of individual therapy to local residents. We do provide family, activity, group and couple therapy as well. In addition, consultation and education programs are being conducted for Reading agencies and its people.

We have recently instituted new programs to meet the needs of the residents. One such program is our Geriatric Day Care Center which is now in operation on a daily basis. Another is our revitalized Activity Center and the Family Life Education Services. We are now in the discussion stages with the State to try to establish a Day Treatment Center of Adults, increase our geriatric outreach program and secure additional psychiatric coverage. We are hopeful that those be approved because latest health surveys have proven that these services are needed.

This agency in coordination with the Eastern Middlesex Mental Health Association are continuing to explore means whereby a more diversified and felxible approach to needed services can be offered. We are trying to be sensitive to the needs and wishes of the community. We welcome the communities support, advice, and guidance in our endeavors to provide programs that will assist community members.



# Report of the Dog Officer

To the Honorable Board of Selectmen:

Gentlemen:

For the year of 1978, there were 1,378 complaints on dogs investigated, 195 dogs were picked up and confined, 110 were claimed by their owners, 44 were destroyed.

There were 182 dogs reported missing, of which only 101 were found or returned home on their own accord. The remaining 81 dogs were either never found or the owners failed to notify me if the dog returned.

A variety of dogs, cats and various other animals were injured or killed by cars.

For the year of 1978, approximately \$1,200.00 was paid to the Woburn Court for violations of the Town By-Laws.

Approximately \$1,000.00 was reimbursed to the Town from the County for dogs confined and destroyed.

Respectively submitted,

DOUGLAS L. CARPENTER  
Dog Officer

# Report of the Inspector of Buildings

To the Honorable Board of Selectmen

Gentlemen:

I hereby submit my report for the year of 1978, permits issued are as follows:

80	New Dwellings at an estimated cost of	\$3,123,410.
11	Commercial foundations or buildings	1,084,700.
90	Additions	492,000.
73	Alterations	391,900.
81	Roofing permits	99,645.
36	Pools	128,700.
10	Garages	42,500.

2	Fire Jobs	9,000.
35	Signs	31,986.
14	Razed Buildings	21,600.
9	Accessory buildings	2,810.
2	Miscellaneous structures	3,900.
2	Wood burning stoves	770.

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Total estimated cost of all new & remodeled buildings and structures for the year	\$5,436,921.
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Total number of permits issued	445
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Total fees received and turned over to the Treasurer	\$17,009.
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Sincerely,

CHARLES H. STAMATIS  
Inspector of Buildings

## Report of the Gas Inspector

To the Honorable Board of Selectmen

Gentlemen:

I hereby make my annual report to you for the year of 1978. For the year 168 Gas permits were issued and inspected by me and a total of \$1,272.00 in fees were turned in to the Treasurer's Office.

Respectfully,

WILLIAM J. MURPHY  
Gas Inspector

## Report of the Plumbing Inspector

To the Honorable Board of Selectmen

Gentlemen:

I hereby make my report to you for the year of 1978. For the year 270 permits were issued and inspected by me and a total of \$3,306.00 in fees were turned in to the Treasurer's Office.

Respectfully,

WILLIAM J. MURPHY

# Report of the Wire Inspector

To the Honorable Board of Selectmen

Gentlemen:

I hereby submit my report for the year of 1978. A total of 441 permits were issued and inspected by me and a total of \$2,909.00 was collected in fees and turned over to the Treasurer.

Respectfully,

BLANCHARD K. STODDART  
Inspector of Wires

## Report of the Planning Board

The Planning Board has had a very active year. In the interest of brevity, a concise summary of some of the major activities and accomplishments of the Board are listed below:

### **Zoning**

- A new 36 page Zoning Map was adopted at the Fall Town Meeting with accompanying test revisions including the renaming of residential districts.
- A non-conforming lots amendment was also adopted at the Fall Town Meeting. Another will be presented at this Spring Town Meeting which includes individual as well as joint efforts with the Small Lots Committee.
- Map Amendments to the Apartment 80 District (Summit Towers) and to the Wetlands Protection District were adopted at the Fall Town Meeting.

### **Housing**

- Cedar Glen Housing for the Elderly was granted Section 121A approval on October 30, 1978, after a second Public Hearing. This approval removed a major stumbling block in the completion of a project for 116 units of elderly low and moderate income housing on North Main Street near Marshall's.

### **Space Study**

- A report entitled **Municipal Space Study — Community Center Options** was presented to the Fall Town Meeting. An **Initial Recommendations** report covering municipal office and Library

space and the Lowell and Prospect Street Schools will be presented to the Spring Town Meeting.

### **Reading Center Plan**

— Thirteen policy recommendations to direct the future growth of Reading Center will be presented to the Spring Town Meeting as a progress report. The Board's final recommendation will be placed on a future Town Meeting Warrant after sufficient community-wide input has been received.

The Planning Board is also actively engaged in several ongoing projects with a number of other Town Departments. We look forward to increasingly effective coordination and service to other agencies in the Town in years to come.

George V. Hines resigned from the Planning Board on November 30, 1978. The Board regretfully accepted this resignation from a member who had served well and faithfully since 1975. On January 8, 1979, in a joint session with the Board of Selectmen, Barry J. Mitchel was elected to fill the resultant vacancy.

Our work this year has been to strengthen the concept of Planning as a strong focus in Reading's government. Properly done, it should shape the future growth and development of this Town as the community wishes it to be. It is the Board's strongest desire that this should be accomplished.

Respectfully submitted,

MAUREEN T. O'BRIEN  
CHARLES J. KELLER  
BARRY J. MITCHEL  
GAYLLIS B. PAYNTER  
JOSEPH C. STURM

## **Report of the Superintendent of Insect Pest Control**

To the Honorable Board of Selectmen:

I submit my report as Superintendent of Insect Pest Control for 1978:

About three hundred elms were checked for Dutch Elm Disease. The shade tree laboratory at Amherst certified one hundred and twelve of these trees as being diseased. One hundred and two have been removed



to the landfill site for burial and most of the stumps have been cut below grade on roadside locations. The remaining ten elms will be removed as we receive the release forms back from property owners. An additional one hundred and thirty five elms were removed from private property that were dead and infested with the elm bark beetle, the carrier of the Dutch Elm Disease.

A dormant spray of Methoxychlor was applied to the public elm trees for the control of the Elm Bark Beetle. The spray for the control of leaf eating insects and other shade tree pests were applied as usual to the public shade trees.

Respectfully submitted,

IRVING E. DICKEY, JR.

Superintendent of Insect Pest Control

## **Report of the Tree Warden**

To the Citizens of Reading:

I submit my report as Tree Warden for 1978.

Twenty one elm trees were removed from public property infected with Dutch Elm Disease. It was also necessary to remove one hundred and ten additional trees, twelve were removed under Mass. General Laws, Chapter eighty seven, Section Three, and the remaining ninety eight were either dead or in a dangerous condition.

One hundred and forty eight trees were planted, most of these were planted adjacent to the sidewalk. An additional one hundred and thirty trees were planted on new developments for the Town of Reading by private contractors.

The low branches and deadwood were removed from streets where needed, the light wires were also cleared in areas and the Electric Light Department paid for this clearance.

Respecfully submitted,

IRVING E. DICKEY, JR.  
Tree Warden



# Report of the Personnel Board

After six years as Member and Chairman of the Personnel Board, Mr. John C. Newman tendered his resignation to take effect on October 2, 1978. Members expressed their regret at losing a colleague whose term had been so productive. To fill the vacancy the Board of Selectmen appointed Mrs. Betsey Fuller, Personnel Director of the Boston Hospital for Women, to a 3 year term. Mr. Bayard R. Lincoln was voted unanimously to the position of Chairman.

Various Members or a designee attended bargaining sessions with Organized Units of the School Teachers, School Custodians, Public Works, Fire and Police Departments until agreements were reached, each for a period of two years.

The Personnel Board was delegated by the Insurance Committee to monitor all claims for Unemployment Compensation. This is an ongoing procedure which is handled by the Personnel Office, and includes monthly verification of reimbursable payments made by the Town to the Department of Employment Security.

A new hiring procedure was proposed whereby the Personnel Office would become the center for acceptance of applications to fill vacancies, conduct interviews, typing and/or other tests given, and references checked before referral to the applicable Board or Department Head. Several Departments have availed themselves of this procedure and expressed their approval.

During this coming year the Board will review numerous Performance Evaluation Systems with the intent of proposing one that will meet with the requirements of most Departments or that can be easily adapted for the purpose required.

The Board wishes to express its appreciation for the cooperation given by Boards and Department Heads.

Respectfully submitted,

BAYARD R. LINCOLN, Chairman  
DOMENIC A. PATALANO  
WINSLOW F. BLAKE  
JOHN J. CASTELLANO  
BETSEY R. FULLER

# **Report of the Town Forest Committee**

To the Citizens of Reading:

We submit our report for the year 1978, and through the current date.

The Town Forest has been actively used by Cub Scouts and other youth groups for hikes and nature study. A member of the Committee has led these guided tours, and has taught the young people the responsibility of caring for the Forest.

Various Boy Scout troops have camped in the Forest during the year. Their Good Turn slogan is carried out in their conservation work in the Forest.

Your Committee will continue to work for the benefit of all persons in Reading in the continued care and use of the Town Forest.

Respectfully submitted,

GEORGE B. PERRY, Chairman  
IRVING E. DICKEY, JR., Vice Chairman  
BENJAMIN E. NICHOLS, Secretary

# **Report of the Historical Commission**

An affirmative vote by the Town Meeting on November 14, 1977 established the Reading Historical Commission. The following members were appointed by the Board of Selectmen in July 1978:

John F. McCauley  
William M. Fowler, Jr.  
Virginia M. Adams  
Albert L. Stewart  
Susan C. Theophanis

In keeping with the purpose as charged by Town Meeting, the Commission has initiated a plan, known as an historic survey and inventory, to identify and record the Town's historic assets. Responsibility of the publications under the jurisdiction of the Bicentennial Com-

mission were transferred to the Historical Commission when the Bicentennial Commission gave its final report.

Regular monthly meetings have been held since September 1978.

As we begin dealing with the past we look forward to preserving for the future.

Respectfully submitted,

JOHN McCAULEY, Chairman  
VIRGINIA M. ADAMS, Secretary

## **Report of the Land Bank Committee**

To the Citizens of Reading:

We submit our report for the year 1978, and through the current date.

Detailed information has again been added to our files. This has been collected from various sources, and includes copies of newspaper articles, maps, deeds, and many miscellaneous items.

Various town boards and committees have requested information about particular areas and individual pieces of property. The Land Bank Committee has supplied the answers from this valuable resource center.

Respectfully submitted,

BENJAMIN E. NICHOLS, Chairman  
GEORGE W. COCHRANE, 3rd  
LESLIE D. STARK

## **Report of the By-Law Committee**

The By-Law Committee was voted into existence by the November, 1977 Town Meeting for the purpose of making recommendations to the Town Meeting on warrant articles proposing to change the general by-laws. The five members were appointed in June of 1978, and regular meetings began the following month.



To clarify the Committee's interpretation of its duties and its method of operation, the Committee generated two documents. One is the Committee's statement of primary function and guiding principles which appears in its report to the Subsequent Town Meeting of 1978. The other is a set of guidelines for formulating warrant articles proposing to change the town by-laws. The latter document has been circulated to town officials and boards and copies are available at the library and the office of the Town Clerk.

There were four amendments to the town by-laws (excluding zoning and personnel). These were the following:

1. Through Article 6 of the Warrant for the Subsequent Town Meeting, Article VI of the town by-laws was amended such that a member, instead of the chairman, of each of the constituent boards, commissions or committees would be the Law Committee with the Chairman of the Board of Selectmen remaining as the Chairman of the Law Committee.
2. Through Article 12 of the warrant for the Subsequent Town Meeting, Article I of the town by-laws was amended to move the dates of the Annual Town Meeting cycle so that town elections are now held on the first Monday in March, instead of the third Monday preceding the first Monday in May; and the first business session is now held on the third Monday in March, instead of the first Monday in May. The new cycle becomes effective in November of 1979.
3. Through Article 13 of the warrant for the Subsequent Town Meeting, Article I of the town by-laws was amended to include the By-Law Committee and the Planning Board as statutory recipients of the Town Meeting warrant.
4. Through Article 38 of the warrant for the Annual Town Meeting, Article XXV of the town by-laws was amended to include any tuberculin test, instead of a chest x-ray only, in the employment physical examination.

Respectfully submitted,

BY-LAW COMMITTEE  
GEORGE THEOPHANIS — Chairman  
CORLISS VAN HORN  
PETER HICHBORN  
VIRGINIA ADAMS  
NATHAN WHITE

# Report of the Custodian of Soldiers and Sailors Graves

To The Honorable Board of Selectmen

In compliance with Chapter 115 — Section 9 (Revised) of the General Laws, this report is of the Veterans of all Wars who were interred in Reading cemeteries during the year 1978.

## World War I

Walter Lowes	Veterans Grave #134	3/17/78
Fred Scanga	Lot 648, Forest Glen	12/4/78

## World War II

William Read	Veterans Grave #141	2/1/78
Ira Brenton	Lot 1414, Forest Glen	2/21/78
Robert Watson	Veterans Grave #154	4/18/78
Winthrop Frazier	Veterans Grave #16	4/24/78
William Dresser	Single Grave #340	6/5/78
Leonard Doucette	Lot 570, Forest Glen	6/5/78
Philip Venditti	Lot 1194, Forest Glen	6/19/78
Sidney Gillespie	Lot 1245, Forest Glen	7/21/78
Gerald Minard	Lot 1422, Forest Glen	8/8/78
Andrew Kalipolis	Lot 1339, Forest Glen	8/16/78
Robert White	Veterans Grave #39	9/6/78
Joseph Hall	Lot 1481, Forest Glen	11/1/78
Albert Wright	Lot 1184, Forest Glen	11/18/78
Walter Sutherland	Single Gr. #367, Forest Glen	11/24/78
Ocran Saunders	Lot 1264, Forest Glen	12/28/78

## Korea

Jack Campbell	Lot 1322, Forest Glen	1/12/78
Robert Savage, Jr.	Lot 1065, Forest Glen	1/13/78
James Florence	Lot #1, Forest Glen	2/4/78
Ralph Isacson	Lot 1039, Forest Glen	6/24/78
Arthur O'Leary	Lot 671, Forest Glen	8/19/78
William Karl	Lot 1306, Forest Glen	11/20/78

## Viet-Nam

Earle Curtin, Jr.	Veterans Grave #97	1/3/78
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## At Camp LeJeune

Joseph Cusato	Veterans Grave #142	6/12/78
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A summary of Veterans of all Wars follows. Where a Veteran served in more than one Armed Conflict, credit is given to only one.

Credited Service	Veteran
Revolutionary War	41
War of 1812	12
Mexican War	2
Civil War	291
Indian War	1
Spanish War	29
State Guard	33
World War I	277
World War II	220
Korean War	20
United States Air Force	4
Viet-Nam	15
German Occupation Force	2
Fatality at Camp LeJeune	1
	<hr/>
	948

There were 18 Veteran Markers set free of charge.

Previous to Memorial Day all Veterans graves in both cemeteries were checked for Veterans flags and markers.

Respectfully submitted,

J. HENRY VIK,  
Custodian of Soldiers and Sailors Graves

## Report of the Veterans' Services

The Veterans' Services Dept. is a State Mandated Organization duly authorized under Chapter 115, Massachusetts General Laws, Section 1 through 15.

Gentlemen:

I respectfully submit the Annual Report of the activities of this department, as Director of Veterans' Services, Agent of Benefits, Investigator, and Graves Registration Officer and Burial Agent, for the Calendar Year period 31 December 1977 through 31 December 1978.

This Calendar Year our Administrative procedures have been complicated by the State requirement of the The Code of Human Services

Regulation, which stipulates that Services must be extended to include individuals who are not Veterans, and are not Dependents of Veterans. This work includes those individuals in need of Emergency Housing, Food Stamps, Fuel, Utilities and instructions as to the Agency which could assist in their time of need.

### VETERANS' BENEFITS

Recipient Expenditures — Aid	57,633.33
Recipients Aided (Ordinary Budget)	80
Medically Aided	65
Fuel Aided	53
Investigations	560
Active Cases (31 December 1978)	21
Total Cases (12 Month Period — Benefits Only)	219

### GRAVE REGISTRATIONS

(Ch. 115 Sec. 7 M.G.L.)

Interments (26 within a 12 Month Period)	
World War I	3
World War II	15
Korea	6
Vietnam	1
At Camp LeJeune	1

### VETERANS' SERVICES

Services to others under the Code of Human Services	288
Disability Compensation and Widow's Pension Applications	65
Screening and Assistance — Social Security Disability, Social Security Supplemental Income for the Aged, Blind, or Disabled	42
Instruction and Assistance, Food Stamp Applications	219
Massachusetts Dept. of Employment Security Assistance	145
Registration Assistance for EEO — CETA — PSE — Manpower Inc. Jobs for Veterans, Professional Position Registrations, Applications and Instructions for Civil Service, State, Federal, County and Town	265
Hospitalization — Out Patient Aid and Assistance	65
Veterans Administration and State Hospital Medical and Psychiatric Admissions	22
Counselling for V.A. Pensions, Medicaid, Medicare, BC & BS Health Insurance, Geriatrics, and VA Questionnaire Filing	305

Bonus Application Filing Assistance	32
School Application Assistance, College, Dependent Children, Vocational Schools and Vocation Rehabilitation	203
Application Assistance — On The Job Training	31
Pensions Commissioned (12 Month Period) including Veterans Administration Service and Non-Service Connected Disa- bilities — Widow's Pensions — School Assistance for Dependent Children — Civil Service Retirements — Life Insurance Awards — Social Security — Retirements, Disabilities, and Supplemental Income.	71
Appointments (Power of Attorney)	235

Returned to the General Fund the sum of \$23,948.76 due to the successful commission of Federal funds awarded for Disabilities, Retirements, and the provisions of Section 5, Chapter 115, Massachusetts General Laws, Plus unexpended funds from the cash aid fund.

Yours Truly,

RUSSELL F. WINAM  
Agent-Director

## Report of the Council on Aging

The Council on Aging has offered the elderly in Reading a wide range of activities and programs. Currently many are enrolled in the following: ceramics, crafts, painting, knitting, crewel, bowling, swimming and dancing.

The 1978 Summer program was very successful. Included in the activities were two picnics held on the lawn of the Community Center; a program featuring entertainment by a contingent of Scottish bagpipers, followed by apple pie and ice cream; a cookout with a concert by the Wakefield Retired Men's Club band; and to round out the Summer programs an ice cream smorgasbord. Help for all of these activities was generously given by a group of young people, Explorer Group #70, under the direction of Patrolman Paul A. Vallee.

A concentrated effort was made in the Fall to enroll all senior citizens in the Vial of Life program, whereby forms containing vital information on physical disabilities, allergies, medication, doctors' names, next of kin, etc. are placed in vials and attached to the inside of refrigerators. This information would be of immeasurable help in cases of emergencies. The forms were sent out with the Fall "Elderberries"; vials were provided by the Council office, and personal and telephone contacts



made by the two Senior Aides. The Senior Aides also help in the Council office and are hired through Mystic Valley Elder Home Care, Inc.

The Department of Elderly Affairs has recently awarded Reading \$35,000. to establish a senior center in the basement of the Community Center. Mr. John Agnew, through whom the award was made, will supervise the work to be done.

The bi-monthly health clinics continue at Tannerville and the Community Center. In the Fall flu shots were given to 105 elderly. The vaccine was donated by the federal government and distributed through the Reading Board of Health.

Our annual dinner in November was held at Austin Preparatory School with 360 seniors present to enjoy a full course turkey dinner prepared by the school chef. The Crystal Belles of Wakefield entertained with musical selections, and senior dance group exhibited line dances learned at the dance classes. Our good friend, Mr. Abraham Berson of Berson's Pharmacy again remembered generously each guest with a cash gift. Corsages for the ladies were presented by Eric's Greenhouse and Weston's Greenhouses provided floral arrangements.

Our Council newsletter "Elderberries" was mailed out in June and September outlining our programs for the year, together with pertinent information of interest to seniors. Some 1500 elderly have taken advantage of the special discount card co-sponsored by the Council and Patrons for Older Adults.

The congregate meal program provides hot lunches at 50 cents five days a week at the Community Center, and we have a full complement of meals-on-wheels. The lunches come to us from Malden Action and paid in part by the Council.

During February, March and April Mr. Stephen J. Kaleta, tax aide for AARP assists seniors in making out their income tax returns.

We have many excellent volunteers, both in the Council office and at our meal program, and we thank them for their splendid service.

Respectfully submitted,

GUY RENNISON, Chairman



# Report of the Cemetery Trustees

## SUPERINTENDENT'S REPORT

To the Board of Cemetery Trustees

Gentlemen:

The following is a report on the operations of Laurel Hill and Forest Glen Cemeteries for the year ending December 31, 1978. The following is from office records:

Interments	Laurel Hill	Forest Glen	Total
Adults	13	91	104
Cremation Burials	8	8	16
Stillborn	—	1	1
Total	21	100	121

Total For All Years (1737 to 1978 inclusive)	7,868	2,213	10,081
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### Sale of Lots and Graves

5 Grave Lots	0	1	1
4 Grave Lots	0	2	2
3 Grave Lots	0	5	5
2 Grave Lots	0	36	36
Single Graves	0	18	18
Veterans Graves (Free)	0	7	7

### Total Number of Lots and Graves Sold

Lots	1,417	1,389	2,806
Single and Veterans Graves	1,144	404	1,548

### Installation of Foundations and Markers

Monuments	2	43	45
Markers	7	13	20
Veteran Markers	2	16	18

### Laurel Hill

We are still compiling and investigating a list of lots which have had no activity therein in over 50 years. Considerable research is necessary in each case so that we will be on a sound legal base when the unused space

is up for sale. This is conforming with Paragraph 10A, Chapter 114, of the General Laws.

#### **Vandalism:**

This serious and reprehensible activity continues in this area. Police investigation has resulted in the arrest of some perpetrators and court action has followed.

#### **Forest Glen:**

During the fall a series of lots containing 154 graves' spaces were laid out. There are approximately a similar number remaining in this section.

Planting of shrubs and trees was continued to the extent of our budget. This should be continued for a number of years until the border plantings are completed.

#### **Charles Street:**

As soon as the ground was workable the drainage project along the northeast perimeter was completed. During late summer, avenue locations layout were staked out and a gravel paving base was spread in place. Top soil material that had been stockpiled for a number of years was hauled out and dumped in place for final spreading. Since this material is native peat from the site, a heavy application of lime was necessary to correct the acidity of this top soil.

A water connection to the main on Charles Street was made by the Department of Public Works Water Division. Late in December the Cemetery Department labor laid approximately 375 feet of 2 inch water line. This will be continued until 1,000 feet is in place.

If funds allow, the plans for 1979 will be concerned with the construction of a proper wall and entrance along the frontage on Charles Street. Since skilled labor is required for the project it will be necessary to award a contract for this purpose.

The Cemetery Department and Reading lost a devoted servant in the passing of Mr. Edouard N. Dube on June 30, 1978. He was a member of this Board since March 19, 1945 and served as Chairman from April 18, 1955 until April 16, 1975. Mr. Dube typified the able civic minded citizen who had great love for his Town. We have all lost a true friend and a wise counselor.

I am very grateful for the continued assistance and cooperation of the Department of Public Works and, in particular, to the Engineering Division for technical advice and layout work on the Charles Street project.

Respectfully submitted,

J. HENRY VIK  
Superintendent

The report of the Superintendent as submitted is hereby approved by the Board of Cemetery Trustees and constitutes its Report to the Town.

CLIFFORD P. WADMAN, Chairman  
CHARLES E. ELLIS, JR., Secretary  
HERBERT F. GENT, JR.  
FRED C. KENNEY, JR.  
CARL H. AMON, JR.  
STANLEY F. MAXWELL

## Report of the Recreation Committee

The Recreation Committee, sensing the ever-expanding recreational needs of all ages in town, attempts to offer programs and activities of a varied nature.

During the summer months seven play areas are supervised; Red Cross swimming instruction classes and unstructured recreational swimming is available; a Sports Clinic day camp is available; special dramatic and musical shows are presented; organized leagues are in operation in softball for men and women; intercommunity participation is available for junior and senior high school youth in tennis, basketball and baseball. Special trips, outings, and intercommunity competition in track and field events are other highlights.

In the winter months, the Recreation Committee utilizes the field house several evenings and on Sunday afternoons for informal basketball, volleyball, exercise and running. A structured Youth Basketball League, a men's basketball league, a women's conditioning group, and a youth gymnastic class are other program projects conducted.

A typical day at the seven play areas (Birch Meadow, Glen Meadow, Eaton, Killam, Sturgis, Memorial and Washington) provides an unusual variety of experiences for the youngsters. Baseball leagues for tiny tots, Little Leaguers, and early high school age youngsters are conducted. Other highly organized activities include basketball, football, softball, archery, tetherball, croquet, horseshoes, circle games, ping-pong, volleyball, tennis and badminton. Low organized games, story telling and crafts are always popular.

The nine week playground program has a planned theme for each week such as Physical Fitness Conditioning, Indian Events, Tournament Week, Nature Study, Olympic Week, Carnival, etc. Handicrafts play an important role as they are set up to fall in line with the weekly theme. Youngsters work on such items as stained glass, tile, bracelets, Indian novelties, gimp lariats, multicolored bead necklaces, etc.

The Dr. Ethel E. Grant Municipal Pool continues to be a bonanza for our program. This water facility adds dimension and scope to recreational activities. This past year we had about 800 youngsters involved with the Red Cross instructional program. Over 300 people use the pool daily for recreational swimming.

The Sports Clinic Day Camp held at the Hawkes Field House and on the Birch Meadow grounds continues to be popular. Over 100 boys and girls aged 9-13 are in attendance at each session.

The Recreation Department conducts two projects called "Theatre in the Green" and "Summerthing". These programs feature the Boston Children's Theatre, Project TRY, Piccolo Players and many outstanding musical groups.

Supervised competition in softball is available for men. There were 30 teams involved this past summer. Further, informal softball play is organized for both men and women.

Organized teams represent Reading under Recreation sponsorship in the Northeast Tennis League (for boys and girls 15 and under), the Middlesex (high school) Basketball League, Intercommunity Olympics, and the Road Race.



Special instructional classes are available for boys and girls in summer basketball and gymnastics. The Eddie Pellagrini Baseball Clinic is held on an annual basis.

Townwide outings and trips are conducted to beaches, amusement parks and other places of interest. Special shows such as the annual crowning of the King and Queen of Reading's Babyland and the annual Playground Carnival are always enthusiastically received.

During the fall, winter and spring months — commencing the second week in October — the Recreation Department sponsors a variety of programs at the Hawkes Field House. These take place on Monday, Wednesday, Thursday evenings and on Sunday afternoons. Unstructured basketball, volleyball, and exercise for men and women, tennis instruction, gymnastics classes, an adult basketball league, youth basketball for boys and girls (9-14), judo, and informal gym fun are offered as the demand and interest surfaces.

Judging by the active participation of all age groups, the people of Reading have accepted the Recreation Committee offerings. However, the recreational needs of this community are ever-expanding. In order to keep pace with these needs, the Recreation Committee must have the cooperation of the town and town officials. Competent leadership must be recruited and adequately compensated. Physical facilities must be upgraded, and additional facilities added. Public recreation is an important service of town government. The positive values to be gained in an individual's moral and community spirit are worth the cost.

DUANE B. HEINECK  
Chairman

JOHN B. PACINO  
Superintendent

#### **URBAN RECREATION PROGRAM APPROVED BY PRESIDENT**

Local commitments to innovative and cost-effective programs and projects at the neighborhood level to augment recovery of park and recreation systems may include but are not limited to recycling of abandoned schools and other public buildings for recreational purposes;

multiple use of operating educational and other public buildings; purchase of recreation services on a contractual basis; use of mobile facilities and recreational, cultural, and educational programs or other innovative approaches to improving access for neighborhood residents; integration of recovery program with federally assisted projects to maximize recreational opportunities through conversion of abandoned railroad and highway rights-of-way, waterfront, and other redevelopment efforts and such other federally assisted projects as may be appropriate; conversion of recreation use of street space, derelict land, and other public lands not now designated for neighborhood recreational use; and use of various forms of compensated and uncompensated land regulation, tax inducements, or other means to encourage the private sector to provide neighborhood park and recreation facilities and programs.

Spokesmen for the Heritage Conservation and Recreation Service anticipate publication of the list of local governments eligible for grants under the program within 120 days of enactment. Eligibility criteria will be established based on indicators of physical and economic distress which are linked to the condition of urban recreation systems. Funds for the grant program are not yet available, pending appropriations decisions next year by the 96th Congress.

## **Report of the Sealer of Weights and Measures**

Gentlemen:

During this past year the Weights and Measures Department tested a total of 460 weighing and measuring devices. Income in sealing and adjusting fees for the year totaled 894 Dollars and forty cents. This represented a Sixty-Two percent increase over the previous year. This increase was due to a change in the fee schedule for all classes of weighing and measuring devices passed by the State Legislature in 1977 which became effective in January 1978.

460 commercial weighing and measuring devices were tested last year. 172 were liquid measuring devices. These included 15 vehicle tank meters and 157 gasoline meters. Because of the many gasoline price increases during the past year it was necessary to increase inspections at retail outlets. The main objective of these increased inspections was to insure that prices were being computed accurately after price changes

were made by retail station operators. Consumers can readily check the accuracy of price computations by observing the total money value during the delivery at exactly ten gallons. The total money value at ten gallons should be equal to ten times the posted price per gallon. For example if the posted price is 72.9 cents per gallon the total money value at exactly ten gallons should equal \$7.29.

Reweighings of commodities put up in advance of sale totaled 2,291. These items included pre-packaged meat, poultry, fish, fresh fruits and vegetables, as well as other commodities. As we all know the purchasing power of everyone's income is being eroded by inflation. Therefore, it has become of paramount importance to insure compliance with all weights and measures laws and pricing regulations. Inaccurately weighed, measured and priced commodities has a more detrimental effect on one's purchasing power than a high rate of inflation. The consumer then has to rely on the local weights and measures official to protect their interests in the marketplace. An active weights and measures department is the consumers only protective force in the purchase of these vital commodities.

During the past year thirty-two store inspections were conducted relative to Unit Price compliance. Unit Pricing has been a most useful tool of the consumer in the constant fight against inflation. Only through repeated inspections has non compliance been reduced and the effectiveness of this consumer tool can now be used to it's full potential.

During the course of each heating season the office of Weights and Measures receives several complaints from concerned consumers regarding the legal dimensions of a cord of Firewood. The Cord is defined in statute as a pile of wood closely stacked measuring four feet in height, four feet in width and eight feet in length total cubic content being 128 cubic feet. 128 cubic feet then is the only recognized standard for the cord whether it's a cord of Cord Wood or a Cord of Firewood. Firewood is defined as any length cut less than four feet and more than eight inches. However, many wood dealers are using the term Face Cord when quoting prices to consumers. The term Face Cord is a trade term the dimensions of which vary depending on the length the Firewood is cut to and usually amounts to 42 to 48 cubic feet a considerable amount less than the legal Cord of 128 cubic feet. Therefore, based on the number of complaints received statewide a change in statute is being contemplated that would limit the advertisement and retail sale of Firewood to the net quantity of wood delivered only in terms of cubic feet. This change if enacted would eliminate most consumer complaints in this area.

Attached is a list by category of all commercial weighing and measuring devices tested during this past year.



In closing, I would like to thank the Board of Selectmen, Mr. John Agnew, Executive Secretary and his Staff for their co-operation during this past year.

Respectfully submitted,

CHARLES H. CARROLL  
Sealer of Weights and Measures

**List by Catagory of Commercial Weighing and Measuring  
Devices Tested During Calandar Year 1978**

<b>Scales</b>	<b>Adjusted</b>	<b>Sealed</b>	<b>Not Sealed</b>	<b>Condemned</b>
OVER 10,000 LBS.	1	2		1
100-5,000 LBS.	2	5		
10-100 LBS.	13			
UNDER 10 LBS.	6	16		
<b>Weights</b>				
Avoirdupois	6	16		
Metric		66		
Apothecary		39		
<b>Meters</b>				
Gasoline	22	157	9	7
Vehicle Tank	7	15		1
Gear Grease		12		1
<b>Liquid Measures</b>				
Under One Gallon		12		1
<b>Linear Measures</b>				
Yard Sticks		5		
Totals — 460	51	390	9	10



# Report of the Conservation Commission

In 1978, Mrs. Lynn Stasz completed her service on the Commission. Mrs. Stasz served as Chairman for three years and was instrumental in establishing a Community Garden program, and expanded education program. Mrs. Jean Westwater withdrew from the Commission after four years of service; she represented the Commission on numerous community groups. Both members contributed a tremendous amount of time and energy to the Town through their efforts on the Commission. Two new members, Mr. John Donald and Mr. M. Clifton Proctor, were appointed. Mr. Thomas Riley and Mr. John Donald accepted the position of chairman and vice-chairman respectively.

The Commission members continued to meet weekly on Monday evenings with additional evening and week-end meetings as necessary to accomplish the increased workload and perform field inspections pursuant to the Commission's regulatory authority. Members and staff participated on a number of committees and studies including the Massachusetts Association of Conservation Commissions, the Route 129 Working Committee, and the M.D.C. Drainage Study for the Mystic System. The Commission has worked in association with the Board of Selectmen and the Board of Health concerning the Woburn Odor, the Board of Public Works concerning the North Reading Drinkwater case and the Parks and Recreation Study, and with the Planning Board and Building Inspector concerning the Zoning Map and Zoning By-Law.

The Reading Conservation Commission consists of seven citizens appointed by the Board of Selectmen and directed by the General Laws of the Commonwealth to protect the environmental resources of the community. These duties are accomplished through the Resource Regulatory Program and the Land Acquisition and Development Program.

## RESOURCE REGULATORY PROGRAM

Under the provisions of the Massachusetts Wetlands Protection Act, all activities within and adjacent to wetlands and lands subject to flooding must receive a permit from the Commission. In 1978, eighteen cases were considered under this statute. Of these, three involved appeals and further litigation with the Department of Environmental Quality Engineering. In addition, the Commission acted as party to the appeal in the North Reading Drinkwater case and Wilmington DeCarolus case, both involving sites immediately upstream of the Reading wellfields at the Ipswich River.

Two of the Reading appeals, a five lot subdivision and a twenty-eight lot subdivision and the Wilmington case are still pending. The third appeal, Cedar Glen, was withdrawn with an amended permit issued by this Commission. An adjudicatory hearing was held by the State on the Drinkwater case and an enforcement Order issued requiring that the Ipswich River flood plain be restored and requiring that this work be monitored to immediately identify any impact on water supplies.

Over twenty-five proposals were reviewed by the Conservation Commission under the Wetlands Protection Act to determine the applicability of the law to the work and/or area. Approximately twenty-seven projects, ranging from residential construction to sewer and drainage installation, were in progress during the year, the majority requiring daily inspections. Because of the increased complexity of the wetlands cases and the necessity for inspection of the construction to insure compliance with the permits, the position of Conservation Administrator was expanded and upgraded to a level comparable with other technical personnel in the Town.

## LAND ACQUISITION AND DEVELOPMENT PROGRAM

In 1978, no additional lands were purchased by the Town for conservation purposes. The Commission's future plans are directed toward the acquisition of lands for water supply and water resource protection. Lands critical to water supply will be investigated and recommendations made to Town Meeting for purchase of those areas for the protection of the quantity and quality of the water supply.

Reimbursements for 50 % of the Pinevale parcel acquisition through the Massachusetts Self-Help program was approved by the State. The 1978 Town Meeting authorized the Conservation Commission to accept a \$29,000 grant from the Department of the Interior to initiate work on the Pinevale tract. With the assistance of the Department of Public Works, which authorized the expenditure of funds from their operating budget, the necessary engineering and surveying was accomplished. Four laborers and a crew supervisor were funded by the grant. Trails and open areas were cleared, three bridges were constructed, and a small parking area off Pinevale Avenue was begun. The final grading of the parking area, landscaping, and some additional trail clearing is expected to be completed during the summer of 1979 by the S.P.E.D.Y. Youth Corps. The Conservation Commission wishes to extend its appreciation to the Board and Department of Public Works for their technical assistance and advice and to the Executive Secretary for his assistance in the administration of the grant.

During the summer, fifteen Reading youngsters in the S.P.E.D.Y. Youth Corps program, accomplished the Commission's land maintenance

on Bare Meadow and the Kurchian and Schneider Woods. The group was supervised by Carole Palmunen, an environmental intern working with the Commission during the summer. Additionally, Carole worked with the Conservation Administrator on a water conservation education grant and assisted with construction inspections.

The Community Gardens program at Bare Meadow had a productive summer under the direction of Mr. Walter Matson. Mr. Matson retired from the association at the close of the season. The Commission extends a hearty thanks to Mr. Matson, the prime organizer of the Association. Its success over the years is certainly due in large part to his generous efforts.

The Reading Scouts again gave a great deal of time and energy to conservation. Trail guides, sign repairs, and the compilation of an extensive slide library were provided by their voluntary efforts.

As prime, buildable land is rapidly being developed, only marginal, environmentally sensitive land remains. Projects must be reviewed by competent, professional experts to insure the protection of Reading's interests. Thorough inspection of work in progress is necessary to insure that work meets the specifications of the permits. Responsible conditioning of projects and inspection of work reduces future costs to the Town for corrective drainage work, additional treatment of water supplies, repair of flood and storm damage to public and private properties.

Lands acquired by the Town for resource protection must be maintained to provide safe access and use by the citizens of Reading.

Through cooperative efforts with technical and administrative personnel and the members of the Boards and Committees of the Town, the Commission continues to work toward a higher quality of life for the community. The invaluable assistance of individual citizens, clubs, and organizations contributes greatly to the attainment of this goal. The Commission looks forward to serving the citizens of Reading for a better environment.

Respectfully submitted,

THOMAS M. RILEY, Chairman  
JOHN DONALD, JR., Vice-Chairman  
NANCY W. ANDERSON  
SALLY M. HOYT  
LAURIER A. BEAULIEU  
HENRY FIENEMANN  
M. CLIFTON PROCTOR

PATRICIA C. TROMBLY, Administrator



# Report of the Housing Authority

Following is a report of the activities of the Reading Housing Authority during the year 1978 covering their Housing for the Elderly Project at Frank D. Tanner Drive, as well as the subsidized rental assistance program for low-income elderly and families in Reading.

The latter program, known officially as the Section 8 Program is funded with federal funds through the Department of Housing and Urban Development (HUD), started the year off at a very busy pace. Having taken over the administration of this Program from the Town offices at the end of 1977, the Authority engaged the services of a consulting firm, Dave Scott, Incorporated of Wilmington, to handle this transition and set up an on-going smoothly functioning operation of the Program from the Authority's office at Frank D. Tanner Drive. An overall update of all units and tenant files were completed and brought up to federal regulations, and HUD officials were brought in for a Management Review.

As has been customary in the past, the Reading Board of Assessors again granted the Authority a tax exemption of the property on which their 80 unit Elderly Housing Project stands, for the 1979 fiscal year.

In the Town election in April, Mr. Leonard F. Westra was elected to the Housing Authority to replace Mr. Edouard N. Dube who retired due to ill health. At the Annual Meeting that month, the following officers were elected for the ensuing year:

Mr. Philip R. White, Jr. — Chairman  
Mr. Richard S. Dempster — Vice-Chairman  
Mr. Charles Stratton — Treasurer  
Mr. Leonard F. Westra — Asst. Treasurer  
Mr. Frank J. Johnson, Jr. — Asst. Secretary

and Mrs. Janet Pierce was appointed Executive Director and therefore, also Secretary of the Authority, in accordance with the By-Laws.

Continuing with the Authority's policy of maintaining the Housing Project in the highest standard possible on the small State Budget under which it operates, some major improvements were performed by outside Contractors. The five newer buildings erected in 1970 were repainted outside, the interior of the Recreation Hall, also enlarged at that time, was repainted and the floors in that building refinished.

It might be mentioned at this time that the Recreation Hall at "Tannerville" is actively used most of the year. The Housing Authority works closely with the Town Council on Aging in their recreation ac-



tivities for the elderly in the Town. The Hall is used daily for the classes in various crafts, health programs and even for a dancing class. The Authority gladly provides the space, maintenance services and utilities for these programs, since they serve as much needed social, physical and emotional therapy for our deserving Senior Citizens.

With the expanded role of the Authority in the Section 8 Program and the increasing maintenance of "Tannerville" itself, due to its age, 1978 proved to be a year of fulfillment and satisfaction for both staff and board members of the Reading Housing Authority.

Respectfully submitted,

JANET PIERCE,  
Executive Director and Secretary

## Report of the Town Counsel

During the year nineteen hundred and seventy-eight the law firm of Tyler & Reynolds continued to represent the Town of Reading as Town Counsel. All the attorneys in the law firm were available to provide legal services to the Town, and the principal attorneys from the firm representing the Town during the year were H Theodore Cohen, Donald L. Connors and Mary Ellen Neylon.

This was an extremely active year for Town Counsel, since the Town's legal affairs covered a wide range and number of matters. The legal affairs included: revision of the Town's Zoning By-Laws and Zoning Map, representation of the Town in all Appellate Tax Board matters, representation of the Town in all matters before the Department of Labor and Industries, preparation and review of documents for construction of an interceptor sewer system and for Special Legislation with regard to such sewer system, conflict of interest questions, preparation and review of Town contract matters.

The major issues of litigation and disputes during the year were: prosecution and resolution of the Town's Wetlands Act appeal with regard to Drinkwater Realty Trust's land in North Reading, suit brought by the Town against the MBTA to enjoin termination of bus service, suit brought by the Town to enjoin excavation which results in what has become known as the "Woburn Odor," the defense and settlement of a claim brought against the Reading School Committee alleging sex discrimination, the defense of suits brought against the Town's Board of Assessors and Tax Collector by Addison-Wesley Publishing Co., Inc., challenging the validity of the Town's tax assessments, and the defense of a suit brought against the members of

the Board of Selectmen in their official and individual capacities based on the Selectmen's vote not to grant a common victualler's license to Sambo's of Massachusetts, Inc.

General legal services were also rendered on a regular basis to various Town officers, boards, committees and departments, and services were rendered in preparation for and holding of the Annual Town Meeting and the Subsequent and Special Town Meetings.

Respectfully submitted,

H THEODORE COHEN, Esquire  
Tyler & Reynolds  
Town Counsel

## **Report of the Board of Appeals**

To the Honorable Board of Selectmen:

The Board of Appeals received twenty-five petitions during 1978 and met twenty-four times to act on these.

Sixteen Variances were granted, as requested; Two Special Permits were allowed; and four requests were denied. Three petitions were withdrawn by the petitioner.

Respectfully submitted,

JOHN A. ANDERSON, CHairman

## **Report of the Public Works Department**

### **REPORT OF THE BOARD OF PUBLIC WORKS**

To the Citizens of Reading:

The Board of Public Works submits its Annual Report for 1978.

On April 10, 1978 the Board reorganized with Paul C. Dustin as Chairman and John W. Price as Secretary and Board Members appointed to the various committees as follows:

School Building Committee

John W. Price

Recreation Committee  
NESWC Northeast and 128 West  
Solid Waste Recovery  
Rte. 129 Study Committee  
Town Audit Committee

John H. Russell  
Douglas A. Cowell  
David L. Testa  
John W. Price

Regular meetings were held on Monday Evenings and additional evenings as required. There were a total of forty-five meetings for the year.

The Willow Street Interceptor Sewer and the Street Sewer Construction Program was completed in mid-summer with state and federal funding covering 90% of the eligible costs. This construction program relieves one third of the sewer district usually contributing to the M.D.C. sewer on Summer Avenue and diverts it into Woburn which will result in eliminating the overflowing sewers on Hancock Street and Arcadia Avenue and there should be substantial reduction in the overflowing sewers in the Eaton Street area.

The Board received a report from its consulting engineer on a comprehensive study of Reading's water system. The report recommends a three phase construction program to eliminate deficiencies in the system and to provide for further growth of the Town. Phase One would be completed in 1985 and update existing facilities, investigate for additional water supply and expand the present treatment plant to meet present Safe Drinking Water Standards and future water requirements of the Town. Phase Two would be completed by 1995 and would add new mains in the distribution system, additional system storage plus developing additional supply located under Phase One. Phase Three of the program would be completed by 2010 and calls for improving the distribution system and developing additional supply. The Board of Public Works endorses this program and recommends this program be developed to bring about the recommendations of the Report.

The Board of Public Works, after careful consideration and evaluation of the operation of the Municipal Incinerator and the rubbish disposal practice of the Town, closed the Municipal Incinerator and contracted for the collection of municipal waste on July 1, 1978. This change has resulted in a substantial saving to the Town and appears to be a satisfactory short term solution to the Town's solid waste problem.

The Board of Public Works is continuing its review of the needs and requirements of the Town in disposing of its solid waste. Mr. Cowell attended meetings of the Northeast Solid Waste District keeping the Town apprised of the latest developments in this area. The Board is also engaged in an investigation into possible new use or usage of the Municipal Incinerator Site on John Street. The Board has received



preliminary proposals from about five companies but much more work must be done before the Board can make a recommendation to the Town.

The Board wishes to extend its thanks to the Town Boards, Committees, Department employees and the general public for their cooperation and assistance.

Respectfully submitted,

PAUL C. DUSTIN, Chairman  
JOHN W. PRICE, Secretary  
JOHN H. RUSSELL  
DOUGLAS A. COWELL  
DAVID L. TESTA

## **SUPERINTENDENT'S REPORT**

To the Board of Public Works

Gentlemen:

As required by Section 4, Chapter 118, of the Acts authorizing the Town of Reading to establish a Board of Public Works, I respectfully submit for your consideration the fifty-eighth Annual Report of the Department of Public Works and a short resume of the work performed during the year 1978 with recommendations for the future.

### **GENERAL**

The Department continues to provide service to the Town in varied areas through its maintenance and construction divisions. Residential construction increased over last year and the Department continues to look at the need to have a proper balance between its own staff and outside contractors, contracting certain types of work out such as sewer main construction, sewer house connections and parts of the highway maintenance program.

### **BOARD OF SURVEY**

The members of the Board of Public Works are ex-officio members of the Board of Survey. Acting as the Board of Survey several hearings were held for the consideration of individual street layouts and for developments including several streets. Conferences were held with developers, contractors and affected property owners. It became necessary for the Board of Survey to foreclose on the performance bond for completion of the work on Colonial Drive Extension and Francis



Drive. Sufficient funds were available for the Town to complete construction left uncompleted by the developers.

Estimates were prepared and performance bonds secured for proper construction. All construction work by developers is supervised closely by the Board of Public Works employees. The following subdivisions were under construction during 1978:

Francis Drive (Parkview Estates)	South Street (7 Lots)
Milepost Road	Countryside Lane Ext.
Riverside Drive	Colonial Drive Ext.
County Road	Chapel Hill Estates
Hopkins Farm	

## ENGINEERING DIVISION

The Engineering Division continues to do the overall planning for the Department of Public Works making studies of existing operations and recommending improvements and changes in each division of the Department and is able to assist in some degree other Boards and committees with engineering problems. The Engineering Division is, by employing a professional attitude, doing excellent work in solving many of the Department's major and minor problems by making many specialized studies.

## WATER DIVISION

Residential construction remained at a light level. A total of 3,469 lineal feet of water main was installed. A total of 105 new water services were installed and 41 old services were replaced.

### Pumping Stations and Filter Plant

Total rainfall in 1978 was slightly below normal.

A total of 755,357,600 gallons of water was delivered to the distribution system in 1978.

The highest single day's consumption was 3,870,000 gallons on June 28, 1978. The highest seven days' consumption for the period was June 25, 1978 through July 1, 1978, 22,172,700 gallons.

## WELL FIELDS

The tubular wells at 100-Acre were inspected and repaired by contractor this year as this appears to be a much more efficient way to handle this problem.

**Statistics for the Year Ended  
December 1978**

**Population — Town of Reading Census of 1978 — 23,561**

**Date of construction of Pumping Stations — 1931, 1942, 1948, 1959, 1960, 1962, 1965, 1966, 1974.**

**Sources of supply: Tubular Driven Wells and Gravel Walled Wells.**

TABLE SHOWING MONTHLY AMOUNTS OF RAIN

100 Acres

1978

MONTHS	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Total	7.35	1.86	.71	3.07	3.44	2.39	2.46	2.53	.34	3.17	2.42	4.14
Accum. T.		9.21	9.92	12.99	16.43	18.82	21.28	23.81	24.15	27.32	29.74	33.88
Norm.	3.43	3.30	3.34	3.34	3.34	3.30	3.35	3.36	3.30	3.36	3.35	3.38
Total												40.15

**WATER PUMPAGE 1978**

MONTH	DAYS	TOTAL 100 ACRES	AVERAGE DAILY
Jan.	31	57,927,900	1,868,642
Feb.	28	54,196,500	1,935,589
Mar.	31	65,656,500	2,117,952
Apr.	30	61,968,600	2,065,620
May	31	67,496,700	2,177,313
June	30	76,778,400	2,559,280
July	31	87,103,300	2,809,784
Aug.	31	65,631,000	2,117,129
Sept.	30	60,422,000	2,014,066
Oct.	31	54,595,700	1,761,152
Nov.	30	49,886,800	1,662,893
Dec.	31	53,694,200	1,732,071
Total		755,357,600	2,069,473

COMPARATIVE TOTAL PUMPAGE OF WATER FOR PAST TEN YEARS

Year	Total Pumpage Gallons	Increase or Decrease	Average Daily Pumpage	Increase or Decrease
1969	811,034,800	13,559,500 (1)	2,222,010	43,116 (1)
1970	855,954,300	44,919,500 (1)	2,343,080	121,070 (1)
1971	983,126,900	127,172,000 (1)	2,698,430	355,350 (1)
1972	991,758,900	8,632,600 (1)	2,717,147	18,717 (1)
1973	1,066,899,000	75,140,100 (1)	2,923,010	205,863 (1)
1974	980,229,800	86,669,200 (0)	2,685,561	237,449 (0)
1975	1,118,923,600	127,693,800 (1)	3,062,739	377,178 (1)
1976	1,027,967,800	92,955,800 (0)	2,816,350	246,389 (0)
1977	728,181,200	299,786,600 (0)	1,992,662	823,688 (0)
1978	755,351,600	27,170,400 (1)	2,069,456	76,794 (1)

## **HIGHWAY DIVISION**

### **Street Betterments**

Four streets were accepted as public ways. The streets were: Field Pond Drive, Lisa Lane, Bainbridge Road, Chequessett Road.

### **Sidewalk Construction and Maintenance**

Due to a new policy developed by the Board, the Department is no longer constructing new sidewalks but is only maintaining those in existence. Repairs were made to sidewalks on Haven Street, Green Street and various locations.

### **Maintenance of Storm Drains**

All catch basins were cleaned with a mechanical cleaning machine. Culverts and ditches were cleaned as required to prevent flooding.

### **Storm Water Drains**

This item continues to be a source of constant request for facilities. The program has been developed to include only those projects which are felt will be of most value to the Town and abutters under a reduced annual appropriation. Only the worst problem areas are being considered for improvements.

### **Snow and Ice**

Several plowable snow storms occurred; also, several that required sanding only. However, in February of 1978 the Town was hit with a severe snow storm which required a substantial effort on the part of Department personnel and additional hired equipment to bring the Town back to a reasonable and normal condition. Every reasonable effort was made to plow and remove snow and return the Town to normal condition in each instance.

### **Park and Playground Division**

Extensive maintenance was accomplished on all areas; debris was removed, beds and walks edged, fertilizer applied, grass cut, loam and seed spread, play equipment repaired, bleachers repainted, fences

repaired, brush cut and removed, ball fields maintained, tennis courts maintained plus many other related items of work.

Men and equipment were placed at the disposal of the Recreation Committee and work done which would allow their program to be carried out efficiently.

Work begun at the skating area at Birch Meadow in 1977 has been completed and is ready for multi-purpose use for Pop Warner Football practice and winter skating.

### **Sewer Division**

Sewer Construction, generally speaking, followed the program as printed in the Annual Report. Some changes in programming were necessary.

Sewers were installed in several streets, with the work being done by contract.

Thirty-eight (38) sewer house connections were installed by Town forces. The Licensed Drain Layers installed one hundred and forty-one (141) connections.

Maintenance of main sanitary sewers was accomplished, using a power operated cleaning machine.

The sewer pumping stations at Charles Street, Batchelder Road, Kieran Road, Sturges Road and Collins Avenue operated efficiently with no major problems. The following stations were added to the sewer system during 1978: Countryside Lane, West Street and Grove Street. The Willow Street Pumping Station was deactivated and demolished when the interceptor sewer was completed into Woburn.

### **Sanitation Division**

On June 4, 1978 the Department of Public Works shut down the Municipal Incinerator because of the high cost of maintenance and operation and entered into a contract with a commercial rubbish company to collect and remove solid waste generated by the Town. The sanitary landfill continues to operate within range of the State Health Department requirements and the Quannapowitt Drain canal has been relocated around the landfill which will substantially increase the life expectancy of this facility.



The recycling of paper, glass and cans continues to operate with approximately ten percent of the citizens involved in the program. These items are being removed from the landfill operation and are a definite plus to the Department. The operation is more than paying for itself. Further education and involvement by the citizens is definitely needed in this area.

## SEWER CONSTRUCTION PROGRAM

### 1979

STREET	SECTION	LENGTH
Brewer Lane	All	400
Emerson Street	All	900
Dividence Road	All	1,200
MacIntosh Road	All	160
Fox Run Lane	All	500
C Street	East side of Libby	300
Ejection Station	Brewer Lane	
		3,460

### LATE 1979

West Street	County to Border	1,200
Border Road	All	1,650
South Street	West St. to High Point	815
Breton Circle	All	200
Barbara Lane	Dana Road Southerly	300
		4,165

### 1980

D Street	All	400
Lafayette Road	All	1,500
Elm Street	Beacon to Chestnut	300
Bunker Avenue	All	250
John St. Court	All	300
F Street	West side of Libby	400
Beacon Street	Auburn to Elm	400
Sanborn Lane	All	2,600
		6,150

## General Resume

During 1978 the sewer construction program continued with the planned program with the Town's Engineering Division handling most of the design and supervising the construction. The Willow Street Interceptor Sewer into Woburn and the street sewers were funded by state and federal grants and were completed. It now appears the majority of the sewer construction program will be completed by the end of 1980.

The Board of Public Works has adopted a new policy of not accepting any more applications for sewer house connections. The remaining applications on hand will be connected on a program phased over the next three years. New sewer main extensions will include the construction of the sewer house connection to the property line so that the paved surface may be returned to a good condition within a year after the construction of the sewer. Therefore, all new sewer house connections will have to be arranged by the home owner with approved licensed drain layers. A list of these licensed contractors is available at the Office of the Board of Public Works.

During 1978 the Board of Public Works received the report on the Water System Study. I strongly recommend immediate steps be taken to implement the first phase of this report which calls for the updating of existing sources of supply and a ground water investigation program, an expansion of the water treatment plant and upgrading to meet the requirements of the Safe Water Drinking Act.

At the subsequent Town Meeting held in November 1978 an ad hoc committee was established to study the long range needs of the parks and playgrounds and report those recommendations to the Board of Public Works. Until this committee has reported I recommend no new construction be undertaken and every effort be made to maintain the present facilities of the Town.

In recent years, it has been recognized that the highway maintenance program of the Town of Reading has not been adequate to keep pace with the deteriorating conditions of our highways. In 1977 a highway maintenance program was presented to the Board of Public Works and the Finance Committee to upgrade the highway system over a twenty year period. Unfortunately the Town has not funded the program sufficiently to carry out the recommendations. This, coupled with the fact that the state and county funding has also been reduced substantially, indicates a greater funding level must be forthcoming if the Town is going to forestall substantial increase in the highway maintenance to replace good highways that have been allowed to deteriorate.

Respectfully submitted,

E. ROGER LOUANIS  
Superintendent

# Report of the Contributory Retirement Board

## STATEMENT OF RECEIPTS AND EXPENDITURES for the year ending DECEMBER 31, 1978

Cash Balance January 1, 1978	43,458.80	
Receipts:		
Investments	1,836,239.34	
Investment Income	264,700.81	
Contributed by members	275,843.57	
Pension Fund		
Town Appropriation	552,270.01	
Light Department	119,894.99	
Housing Authority	2,835.00	
Cost-of-Living from Light Dept.	5,697.48	
Expense Fund	15,555.00	
Refunds	2,026.96	
Credit (outstanding checks)	88.83	
Total Receipts		3,118,610.79
Expenditures:		
Investments	2,105,070.84	
Accrued interest	3,303.50	
Expenses Paid	15,615.27	
Annuities Paid	68,902.34	
Pensions Paid	743,895.41	
Refunds	53,256.65	
Total Expenditures		2,990,044.01
Cash Balance December 31, 1978		128,566.78

# Report of the Library Trustees

A year ago we reported that the space problem continued to be our major concern. When that report was written, we felt the proposed building program would be the best solution to that long standing problem.

The failure of this town to respond to the present demands of its citizens' library needs by rejecting the new library building has effectively closed the door to the more sophisticated informational needs of the community for the rest of the twentieth century. No new services can be contemplated for a building that cannot adequately fill the current in-print requirements now.

The failure of Town Meeting to provide two-thirds vote for the new building will result in a lowering of the level of library service. Many books must be discarded to make room for new titles. The book budget is being reduced by 20% for 1980. That reduction coupled with inflating book prices will mean a significant loss to the public.

Our director of the past 14 years, Joyce K. Miller, is resigning on March 16, 1979, and her outstanding abilities will be greatly missed by the Board of Library Trustees. The balance of this report is a verbatim copy of Mrs. Miller's final report to the Board of Library Trustees.

Respectfully submitted,

STEPHEN G. VIEGAS, Chairman  
WILLIAM H. DIAMOND, Vice-chairman  
ELIA DANGELMAIER, Secretary  
ROBERT J. FIELDS  
EDWARD F. FULLER, JR.  
BARBARA E. WINKLER

# Report of the Library Director

This, my fourteenth annual report, is also my final one. Accordingly, I have undertaken to cover more than the events of a single year. The Board and the community need to take a hard look at this department — its growth, development and problems, including professional standing and relationship to standards for State Aid. Town Meeting's failure last May to support the building program so carefully developed over the past two years was a deep disappointment and a setback to the library, but the space problem is still a reality affecting every aspect of service and operation.



## USE AND PROFESSIONAL STANDARDS

This library continues to be heavily used, and in spite of a dip in circulation, ranks in the 75th to 80th percentile for library use in communities of similar size. These figures measure only items checked out for home use and do not take into consideration in-house use of reference materials — one of the most rapidly growing aspects of library service. The drop in circulation is partially accounted for by the frustration in attempting to locate materials and study space in the general confusion. Potential users either give up or drive to neighboring communities.

Analysis of circulation and registration figures reinforce the theory that the changing pattern of library use is putting heavier demands on staff and resources. The total circulation peaked in 1975, and now is at a level slightly below 1968, but use of adult non-fiction materials has increased 7%, and continues to inch upwards. Total registration has increased 8% since 1968, and decreased slightly since last year, but registration of adults has increased a healthy 47% since 1968 and decreased only 3% since last year. There is a decrease in the number of children and young adults registered. This is partly a reflection of the decreased population in that age group, and no doubt is also affected by the growth of school libraries. Students no longer depend solely on the public library for many assignments. This development should not be confused with the total and increasing need for library space and resources. The total use is no longer accounted for by those who use the library temporarily and out of necessity (students) and a few who use the library heavily and repetitively for recreational purposes. These groups still exist and must not be underestimated, but growth represents the addition of many adults who use the library for information necessary in their daily lives. This type of use can be expected to continue. Society is more sophisticated, and increasingly adults have matured in an environment of libraries, TV documentaries and attitudes of "self-help" and "get-the-facts."

This trend has put heavy pressure on the adult collection. Book purchases have increased, but not as fast as demand and this year we withdrew 1526 more volumes than we added. Even so, the collection is now over 75,000 and the present facilities were designed to handle a maximum of 50,000. I see no alternative to drastically reducing the book budget and acquisitions. However this is a direction that must be watched carefully for hidden pitfalls. Our collection is already below both the average and the mean in volumes per capita for communities this size. Also standards for State Aid include a requirement that a certain percentage of total income be spent on library materials. For communities under 25,000, this is 15%. Losing accreditation for State Aid is more than a loss of \$8800. Only certified libraries may apply for federal funds (we received three grants totalling \$5000 this year), and other

communities need not grant free access to their collections for citizens from communities not in the State Aid program. Reading residents cannot cut back their own library, expecting to use those in nearby communities.

## OPERATIONS

Few changes have been made in internal operations, since most of the Director's attention has been devoted to the building program and space problems. However, it is our first full year of purchasing catalog cards from the Boston Public Library, and the result has been even better than anticipated. Out of a total of 3353 non-fiction books purchased, cards were available for 2551 at a cost of less than \$14.00. This procedure has allowed reduction in clerical help in the cataloging department.

After one year of allowing 5th and 6th graders access to the adult collection with parental permission, the policy was revised to apply to 6th graders only. This has proved more manageable and a good transition for that age group.

The staff has only increased by ½ clerk since 1968, and is currently two below the level of 1975.

## SERVICE

Formerly established services have remained unchanged. The winter series of Noontime Book Reviews and films provided through cooperation of the Friends of the Library have remained popular, as have the delivery to the homebound, to Tannerville and to nursing homes. The Friends also provided the community with free passes to the Museum of Fine Arts and the Essex Institute. Reference service was affected by three LSCA grants of federal funds totalling \$5000. These provided new titles for the Reference collection, additional materials on state and federal laws and materials for service to the deaf, including teletypewriter equipment, both at the library and to borrow for home use. The impact of this service has been greatly enhanced by the participation of three staff members who have taken courses in Sign Language on their own time at their own expense (Wilma J. Lepore, Brian G. Boutilier, and Karen I. Zalubas).

The Children's Librarian provided 38 story-hours for preschoolers, as well as special programs for school age children. Twenty-one programs were provided for groups who came to the library. These continue to be popular and include tours of the library, as well as story-telling and book talks on selected subjects. She also made thirty visits to school

classrooms and had ten classes visit the library for book talks or presentations related to class projects. These included such programs as telling Greek myths and reading books on archeology and art for ancient history assignments. Teachers also requested 136 classroom deposits for general reading and book reports.

This year the Children's Librarian was a participant at the Reading Author-Illustrator Day as well as a guest storyteller in Lexington, Pittsfield, and Newton and at the Ohio State University Renaissance Fair.

COMMUNITY PARTICIPATION

Once again volunteers have helped expand library service. The Friends of the Library assisted with all programs and the book sales in June and September. Memorial Funds and gifts have added 121 books and 72 records to the collection, and the Garden Club provided holiday decorations plus floral arrangements on a weekly basis during spring and winter months. We are indebted to the Reading Savings Bank for book-marks and plastic bags and to the Reading Cooperative Bank for card covers.

CONCLUSION

The library is caught in a vise between heavy use and expectations from those who believe in and appreciate good library service, and resistance from those who either don't recognize the necessity of a good library or who cannot accept costs and conditions attached to recommended building programs. Until a majority of the public accepts the changes and the sacrifices necessary to allow library development, it must expect declining service and fewer resources. Ironically, in estimating cost, the public seldom considers the value of services received. The following figures show the estimated cost to citizens this year, if instead of borrowing an item, it had been purchased at prices quoted in the 1978 edition of the Bowker Annual of Library and Book Trade information:

	Use	Average Price	
Adult Fiction	71,584 at \$10.07 per vol.		\$723,570
Adult Non-fiction	64,158 at \$18.97 per vol.		1,217,001
Periodicals	9,361 at \$ 1.00 per issue		9,361
Records	7,944 at \$ 7.00 per album		55,608
Children's Books	60,232 at \$ 6.64 per vol.		399,940
Museum Passes	249 at \$ 1.50		373
			<hr/>
			\$2,405,853



These figures make no provision for value of other items such as film-strip, pamphlets and art prints. Nor does it include use of periodicals on microfilm, current newspapers and magazines, or access to expensive materials not available in a store at any price. The library enriches the community and saves the citizen money in their daily lives. I sincerely hope its needs are soon recognized as top priority for the community.

JOYCE K. MILLER  
Director

**BOARD OF LIBRARY TRUSTEES**

STEPHEN G. VIEGAS, Chairman (1980)  
WILLIAM H. DIAMOND, Vice Chairman (1980)  
ELIA A. DANGELMAIER, Secretary (1981)  
ROBERT J. FIELDS (1981)  
EDWARD F. FULLER, JR. (1979)  
BARBARA E. WINKLER (1979)

**STAFF**

**December 31, 1978**

JOYCE K. MILLER, Director

Wilma J. Lepore	Assistant Director
Karen I. Zalubas	Children's Librarian
Harriett J. Carter	Cataloguer
Velda M. Model	Reference Librarian
Brian G. Boutilier	Young Adult Librarian
Edna M. Shaw	Part-time Librarian
Alma L. Black	Circulation Librarian
Ann I. Blaisdell	Library Technician
Jeannette F. Warren	Library Technician
Michele Dodge	Library Clerk
Ruth H. Dresser	Library Clerk
Louisa LeBaron	Library Clerk
Edith M. Bickford	Part-time Clerical
Reginald A. Didham	Part-time Clerical
Gladys R. Ogle	Part-time Clerical
Marilyn A. Parsons	Part-time Clerical
Elaine Singleton	Part-time Clerical
Irene A. Sunbury	Part-time Clerical
Eleanor Zanni	Part-time Clerical



## PAGES

Michael Colford  
Rick Emrich  
Brian Fandel

Alicia M. Lawless  
Karen Menard  
Thomas J. Ryan

## CUSTODIAN

Louis B. Bacigalupo

## APPENDIX A LIBRARY STATISTICS FOR 1978

<b>Adult Dept.</b>	<b>Children's Dept.</b>
[Includes Young Adult]	[Pre-School — Grade 6]

### CIRCULATION

Fiction	71,854	44,781
Non-Fiction	64,158	14,690
Periodicals	9,361	761
Phonorecords	7,944	1,108
Films & Filmstrips	223	50
Prints	680	—
Other	1,138	28
School Loans	—	4,095
<b>TOTAL</b>	155,358	65,513

Total Library Circulation:	1978	220,871
	1977	236,582

Non-Resident Circulation:	1978	6,192
(included in total above)	1977	6,427

\*Per Capita Circulation: 9.4

Per Registered Borrower Circulation: 19.4

Inter-Library Loan: Borrowed — 153    Loaned — 105

\*Population as of March, 1978: 23,561

	1977 [290 days]	1978 [284 days]
Average Daily Circulation		
Adult Department	578	547
Children's Department	238	231
<b>Total Average Daily Circulation</b>	816	778

# REGISTERED BORROWERS as of December 31

	1977	1978
Adult	6,600	6,373
Young Adult	2,321	1,897
Children	2,599	2,576
Non-Resident	482	521
Total Registered Borrowers	12,002	11,367

Number of Hours Library is open each week —

	Winter Schedule	Summer Schedule
Adult Department	68½	60
Children's Department	57½	49

## APPENDIX B

### LIBRARY RESOURCES

	Adult Dept.	Children's Dept.	Total
Books, Dec. 31, 1977	60,624	16,080	76,704
Books Added			
Fiction	697	510	1,207
Non-Fiction	3,040	490	3,530
Young Adult	536	—	536
Total	4,273	1,000	5,273
Gifts & Memorials (included above):	121		
Books Rebound:	211		
Books Withdrawn			
Adult	5,443		
Young Adult	577		
Total	6,020	779	6,799
Net Increase			—1,526
Books, Dec. 31, 1978	58,877	16,301	75,178*
Non-Book Material, Dec. 31, 1978			
Mounted Pictures	10,772		
Phonorecords	3,740		
Pamphlets	2,361		
Microfilm (reels)	965		
Filmstrips	309		
Periodicals	277		

Microfiche Sheets	264
Cassettes	177
Framed Prints	133
Newspapers	13 (5 daily , 6 weekly)
Slide Sets (Items)	8 (209)

\*This figure does not include 1,386 paperback volumes and 181 popular phonorecords for young adults which do not go through the normal cataloging procedures.

# Report of the School Committee

## RETIREMENTS

### Teaching Staff

Mrs. Marguerite S. Brisbois	Grade 2
Pearl Street School — 1966-1978	
Mrs. Shirley J. Crompton	Grade 4
Joshua Eaton School — 1955-1978	
Mrs. Pearl M. Dee	Home Economics
Reading Memorial High School — 1964-1978	
Joshua Eaton School — 2/25/63-6/30/64	Grade 5
Mrs. Gertrude B. Drozek	Grade 1
Highland School — 1964-1978	
Miss Jean E. Jacob	Grade 4
Pearl Street School — 1955-1978	
Mrs. Dorothy R. Payzant	
Highland School — 1975-1978	Kindergarten
Elementary Schools — 1966-1975	Speech/Language
Alice M. Barrows School — 1964-1966	Grade 1
Highland School — 1962-1964	Grade 1
Pearl Street School — 1953-1962	Grade 1
Mrs. Priscilla B. Perry	French
Walter S. Parker Junior High School — 1957-1978	

### Health Staff

Mrs. Myrtle A. Waelde, School Nurse, 4/22/63 — 12/31/78

### Custodial Staff

Mr. Stephen P. Sheppard, Reading Memorial High School, 9/71-11/78

### Cafeteria Staff

Mrs. Jeannette M. Abell, Joshua Eaton School, 1971-1978

Mrs. Evelyn Davis, Manager, Birch Meadow School Cafeteria, 1956-1978, Highland School Cafeteria, 1951-1955

Mrs. Frances Filburn, Reading Memorial High School Cafeteria, 1973-78



## SCHOOL COMMITTEE

Mr. Eugene R. Nigro, Chairman 11 Middlesex Avenue	Term expires 1979
Mrs. Margaret Russell, Vice-chairman 91 Spruce Road	Term expires 1980
Mrs. Mary Jolene Guerra 126 Belmont Street	Term expires 1981
Mr. Paul E. Landers 35 Hemlock Road	Term expires 1980
Mr. W. Bruce MacDonald 67 Prospect Street	Term expires 1981
Mr. Louis Martinage 41 Harvard Street	Term expires 1979

## ADMINISTRATION OFFICE

### Superintendent of Schools

Dr. Robert S. Wells	19 Oak Street
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### Assistant Superintendents

Dr. Robert J. Munnelly Instruction & Personnel	40 Winter Street Nahant, MA 01908
Mr. Ronald A. Winslow Business & Facilities	44 Oak Ridge Road

## SCHOOL COMMITTEE OFFICE

34 Gould Street		
Office Hours —	Monday through Friday	— 8:00 a.m. to 4:30 p.m.

## SCHOOL COMMITTEE REPORT FOR 1978

To the Citizens of Reading:

In considering the variety of issues which occupied the School Committee's attention in 1978, it is obvious that several of them represented current variations on recurrent themes. Declining enrollments, citizen involvement, collective bargaining negotiations, and budgeting considerations are issues which have faced past Committees and will certainly present further challenges to future Committees. Other issues such as minimum competency testing were considered in depth for the first time this year by the School Committee.

The most unexpected and, in some ways, the most difficult challenge to be met was occasioned by the sudden death on January 20th of Ara Karakashian, who had served as Principal of Reading Memorial High School since 1960. After appointing Assistant Principal Leonard D'Orlando to serve as Acting Principal, the Committee amended its policy and guidelines on the Citizen Screening Committee for Administrative Positions to provide for more involvement of citizens in the actual screening of candidates. The School Committee interviewed three finalists for the position and on June 27th appointed Mr. D'Orlando as Principal of R.M.H.S.

The concern for citizen involvement was also shown by the establishment on a trial basis of a 15-minute period near the beginning of every regular School Committee meeting for unscheduled citizen input. In addition, the Citizens' Advisory Council, which had been established near the close of 1977, was organized and began its first year of operation.

Declining enrollments again occupied much of the School Committee's attention in 1978. With the closing of school in June, the School Department vacated one building of the Woburn Street School. In the Fall, the Committee voted to proceed with the closing of the remaining building at Woburn Street in June, 1979, thus completing the three-phase plan recommended to the Committee by the Administration in 1976. A total of 24 elementary classrooms will have been closed over a four-year period during which our elementary school population has shrunk from 2,960 in 1976-77 to a projected figure of 2,416 in 1979-80. The issue of declining enrollments, however, will be with us for some time to come and presents a continuing challenge to everyone concerned with public education.

Negotiations with the Reading Teachers Association, as well as with the Custodial Union, occupied considerable time and energy. Agreements were reached prior to Annual Town Meeting with both unions on new two-year contracts.

In April, the Committee adopted a position paper on the proposed policy on Minimum Competency Testing being considered at that time by the State Board of Education. We were pleased that the final Basic Skills Improvement Policy adopted by the Board reflected many of our concerns. The School Department has established a steering committee to begin the process of implementing the policy which calls for testing to begin in the 1980-81 school year.

Because of an increase in State funding, the School Committee was able to increase its commitment to the Metco program for the 1978-79 school year. We now have 102 Metco students attending the Reading Public Schools, an increase of 15 over last year.

Good news was received in July from the New England Association of Schools and Colleges. The accreditation of Reading Memorial High School has been extended for five more years through 1983, when the next evaluation will take place.

Undoubtedly, the one issue which occupied more of the School Committee's attention in 1978 than any other was the whole question of financing education in the Reading Public Schools. Budget preparations, school aid reform, Proposition 2½, the 10% budget reduction identification, as well as the financial implications of declining enrollments and collective bargaining — all these were discussed at great length. As 1978 came to a close, the pressures for tax relief were mounting around the State. Such a complex issue has no easy solutions, but the Reading School Committee is ready to face the challenges as it has done in the past, keeping in mind our dual responsibility to the children and taxpayers of the community.

Respectfully submitted,

EUGENE R. NIGRO, Chairman  
MARGARET W. RUSSELL, Vice Chairman  
MARY JOLENE GUERRA  
PAUL E. LANDERS  
W. BRUCE MACDONALD  
LOUIS MARTINAGE



## REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee and the Citizens of Reading:

My report this year will contain observations on three issues that should be of some interest to the Citizens of Reading.

One, the continuing decline in the enrollment of our school system is an issue of major importance and concern. The annual Town Census gives no evidence that an upturn in the school population is forthcoming, although we are still experiencing some growth through in-migration. Two schools already have been discontinued and the 16 classroom Woburn Street School will close its doors at the end of this school year.

The emotional factors occasioned by the closing of these schools and by the redistricting of children have received much publicity and time. There are, however, other factors of major importance that need to be given careful thought as this decline continues. We must, somehow, find ways to manage more efficiently and effectively the surplus school facilities as they become available. Some of these, such as the Prospect Street and Lowell Street Schools, will never again be needed for public school programs. This might not be the case if additional school closings are necessary, simply because an upturn in enrollments would find the Town without adequate school space.

How long can a school be mothballed before it becomes obsolete? Can we maintain good educational programs in buildings that are shared with other clients, such as, other Town Government functions or with private business and commercial operations? Whatever the answers are to these questions, planning should begin immediately that will enable realistic solutions. The spector of additional vacant Town-owned buildings in our future is not pleasant to contemplate.

The second issue concerns a recent mandate by the State Department of Education on what is called **The Massachusetts Basic Skills Improvement Policy**. The purpose of this mandate is to serve as a vehicle for public schools, with broad community participation, to establish sound minimum standards for basic skills and to examine their instructional programs in light of these standards.

The basic skills being referred to are in the areas of reading, writing, mathematics, listening and speaking. Reading will be required to evaluate each student's achievement of the minimum standards at least once in each of the early elementary, later elementary, and high school grade levels. Students who fail to pass these tests will be given a program designed to improve their understanding of those skills. This is another example of a program that forces the local community to meet



certain State requirements. We are being told that this particular program should not cause a financial impact on our school budget. Such predictions in the past have rarely been accurate.

Finally, after many years of overdependence on the property tax, we find ourselves in a very fiscally conservative climate. Major State legislative efforts to “cap” spending at the local level tend to cause greater hardship on communities such as Reading because our school system has been conservatively financed, efficiently managed and, in general, has maintained less administrative, professional and non-professional personnel than a majority of school systems of equal size.

One should not overlook the significance of an average per pupil expenditure that is \$240.00 below that of the State average. The impact of this becomes more dramatic when it is understood that Reading would have needed to appropriate an additional \$1,316,064. for its 1978-79 budget to meet the **average** per pupil cost in Massachusetts.

Respectfully submitted,

ROBERT S. WELLS  
Superintendent of Schools

The enrollment of the Public Schools as of October 2, 1978, was 5334. In addition, there were 90 students from Reading enrolled in Grades 9 through 12 at Austin Preparatory School for Boys, making the total school population in Reading as of October 2, 1978, 5424. There were also 90 boys and girls enrolled in Grades 9 through 12 at the Northeast Metropolitan Regional Vocational School.

ENROLLMENT STATISTICS

Six-Year Summary of Public School Enrollment

Grade	1973	1974	1975	1976	1977	1978
K .....	403	412	338	345	302	241
1 .....	446	438	440	402	390	324
2 .....	456	451	424	419	402	381
3 .....	481	461	436	417	403	400
4 .....	509	487	466	438	412	409
5 .....	542	497	486	453	443	414
6 .....	483	547	489	486	455	436
7 .....	539	486	547	486	481	461
8 .....	532	527	486	540	483	476
9 .....	476	482	483	441	472	438
10 .....	446	481	470	469	439	463

11	450	437	463	448	453	407
12	425	439	415	430	429	426
Special Needs	36	32	30	43	53	58
Class for Deaf	7	6	5	0	0	0
<hr/>						
	6231	6193	6038	5817	5617	5334

## ANNUAL REPORT 1978—1979

### DEPARTMENT OF PUPIL SERVICES

Throughout the school system there was a continuing series of inservice training and workshop meetings involving specialist staff. Resource room teachers, speech and language therapists, guidance counselors, nursing personnel, and specialist teachers were involved in planned, staff development activities. Emphasis was placed on developing more effective ways to identify student needs, constructing flexible support systems for students, and delivering consultation services to teachers, parents, and others.

At the secondary level, four evening meetings for parents of high school youth were offered. The purpose of these meetings was to share information with parents concerning the goals and activities of the high school and further strengthen parent-school-and student alliances in relation to current and future decision making. Screening procedures were further refined throughout the school system. At the junior high and high school, student study procedures were re-shaped to assist in the early identification of students who may require specialized services and/or support.

The Focus Program, at Reading Memorial High School, continues to provide flexible options for meeting the needs of various youth. We view that program as one of a number of options that can meet the needs of students who require an intensive and personalized learning approach. At the junior high level there were a series of workshops on communication and listening skills and moral dilemmas. A series of evening meetings focusing on parent effectiveness training (PET) were planned and implemented for parents of junior high students. All three workshops were seen in positive terms by the participants.

At the elementary level there was an ongoing effort to refine child study and formal evaluation procedures. An increasing focus on preventive and early identification approaches characterized the work of the elementary schools. Speech and language specialists integrated parent directed, home programs into our services for communication handicapped students. System-wide, we are increasing our capacity to effectively serve students with significant learning needs within the

mainstream. This capacity is based on a strong commitment to involving regular teachers, parents, other staff, and administrators in effective communication and coordination activities. The Health Department continues to provide required screening services, support to students and parents, and a variety of health related services within the schools.

The SEEM collaborative maintains a series of intensive program options for students with a variety of significant learning needs. The availability of the SEEM program has generated a series of options which are program and cost effective. The scope of work-study, pre-vocational, and vocational activities has been reshaped and refined throughout the 7-town collaborative. Curriculum development undertakings have continued throughout the school year and during planned, summer workshop undertakings.

At the community level there has been an increased focus on involving the support and participation of other area and human service agencies in providing needed programs and services to youth and families. The referral and coordination of these services is an important and continuing function. Hopefully, we will be able to influence the direction of policy-making so that public schools will receive increased program support from other human service agencies.

Respectfully submitted,

ALEX ALEXANIAN  
Director of Pupil Services

## ANNUAL REPORT OF THE READING MEMORIAL HIGH SCHOOL FOR 1978—1979

After the untimely death of Ara A. Karakashian on January 20, 1978, the acting administration was able to continue with a successful school year due to a uniquely cooperative effort by students, staff, and, most especially, due to the twenty-year legacy of fine leadership left by Mr. Karakashian.

With a recommitment to excellence, the new Reading Memorial High School administration was formed. Ms. Susan E. Sellers was selected from a variety of well-qualified candidates to be the new assistant principal because of her successful and innovative classroom experiences, her sensitive, sensible relations with students and her energetic participation in extra-curricular enterprises. She has undertaken her new responsibilities with vigorous enthusiasm and a high degree of professionalism.



One of the first tasks the new administrative team undertook was a reorganization of its primary responsibilities: student discipline and departmental supervision of staff and curriculum. The aims of this redefinition of roles have been to improve curriculum standards and student behavior, especially attendance.

Mr. Charles Symonds now is responsible for the discipline of all freshmen and sophomores and supervises the Guidance, Special Needs, Business, Fine and Industrial Arts and Home Economics Departments.

Ms. Sellers is responsible for the discipline of all juniors and seniors and supervises the English, Social Studies, Music, Physical Education and Athletics Departments.

Mr. Ernest Spence is responsible for all student attendance, school records, and all data processing functions as well as supervision of the Mathematics, Science, and Foreign Language Departments.

Parents were notified by newsletters of the school's restatement of behavioral expectations; staff and students received similar briefings at several orientation meetings. Results of this reorganization have been gratifying. Students and parents have cooperated so that overall deportment has improved; students seem to be studying as well as participating in extra-curricular activities with more diligence.

The following attendance figures reflect the new spirit of the student body and hopefully will continue.

**Comparison of Attendance  
Reading Memorial High School**

	ABSENT	
	As of 12/30/77	As of 12/30/78
Seniors ('78)	11 %	('79) 7 %
Juniors('79)	8 %	('80) 6 %
Sophomores ('80)	7 %	('81) 5.8 %
Freshmen ('81)	6.5 %	('82) 5 %
Average	<hr/> 8 %	<hr/> 6 %

	TARDY	
	As of 12/30/77	As of 12/30/78
Seniors ('78)	6.8 %	('79) 6 %
Juniors('79)	5.6 %	('80) 4 %
Sophomores ('80)	4.5 %	('81) 3.5 %
Freshmen ('81)	4 %	('82) 2.5 %
Average	<hr/> 5 %	<hr/> 4.3 %



Attendance has improved this year with an average of 35 more students present daily than last year and 12 less students tardy each day.

\* \* \* \* \*

A number of curriculum developments have been initiated to make an already good program better:

1. The Decisions II program was introduced as a required course in Grade 10. Mrs. Roberta Messina has undertaken instruction of all sophomores in an understanding of the different career clusters in the work world so that students may begin the gradual process of investigating those vocations which may hold interest for them.

This addition completes the planned three-year sequence of Decisions courses aimed at giving students an opportunity to engage in the decision-making process. From introductory exercises in deciding about one's health and hygiene in Grade 9, to decisions about careers in Grade 10, through a more sophisticated set of decision-making conclusions dealing with self, family, peers, the opposite sex, life style, consumerism, and politics in Grade 11, this unique sequence appears to be fulfilling our expectations of helping students to become adept at differentiating between alternatives to make logical decisions, all the while reaching an understanding of their own personal value systems.

An explanation of our innovative courses has been given before a meeting of the New England Association of Social Studies Teachers and before a regional meeting of educators at the University of Massachusetts in Amherst.

2. The Social Studies Department has refined its electives so that an intensive U.S. History course is now an elective for upperclassmen. We hope to encourage more students to accept the challenge of electing this course.

3. An honors English course, "Ideas of Man," will begin next September after that Department's courses have been refined to make room for it.

4. The Home Economics electives are increasingly being chosen by our students for their excellence and needs satisfaction. In order to present a more substantive array of offerings in this department, we have eliminated selections called "Cake Decorating," "Desserts and Confections" and "Textile Workshop" and have replaced them with one semester courses called "Marriage and the Family" and "Child Development." "Fashion Design and Tailoring" has been expanded into a full-time course.

5. History of Art has been introduced as an elective in the Fine Arts Department.

6. Through Title I Federal grant money secured for Reading Memorial High School by the Central Office, a Reading and Writing Center is now in place. Staffed by three Title I tutors, the Center offers a continuing opportunity for students to receive extra help in any communication deficiencies. Although the Center is modestly equipped, students may go there during study periods or on unassigned time for help.

7. A Career Guidance Center, adjacent to the Guidance Department, is fast collecting a comprehensive library of film strips, cassettes, printed materials and books on a broad array of careers and job clusters in the work world. Guidance counselors frequently work here with students in a continuing development of career awareness. Decisions II students attend regularly assigned meetings in the Center to compliment their classroom instruction. Especially gratifying is the sight of an English or Business class, or individual students working in the Center on a project which shows the relationship between their hypothetical class studies and the real world of work.

Credit for the continuing success of this Center belongs to Miss Helen Hart, Guidance Department Chairperson. Miss Hart's intelligent planning for the Center, along with her indefatigable efforts spent there in group lectures and in working with individual students, has given pupils at Reading Memorial High School an insight into career planning second to none.

8. Obsolete unit record data processing equipment is being replaced by a state-of-the-art minicomputer which expands the capability of our computing service with no substantial cost to the town. In addition to a more effective administrative service to the schools, the new equipment will include three terminals — in the Business, Guidance, and Science-Mathematics areas — which will be used to develop innovative academic exercises.

9. An expanded course in Cooperative Education is now being offered in the Business Department's curriculum by Mr. Richard Gillis. Made possible through Federal grants, this course helps students to get "hands-on" experience in subject related work.

10. Mr. Keith Jones has been hired by METCO to work with METCO and Reading students as a tutor and guidance aide to help those from the inner city make the difficult transition to our suburban high school. He has assisted Ms. Kaidi Bowden, Reading's METCO coordinator, and both have been making an excellent effort in helping METCO students achieve success in their education.

11. Concerned R.M.H.S. students, under the direction of Decisions I teacher William Tufts, have embarked on a continuous program to help our students stop smoking.

In addition to working as peer counselors with junior high youth, our pupils have opened a "Smoking Information Center" in Room 159A for use by both faculty and student body. The aim of the Center and the volunteer students who man it each day is to present factual information from reliable sources, i.e., the U.S. Surgeon General, speakers from the American Cancer Society and American Lung Association, and a wide variety of literature about the habit of smoking and its repercussions.

We hope the long-range effects of this on-going program will help some students to stop smoking.

12. We have successfully continued with re-institution of a formal mid-year and final examination schedule over a four-day period near the end of each semester.

The outdoor smoking area experiment continues to present a problem for us. The hiring of paraprofessionals to supervise the area has had mixed success. We have found it extremely difficult to find the kind of qualified person who can work in this sensitive area who is also willing to endure the conditions of the job, i.e., weather, monotony, modest pay. When we have had qualified people stationed here, their visibility and low-keyed supervision have helped us maintain a minimum standard of safety.

The brazen challenges to authority and the traffic in contraband drugs and alcohol have diminished in this place. Litter, graffiti and petty vandalism, however, continue to plague the area. Main stream students and student leaders are neither willing nor able to apply peer pressure to those who habituate the area. Habitués here are primarily "loners" who seek identity and acceptance with one another.

The experiment was originally begun to improve the conditions of the lavs by getting smokers out of them. To some degree, use of the outdoor smoking area has achieved that end. If the overall condition of the area continues at its present stage, however, the experiment may have to be concluded.

The daily clean-up of school grounds by teams of five students from fourteen homerooms each morning continues to operate fairly successfully during the non-winter months.

Our staff and students displayed their usual generosity this year by contributing \$2500 to the "Globe Santa" fund and donating 64 pints of blood, at this writing, to the American Red Cross.



The year to date has not been easy. Over the last twelve months, five Reading youngsters have died and the resultant sadness has profoundly affected us all.

The future holds promise. Problems of decreasing enrollment and the ensuing reduction in force will have to be solved with intelligence and compassion. Testing of competency in basic skills is underway.

We undertake the challenge of constantly improving the standards of educational excellence for our students with enthusiasm and high hopes.

Respectfully submitted,

LEONARD F. D'ORLANDO  
Principal

## TOWN REPORT

1978

Coolidge and Parker Junior High Schools both enjoyed years that are best termed "interesting and enjoyable". Working with seventh and eighth grade students certainly leaves little time for boredom nor does it encourage complacency.

Emphasis at both schools continues to be placed on the development of basic skills while encouraging students to become involved in activities of an exploratory nature. Research projects, new subjects, electives, clubs, and other activities are all used to provide students with experiences designed to test their interests, as well as, develop their skills.

Many of the large issues facing schools in surrounding towns are also impacting Parker and Coolidge. We are beginning to feel the effects of declining enrollment and will reduce the staff at each school by one teacher this year. Study and planning for a reduced population have been underway for some time with consideration being given to possible changes in organization, staffing, and programs. Curriculum development, co-ordination with other schools, and the evaluation of student learning also continue to receive attention.

The recent legislation on minimum competency will have impact on the junior high schools since it is expected that the major testing will occur in the eighth grade. Developing tests, procedures, and remediation plans will require substantial work during the coming year.



Highlights during the past year included a number of special programs and activities at each school. There were presentations on drug, alcohol, and tobacco education. Inservice programs for teachers were mainly devoted toward increasing staff ability to work with students around adolescent issues.

This marks the final year before retirement for Mr. Stanley Butcher, who has been at Parker for thirty years. We thank him on behalf of the youth of Reading and wish him many happy years in retirement. He has been a true colleague and a major contributor to junior high education in Reading.

Both schools have been blessed by energetic and supportive groups of parents who have invested many hours on behalf of each building. Programs for parents, students, and assistance for teachers have all resulted from the efforts of this fine group. We thank you.

Every year we mention the outstanding work done by our custodial staff and this is no exception. At the risk of being redundant, we wish to recognize their contribution and express our appreciation.

JOHN D. DELANEY

W. S. Parker Junior High School

ALBERT A. LAHOOD

A. W. Coolidge Junior High School

## **ELEMENTARY SCHOOL REPORT**

### **THE CLOSING OF WOBURN STREET SCHOOL**

At the close of the 1978-1979 school year the remaining eight classrooms of the Woburn Street School will no longer be needed and the use of the buildings at St. Agnes for public school purposes will cease.

One building of the Woburn Street School was closed in June, 1978 because of the continuous decline in enrollments.

This year at the Woburn Street School, one building with eight classrooms, grades one through six was used.

A redistricting plan developed some three years ago distributes the youngsters from the former Woburn Street School neighborhood to a number of the other elementary schools in Reading.

The Reading Schools sponsored a very successful Author/Illustrator Day on October 24, 1978. Planned and coordinated by the principals, library-media specialists and the classroom teachers in each school, the day afforded the children of Reading the opportunity to talk to, and in some cases have lunch with, children's authors and illustrators who appeared to enjoy the contact both with the children and with each other.

Preparation for the visit by the classroom teachers and the library-media specialists was extensive. Children were well-versed in the works of the author/illustrators and, as a result, they brought a great deal to the interaction.

Stories had been prepared, questions were asked, and the art specialists aided in extending the stories to the art form.

The authors included: Marc Brown, Betty Cavanna, Eric Carle, Lydia Dabcouich, Julia First, Sharon Grollman, Betty Lenin, Marilynne Roach, Ron Winslow, John Bellairs, Ed Emberley, Norma Farber, Marcia Hall, John Langstaff, Lee Kingman, Nancy Garden, Joyce Gregorian, McHargue Geargess, and Earl Grollman.

## EVALUATION OF THE ELEMENTARY SCIENCE CURRICULUM

Constant evaluation is an integral part of the elementary school program. Each year time is given over to a critical analysis of the work and activities which constitute an essential part of the daily curriculum of our schools. With our society constantly undergoing revolutionary changes, there is the everpresent necessity for our elementary personnel to constantly reevaluate our basic program and the values which our children derive from it.

The major focus of curriculum reevaluation this year has been in the field of science. Three questions posed by the evaluation effort were:

1. How well do our students do in attaining the goals of elementary science adopted by the Reading School Committee?
2. How well do Reading students do in attaining the goals of the SCIS program?
3. How well do our students do in relation to comparable students outside of Reading?

In order to carry out the evaluation, a number of activities were carried out which generated data used in responding to the questions.

1. A random sample of 100 students 9 years of age were given the State Assessment Test in Science. Data generated by this test permitted comparisons with other students of the same age in other parts of the country, world, and with communities in Massachusetts similar to Reading.
2. Thirty-five randomly selected sixth graders and 35 third graders were interviewed. During the interview the students were asked to engage in a science activity by which their skills, competencies, and information could be judged. Data from these interviews are indicators of overall system performance.
3. The scores of Reading students on the nationally normed achievement tests over the past few years were analyzed as part of the effort to assess how well our students do in relation to others around the country.

In a report to the Reading School Committee, the data generated by the evaluation activities was analyzed as follows:

1. Reading youngsters — 9 years of age — exceeded the averages of the State as a whole, and more importantly the averages of students in communities similar to Reading when subject areas from science are the major basis of comparison. In addition, Reading children also do well on knowledge and understanding type questions. Available comparisons with national and international averages are also in favor of Reading school children.
2. Based on the interviews, there were very positive indicators concerning goal expectations of the system. Pupils at grade 6 were able to make reasonable estimates of the outcome of two experiments which they were asked to engage in. They were able to set up a test, record data for future use, and limit conclusions to the facts which they observed.

In grade 3 almost all pupils were able to carry out various classifications experience without prompting and arrange objects in serial fashion. As in grade 6, the third grade pupils were rated as interested in science with only (1) pupil out of 35 not showing an interest.

3. While achievement tests tap into only a limited segment of our curriculum goals, the results indicate that Reading children compare



very favorably with groups outside of Reading. Our average student performance is consistently in the high average range giving feedback that the average student in Reading is at the 65-88 percentile range when compared to national figures.

## ANNUAL REPORT — TITLE I

The fourth academic year Title I program, entitled "Mission Success — 78-79" began in the Reading Public Schools on September 18, 1978. Because of the decline in enrollments and the phasing out of one building of the Woburn Street School, the directorship of the Title I program was transferred to Herbert Baron, principal of the Woburn Street School.

The total Title I Mission Success budget funded under the Elementary and Secondary Acts of 1965 amounted to \$72,111. for this academic year.

Under the terms of the grant there are now five target schools in the program with ten tutors aiding in the remediation of reading, language, and math skills in the elementary grades and reading and writing in the high school.

The five schools involved in the Title I program are the Highland School, the Killam School, the Pearl Street School, the Woburn Street School and the Reading Memorial High School.

The Title I program in Reading is now providing small group help to approximately 200 grades 1-6 youngsters at four elementary schools and about 80 high school boys and girls, grades 9-12.

HERBERT BARON  
Director

## ADULT EDUCATION

The Reading Community and Adult Education program began on Tuesday, October 3, 1978 and ended on April 15, 1979. The courses were offered on Tuesday or Thursday evenings and varied in length from two to three hours. Held in both Coolidge and Parker Junior High Schools, the student population ranged from between 450 to 500 students.

Varying in nature, the courses attempted to meet the needs of the community by covering many areas requested on a town-wide questionnaire. Whether it was a need for craft courses (quilting, em-



broidery, knitting, stained glass), entertainment courses (dancing, yoga, men's and women's physical fitness), occupation courses (bookkeeping), practical courses (auto repair, furniture refinishing, chair caning) or community service courses (high school equivalency, first aid, C.P.R., Parent awareness), the community and adult education program proved to be a valuable community resource.

The Director anticipates a continued effort to meet the needs of the community by the offering of more courses as the years progress. In this way, every citizen of Reading will be able to utilize this resource to its fullest.

DONALD WELFORD  
Director

### SUMMER SCHOOL

Reading's summer school program for 1978 was conducted for five weeks between July 5 and August 4, morning sessions only. Instructional times for specific courses were one to three hours in length and the typical student attended classes approximately two hours daily.

The well-attended program served 640 enthusiastic elementary and secondary school students through a balanced variety of both maintenance and enrichment courses. It was a valuable extension of Reading's overall educational program and as such, served the community well.

JAY DUMAS  
Director

### SCHOOL ENTRANCE REQUIREMENTS

To be eligible for admission to the Reading Public Schools a child must have reached the age of four years and eight months on or before August 31 of the entering year. Under no circumstances will children younger than 4 years 8 months be admitted.

Under laws of the Commonwealth, each child shall attend school beginning in September of the Calendar year in which he attains the age of six.

Children entering a public school for the first time will be assigned either to kindergarten or first grade by the building principal after a thorough consideration of pre-school registration information. Registration is normally held in the early spring of each year.

Upon entering school each child is required to present a birth certificate. Certificate of vaccination is no longer required.

## NO SCHOOL SIGNALS

"No School" will be announced over Radio Stations: WEEI, WBZ, WHDH, WRKO, WEZE, & WMEX — between 6:45 a.m. and 7:30 a.m. Please do not phone the police or school officials.

It is the policy in Reading to have school on all scheduled days and for parents to decide when conditions are such that it would be unwise for their child to attend. However, when travel conditions are such that buses cannot run or the school yards cannot be opened, or other extraordinary conditions exist, school may be cancelled for all schools or for the elementary grades only. This decision will be made by the superintendent of schools.

## SCHOOL CALENDAR — 1979-1980

### Teachers' Workshops —

FOR ALL TEACHERS . . . . . Tuesday — September 4, 1979  
Wednesday — September 5, 1979

SCHOOLS OPEN . . . . . Thursday — September 6, 1979

Columbus Day (no session) . . . . . Monday — October 8, 1979

Teachers' Convention (no session) . . . . . Wednesday — October 24, 1979

Veterans' Day (No session on) . . . . . Monday — November 12, 1979

Thanksgiving Recess-close at NOON . . . . . Wednesday — November 21, 1979  
open on . . . . . Monday — November 26, 1979

### Christmas Vacation —

close end of school day . . . . . Friday — December 21, 1979  
open on . . . . . Wednesday — January 2, 1980

Martin Luther King Day (no session) . . . . . Tuesday — January 15, 1980

Kindergarten Sessions Reverse . . . . . Monday — January 28, 1980

### Winter Vacation —

Close end of school day . . . . . Friday — February 15, 1980  
open on . . . . . Monday — February 25, 1980  
(Washington's Birthday celebrated 2/18/80)

Good Friday-schools close at NOON . . . . . Friday — April 4, 1980

### Spring Vacation —

close end of school day . . . . . Friday — April 18, 1980  
open on . . . . . Monday — April 28, 1980  
(Patriot's Day celebrated 4/21/80)

Memorial Day (no session) . . . . . Monday — May 26, 1980  
 Schools CLOSE FOR YEAR —  
     For students . . . . . Tuesday — June 24, 1980  
     For teachers . . . . . Wednesday — June 25, 1980

**CHANGES IN PERSONNEL**

**Resignations**

**Reading Memorial High School**

Mrs. Martha Brinson	English
Miss Sara Ingber	Physical Education
Miss Sandra J. Kelly	Mathematics
Mrs. Phyllis K. Leith	Focus
Mr. Howard C. Murphy	Chemistry
Mr. Robert G. Pushkar	English
Mr. Charles A. Whipple	Social Studies

**Coolidge Junior High School**

Mrs. Polly Alexander	Library/Media Specialist
Mrs. Rosanne Colarusso	Physical Education
Miss Sylvia Duani	English
Miss Gretchen M. Koch	Reading
Mr. Andrew P. LeCompte	Social Studies

**Parker Junior High School**

Miss Joan A. Hunnefeld	Special Ed. Resource Room
Mrs. Joan Liever	Mathematics

**Alice M. Barrows School**

Mr. James S. Dolham	Pt. Time Instrumental Music
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**Birch Meadow School**

Mrs. Carol J. Hagins	Grade 3
Mrs. Marie Pessin	Speech/Language

**Highland School**

Mrs. Linda Anderson	Grade 5
Mrs. Pamela Ann Rygiel	Grade 5

**J. Warren Killam School**

Mrs. Susan J. Penterson	Grade 3-4
Ms. Nancy Stapen	Elementary Art

**Pearl Street School**

Miss Constance Cooke Grade 1

**Pupil Personnel Services**

Mrs. Gloria Mezikofsky Pt. Time Speech (Grant)

**Woburn Street School**

Mrs. Lynn Holbein (from Maternity LOA) Grade 3

**LEAVES OF ABSENCE****Maternity/Child Rearing**

Mrs. Claire K. Fusaro  
Reading Memorial High School Social Studies

Mrs. June Connor  
Joshua Eaton School Grade 4

Mrs. Carol Everson  
Joshua Eaton School (Resigned from LOA)

Mrs. Linda Guerrette  
Joshua Eaton School Grade 2

Mrs. Gail Broussard  
Pearl Street School Kindergarten

**Health**

Mrs. Susan M. Rettberg, Woburn St. School Grade 6

**Voluntary**

Mr. Franklin Berkey  
Reading Memorial High School Guidance

Miss Dorothy J. Lebach  
Reading Memorial High School French

**Appointments****Pupil Personnel Services**

Ms. Andra N. Brewer ½ time Social Worker/Adj. Counselor (Grant)  
Ms. Rosemary A. Anton Pt. time Speech/Language (Grant)

**Reading Memorial High School**

Miss Judith A. Carter  
(replacement for Mrs. Dee) Home Economics



Mr. James C. Chetwynd	English
Mr. Peter A. Clarke	Social Studies
Mrs. Jane E. Darveau	Guidance
Mrs. Rosalyn Epstein	Guidance
Miss Paula G. Graham	Physical Education
Mrs. Gina M. Healy	French
Ms. Isabel M. Jahnle (11/13/78)	Business Education
Mrs. Barbara S. MacDonald	Focus
Mrs. Mary Ellen Pearson	Social Studies
Mrs. Dorothy A. Wood	Social Studies
Mr. John Zajac	Mathematics

#### **Arthur W. Coolidge Junior High School**

Ms. Cathryn M. Cremens	Physical Education
Ms. Sandra Finger	English/French
Mr. Gary P. Goldsmith	Social Studies
Mr. Charles S. Richardson, Jr.	Library/Media Specialist
Mrs. Dorothy K. Ryan	Reading

#### **Walter S. Parker Junior High School**

Mrs. Patricia M. Hulse (10/30/78)	French
Mr. John F. Lynch	Mathematics

#### **Alice M. Barrows School**

Mr. Nicholas R. Maffei	Pt. time Instrumental Music
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#### **Birch Meadow School**

Mrs. Tina C. Donati	Grade 2
Miss Rose Silver	Speech/Language
Miss Elise Tofias	Elementary Physical Education

#### **Joshua Eaton School**

Mrs. Lesley K. Hardy	Grade 4
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#### **Highland School**

Miss Carol Castanino	Grade 1
Mrs. Lorraine L. Joy	Grade 5
Miss Randi Lou Robinson	Grade 6

#### **J. Warren Killam School**

Mrs. Anita B. Chanoux	Grade 3-4
Mrs. Diane C. Turco	(Grant) Adaptive Physical Education

### **Pearl Street School**

Mrs. Paula F. Beaulieu

Grade 2

Mrs. Lynn Snowden

Grade 4

### **Woburn Street School**

Mrs. Barbara A. Kelley

Special Ed. Resource Room

## **SCHOOL DIRECTORY**

(Date After Name Indicates Year of Appointment)

Robert S. Wells, B.S., M.S.Ed., Ed.D. (1965) Superintendent

Robert J. Munnely, B.S., M.A., C.A.S., Ed.D. (1970) Asst. Superintendent

(Instruction & Personnel)

Ronald A. Winslow, B.A., M.Ed. (1973) Asst. Superintendent  
(For Business)

### **Pupil Personnel Services**

Alexander J. Alexanian, B.S., Ed.M., Ed.D. (1974) Director

Sally C. Billig, A.B., M.Ed. (1974) School Psychologist

Andra N. Brewer, M.A., M.Ed. (1978) ½ time Social Worker/Adj.  
Counselor (Grant)

Roberta T. Engel, B.S., M.Ed. (1975) Special Needs Education  
Supervisor

### **Health Staff**

Robert Wakeling, D.O., 125 Main Street School Physician

Evora P. Bacon, R.N. (1964) Barrows Supervisor of Health

JoAnn E. McMahon, B.S. (1975) Coolidge School Nurse

Ruth E. Schubarth, R.N. (1972) R.M.H.S. School Nurse

Myrtle A. Waelde, R.N. (1963) Killam School Nurse

### **Directors**

Pamela M. Almeida, B.A., M.A.T., Ed.D. (12/12/77) Reading

Marc J. Alterio, B.S., M.Ed. (1977) Physical Education

John A. Hollingsworth, Jr., B.S., M.Ed. (1955) Athletics

J. Douglas Oliver, A.B., M. Mus. Ed. (1948) Music

Roberta D. Thresher, B.S., Ed.M. (1959) Art

Carol A. (Kaidi) Bowden, B.S.M.Ed. (1977) METCO Coordinator

## Reading Memorial High School

Leonard F. D'Orlando, A.B., M.A.T. (1958)	Supervising Principal (1978)
Susan E. Sellers, B.A., M.A.T. (1972)	Asst. Principal (1978)
Ernest G. Spence, B.S., M.S. (1951)	Asst. Principal (1960)
Charles G. Symonds, B.S., M.B.A. (1970)	Asst. Principal (1974)
Iris S. Adler, B.A., Ed.M. (1977)	Focus (Grant)
Bruce Appleby, A.B., M.Ed. (1963)	Social Studies
Stephen J. Arsenault, B.S. (1977)	Industrial Arts
Samuel E. Baker, B.S., M.Ed. (1976)	Focus
Virginia Bartlett, B.S., M.Ed. (1958)	Physical Education
Marjory G. Berkow, B.A. (1977)	Mathematics
Thomas W. Blaney, B.S., M.S. (1969)	Business Education
Everett A. Blodgett, B.E., M.S. (1970)	Chemistry
Philip Blum, A.B., M.S. (1970)	Physics
Harold E. Bond, B.A., M.A. (1956)	English
Leslie C. Bowers, B.A. (1974)	English
Edward P. Brady, B.S., M.A. (1968)	Guidance
David L. Brett, B.S. (1965)	Business Education
Theodore L. Bryson, B.A., M.A. (1976)	Physical Education
Walter T. Cahill, B.S. (1960)	English
Joseph F. Cain, B.A., M.Ed. (1973)	Media Specialist
William J. Carroll, B.A. (1975)	Social Studies
Judith A. Carter, B.S. (1978)	Home Economics
James C. Chetwynd B.A. (1978)	English
Carolyn M. Clark, B.A. (1974)	French
Peter A. Clarke, B.A. (1978)	Social Studies
Robert I. Cohen, B.S., M.A. (1976)	Biology
Arlene V. Cohn, B.A. (1976)	Spanish
Martha C. Cook, B.S., M.Ed. (1970)	Chemistry
Norman P. Cormier, B.A., M.Ed. (1971)	English
Harold A. Croft, B.A. (1970)	English
Thomas C. Darrin, B.A. (1974)	U.S. History
Jane E. Darveau, B.A., M.Ed. (1978)	Guidance
Emery W. DeBeck, A.B., M.Ed. (1967)	Mathematics
Francis A. DiLuna, B.S. (1973)	Biology
Robert P. Donovan, B.A. (1970)	Spanish
Judy H. Doob, B.A. (1977)	American History
Robert H. Dunbar, A.B., M.Ed. (1957)	Social Studies Dept. Head
Susan J. Duvinsky, B.A., M.Ed. (1975)	Resource Room
Rosalyn P. Epstein, B.A., M.Ed. (1978)	Guidance
Myrna M. Evans, B.S. (1974)	Home Economics
Kenneth J. Feit, B.A., M.A. (1974)	English
Gail A. Finkle, B.A. (1977)	(Part-time) Mathematics
David L. Garland, B.S., Ed.M., M.S. (1956)	Biology & Anatomy Dept. Head
Richard C. Gillis, B.S., M.Ed. (1966)	Business Education
Paula G. Graham, B.S. (1978)	Physical Education



Peter B. Greene, B.A., M.Ed. (1966)	Social Studies
Marguerite E. Grimes, A.B. (1973)	Mathematics
Stephen M. Gucciardi, B.S., M.A. (1975)	Mathematics
Melanie Guzelian, B.A. (1977)	Social Studies
Richard W. Ham, A.B., A.M. (1958)	Foreign Language Dept. Head
Michael F. Harney, B.S.E. (1970)	Industrial Arts
Helen M. Hart, A.B., M.A. (1957)	Guidance Dept. Head
William J. Hart, B.A. (1972)	English
Gina M. Healy, B.A. (1978)	French
Wendell W. Hodgkins, A.B., M.A. (1957)	English Dept. Head
John A. Hollingsworth, Jr., B.S., M.Ed. (1955) (Part-time)	Mathematics
Ronald N. Howland, B.A. (1973)	English
Elizabeth M. Irwin, B.S., M.Ed. (1976)	Multiply Handicapped
Isabel M. Jahnle, B.S., M.Ed. (1978) 11-13	Business Education
Eugene Kaczowka, B.S., M.Ed. (1968)	Mathematics
Karen J. Kaman, B.S. (1976)	Mathematics
John J. Kelly, Jr., B.S., M.A., Ph.D. (1972)	History
Leo P. Kenney, B.S. (1970)	Biology
Mary F. Lanouette, B.A., M.A. (1970)	Latin
Maureen K. LeClaire, B.S. (1970)	Physical Education
Kenneth M. Levesque, B.S., Ed.M. (1967)	Distributive Education
Eleni J. LoPorto, B.A. (1972)	English
Donald J. Lovely, A.B., M.Ed. (1957)	Social Studies
Barbara S. MacDonald, B.A., M.Ed. (1978)	Focus
Michael E. McGuire, B.Ed., M.S. (1975)	IPS/Physics
Carl H. Mellin, B.A. (1976)	Science
Roberta Kelley Messina, B.A., M.A. (1969) (1977) (1978)	(Guidance)
	Decisions II
Kathryn M. Montejunas, A.B., M.A.T. (1975)	English
Russell E. Morris, B.S.E.E., M.S.E.E. (1975)	Electronics
Joan E. Morse, B.A., M.Sc. (1972)	Library/Media Coord.
Peter M. Moscariello, B.A. (1976)	Mathematics
Eunice Mosher, B.S., M.Ed. (1972)	Special Needs Resource Room
James T. Murphy, B.S., M.Ed., M.S. (1953)	Science Dept. Head
Thomas F. Myslicki, B.S. (1972)	Physical Education
Barbara C. Nevils, B.A., M.A. (1972) (1974)	Mathematics
Joseph V. Nisco, B.A. (1959)	French
Anna F. Normand, B.S. (1974)	American History
Cheryl I. O'Brien, B.S. (1968)	Business Education
Phyllis J. Onusseit, B.S. (1974)	English
John B. Pacino, B.S., M.Ed., C.A.G.S. (1945)	Guidance
Walter G. Paskowsky, B.S., M.A. (1960)	Guidance
Robert F. Patterson, B.S.E. (1959)	Industrial Arts
Mary Ellen Pearson, B.A., M.A. (1978)	Social Studies
Jerome H. Perry, B.S., Ed.M. (1957)	Physics, Earth Science
E. Jane Reed, B.A., Ed.M., C.A.G.S. (1958)	Business Education Dept. Head



Steven A. Rhodes, B.A. (1966)	Mathematics
Gladys M. Roberts, B.S. (1968)	Business Education
James L. Roth, A.B., M.M.Ed. (1957)	Music
Geraldine F. Roy, B.S., M.A. (1950)	Art
Helen E. Scannell, B.A., M.Ed., C.A.G.S. (1970)	Business Education
Michael Scarpitto, B.A., M.Ed. (1972)	English
Paul A. Schapira, B.A., M.Ed. (1972)	Mathematics
Jean S. Silva, B.A. (1968)	Library/Media Specialist
Warren D. Snyder, B.S., M.Div. (1975)	Business Education
Paul D. Soule, A.B. (1966)	Biology
Margaret B. Starrett, B.A. (1974)	Business Education
Sally Stembridge, A.B. (1955)	English
Eleanor C. Stoppe, B.A., M.A., Ph.D. (1976)	Reading/English
Meredith L. Suld, A.B., M.A., M.R.E. (1968)	French
Robert R. Swanson, B.A., M.A. (1970)	Social Studies
William Tufts, B.S. (1977)	Decisions I
Eric A. Turner, B.S., M.Ed. (1969)	Mathematics Dept. Head
Peter J. Valeska, B.A., M.Ed. (1970)	Health Decisions III
William A. Waight, B.S., M.Ed. (1976)	Focus Coordinator (Grant)
Frederick C. Wales, B.S.E. (1942)	Industrial Arts Dept. Head
John W. White, Jr., B.S., M.Ed. (1958)	Physical Education
Dorothy A. Wood, B.S. (1978)	Social Studies
Peter T. Wood, Jr., B.A., M.A. (1970)	Art
John S. Zajac, B.A., M.A. (1978)	Mathematics
Kevin J. Zenewicz, B.A., M.Ed. (1969)	Chemistry
Carolyn Zeytoonian, B.A., M.A. (1976)	Spanish/French

### Arthur W. Coolidge Junior High School

Albert A. Lahood, B.A., M.S.Ed. (1960)	Supervising Principal (1975)
Louis A. Adreani, B.S., Ed.M. (1955)	Asst. Principal & Science
John R. Burns, B.S., M.Ed. (1960)	Social Studies
Mark S. Burton, B.A., M.Ed. (1977)	Guidance
Richard G. Chapman, B.S., M.Ed. (1958)	English
Cathryn M. Cremens, B.S. (1978)	Physical Education
Louise C. DiCarlo, B.A. (1971)	English
Robert B. Dinwoodie, Jr., B.Ed. (1961)	Industrial Arts
Cynthia C. Dollard, B.A. (1977)	French
John J. Fasciano, B.S., M.Ed. (1959)	Science Dept. Head
Sandra R. Finger, B.A. (1978)	English/French
Walter J. Fitzgerald, B.S. (1965)	Physical Education
Donald B. Garland, B.S., M.Ed. (1956)	Science
Gary P. Goldsmith, B.S. (1978)	Social Studies
Ruth E. Hood, B.S. (1973)	Home Economics
Irene Kalogeris, B.S. (1975)	Mathematics
Jennifer L. Lindquist, B.A. (1972)	Social Studies Dept. Head
William A. McQuillen, B.A., M.A. (1967)	Social Studies
Robert F. Mingolelli, B.A. (1964)	Music

Elizabeth Q. Morrison, B.A., M.Ed. (1970)	Special Ed. Resource Room
Ronald C. Morrison, B.S., M.Ed. (1967)	Science
Sandra L. Osborn, B.S. (1969)	Home Economics
Marjorie T. Pacino, A.B., M.Ed. (1964)	Mathematics Dept. Head
Barbara A. Palmieri, B.A. (1975)	English
Charles S. Richardson, Jr., B.A., M.Ed. (1978) (11-7)	Library/Media Spec.
Dorothy K. Ryan, B.A., Ed.M. (1978)	Reading Specialist
Joseph A. Terilli, B.S., M.Ed. (1977)	Social Studies
Nancy G. Turbett, B.S. (1973)	Science
Frank E. Tuxbury, Jr., A.B., M.Ed. (1961)	Mathematics
Robert S. Ward, B.S. (1969)	Industrial Arts
Terry M. Woody, B.A. (1968)	English Dept. Head
Sarah M. Yates, B.F.A. (1974)	Art
Maureen H. Zolubos, B.A. (1973)	Mathematics

### Walter S. Parker Junior High School

John D. Delaney, B.S., M.Ed., D.Ed. (1964)	Supervising Principal (1972)
Stanley E. Butcher, A.B., M.A. (1959)	Asst. Principal & Social Studies
Raymond E. Anderson, B.S., M.Ed. (1961)	Mathematics
Virginia K. Brogna, A.B. (1975)	Mathematics
Mary A. Cann, B.S., M.Ed. (1970)	Library/Media Specialist
William R. Carne, B.S., M.Ed. (1966)	Science Dept. Head
John R. Copithorne, B.A., M.Ed. (1946)	Science
William D. Cowles, B.A., M.Ed. (1965)	Mathematics Dept. Head
Jeffrey L. Cryan, B.A., M.A.T. (1976)	English
Kathleen A. Forbush, B.S. (1973)	Physical Education
Donald G. Green, B.M. (1958)	Music
Lois W. Harkless, B.S. (1970)	Art
Peter C. Hichborn, B.S.B.A., M.Ed. (1968)	English
Katherine S. Jacobitz, B.S. (1973)	Science
Ellen R. Jordan, B.S. (1974)	Social Studies
Alice A. Lovely, B.S., M.S. (1950)	Home Economics
John F. Lynch, B.A. (1978)	Mathematics
Wilburt G. MacGregor, B.A., M.A.T. (1961)	Social Studies
James D. McCann, B.S., M.Ed., M.A.T. (1963)	Social Studies Dept. Head
John T. McHugh, B.A. (1970)	Social Studies
Donald E. Meroth, B.S. (1967)	Physical Education
Edward J. O'Gorman, B.S. (1957)	Industrial Arts
Jean B. Putney, B.S. (1964)	Home Economics
Robert M. Quinn, B.S., M.Ed. (1969)	Guidance
Sheila O. Richardson, B.S., M.A. (1974)	Special Ed. Resource Room
Francis A. Sateriale, B.S. (1973)	Science
Elizabeth M. Small, B.A., M.A. (1977)	English

Michael J. Tierney, B.A. (1967)	Industrial Arts
Francis S. Tyburc, B.S., M.A.T. (1972)	Social Studies
Margaret J. Vangeli, B.A., M.S.W., M.A. (1977)	
	Staff Psychologist Parker/Coolidge (Grant)
Thais E. Waldron, B.S. (1961) (1964)	English Dept. Head
Patricia J. White, B.A. (1971)	Reading
Patricia A. Zona, B.S. (1975)	English

### Alice M. Barrows School

Charles N. Papandreou, A.B., M.Ed. (1960)	Supervising Principal (1973)
Eileen B. Shine, B.A., M.A. (1973)	Asst. Principal & Grade 2
Judith A. Angus, B.S. (1962)	Grade 4
Susan J. Briggs, B.S., M.A. (1970)	Kindergarten
Priscilla A. Cancellieri, A.B. (1975)	Grade 2
Laurence J. Conn, B.A. (1974)	Grade 5
Jana C. Druxman, B.S. (1977)	Special Ed. Pre-School
Thomas F. Hoffrage, B.S. (1974)	Grade 6
Mary C. Hynes, B.S.E. (1974)	T.M.R.
Sephania E. Kendall, B.A., M.L.S. (1976)	Library/Media Specialist
Joan-Anne Marshall, B.S. (1968)	Grade 3
Gary M. Nihan, B.S. (1976)	Elementary Physical Education
Angelika Papke, B.S. (1973) (1977)	Grade 1
Sharon A. Patterson, B.S. (1975)	Grade 1
Elaine P. Petersen, B.S., M.Ed. (1973)	Grade 5
Nancy G. Powell, B.S., M.Ed. (1970)	Reading
Jane N. Rosa B.S., B.A. (1972)	Elementary Music
Ronnie G. Ventura, B.A., M.Ed. (1973)	Guidance/Psychologist
Susan C. Viegas, B.A. (1975)	Special Ed. Resource Room
Virginia H. Walters, B.S. (1967)	Grade 3
Eileen A. Woods, B.A. (1975)	Grade 6
Efrosine A. Yeannakopoulos, B.S., M.S. (1974)	Grade 4

### Birch Meadow School

Dennis F. Murphy, B.S., Ed.M. (1953)	Supervising Principal (1960)
Ronald L. Wood, B.S., M.Ed. (1960)	Asst. Principal & Grade 5
Irene C. Bourne, B.S. (1974)	Grade 2
Dorothy Conron, B.S. (1953)	Grade 2
Tina C. Donati, B.A. (1978)	Grade 2
Janice G. Feagley, B.S. (1970)	Grade 3
Mary Ellen F. Flaherty, B.A., M.Ed., C.A.G.S. (1976)	Library/Media Spec.
M. Gaynell Knowlton, B.A. (1972)	Grade 4
Diana C. LaMarca, B.S. (1966) (1972)	Grade 5
Kaye S. Michelini, B.A. (1970)	Grade 4 & 5
Elaine B. Morgan, B.S. (1974)	Kindergarten
June M. O'Neill, B.S. (1975)	Grade 1



Nathalie J. Palmunen, B.S. (1975)	Special Ed. Resource Room
Robert A. Penta, B.S. (1974)	Grade 4
Gloria S. Rosenthal, B.S. (1949) (1955) (1967)	Grade 6
Sandra A. Schifano, B.S. (1974)	Grade 3
Rose Silver, B.S., M.S. (1978)	Speech/Language
Louise Spracklin, B.S., Ed.M. (1957)	Reading
Peter H. Teloian, B.S., M.Ed. (1964)	Guidance/Psychologist
Elise Tofias, B.S., (1978)	Elementary Physical Education
Eleanor C. Wall, B.A. (1971)	Grade 4
Carol A. Wertheim, B.A., Ed.M. (1966)	Grade 6
Paul E. Zalubas, B.S., Ed.M., C.A.G.S. (1966)	Grade 6
Deborah D. Zitola, B.S., M.S. (1971)	Grade 1

### Joshua Eaton School

Donald B. Farnham, B.S., Ed.M., C.A.G.S. (1955)	Supervising Principal (1964)
Vincent J. Blandini, B.Ed., M.Ed. (1964)	Asst. Principal & Grade 4
Rebecca H. Alexander, B.A., M.Ed. (1962)	Special Ed. Resource Room
Lynne H. Cameron, B.A. (1974) (1976)	Grade 2
Michael H. DeLong, B.S. (1973)	Grade 4
Mary R. Fuller, B.A., M.Ed. (1970)	Grade 6
Janis E. Gerety, B.S. (1973)	Grade 2
Kathleen A. Hahn, B.S. (1973)	Grade 5
Lesley K. Hardy, B.S. (1978) (Perm. Sub for Connor)	Grade 4
Susan J. Helfgott, B.S., M.S. (1975)	Kindergarten
Elizabeth B. Klaiman, A.B., M.Ed. (1974)	Reading
Mary L. Leary, B.S. (1961)	Grade 1
Carol A. Livingston, B.S. (1973)	Grade 3
Mary C. McGowan, B.A., M.Ed., C.A.E.S. (1976)	Guidance/ Psychologist
Rosemary C. McKenna, B.S., M.Ed. (1973)	Elementary Physical Education
Sarah D. Merchant, B.S. (1977)	Elementary Music
Genevieve B. Norcott, A.B. (1970)	Grade 1
Kathleen C. O'Donnell, B.S. (1974)	Grade 6
Doris A. Parry, B.A., M.S. (1973)	Grade 2
Stanley J. Quinlan, B.S., M.Ed. (1975)	Grade 5
Maureen E. Rea, B.S. (1969)	Grade 3
Christine C. Redford, B.S., M.A. (1972)	Grade 6
Leslie W. Riedel, B.A., M.L.S. (1975)	Library/Media Specialist
Ina M. Segal, B.S. (1967) (1973)	Grade 3
David S. William, B.S. (1976)	Grade 5

### Highland School

Elizabeth A. Twomey, A.B., M.Ed. (1973)	Supervising Principal (1975)
Barbara E. Leslie, B.S. (1971)	Asst. Principal & Grade 3



Frances F. Akell, B.S., Ed.M. (1958)	Grade 3
John T. Babine, B.A. (1973)	Grade 5
Claire M. Bitinas, B.S. (1968) (1975)	Grade 2
Carol A. Castanino, B.S. (1978)	Grade 1
Anne L. Creeden, B.A. (1975)	Grade 2
Pauline Cynkus, B.S. (1975)	Special Ed. Resource Room
Richard H. Downes, B.S. (1973)	Grade 4
Harold B. Elder, B.S. (1972)	Grade 4
Susan C. Englund, B.A. (1975)	Grade 1
Claire L. Flynn, A.B., M.Ed. (1969)	Reading
Lorraine L. Joy, B.A. (1978)	Grade 5
Diana L. King, B.S., M.Ed. (1977)	Psychologist/Guidance
Barbara J. McLean, B.S. (1974)	Library/Media Specialist
Irene Montigny, B.A. (1955)	Grade 6
Lois R. Murphy, B.S., M.Ed. (1959) (1969)	Kindergarten
Randi L. Robinson, B.S. (1978)	Grade 6
Louise W. Ward, B.F.A., M.S. (1977)	Speech/Language

### J. Warren Killam School

John F. Morabito, B.S., M.A. (1954)	Supervising Principal (1959)
John H. Kelliher, B.S. (1971)	Asst. Principal & Grade 5-6
Gail M. Amiralian, B.S. (1972)	Grade 5-6
Linda A. Augello, B.A. (1973)	Grade 5-6
Joseph M. Buckley, Jr., B.S. (1970)	Grade 5-6
Sandra J. Buswell-Charkow, B.S., M.Ed. (1974)	Primary Special Needs
Marian K. Carlyle, B.S. (1972)	Grade 1
Anita B. Chanoux, B.S. (1978)	Grade 3-4
Joan L. Ciampa, B.S. (1964) (1975)	Grade 3-4
Ruth Abbott Clark, B.A., M.Ed. (1973)	Grade 1
Virginia A. Collins, B.S., M.Ed. (1971)	Grade 5
Anne E. Coneeney, B.S., M.Ed. (1963)	Kindergarten
Marcia L. Cook, B.A. (1974)	Grade 2
Margaret-Mary Dailey, A.B., M.Ed. (1977)	Learning & Behavior Class
Carole A. Davis, B.A. (1969) (1975)	Elementary Art
David J. Dolan, A.B., M.ED. (1970)	Grade 5-6
Nancy L. Dugmore, B.S., M.Ed. (1969)	Grade 1
Michaelene M. Gaffney, B.A., M.A. (1970)	Grade 3-4
Jill B. Habalow, B.S., Ed.M. (1974)	Speech/Language
Carol M. Hale, B.A. (1973)	Grade 4-5
Pamela K. Higgins, B.S., M.Ed. (1975)	EMR Class
Elaine C. Hondorf, B.A., M.S. (1971)	Library/Media Specialist
Diana M. Kasarjian, B.S. (1969)	Grade 3-4
Marie E. Lopinto, A.B., M.A. (1975)	Guidance/Psychologist
Jean M. Maloney, B.S. (1970)	Reading
Dorn F. Mar, A.B., M.Ed., C.A.G.S. (1970)	Grade 5-6
Ellen E. Messing, B.A., M.A. (1971)	Learning Disability
Elise O'Brien, B.S., M.S. (1969)	Elementary Physical Education

Rosemary Palmer, B.Ed. (1974)	Grade 2
Marthanne Pressey, B.S. (1975)	Special Ed. Resource Room
Donna M. Ryan, B.S. (1968)	Kindergarten
Helen M. Thebideau, B.S. (1955)	Elementary Art
Diane C. Turco, B.S. (1978)	Adapted Physical Education (Grant)
Judith G. Upham, B.S. (1969)	Grade 3-4
Susan T. Wheltle, B.A. (1971)	Elementary Art

### Pearl Street School

Paul A. Guerrette, B.S., M.Ed. (1965)	Supervising Principal (1968)
Donald L. Welford, B.S., M.Ed. (1970)	Asst. Principal & Grade 5
Ann L. Adams, B.S. (1961)	Grade 3
Joseph R. Allosso, B.S. (1968)	Elementary Physical Education
Jane E. Barry, B.S. (1963)	Grade 5
Paula F. Beaulieu, B.S., M.Ed. (1978)	Grade 2
Mary E. Boghossian, B.S. (1956)	Grade 2
Mary A. Boyle, B.A. (1966)	Kindergarten
June S. Brown, B.S. (1969)	Grade 4
Shari K. Chinitz, B.A., M.S. (1975)	Speech/Language
Lisa M. T. Christie, B.A. (1977)	Grade 6
Jane G. Clancy, A.B., M.Ed. (1957) (1967)	Grade 6
Maya C. Das, B.A., M.Ed. (1960)	Grade 4
Bonnie B. Gamerman, B.S. (1974)	Grade 3
Martha B. Forgiano, B.S., M.Ed. (1975) (1977)	Special Ed. Resource Room
Nancy B. Hoover, B.A., M.S. (1975)	Library/Media Specialist
Rhoda M. Marotta, B.S.E. (1975)	Grade 1
Elizabeth J. Mello, B.S. (1977)	Grade 1
Robin J. Moore, B.M. (1977)	Elementary Music
Ann M. Robleski, B.A. (1968)	Grade 6
Janet M. Senesi, B.S. (1970)	Grade 3
Lynn M. Snowden, B.S. (1978)	Grade 4
Nancy M. Sumner, B.S. (1974)	Grade 2
Jean E. Weatherbee, B.S. (1972)	Grade 5
Martha Williams, B.S. (1977)	Grade 1
Barry R. Wright, B.S., M.Ed. (1972)	Reading

### Woburn Street School

Herbert Baron, B.S., Ed.M. (1955)	Supervising Principal (1970)
James J. Dumas, B.S., Ed.M. (1970)	Asst. Principal & Grade 6
Richard N. Crump, B.S., Ed.M. (1964)	Guidance/Psychologist
Mary E. Finnon, A.B., M.L.S. (1962) (1977)	Library/Media Specialist
Paul D. Graveline, B.A., Ed.M. (1970)	Reading
Victoria L. Griffin, B.S. (1962) (1977)	Grade 3
Barbara A. Kelley, A.B., M.Ed. (1978)	Special Ed. Resource Room
Sally J. Mucica, B.S. (1973)	Grade 2

Barbara A. Murphy, B.S. (1973)	Grade 4
Adele M. Pekins, B.S. (1971)	Grade 5
Barbara J. Seaward, B.S. (1972)	Grade 2
Ruth A. Stanieich, B.S. (1974)	Grade 1
William G. Webb, B.Ed., D.M. (1964)	Grade 4

STAFF

The people listed below are serving the Reading Public Schools in the following capacities for the school year 1978-1979:

Administration & Specialists

Central Office	3	
Principals & Ass'ts at RMHS	13	
Directors full-time	4	
part-time	1	
Pupil Personnel Director	1	
Pupil Personnel Supervisor	1	
Guidance Counselors	13	
Special Education Teachers	23	
FOCUS Program Teachers	3	
Physical Education Teachers	14	
part-time	1	
Music Teachers	7	
Art Teachers	7	
Library/Media Specialists	11	
Audio/Visual Specialist	1	
Reading Teachers	10	

Classroom Teachers

Reading Memorial High School	84	
Junior High Schools	48	
Elementary Schools	108	353

Health Department

Nurses	4	
School Physician	1	
Secretarial, Clerical & Data Processing	27	
Custodians & Matron	42	
Cafeterias	46	
Part-time Personnel		
Teacher Aides	48	
Grounds Safety Aide	1	
Perceptually Handicapped Tutors	4	173

PLUS the following paid under FEDERAL GRANTS:

FOCUS Coordinator	1	
METCO Coordinator	1	
Guidance/Psychologists Title VIB		
P.L. 94-142	2	
Part-time Adaptive Physical Education		
Teacher P.L. 94-142	1	
Part-time Social Wkr/Adj. Counselor		
under P.L. 94-142	1	
Part-time Speech Therapist P.L. 89-313	1	
Part-time Instructional Aides		
under P.L. 94-142	5	
Part-time TITLE I Tutors	10	
METCO Bus Aides & Tutor/Aide	3	25
		<hr/>



READING MEMORIAL HIGH SCHOOL

COMMENCEMENT EXERCISES

JUNE 11, 1978

PROCESSIONAL

High School Band

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Class President Anne Sweeney

STAR SPANGLED BANNER

Key-Smith

Audience, Senior Class, and Band

PRAYER

The Right Reverend Russell J. Collins

SALUTATORY

Success: A Way of Living

Megan White

REMARKS by FOREIGN EXCHANGE STUDENT

Sheila Gash

VALEDICTORY

Artist

Neil Paynter

SCHOLASTIC HONORS

Announced by Leonard F. D'Orlando

Presented by Mrs. Mary Jolene Guerra, School Committee Chairman

CONFERRING OF DIPLOMAS

Mrs. Margaret Russell, School Committee Member

Mr. Paul E. Landers, School Committee Member

BENEDICTION

The Right Reverend Russell J. Collins

RECESSIONAL

High School Band

Marshals, Juniors Joan DiGiovanni and Peter Rittenburg

## GRADUATES 1978

Jennifer Ann Allen  
 Mary Ann Amaru  
 Mark W. Anderson  
 Lawrence Donald Andrews  
 Mark R. Angelo  
 Teri Ann Armstrong  
 Phillip A. Arnone, Jr.  
 Deborah J. Arsenault  
 Karen A. Arsenault  
 Vicki J. Arsenault  
 Wayne Arsenault  
 Charlene Arzigian  
 Barbara L. Atwood  
 Timothy B. Aucella  
 Damian P. Autery  
 Paul Bagdigian  
 Julie Baglione  
 Julie Bahia  
 Jeffrey C. Bailey  
 John P. Baird  
 \*Barbara Baker  
 Paul J. Baranofsky  
 Kimberly A. Barcroft  
 Carol Barnes  
 George Robert Barnes  
 Sharon Lynn Barnes  
 Thomas Anthony Barrett  
 Paula Ann Barsomian  
 Paul A. Batchelder  
 Theresa Ann Beaulieu  
 \*Julie G. Beers  
 Patricia Yvonne Belanger  
 \*Linda Lee Bell  
 Janice Marie Belmonte  
 Joseph W. Beninati  
 Gerard Allen Bergeron  
 Judith L. Berson  
 Marlene M. Bertone  
 Lisa Ann Bianchi  
 Theresa C. Bianculli  
 Matthew R. Biette  
 Carole A. Blacker  
 Robert J. Blacker, Jr.  
 Jeanne Marie Blackett  
 Andrea Ruth Blake  
 \*\*David Lawrence Blood  
 Beverly Anne Bonaccorso  
 Diane M. Bourke  
 Timothy J. Bourke  
 John H. Bowen  
 Mark Wesley Brennan  
 James R. Brigida  
 Susan M. Broderick  
 Scott A. Brown  
 Douglas A. Bruce

John Budden  
 Paul M. Burke  
 John E. Cafazzo  
 \*Cheryl L. Cardillo  
 Lisa A. Carlson  
 Peter M. Casey  
 Carol A. Castine  
 Dominick A. Caturello  
 Janine M. Cerasuolo  
 Cynthia Marie Chisholm  
 Jillian M. Clark  
 \*Lynette Marie Clark  
 David Paul Coates  
 Timothy K. Concannon  
 Nancy L. Conlan  
 Ann T. Connors  
 Mark Francis Connors  
 Susan M. Connors  
 \*\*David G. Converse  
 James W. Cormier  
 John A. Cortese  
 Maria A. Couto  
 Judy Cowan  
 Charleen Marie Crampe  
 Karen Ann Crosby  
 Mary Anne Cross  
 Judith L. Cummings  
 \*\*John C. Curtis  
 Charlene J. Cutelis  
 Joseph Michael Dagnese  
 Janet M. D'Ambrosio  
 Carl E. D'Angio, Jr.  
 Karen Edwina Darcy  
 Thomas P. D'Arcy  
 Paul William Davenport  
 Bernard T. Dawley  
 David W. Dawson  
 Lauren MacNeil DeAngelo  
 Ann Marie Delaney  
 Cheryl Dennehy  
 Thomas J. D'Entremont  
 Donna M. DeSanto  
 Cheryl Ann DeVico  
 Nancy E. Dewsnap  
 Joan Marie DiBiase  
 \*Richard Gray Dickson  
 \*Dawn D. Didham  
 \*\*David J. DiGiovanni  
 John E. Dillon  
 \*\*Joseph C. DiSciullo, Jr.  
 Gregory M. Dixon  
 Glenn P. Doherty  
 Jane A. Doherty  
 Karen L. Dolber  
 Arthur L. Donaghey III

\*Nancy E. Duffy  
 Cheryl L. Dunn  
 Christine L. Durgin  
 Kathleen M. Durgin  
 Helen A. Durkin  
 Tracy A. Dwyer  
 \*\*Ronald J. Ellis  
 Gordon C. Emanuelson  
 Martha A. Evangelista  
 Susan L. Fair  
 David M. Falkenstrom  
 Laurie A. Falla  
 Tracey Patten Francher  
 Barbara J. Farrell  
 Grayel E. Farris  
 Edward P. Feener  
 George W. Fennelly  
 Carol E. Flagg  
 David C. Flagg  
 Karen A. Fries  
 Jean Elizabeth Fuller  
 Cynthia A. Ganem  
 Sheila A. Gash  
 Anne Lauren Gatto  
 Monica A. Gautreau  
 Peter J. Gazzara  
 Luanne P. Geder  
 Fred D. Giannelli II  
 Michael A. Gildea  
 Paul J. Gill  
 Susan Girouard  
 Mary Lou Glennon  
 James L. Goddard  
 Colleen M. Godfrey  
 \*\*William A. Golon  
 Grace Marie Gould  
 Ruth Ellen Grace  
 \*\*Jeffrey H. Grammer  
 Linda R. Grant  
 Laura Audra Grasso  
 Pamela J. Grenier  
 Nancy Ann Griffin  
 Alexander Grundhoff  
 Patricia M. Guarino  
 Christopher P. Gugger  
 Sharon Leigh Gullotti  
 Mark L. Gustafson  
 \*\*Steven E. Haas  
 \*Margaret M. Hagan  
 \*\*Wendy D. A. Haigh  
 Brian R. Hall  
 Sheryl Jean Hall  
 John M. Halpin  
 Cynthia J. Hamel  
 Barbara Ellen Magdalen Hammonc  
 Nancy E. Hannigan  
 Kerrie A. Hardy  
 Stephen James Harron

Nancy J. Hart  
 James D. Hayes  
 William Andrew Hebert  
 Donald B. Herook  
 Robert W. Herrmann  
 Kathleen D. Hill  
 Sandra E. Hill  
 Susan Helen Hodgkins  
 Lisa Holahan  
 Michael K. Holmes  
 Brian David Horn  
 Kathleen A. Horn  
 Linda Louise Hoyle  
 Thomas Richard Hubbard  
 \*\*Richard William Hughes  
 Robert E. Hulse  
 David Hunter  
 Linda Hyslip  
 Richard G. Interrante  
 David M. Iwen  
 Deborah A. Jarvis  
 Cheryl C. Johnson  
 James A. Johnson  
 Ronald Daniel Johnson  
 Steven Johnson  
 Kenneth P. Johnston  
 Daniel Joseph Jones  
 \*Linda L. Jones  
 Scott A. Jones  
 \*\*Nancy M. Joyce  
 Victor Kajko, Jr.  
 Kathleen H. Kane  
 John W. Kasper  
 Catherine Keane  
 Leo Keane  
 Michelle Keenan  
 Robert Killiard Kennett  
 Sally J. Kiely  
 Dawn Elisabeth Kilmarx  
 Thomas C. King  
 Victoria Ann King  
 Louise Marie Kleponis  
 Amanda Knapp  
 Brian Edmund Knowles  
 Mary Michelle Kramer  
 \*\*Steven Kay Krekorian  
 \*Lynda Ann Kuhne  
 Larry J. Labo  
 Judith Lamb  
 Michael Langone  
 Brian D. Lanigan  
 Thomas Walter Larson  
 John Lawlor  
 Stephen Lawrence  
 Beth C. Leavitt  
 Alan S. Leney  
 Martha M. Lenox  
 Cynthia M. Linehan

Debbie L. Livingstone	Julie M. O'Connor
Judith M. Lombardozzi	Linda Marie O'Connor
Christopher David Loschi	Jennifer Ann O'Donoghue
Michael R. Lucey	Jane Catherine O'Hearn
Mark Lulsdorf	Michael K. O'Hearn
David Charles Lyons	Amy Russell Oldmixon
Amy-Marie MacDonnell	Agatha P. Olivier
*Margaret Mary Maggio	Diane M. Palaima
Dolores Magno	Marianne Parker
**Mary Ellen Maguire	Kathleen Payne
Steven F. Maienza	**Neil F. Paynter
Faith Ann Malcolm	Stephen A. Pelland
Carl G. Malm	David B. Pepin
Linda S. Maloney	Susan Perreault
Kathleen Ann Malonson	David W. Perry
Peter Marchetti	James B. Perry
Joan Marie Marchinko	Robert J. Perry
**Andrea Marottoli	Karl Pessinis
Andrew Stephen Marshall	Cynthia G. Peters
Anne M. Martin	James M. Peterson
Cynthia A. Martin	Carol Ann Pietrantonio
James R. Mason	Paul Piraino
Richard A. Mattogno	Joanne Pirie
Regina Mazur	Jean-Marie Pirri
Mark Edward McCabe	Linda Susan Poehler
Kevin M. McCarthy	James R. Powers
Lawrence J. McCue	Naomi Jean Procopio
Susan M. McCulloch	Thomsa C. Proctor
Brian M. McKee	Joan Curry Puopolo
Elizabeth M. McKenna	Perry Michael Raffi
Susan McLaughlin	Sheryl Anne Rand
Gail Mello	Robert A. Rex
Clayton Merritts	Linda A. Ricci
**Loretta Meserve	Dennis M. Richard
Robert Meuse	Karen Jean Rishton
Pamela A. Michelini	Janice V. Rizzo
Dana C. Miesfeldt	Michael N. Roberts
**Sharon Miller	Lorraine Robicheau
Jonathan J. Milley	Gail M. E. Robinson
Margaritta C. Mitropoulos	Susan L. Robinson
David J. Moloney	Michelle T. Romano
William K. Morrison	Edward R. Ropple, Jr.
Kelly J. Moynihan	Lori C. Roscoe
*Lisa Mulch	Debra L. Rouvalis
Jean M. Mullins	Karen J. Rowe
Susan Murphy	Nancy Louise Rowe
Timothy R. Murphy	Patrice E. Ruff
**Peter S. Myers	Susan M. Russell
Kevin J. Myette	Brian Ryan
Patricia Ann Mytych	Michael J. Ryan
Mary A. Nawoichyk	Stephen L. Sandler
Karen A. Nelson	Jean Saunders
Thomas E. Nelson	Eileen Savage
**Laurie J. Neumann	Ronald Paul Saxon
Maureen A. Nolan	Dawn Eunice Schauer
Melanie A. Norton	Catherine L. Schiavo
Gary E. O'Brien	*Edward T. Schloth
Matthew F. O'Brien	Alyssa J. Schubarth



Joseph M. Seip  
 Joan Elaine Selfridge  
 Terrance J. Sharkey  
 Elizabeth A. Sheehan  
 Kathleen A. Shiner  
 Pamela Lee Shipp  
 Lorraine C. Sigsbury  
 \*Debra Jo Simard  
 Monica J. Smith  
 Robert E. Smith  
 Stephen M. Smith  
 Brian Sommers  
 Deborah Lorraine Spinney  
 Wendy Louise Sprague  
 Lauren E. Starkey  
 Joseph D. Stordy  
 Cindy Marie Strandberg  
 Paul Thomas Sullivan  
 Thomas M. Sullivan  
 Christine Marie Svenson  
 \*\*Anne Christine Sweeney  
 Richard J. Sylvia, Jr.  
 \*Cynthia M. Szugzda  
 Nancy J. Thomas  
 Barbara Jeanne Thomas  
 Paula Ann Tierney

Ann-Marie Toland  
 Darlene Marie Tomassetti  
 David Emerson Tucker  
 Stephen A. Umana  
 Richard D. Veligor  
 Camille T. Visconti  
 Elaine M. Walsh  
 Christopher Warnick  
 Thomas E. Watson  
 Timothy J. Webb  
 Susan Weed  
 Mary E. Welch  
 \*\*Nancy A. Wels  
 Brian Wheaton  
 Gregg White  
 \*\*Megan P. White  
 \*\*Patricia Marie White  
 Susan E. White  
 Laura E. Willis  
 Joan A. Wilson  
 \*Tammie Wolfe  
 Rebecca L. Wood  
 Stephen M. York  
 Christopher A. Zanni  
 Donna M. Zanni  
 Peter J. Zanni

\*Upper 10%

\*\*National Honor Society

EIGHTY-FOURTH  
ANNUAL REPORT  
OF THE  
MUNICIPAL LIGHT BOARD

For the year ending  
DECEMBER 31, 1978

GENERAL STATISTICS OF  
READING MUNICIPAL LIGHT DEPARTMENT  
A TEN YEAR COMPARISON

SYSTEM OUTPUT	1968	1977	1978
Energy Purchased Kilowatt Hours			
	214,920,461	374,480,545	394,135,655
Cost per Kilowatt Hour Purchased			
	1.1111c	3.5811c	3.261c
System Peak Kilowatt Load	49,408	74,880	76,200

KILOWATT HOURS SOLD

Residence	83,802,129	125,570,909	124,864,473
Industrial & Commercial			
	108,343,127	219,320,550	242,320,649
Other	3,600,122	4,294,460	4,298,633
Total	195,745,378	349,185,919	371,483,755

## NUMBER OF CUSTOMERS

Residence	15,178	17,971	18,132
Industrial & Commercial	1,149	1,550	1,563
Other	136	128	128
Total	16,463	19,649	19,823

## OPERATING REVENUE

Residence	\$2,047,100.24	\$6,478,733.58	\$6,163,635.84
Industrial & Commercial	2,039,475.91	10,126,783.92	10,255,062.59
Other	119,921.50	288,240.69	299,495.68
Total	4,205,497.69	16,903,758.19	16,718,134.11

## AVERAGE REVENUE PER KWH

Residence	2.4428c	5.1666c	4.9363c
Industrial & Commercial	2.4428c	4.6173c	4.2320c
Other	3.3033c	6.7119c	6.9672c
Average Revenue All KWH	2.1485c	4.8406c	4.5004c

## MUNICIPAL LIGHT BOARD

John H. Crooker, Chairman  
Allan E. Ames, Secretary  
Francis H. Doughty

Term Expires 1981  
Term Expires 1979  
Term Expires 1980

Norbert D. Rhinerson  
General Manager  
25 Haven Street  
Reading, Massachusetts

## MANAGER'S REPORT

To: The Town of Reading Municipal Light Board

Gentlemen:

Respectfully submitted is the eighty-fourth report of the Municipal Light Department.

For the second year in a row, Boston Edison made no new rate filings before the Federal Energy Regulatory Commission (FERC), but even so there was substantial wholesale rate activity for Reading during the year.

Late in 1977 we began settlement discussions with Boston Edison on the S-3, S-4 and Contract Demand wholesale rates, which were in effect from December 16, 1974. S-3 was effective December 16, 1974 to July 24, 1976 when S-4 became effective. Later as recounted in our 1977 report, S-4 was made effective retroactively to February 27, 1976. The Contract Demand rate schedule, whose basic rate schedule was related to S-4, went into effect on November 1, 1976, when Reading chose to embark on a new method of future power purchases. On January 5, 1978 this settlement with Boston Edison Co. was signed.

The S-3, S-4 and CD Settlement Agreement was filed with FERC on January 16, 1978. On April 28, 1978, FERC issued an order accepting this settlement agreement and on June 1, 1978, we received a refund check from Boston Edison in the amount of \$766,101.77, which included interest at the rate of 9%.

\$655,239.04 of this refund related to the period December 16, 1974 to December 31, 1977. The balance was a refund on our purchased power bills up through March 31, 1978, on the Contract Demand wholesale rate.

As the Contract Demand wholesale rate in effect had been reduced, a new rate schedule was filed with the Department of Public Utilities to lower the retail rates (exclusive of Fuel Charge) about 5%. This new lower rate was effective on July 1, 1978 and for all billings thereafter. The July and August retail billings also included a refund (totaling \$659,239.04) which was a partial return of surcharges paid by our customers during the March 1, 1975 through June 30, 1978 period.

The refund amounted to about two weeks of electric billings to those who had been our customers during that entire thirty-nine month period.

Refund checks were mailed in December to those customers who had relocated within our system or had moved to other locations. Some of the checks will be returned, as they cannot be forwarded and these monies, together with earnings on the investment of the refund from Boston Edison, will be fully disbursed sometime during 1979.

The resolution of the above three rate cases leaves only two matters of concern to Reading before FERC, one is the S-2 wholesale rate, which was in effect between January 1, 1973 and December 15, 1974, and the fuel surcharge that the Federal Power Commission, FPC, succeeded now by FERC, under the new U. S. Department of Energy, allowed Boston Edison to charge us between March 1, 1976 and February of 1978.

In the fuel surcharge matter, Boston Edison claimed that when they had to charge us for fuel on a more current basis, rather than on a two month lagging system, there was a two month period for which they would never be able to collect some \$817,191.00, which we were ordered



to pay them during the March 1, 1976 to February 1978 period. The Administrative Law Judge of FPC issued his initial decision on March 9, 1977, wherein he thought that Boston Edison should return the \$817,191.00 to us, but several related court cases have occurred since that time and have held up any FERC action. These are substantial funds to which interest would be added and we believe should be returned to us and then to our retail customers.

The S-2 wholesale rate case had extensive hearings, both with regard to cost of service, and to its anti-competitive, or price squeeze effect during the year. Reading and Boston Edison, during October, developed an agreement with regard to this case and it was jointly presented to the FERC on November 5, 1978. Briefs on this settlement were to be filed on November 17th and reply briefs were to be in FERC's hands by December 19th. At year end we are awaiting a FERC ruling, which is favorable, would begin a new round of refunds to our retail customers, and leave the single fuel charge matter before FERC.

The settlement agreement, which resulted in the customers' refunds in 1978, also included some modifications to our purchases from Boston Edison. On May 1st we were able to replace 23,000 KW of Firm Peak Contract Demand with a short term unit contract for 28,000 KW of Edison's Medway Combustion Gas Turbines. This agreement also tied down some short term unit contracts from Edison's New Boston oil-fired generating plant in the power year 1981 (a power year is defined by the New England Power Pool as running from November 1st of one year to October 31st of the next). Together with the other short term contracts that we have, this should adequately supply our system's power needs until power year 1982, when the Massachusetts Municipal Wholesale Electric Company's (MMWEC) combined cycle generating plant is ready for operation at its location in Ludlow, Massachusetts, site of the old Westover Air Force Base.

The MMWEC project at Ludlow received a severe blow late in 1978 when, on December 14th, the U. S. Department of Energy decided not to provide an exemption to the 341 MW Combined Cycle portion of the generating project there as an existing unit under the new Industrial and Powerplant Fuel Use Act of 1978. They did approve the 170 MW peaking portion of the plant. At year end all legal and legislative courses were being studied so this generating plant project could be continued and our power needs satisfied.

The Industrial and Powerplant Fuel Use Act of 1978 is a part of the National Energy Act approved by Congress and signed by the President on November 9, 1978.

Reading's need for power beyond the power year 1982, is dependent on the nuclear plants presently planned and under construction. Our

1977 annual report set out the contracts that have been made for this supply, through MMWEC, so we won't repeat it here.

Reading's peak system load, which occurs in the summer, did not reach the projected or contracted value this year. The peak was 76,160 KW and we had contracted for 80,000 KW. As a result of this, we, through MMWEC, were able to sell 3,000 KW of the 10,000 KW contracted peaking capacity from the Fitchburg Electric Company to the towns of Middleboro, Littleton and Templeton, for the winter portion of the power year. The power year is split into two halves, November 1st to April 30th and May 1st to October 31st. MMWEC helps plan and contact, for their members' short term power needs as well as for long term power requirements, such as their own plant at Ludlow and the other generating plants being planned or built by the investor-owned electric systems in New England. We have made contracts for an increased amount, 83,500 KW, for the 1979 power year, with expectations that our customers needs will reach that value in the summer of 1979.

Fuel adjustment charges to our customers moderated considerably during 1978 as did our basic retail rates. As a result, our total retail rates averaged 7.03% under those of 1977 and the fuel adjustments, which are a part of the overall retail rates, averaged 9.35% under those of 1977.

A number of long term employees retired during the year. Clayton Downs, Superintendent of Distribution, retired on September 1st, after forty-one years with our Department. Audrey Mayerson, Administrative Assistant to the Light Board and the General Manager, retired on April 1st, after eighteen years of service. Ralph Francis, Ash Street Station Operator, retired on August 1st after thirty-three years with the Department.

Edward Moran, our Substation Supervisor, retired on December 1st after fourteen years with the Department. We wish all these retired employees many enjoyable retirement years.

We continued our load management efforts during the summer peak, which occurred on August 17th at 1:00 p.m. We received cooperation in reducing our peak load from Sweetheart Plastics, Wilmington Cold Storage, Charles River Breeding Laboratories, in addition to a gravel crushing and blacktop plant. These reductions, together with those obtained by our 1800 plus time-clock controlled electric water heaters, enabled our system to reduce the peak load by an estimated 3,000 WK. Our present method of controlling the electric water heaters is expensive in that they do not have carry over clocks (clocks that have a spring wound mechanism that operates while the power is off) and will not allow these heaters to operate on light load days, such as holidays, Saturdays and Sundays. We have to manually



reset the time clocks for the different winter and summer peak load periods (Noon to 6 p.m. in summer and 4:30 p.m. to 7:30 p.m. in winter) and when a local or general electrical failure has occurred.

Modern load control devices are controlled through a communication system, either over the power lines themselves, by radio or are programmed internally to vary the control periods during the day or the year. Many electrical loads, other than the traditional electric water heater, such as electric heating systems, air conditioning, swimming pool circulation pumps and even electric ranges and dryers in the home, as well as a variety of commercial and industrial loads are good candidates for managing peak system loads. Some electric systems have adopted voluntary "STOP PEAKING" campaigns to reduce peak loads and thereby lower the amount of generating capacity that has to be purchased to supply the overall customer load.

Work continued during the year on the expansion of our electric system's ability to purchase power from the New England electric systems, and thereby supply our customers' electrical needs. On November 1st, for the first time since 1925, Reading began purchasing power from other New England utilities in addition to Boston Edison.

Most of the major equipment, except the Switchgear for the Wilmington Wildwood 40,000 KVA Station and the new computer based Supervisory Control System had been delivered by the end of the year. All of the foundation work was completed at the Kenneth E. Gaw Substation on Causeway Road in Reading and the Wildwood Street Substation in Wilmington.

The second sound wall at the Gaw Substation, fencing and balance of site work at Wildwood was partially completed at year end.

Transformers, Circuit Breakers, Switches and Panel Boards have been delivered, are on their foundations and in several stages of construction.

We are close to having signed agreements with the MBTA in order that we can install a pole line on their right of way, which runs from the Gaw Substation into Wilmington, upon which will be installed two 35,000 KV Space Cable Circuits. These circuits are to be the supply for the Wilmington Wildwood Street Substation, from which power will be transformed down to the 13,800 volt distribution system.

The former substation transformers and switchgear have been removed to allow the installation of the new facilities there and the 13,800 to 4160 volt substation in Wilmington Center had been de-energized at year end but had not been physically removed as it was not in the way of any construction.

The Wildwood and Wilmington Center Substation equipment is no longer needed on our system and is being offered for sale.

Our Consulting engineer, R. W. Beck & Associates, have completed all of the construction drawings so it is hopeful that all of these new facilities can be placed into service by the end of 1979. The Department's personnel are carrying out the bulk of the construction work.

Our system will have the capability of purchasing up to 120,000 KW of power when this project is complete.

System conservation efforts during 1978 included the installation of a much more efficient steam boiler at the Ash Street Station building and the continued replacement of incandescent street lights. The remaining two hundred and two 189 watt incandescent street lights should be replaced by more efficient mercury vapor or high pressure sodium lamps during 1979.

Plans are to weatherproof all of our buildings during 1979, which should significantly reduce our use of #2 oil and electricity.

The repair and renovation work on the Ash Street Station roof, described in our 1977 report, was completed early in the spring of 1978.

### **"BLIZZARD OF 1978"**

On Monday, February 6, 1978, the Department had a full complement of crews on hand in preparation for the anticipated problems that would occur during the storm. The vehicles were previously stocked for all possibilities and the Station Operators were on hand to receive trouble calls and dispatch crews.

The first trouble calls started coming in via telephone and alarms from the Department's six stations at 3:30 p.m., February 6th, with the snow falling and the temperature at 28°F. The last blizzard related problem was received the 10th of February at 11:45 a.m. and repairs completed at noon that same day. Along with the electrical problems on the system, the Department had to continually plow snow at the six stations and the office on Haven Street. This enabled us to keep all our facilities open during the storm.

The following is a variety of problems the Line Crews contended with:

Throughout the system, customers called fearing the weight of snow on tree limbs would, or already had brought down their service, along



with complaints of arcing wires caused by the high winds. The first feeder outage reported at 5:00 p.m., the sixth, left approximately four hundred customers without power in the Park Street and Central Street area of North Reading. This was the result of a large limb falling across the feed line on Central Street. Burroughs Road, Lakeview Blvd. and Audubon Road areas were without service due to a problem with the fuse on a step-down distribution transformer. An estimated one thousand customers were also affected by a tap burning off a transformer located on Main Street, North Reading, causing the operation of a sectionalizing device, dropping power in that area.

Wires down in Wilmington on Butters Row, which serviced the Butters Row Water Pumping Station, kept crews working at this location until 2:00 a.m. on the 7th. Another crew at the same time was at a trailer park on Main Street, North Reading, until 1:00 a.m., repairing the secondary feed to this area. Power was lost from 3:00 a.m. to 8:25 a.m. for the residents in the Woburn and Chute Street area of Reading due to a broken fuse device on a distribution transformer. A front end loader knocked down a pole and wires on Lowell Street, Wilmington, near Avco, at 5:00 p.m., the 7th, interrupting service for nearly fifteen hundred customers. The pole had to be replaced and engineering repairs made. During this period other crews were restoring service to many of these customers by alternate means, leaving approximately one hundred and fifty customers without power until 12:00 midnight, when final repairs were made.

We would like to take this opportunity to thank these men for their inexhaustible efforts during this storm.

### OPERATING HIGHLIGHTS

Operating high lights for 1978 are presented here followed by a summary of construction activities and financial statements.

PEAK LOAD        76,200KW increased 1.76%

This peak occurred between noon and 1:00 p.m. on August 17th. The character of this peak was much different from that of 1977, in that this was the result of a single hot day (94°F) rather than four consecutive hot days.

PURCHASED POWER        394,099,313 KWH-increased 5.24%

This exceeded our projections made early in 1978 by 1.44%.

ENERGY SALES        371,483,755 KWH-increased 6.39%

All of the growth this year came from Industrial and Commercial sales, Residential use being down by 0.54%.

OPERATING REVENUE      \$16,718,134.11 - down 1.1%

With energy sales up 6.39% average revenue per KWH dropped by 7.03%.

TOTAL EXPENSES      \$15,567,524.64 — decreased 1%

The major reason for this decrease was due to a reduction in purchased power costs of 8.22%.

CUSTOMERS      19,823 — up 0.89%

This represents 152 new residential and 13 new commercial customers.

PAYMENT TO TOWN      \$589,325.16 — up 34.2%

The increased payments reflects a better matching of fuel costs paid by our customers and those paid to our fuel suppliers during 1977.

### CONSTRUCTION HIGH LIGHTS

The conversion from 5 KV to 15 KV on Burlington Ave., Wilmington, has been completed. This project necessitated the installation of 2,000 circuit feet of 336.4 MCM ACSR line wire, 5 Step Down Distribution Transformers for Aldrich Road, Marion Street and Boutwell Street, as well as 3 on Butters Row for Chestnut Street. 20 Dual Rated Transformers were installed for streets off Burlington Avenue.

Church Street, Wilmington, was converted to 15 KV from Adelaide Street to Wildwood Street. 25 Dual Rated Transformers were installed for conversion of streets off Church Street. The oversized Dual Rated Transformer at the Wilmington Library was moved to the Wilmington High School and a pole mounted transformer provided for the Library service.

The extension of 15 KV Feeder #153 is progressing to provide for the expansion of Sweetheart Plastics on Burlington Avenue, Wilmington, with the installation of 11,400 circuit feet of 336.4 MCM Spacer Type Cable from Wildwood Street to Clark Street.

Replacement of the Department's Meter Car #24, a 1970 Chevrolet Nova was made this year with the purchase of a new 1979 Chevrolet Nova.

Two Motorola Transceivers were purchased this year to aid in communications with out of vehicle work, running cable, contact with supervisors and troublemen.

The Department has installed 241 new single phase services this year, along with 39 new three phase services, 39 temporary services, 237 single phase meter changes and 25 three phase meter changes.

Work started at Chapel Hill Estates with the installation of 16 poles, 15,000 feet of #2 copper primary line wire along with 2,000 circuit feet of 2/0 copper secondary. This development has 20 lots with 2 houses completed with service this year.

The continuation of work at Hopkins Farm, off Hopkins Street, Reading included the addition of 7 poles on Mile Post Road, 500 circuit feet of #2 copper primary line wire and 900 circuit feet of 2/0 copper secondary. There are a total of twelve lots in the area, of which seven houses have been connected in 1978.

Cumberland Farms has added two new stores and a gas station to our system. The gas station and a retail store are located on Salem Street, Reading and the other store is on Main Street, Wilmington.

Compugraphic is continuously growing with the addition of two new facilities, one located on Concord Street, North Reading, and the other on Industrial Way, Wilmington. The 60,000 square foot building in North Reading necessitated the installation of 6 poles with 1,000 circuit feet of 2/0 copper primary line wire to service two 750 KVA padmount transformers. The Wilmington site is a manufacturing and office building and at this location the Department replaced the existing primary line with 600 circuit feet of 3/0 aluminum primary line wire as well as installing 1,200 feet of 1/0 aluminum primary cable to service two new 750 KVA padmount transformers.

Analog Devices, Woburn Street, Wilmington, constructed a new 82,000 square foot multi-tenant commercial building which required installation of 9 poles with 500 circuit feet of 3/0 aluminum primary line wire and 600 circuit feet of 1/0 aluminum primary line wire along with a 150 KVA pole mounted transformer.

Wildwood Drive, Lynnfield, Three new services were installed this year as well as an additional 3,000 feet of 3" PVC conduit and 2 precast concrete pullholes. Conduit was installed to extend primary service in the area for the new padmount transformers to be installed in 1979.

Westover Drive, Lynnfield, Underground extension made to service one new padmount transformer which required the installation of one



precast pullhole, 2,000 feet of 3" PVC conduit, 1,000 feet of 1/0 15 KV primary cable. Three new services have been installed this year.

Essex West, off Essex Street, Lynnfield, Additions to the development were four new services which necessitated the installation of 850 feet of 3" PVC conduit with 875 feet of 4/0 aluminum triples underground service cable.

North Hill Drive, North Reading, off Park Street, Five new services installed with 4,000 feet of 3" PVC conduit and 4 precast concrete pullholes, 3 padmount transformers and 3,000 circuit feet of 1/0 aluminum 15 KV primary cable.

Turner Farms, off Elm Street, North Reading, Construction started at this location in early July. Street work construction consisted of the installation of 8 precast concrete pullholes, 4 padmount transformers, 4,000 feet of 3" PVC conduit, 3,000 feet of 1/0 aluminum 15 KV primary cable. Two services have been completed at this time.

King James Grant, Lynnfield, Work continues with the addition of 6 new houses requiring the installation of one 37 1/2 KVA padmount transformer, two precast concrete pullholes with 2,500 feet of 3" PVC conduit and 1,500 feet of 1/0 aluminum 15 KV primary cable.

Essex Street, Lynnfield, In order to handle increasing load in this area and improve voltage levels, the Department is raising the capacity from 1500 KVA to 2500 KVA, which thus far required 4,2000 circuit feet of 2/0 copper open wire construction. This project will be completed in 1979 when the underground will be upgraded from 350 MCM to 500 MCM copper 15 KV high voltage cable.

It is certainly well to recognize the Light Board's farsightness in planning for future power supplies and willingness to authorize funds for maintaining our present facilities, all of which results in better service to all of our customers.

I also want to thank the officials of Reading, Lynnfield, North Reading and Wilmington, for their cooperation with our Department this year, and a special thank you to our own Department employees who are really the ones that make everything work so well.

In accordance with Section 57, Chapter 164. of the General Laws of the Commonwealth of Massachusetts, I submit my estimate of income and expenses of the plant for the calander year ending December 31, 1979.



## ESTIMATED INCOME AND EXPENSES FOR 1979

### INCOME

From Consumers	\$16,359,584.00
From Tax Levy — For Street Lights	77,216.00
— For Municipal Buildings	200,200.00
From Miscellaneous Income	15,000.00
Total Income	<hr/> \$16,652,000.00

### EXPENSES:

Production	\$12,831,000.00
Transmission	15,000.00
Distribution	904,000.00
Street Lighting	45,000.00
Depreciation	465,800.00
General Miscellaneous	937,000.00
Interest on Bonds & Notes	21,400.00
Bonds & Notes Payable Redeemed	30,000.00
Voluntary Payments — Outside Towns	255,000.00
Uncollectable Operating Revenue	60,000.00
Interest on Consumer Deposits	8,000.00
Total Expenses	<hr/> \$15,572,200.00

Excess of Income over Expenses:	\$ 1,079,800.00
KWH Purchased	414,000,000
KWH Sold	383,160,000
KWH for Reading Street Lights	1,900,000
Expenses for KWH Sold	0.04064
Cost of Reading Street Lights	77,216.00
Appropriation for Reading Street Lights	77,216.00

A summary of Revenue and Expenses, Total Cost of Plant together with the Balance Sheet, the Profit and Loss Account, the Financial Report of the Town of Reading Municipal Light Department's Employees' Pension Trust Fund and the Auditor's Certificate are appended herewith.

Respectfully submitted,

NORBERT D. RHINERSON  
General Manager

**TOTAL COST OF PLANT  
AS OF  
December 31, 1978**

**LAND**

Kenneth E. Gaw Station, Reading	\$151,561.21
226 Ash Street, Reading	49,213.44
Garage & Stockroom — Ash Street, Reading	4,229.64
25 Haven Street, Reading	6,609.46
Wildwood Street, Wilmington	700.00
Main Street, Wilmington	6,726.92
Haverhill Street, North Reading	3,219.19
Main Street, Lynnfield	5,000.00

**STRUCTURES**

Kenneth E. Gaw Station, Reading	892,922.17
226 Ash Street, Reading	104,537.50
Garage & Stockroom — Ash Street, Reading	386,374.19
25 Haven Street, Reading	124,479.91
Wildwood Street, Wilmington	15,819.34

**STATION EQUIPMENT**

Kenneth E. Gaw Station, Reading	2,081,916.97
226 Ash Street, Reading	667,296.55
Wildwood Street, Wilmington	714,806.76
Main Street, Wilmington	63,177.95
Haverhill Street, North Reading	171,170.94
Main Street, Lynnfield Center	168,906.78

**TRANSMISSION**

Poles & Fixtures, Overhead Conductors	98,524.28
Underground Conductors	1,557.80
Underground Conduits	17,293.91
Towers & Fixtures	67,367.84

**DISTRIBUTION**

Poles & Fixtures, Overhead Conductors	3,419,997.73
Underground Conductors	1,293,321.25
Underground Conduits	949,460.66
Line Transformers	1,545,642.07
Services	697,700.62
Meters	864,131.41
Street Lights & Signal Systems	591,543.94

TOTAL COST OF PLANT  
GENERAL EQUIPMENT

15,161,210.43  
606,952.15

TOTAL COST OF PLANT & general equipment

\$15,768,162.58

## Ernst & Ernst

200 Clarendon Street • Boston, MA 02116 • Phone 617 266-2000

Municipal Light Board  
Town of Reading--Municipal  
Light Department  
Reading, Massachusetts

We have examined the balance sheets of the Municipal Light Department of the Town of Reading as of December 31, 1978, and December 31, 1977, and the related statements of income and earnings reinvested and changes in financial position for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Municipal Light Department continues to be involved in rate hearings before the Federal Energy Regulatory Commission as described in Note B to the financial statements. The final outcome of these hearings is not presently determinable.

The Municipal Light Department depreciates its electric utility plant in accordance with the General Laws of the Commonwealth of Massachusetts and the regulations of the Department of Public Utilities. The rate used (5% in 1978 and 3% in 1977) is based on financial factors relating to cash flow rather than engineering factors relating to estimates of useful lives.

The Municipal Light Department's revenues do not reflect accruals for electric service provided to customers but not billed at the end of each accounting period. The effect was to increase net income for 1978 by approximately \$190,000 and to reduce net income for 1977 by approximately \$150,000. Also, payments of bond principal are reflected as an element of operating expense. Reporting bond principal payments in this manner has the effect of reducing the net income by \$30,000 for 1978 and 1977.

In our opinion, except for the effects on the financial statements of providing depreciation expense based on cash flow, not accruing unbilled electric service and including bond principal payments as an operating expense, and subject to the effects, if any, of adjustments as might have been required had the outcome of the rate hearings referred to in the second paragraph been known, the financial statements referred to above present fairly the financial position of the Municipal Light Department of the Town of Reading at December 31, 1978, and December 31, 1977, and the results of its operations and the changes in its financial position for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

Boston, Massachusetts  
February 23, 1979

*Ernst & Ernst*

**E&E**

## BALANCE SHEETS

## TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT

	December 31	
	1978	1977
ASSETS		
UTILITY PLANT--Note A		
Electric utility plant in service	\$15,768,288	\$13,645,204
Less allowances for depreciation	<u>7,687,414</u>	<u>7,290,334</u>
	8,080,874	6,354,870
FUNDS ON DEPOSIT WITH TOWN TREASURER (substantially in time deposits)		
Depreciation fund	1,532,748	1,445,503
Other	<u>248,193</u>	<u>229,468</u>
	1,780,941	1,674,971
CURRENT ASSETS		
Funds on deposit with Town Treasurer:		
Construction fund (approximately \$113,000 in 1978 and \$70,000 in 1977 in time deposits)	333,996	363,141
Reserve fund for payments in lieu of taxes to Town of Reading		219,498
Reserve fund for payments in lieu of taxes to other municipalities	114,882	50,945
Reserve fund for payment of refunds to consumers	20,139	
Employee benefits fund		34,243
Other funds:		
Consumers' deposits	145,371	132,388
Petty cash	<u>1,000</u>	<u>1,000</u>
	615,388	801,215
Accounts receivable--Note C	2,040,770	2,690,397
Materials and supplies	554,193	527,325
Unbilled fuel charges		383,049
Prepaid expenses	12,202	37,277
Other	<u>54,539</u>	<u>24,728</u>
	3,277,092	4,463,991
TOTAL CURRENT ASSETS	<u>3,277,092</u>	<u>4,463,991</u>
	\$13,138,907	\$12,493,832

## LIABILITIES AND EARNINGS REINVESTED

EARNINGS REINVESTED		
Appropriated for loan repayment	\$ 1,996,578	\$ 1,966,578
Earnings reinvested in plant	<u>8,721,616</u>	<u>7,967,970</u>
	10,718,194	9,934,548
6% BONDS--payable in annual amounts of \$30,000 through November 15, 1990, less current portion	330,000	360,000
CURRENT LIABILITIES		
Accounts payable	1,307,872	1,640,089
Consumers' deposits	145,371	132,388
Fuel charge and rate refunds due consumers	140,916	
Portion of long-term debt due within one year	30,000	30,000
Accrued interest	10,998	2,925



	December 31	
	1978	1977
Accrued taxes	29,900	
Accrued employee benefits		34,243
TOTAL CURRENT LIABILITIES	<u>1,665,057</u>	<u>1,839,645</u>
CUSTOMER ADVANCES FOR CONSTRUCTION	144,536	114,113
CONTRIBUTIONS IN AID OF CONSTRUCTION	201,120	195,526
RESERVE FOR UNCOLLECTIBLE ACCOUNTS	80,000	50,000
SYSTEM EXPANSION AND IMPROVEMENT--NOTE G		
	<u>\$13,138,907</u>	<u>\$12,493,832</u>

See notes to financial statements.

#### STATEMENTS OF INCOME AND EARNINGS REINVESTED

##### TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT

Revenue--Notes A and C:		
Residential service--Rate Schedule A	\$ 6,163,636	\$ 6,487,733
Commercial service--Rate Schedule B	330,683	325,870
Commercial and industrial service-- Rate Schedule C	9,247,696	9,094,834
Private companies and municipal plants	29,869	33,283
Street lighting service	257,700	242,856
Municipal service--Rate Schedule B	27,633	30,143
Municipal service--Rate Schedule C	648,991	675,909
Private street lighting service-- Rate Schedule D	11,926	12,102
	<u>16,718,134</u>	<u>16,902,730</u>
Other income (principally investment income)	251,453	172,733
	<u>16,969,587</u>	<u>17,075,463</u>
Operating expenses:		
Operations	14,391,275	14,845,213
Maintenance	266,730	258,139
Depreciation of electric utility plant--Note A	636,343	350,260
Payments in lieu of personal property taxes	271,635	232,405
Bond payments	30,000	30,000
Interest	32,545	31,218
	<u>15,628,528</u>	<u>15,747,235</u>
NET INCOME	<u>1,341,059</u>	<u>1,328,228</u>
Earnings reinvested at beginning of year	9,934,548	9,000,225
Appropriation of loan repayment	30,000	30,000
Transfer to General Funds of the Town in accordance with vote of Town Meeting	( 589,325)	( 438,997)
Miscellaneous	<u>1,912</u>	<u>15,092</u>
EARNINGS REINVESTED AT END OF YEAR	<u>\$10,718,194</u>	<u>\$ 9,934,548</u>

( ) Denote deduction.

See notes to financial statements.

## STATEMENTS OF CHANGES IN FINANCIAL POSITION

## TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT

	Year Ended December 31	
	1978	1977
SOURCE OF FUNDS		
Net income	\$1,341,059	\$1,328,228
Charges to income not requiring current outlay of working capital:		
Depreciation--Note A	671,472	390,217
Increase (decrease) in reserve for uncollectible accounts	30,000	( 5,500)
Bond payments--Note A	30,000	30,000
TOTAL FROM OPERATIONS	<u>2,072,531</u>	<u>1,742,945</u>
Contributions in aid of construction	5,594	14,195
Customer advances for construction	30,423	16,574
	<u>2,108,548</u>	<u>1,773,714</u>
USE OF FUNDS		
Net additions to utility plant	2,397,476	516,461
Increase in depreciation fund	87,245	158,748
Transfer to General Funds of the Town in accordance with vote of Town Meeting	589,325	438,997
Reduction of long-term debt, including change in current portion	30,000	30,000
Increase in municipally-sponsored electric power facilities fund	18,725	16,648
Other	( 1,912)	( 15,092)
	<u>3,120,859</u>	<u>1,145,762</u>
INCREASE (DECREASE) IN WORKING CAPITAL	<u>(\$1,012,311)</u>	<u>\$ 627,952</u>
CHANGES IN COMPONENTS OF WORKING CAPITAL		
Increase (decrease) in current assets:		
Fund accounts	(\$ 185,827)	\$ 510,434
Accounts receivable	( 649,627)	221,986
Materials and supplies	26,868	( 12,819)
Unbilled fuel charges	( 383,049)	383,049
Prepaid expenses	( 25,075)	7,793
Other	29,811	( 5,803)
	<u>( 1,186,899)</u>	<u>1,104,640</u>
Increase (decrease) in current liabilities:		
Accounts payable	( 332,217)	432,819
Consumers' deposits	12,983	17,001
Fuel charge and rate refunds due consumers	140,916	
Accrued interest	8,073	( 7,375)
Accrued taxes	29,900	
Accrued employee benefits	( 34,243)	34,243
	<u>( 174,588)</u>	<u>476,688</u>
INCREASE (DECREASE) IN WORKING CAPITAL	<u>(\$1,012,311)</u>	<u>\$ 627,952</u>

See notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT

NOTE A--SIGNIFICANT ACCOUNTING POLICIES

Accounting: The Municipal Light Department of the Town of Reading (the "Department") prepares its financial statements in accordance with the "Uniform System of Accounts For Electric Companies" as prescribed by the Department of Public Utilities of the Commonwealth of Massachusetts.

Utility Plant: The electric utility plant is stated on the basis of cost and includes expenditures for major renewals and betterments, while replacements, maintenance and repairs which do not improve or extend the useful lives of the respective assets are expensed currently. When properties are retired or otherwise disposed of, the Department calculates or estimates the related cost and accumulated depreciation which is removed from the respective accounts and any profit or loss on disposition is credited or charged to earnings reinvested.

Depreciation is computed by the straight-line method at 5% in 1978 and 3% in 1977, of the cost of the electric utility plant at the beginning of the year, exclusive of the cost of land and land rights.

Revenues: Revenues are based on rates authorized by applicable regulatory agencies applied to customer consumption of utility services. The Department does not record the estimated unbilled revenue at the end of its accounting period (Note C).

Bond Payments: The Department, for financial statement purposes, includes payments of bond principal as an element of operating expense. This practice had the effect of reducing net income by \$30,000 for the years ended December 31, 1978 and 1977, respectively.

NOTE B--RATE HEARINGS

The Department and other interested parties are involved in hearings before the Federal Energy Regulatory Commission (successor to the Federal Power Commission) in connection with rate increases initiated by Boston Edison Company and with fuel charges. The Federal Power Commission approved rate increase requests by Boston Edison Company subject to refund of any portion of the rate increases found to be unjustified or unreasonable. Each rate increase, except for the retroactive S-4 rate filing, was paid by the Department.

During 1978, the Federal Energy Regulatory Commission approved a Settlement Agreement between the Department and Boston Edison Company, which Agreement, among other things, resolved certain past differences on the S-3, S-4 and Contract Demand rate increases and provided for certain purchase power commitments by the Department through October 31, 1981. The settlement (\$766,102 including interest) was paid by Boston Edison Company on June 1, 1978 and, thereafter, refunded by the Department to its customers.

NOTES TO FINANCIAL STATEMENTS--CONTINUED

TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT

NOTE B--RATE HEARINGS--CONTINUED

On February 16, 1979, the Federal Energy Regulatory Commission approved another Settlement Agreement between the Department and Boston Edison Company resolving the S-2 rate increase. Under the terms of the Agreement, Boston Edison Company will pay the Department approximately \$1,202,000 plus interest within forty-five days of the Agreement. The financial statements at December 31, 1978, do not reflect this subsequent event because it is the Department's practice to refund settlements to its customers when they are received.

Resolution of the preceding matter means that, effectively, as of December 31, 1978, the only unresolved hearings before the Federal Energy Regulatory Commission relate to the 1976 and 1977 fuel charges.

NOTE C--UNBILLED REVENUE

Revenues reported by the Department in each year represent actual billings rendered to customers in that year using a cycle-billing system. Revenue for electric service provided to customers but not billed by the Department at the end of the accounting period is not accrued in the financial statements. At December 31, 1978 and 1977, unbilled revenues were approximately \$476,000 and \$666,000, respectively.

NOTE D--MAJOR CUSTOMER

The Department's revenues include approximately \$1,756,000 in 1978 and \$1,703,000 in 1977 to one major customer.

NOTE E--EMPLOYEES' RETIREMENT TRUST

The Department's employees are covered under the State retirement plan for municipal employees. Actuarially-determined contributions to the Employees' Retirement Trust were \$354,000 in 1978 and \$306,000 in 1977. It is the policy of the Department to fund pension cost accrued.

NOTE F--AGREEMENT WITH MASSACHUSETTS MUNICIPAL WHOLESALE ELECTRIC COMPANY

The Town of Reading and other cities and towns have entered into agreements with Massachusetts Municipal Wholesale Electric Company (MMWEC) providing for the purchase of electric power. This allows the Town of Reading to obtain the advantages of bulk power supply pooling with the other participants in MMWEC.

Under the agreements the Department is obligated to pay its share of the actual costs relating to the generating units under construction or planned for construction, which obligation is not contingent upon the completion or operational status of the units. Also, the Department has agreed to absorb a proportionate share of the costs of operating MMWEC.

At December 31, 1978, the Department's future commitments under these agreements, exclusive of the cost of operating MMWEC, ranged between \$123,157,000 and \$108,904,000 depending on whether the United States Department of Energy grants an exemption to MMWEC for construction of a combined cycle intermediate generating plant in Ludlow, Massachusetts. The Department expects to pay for these future commitments with revenues earned by distributing the electric power generated at these facilities to its customers.

NOTE G--SYSTEM EXPANSION AND IMPROVEMENT

The Department is currently expanding and improving its present system. At December 31, 1978, the estimated cost to complete the project was approximately \$1,400,000. The project will be financed by internal resources or by acting upon the Town's previously approved ten-year bond issue of \$1,500,000.



# Ernst & Ernst

200 Clarendon Street • Boston, MA 02116 • Phone 617/266-2000

Trustees of the Town of Reading--Municipal Light Department  
Employees' Retirement Trust  
Reading, Massachusetts

We have examined the statements of net assets available for pensions of the Town of Reading--Municipal Light Department Employees' Retirement Trust as of December 31, 1978, and December 31, 1977, and the related statements of changes in net assets available for pensions for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of the Town of Reading--Municipal Light Department Employees' Retirement Trust at December 31, 1978, and December 31, 1977, and the changes in net assets available for pensions for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

*Ernst & Ernst.*

Boston, Massachusetts  
February 23, 1979



## STATEMENT OF NET ASSETS AVAILABLE FOR PENSIONS

TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST

	December 31	
	1978	1977
ASSETS		
Investments at amortized cost:		
Federal Land Bank bonds (market value \$274,920 in 1978 and \$293,160 in 1977)	\$ 300,178	\$ 300,233
Federal National Mortgage Association bonds (market value \$415,710 in 1978 and \$457,720 in 1977)	472,082	471,668
Government National Mortgage Association bonds (market value \$408,678 in 1978 and \$269,207 in 1977)	430,483	273,507
Federal Intermediate Credit Notes (market value \$95,240 in 1978 and \$101,000 in 1977)	100,000	100,000
United States Treasury bonds (market value \$96,110 in 1978)	99,728	
New England Telephone & Telegraph Company bonds (market value \$49,375 in 1978 and \$49,207 in 1977)	49,978	49,890
Savings certificates and savings account	478,430	397,252
Cash on deposit with Town Treasurer	9	4
Accrued interest	56,252	68,989
NET ASSETS AVAILABLE FOR PENSIONS	<u>\$1,987,140</u>	<u>\$1,661,543</u>

## STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR PENSIONS

TOWN OF READING--MUNICIPAL LIGHT DEPARTMENT  
EMPLOYEES' RETIREMENT TRUST

	Year Ended December 31	
	1978	1977
ADDITIONS		
Contributions from Town of Reading-- Municipal Light Department	\$ 354,000	\$ 306,000
Investment income	131,920	108,752
	<u>485,920</u>	<u>414,752</u>
Less retirement benefits paid	160,323	144,162
NET ADDITIONS	<u>325,597</u>	<u>270,590</u>
Net assets available for pensions at beginning of year	<u>1,661,543</u>	<u>1,390,953</u>
NET ASSETS AVAILABLE FOR PENSIONS AT END OF YEAR	<u>\$1,987,140</u>	<u>\$1,661,543</u>

# Report of the Board of Assessors

January 1, 1978

Land	\$69,313.085
Buildings	213,375,875
Personal Property	4,587,812
Total	<u>\$287,276,772</u>

## AMOUNT TO BE RAISED

Appropriated for Town Purposes	\$18,795,338.75
To be paid for State & County Taxes	1,181,774.48
Overlay	385,914.94
Total	<u>\$20,363,028.17</u>

## INCOME

Estimated Receipts — Cherry Sheet	\$3,026,472.56
Estimated Receipts — Local	2,945,429.00
Over Estimates in 1977 Cherry Sheet	8,321.86
Available Funds	<u>1,168,073.24</u>
Total	\$7,148,296.66

Net Amount to be raised by taxation	<u>\$13,214,731.51</u>
-------------------------------------	------------------------

Amount to be raised	\$13,214,731.51	
Valuation	<u>287,276,772.00</u>	= \$46.00 per thousand valuation

## Actual Commitments for 1978

1978 Real Estate	\$13,003,692.16
1978 Personal Property	211,039.35
1978 Farm Animal Excise	62.75
1976 Motor Vehicle Excise	814.65
1977 Motor Vehicle Excise	958,150.64
1978 Motor Vehicle Excise	1,050,646.40
Sewer Frontage	60,843.22
Sewer House Connection	57,658.96
Sidewalk & Curbing	1,861.15
Street	10,223.86
Water Mains	277.16

Water Liens	95,766.64
Sewer Rentals	32,374.00
	<hr/>
	\$15,483,410.94

Following is the list of Real Estate Tax Abatements granted by the Board of Assessors in the year 1978, in compliance with Article XIII, Section 5 of the By-Laws of the Town of Reading.

#### **FY 1973 Valuations**

Gibbs Realty & Investment Corporation 1330 Main Street	\$233.33
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#### **FY 1977 Valuations**

Nahigian, John M. et al One Washington Street	\$1,858.40
Reading Realty Corporation Green & Ash Streets Plat 54 Lot 27	\$6,065.05
Reading Realty Corporation 25-27 Minot Street	\$251.49
Reading Realty Corporation 1 High Street	\$4,660.14
Reading Realty Corporation 142 Washington Street	\$1,115.04
Reading Realty Corporation 139 Washington Street	\$2,048.28
Smith, William L. 51 Mill Street	\$161.60

#### **FY 1978 Valuations**

Coffin, Ronald C. Trustee 245 Summer Street	\$1,563.99
Dubitzky, Aaron 275 Salem Street	\$6,237.09
Gish, Llye L. 16 Glenmere Circle	\$22.20
Kiley, Robert J. et ux 189 Franklin Street	\$187.59



Latham, David J. Trustee 274 Main Street	\$1,110.00
Merry, David G. et ux 82 Glenmere Circle	\$22.20
Nahigian, John M. et al One Washington Street	\$2,042.40
Pirello, Walter F. 374 Main Street	\$392.94
Reading Realty Corporation 25-27 Minot Street	\$276.39
Reading Realty Corporation 139 Washington Street	\$2,251.08
Reading Realty Corporation Green & Ash Streets	\$6,665.55
Reading Realty Corporation High & Washington Streets	\$5,121.54
Reading Realty Corporation 142 Washington Street	\$1,225.44
Village Green Realty Corporation 22 Woburn Street	\$354.09

#### **FY 1979 Valuations**

Ahlin, Jeffrey H. 161 Ash Street	\$92.00
Boyle, Gladys F. et ux 30 Avon Street	\$96.60
Fuentes, Gilbert F. et ux 34 Torre Street	\$185.15
Garroway, Michael L. et al 153 Bancroft Avenue	\$26.45
Heseltine, Corinne B. 36 Temple Street	\$3.45
Johnson, Clark A. 57 Highland Street	\$27.60
McCarthy, Edward V. Jr. et ux 10 D Street	\$126.50

Marchetti, John J. et al 39 Mill Street	\$23.50
Nemergut, Frederick et ux 51 Grand Street	\$458.85
Nigro, Theodore M. Jr. 668 Haverhill Street	\$62.10
Perrone, Anthony J. et ux 100 Main Street	\$1,622.65
Pothier, Robert G. 8 Kingston Street	\$60.95
Querolo, Shirley R. 572 Haverhill Street	\$32.20
Robicheau, Goerge J. et ux 7 Locust Street	\$179.40
Sammartano, Vincent et ux 25 Rustic Lane	\$224.25
Skinner, David et ux 603 Pearl Street	\$409.40
Village Green Realty Corporation 22 Woburn Street	\$366.85
Zanni, Domenick & Sons, Inc. 22 Lakeview Avenue	\$230.00
Zermani, Domenico et al 177 Woburn Street	\$328.90

ROBERT I. NORDSTRAND  
MICHAEL T. SULLIVAN  
WILLIAM E. LOCKE

# Report of the Town Collector

Twelve Months Ending December 31, 1978

## 1979 Real Estate

Committed September 25, 1978	\$13,262,697.15	
Refunds	26,973.85	
Interest & Costs Collected	2,511.67	
Paid to Treasurer		\$6,433,367.00
Abatements		190,456.63
Uncollected December 31, 1978		6,668,359.04
	<hr/>	<hr/>
	\$13,292,182.67	\$13,292,182.67

## 1978 Real Estate

Balance December 31, 1977	\$6,242,640.96	
Deferred Taxes Prior Year	985.12	
Refunds	58,959.71	
Interest & Costs Collected	15,027.35	
Paid to Treasurer		\$6,096,527.62
Abatements		50,008.18
Uncollected December 31, 1978		171,077.34
	<hr/>	<hr/>
	\$6,317,613.14	\$6,317,613.14

## 1977 Real Estate

Balance December 31, 1977	\$217,668.55	
Refunds	16,438.58	
Interest & Costs Collected	6,995.26	
Paid to Treasurer		\$69,697.46
Tax Takings		51,059.78
Abatements		18,483.35
Uncollected December 31, 1978		101,861.80
	<hr/>	<hr/>
	\$241,102.39	\$241,102.39

## Deferred Real Estate Taxes

Committed Real Estate 1978	\$5,121.76
Committed Interest	652.31

Paid to Treasurer		\$5,774.07
	<hr/>	<hr/>
	\$5,774.07	\$5,774.07

#### 1978 Excise — Motor Vehicle

Committed 1978	\$1,050,646.40	
Refunds	12,315.70	
Interest & Costs Collected	4,036.66	
Abatements		\$95,449.33
Paid to Treasurer		739,622.32
Uncollected December 31, 1978		231,927.11
	<hr/>	<hr/>
	\$1,066,998.76	\$1,066,998.76

#### 1977 Excise — Motor Vehicle

Balance December 31, 1977	\$203,431.39	
Committed 1978	52,566.24	
Refunds	9,180.56	
Interest & Costs Collected	2,605.53	
Abatements		\$27,154.04
Paid Treasurer		187,650.56
Uncollected December 31, 1978		52,979.12
	<hr/>	<hr/>
	\$267,783.72	\$267,783.72

#### 1976 Excise — Motor Vehicle

Balance December 31, 1977	\$38,377.51	
Committed 1978	814.65	
Refunds	52.93	
Interest & Costs Collected	489.82	
Abatements		\$132.66
Paid to Treasurer		6,718.32
Uncollected December 31, 1978		32,883.93
	<hr/>	<hr/>
	\$39,734.91	\$39,734.91

#### 1975 Excise — Motor Vehicle

Balance December 31, 1977	\$33,693.50
Refund	8.80



Interest & Costs Collected	382.67	
Paid to Treasurer		\$2,297.08
Uncollected December 31, 1978		31,787.89
	<hr/>	<hr/>
	\$34,084.97	\$34,084.97

#### Water Use & Miscellaneous

Balance December 31, 1977	\$113,271.18	
Committed 1978	686,998.89	
Refunds	606.40	
Abatements		\$5,078.80
Added to Real Estate Taxes		95,766.64
Paid to Treasurer		616,162.46
Uncollected December 31, 1978		83,868.57
	<hr/>	<hr/>
	\$800,876.47	\$800,876.47

#### Sewer Rental

Balance December 31, 1977	\$39,047.24	
Committed 1978	240,306.20	
Refunds	216.60	
Abatements		\$1,476.20
Added to Taxes — Real Estate		32,374.00
Paid to Treasurer		201,932.52
Uncollected December 31, 1978		43,787.32
	<hr/>	<hr/>
	\$279,570.04	\$279,570.04

#### 1979 Personal Property

Committed September 25, 1978	\$211,039.35	
Abatements		\$769.35
Paid to Treasurer		103,948.39
Uncollected December 31, 1978		106,321.61
	<hr/>	<hr/>
	\$211,039.35	\$211,039.35

#### 1978 Personal Property

Balance December 31, 1977	\$102,812.43	
Interest & Costs Collected	46.38	

Refunds	22.20	
Abatements		\$69.93
Paid to Treasurer		99,361.38
Uncollected December 31, 1978		3,449.70
	<hr/>	<hr/>
	\$102,881.01	\$102,881.01

#### 1977 Personal Property

Balance December 31, 1977	\$1,915.99	
Interest & Costs Collected	7.27	
Paid to Treasurer		\$84.03
Uncollected December 31, 1978		1,839.23
	<hr/>	<hr/>
	\$1,923.26	\$1,923.26

#### Personal Property 1976 & Previous Years

Balance December 31, 1977	\$8,298.38	
Interest & Costs Collected	420.86	
Abatements		\$97.75
Paid to Treasurer		3,275.79
Uncollected December 31, 1978		5,345.70
	<hr/>	<hr/>
	\$8,719.24	\$8,719.24

#### 1978 Excise — Farm Animal

Committed September 25, 1978	\$62.75	
Paid to Treasurer		\$62.75
	<hr/>	<hr/>
	\$62.75	\$62.75

#### Unapportioned Betterments

Balance December 31, 1977	\$3,284.73	
Committed 1978	176,489.47	
Abatements		\$2,181.15
Added to 1979 Real Estate Taxes		132,754.75
Paid to Treasurer		28,796.76
Uncollected December 31, 1978		16,041.54
	<hr/>	<hr/>
	\$179,774.20	\$179,774.20

**Advance Payments — Betterments**

Committed 1978	\$30,500.66	
Interest & Costs Collected	182.83	
Paid to Treasurer		\$30,683.49
	<hr/>	<hr/>
	\$30,683.49	\$30,683.49

**Departmental  
[Public Works — Veterans — Forestry]**

Committed 1978	\$27,220.02	
Paid to Treasurer		\$27,220.02
	<hr/>	<hr/>
	\$27,220.02	\$27,220.02

**Savings Bank Interest**

Earned 1978	\$267.53	
Paid to Treasurer		\$267.53
	<hr/>	<hr/>
	\$267.53	\$267.53

**Municipal Lien Certificates**

Certificates	\$5,098.00	
Paid to Treasurer		\$5,098.00

C. DEWEY SMITH  
Town Collector

# Report of the Town Treasurer

## TRUST FUND ACCOUNTS

	Receipts	Balance January 1, 1978	Disbursements	Balance December 31, 1978
Parker Hospital	582,170.95	46,550.59	7,952.06	620,769.48
Grouard Hospital	262,679.31	23,004.50	31.63	285,652.18
Foster Hospital	10,828.70	913.08		11,741.78
Public Library	1,264.60	74.58	200.00	1,139.18
Wadlin Library	2,089.38	117.00	300.00	1,906.38
Appleton Library	5,512.20	355.62		5,867.82
Appleton-Mansfield Library	16,863.98	1,506.03	2,200.00	16,170.01
Foster Library	14,204.05	1,057.12	2,000.00	13,261.17
Pierce Library	628.42	34.32		662.74
Torrey Library	1,222.96	40.11	200.00	1,063.07
Tuttle Library	694.79	35.54	100.00	630.33
A.R. & G.B. Shepardson Library	1,277.40	69.81		1,347.21
Nichols Library	2,085.96	113.99		2,199.95
Sawyer Scholarship	5,935.82	530.67	200.00	6,266.49
Torre Scholarship	4,925.89	256.37	500.00	4,682.26
K. L. Brown Award	1,048.80	55.69	75.00	1,029.49
Parker Scholarship	5,821.70	371.86	300.00	5,893.56
Northern Residents Scholarship	12,278.25	1,079.61	900.00	12,457.86
Parker Loan Fund	4,857.80	238.20		5,096.00
Forest Glen Cemetery	268,007.39	39,228.07	12,555.47	294,679.99
Laurel Hill Cemetery	170,723.95	13,125.75	12,500.00	171,349.70



**LOANS IN ANTICIPATION OF  
STATE & FEDERAL SEWER REIMBURSEMENTS**

Balance January 1, 1978	875,000.00
Borrowed in 1978	1,509,813.00
	<hr/>
Total	2,384,813.00
Paid in 1978	2,125,517.00
	<hr/>
Balance December 31, 1978	259,296.00

**COMMUNITY DEVELOPMENT PROGRAM**

Balance January 1, 1978	651.48
Federal Grants	80,000.00
	<hr/>
Total	80,651.48
Disbursed	72,665.87
	<hr/>
Balance December 31, 1978	7,985.61

**POLICE STATION ADDITION**

Balance January 1, 1978	—0—
Appropriation	66,000.00
Federal Grants	259,257.96
	<hr/>
Total	325,257.96
Disbursed	259,257.96
	<hr/>
Balance December 31, 1978	66,000.00

**ANTI RECESSION PROGRAM**

Balance January 1, 1978	47,523.80
Federal Grants	—0—
Interest Earned 1978	1,146.11
	<hr/>
Total	48,669.91
Disbursed	43,798.00
	<hr/>
Balance December 31, 1978	4,871.91

### STABILIZATION FUND

Balance January 1, 1978	316.40
Interest Income	17.27
Total	<hr/> 333.67
Disbursed	—0—
Balance December 31, 1978	<hr/> 333.67

### LOAN IN ANTICIPATION OF SERIAL ISSUES

Balance January 1, 1978	400,000.00
Borrowed in 1978	925,000.00
Total	<hr/> 1,325,000.00
Paid in 1978	500,000.00
Balance December 31, 1978	<hr/> 825,000.00

### GENERAL CASH ACCOUNT

Balance January 1, 1978	817,794.58
Receipts	194,212,889.72
Total	<hr/> 195,030,684.30
Disbursed	193,998,709.38
Balance December 31, 1978	<hr/> 1,031,974.92

### REVENUE SHARING FUNDS

Balance January 1, 1978	299,145.66
Federal Grants 1978	431,369.00
Interest Earned 1978	23,719.42
Total	<hr/> 754,234.08
Disbursed 1978	295,040.00
Balance December 31, 1978	<hr/> 459,194.08

U.S. HUD ACCOUNT

Balance January 1, 1978	17.03
Receipts	—0—
Total	17.03
Disbursed	17.03
Balance December 31, 1978	—0—

Report of the  
Treasurer’s Study Committee

This committee originated from a motion made by Joyce K. Miller under Article 2 during the Subsequent Town Meeting of November 17, 1977. The Treasurer’s Study Committee presented its report to Town Meeting On May 1, 1978, recommending that the Treasurer be appointed, and asked that the committee be allowed to remain in existence until it had had the opportunity to convey its recommendations to the By-Law Committee for the purpose of implementing its recommendations as articles in the town warrant.

Further investigation revealed that it will be necessary for the General Court to approve a special act to allow the Town Treasurer to be appointed. The Treasurer’s Study Committee after consultation with the By-Law Committee and Town Counsel has submitted an article to the Selectmen for inclusion in the warrant for the May, 1979 Town Meeting to initiate a petition to the General Court for this purpose.

Respectfully submitted,

MALCOLM E. REED, Chairman  
CAROL A. ANDERSON, Secretary  
VINCENT C. CONNORS  
BAYARD R. LINCOLN  
CATHERINE A. QUIMBY

# Report of the Town Accountant

In accordance with Section 61, Chapter 41 of the General Laws, submitted herewith is the financial report of the Accounting Department for the financial year of July 1, 1977 — June 30, 1978.

All invoices and payrolls submitted for payment were processed on Treasury Warrants and checks.

Monthly notices of appropriation condition were forwarded to all town officers, committees and boards charged with the expenditures of town funds. At the time of this report, there are no known unpaid bills of previous years.

Appended to this report are the following schedules:

- A General Cash Account
- B Schedule of Receipts
- C Balance Sheet
- D Town Debt Accounts
- E Trust and Investment Accounts
- F Summary of Appropriations and Expenditures
- G Various Balance Sheets Reflecting Federal Funds



## SCHEDULE A

### GENERAL CASH ACCOUNT 1977/1978

Balance July 1, 1977	2,704,356.56
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Receipts:

July 1977	4,265,767.63
August	15,726,577.10
September	8,201,657.27
October	11,350,511.58
November	27,963,121.14
December	21,531,563.76
January 1978	17,292,469.06
February	8,404,249.11
March	8,041,868.36
April	10,276,066.71
May	30,399,821.65
June	24,779,637.38

Total Cash for Financial Year	188,233,310.75
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Less Disbursements:

July 1977	7,562,582.36
August	13,507,520.42
September	9,432,169.78
October	9,978,884.09
November	25,188,834.19
December	25,569,176.17
January 1978	12,887,970.63
February	11,564,306.10
March	10,928,347.91
April	6,922,348.48
May	27,097,123.79
June	27,446,599.05

188,085,862.97

Balance June 30, 1978	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; width: 100%;">2,851,804.34</div>
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SCHEDULE B  
TOWN OF READING  
REVENUE REPORT - JUNE 30, 1978

Description	ESTIMATED RECEIPTS	RECEIPTS TO DATE	UNCOLLECTED BALANCE
Personal Property 1978	.00	198,738.44	198,738.44
Personal Property 1977	.00	1,109.99	1,109.99
Personal Property Prior Years	.00	3,806.18	3,806.18
Personal Property	.00	203,654.61	203,654.61
Real Estate 1978	.00	11,935,494.91	11,935,494.91
Real Estate 1977	.00	133,442.47	133,442.47
Real Estate 1976	.00	38,025.37	38,025.37
Real Estate Prior Years	.00	1.13	1.13
Real Estate	.00	12,106,963.88	12,106,963.88
In Lieu of Taxes: State	67,363.18	62,758.99	4,604.19-
In Lieu of Taxes: Municipal Light	438,966.00	438,996.81	30.81
Tax Title Redemption	.00	22,798.67	22,798.67
In Lieu of Taxes & TT Redemption	506,329.18	524,554.47	18,225.29
State Chap. 71B Spec Education	528,965.00	457,983.00	70,982.00-
State Chap. 70 School Aid	1,227,050.10	1,256,553.97	29,503.87
State Chap. 29,2D Lottery	261,094.40	235,087.11	26,007.29-
State Adj. Spec Educ Offset Item	101,736.00	101,736.00	.00
State G.L. Chap. 76-S7 Tuition & Transp.	3,414.00	.00	3,414.00-
From the State	2,122,259.50	2,051,360.08	70,899.42-
Selectmen/Liquor	6,000.00	5,885.00	115.00-
Selectmen/Other	200.00	465.00	265.00
Police	1,150.00	391.75	758.25-
Building	14,000.00	18,282.50	4,282.50
Plumbing	1,400.00	2,816.00	1,416.00
Health	400.00	941.00	541.00
Licenses & Permits	23,150.00	28,781.25	5,631.25
Court Fines	6,700.00	8,604.50	1,904.50
Dog Officer	200.00	1,895.00	1,695.00
Fines & Forfeits	6,900.00	10,499.50	3,599.50
Federal Sewer Reimbursement Other	.00	24,221.00	24,221.00
State Mass Trans Aid MBTA Fringe	45,600.00	45,600.00	.00
State Highway Ch81,31	96,929.32	96,890.64	38.68-
State Veterans Benefits	14,937.00	20,190.40	5,253.40
State Veterans Paid In Advance	.00	3,417.68	3,417.68
State Free Public Library	8,886.00	8,886.00	.00
State Metco Racial Imbalance	154,172.00	119,166.95	35,005.05-
State Vocational Education	13,109.04	11,124.00	1,985.04-
State Outside Voc School Transportation Ch74	254.60	364.00	109.40
State School Const. High Addition	140,747.90	140,748.52	.62
State School Const. Coolidge Jr. High	23,361.22	23,361.22	.00
State School Const. Alice Barrows	13,812.88	13,812.88	.00
State School Const. J. Warren Killam	33,080.00	33,080.00	.00
State School Transportation	11,367.00	8,741.00	2,626.00-
State School Lunch Program CH538	27,136.00	.00	27,136.00-

County Dog Licenses	.00	2,640.33	2,640.33
Snow & Ice CH44 G.L. Sec 31D	.00	14,344.00	14,344.00
Public Welfare	.00	8,799.90	8,799.90
Grants & Gifts	583,392.96	575,388.52	8,004.44-
Special Assessment Refunded	1,000.00	.00	1,000.00-
Sewer Unapportioned	30,000.00	20,863.44	9,136.56-
Sewer Added to Taxes 1979	.00	428.48	428.48
Sewer Added to Taxes 1978	45,000.00	42,361.61	2,638.39-
Sewer Added to Taxes 1977	.00	437.48	437.48
Sewer Added to Taxes 1976	.00	245.42	245.42
Sewer Paid In Advance	13,000.00	10,435.70	2,564.30-
Sewer House Connection Unapportioned	10,000.00	7,160.77	2,839.23-
Sewer House Connection Added to Taxes 1979	.00	699.19	699.19
Sewer House Connection Added to Taxes 1978	43,000.00	44,833.33	1,833.33
Sewer House Connection Added to Taxes 1977	.00	218.18	218.18
Sewer House Connection Added to Taxes 1976	.00	37.73	37.73
Sewer House Connection Paid In Advance	10,000.00	9,598.46	401.54-
Sidewalk Unapportioned	1,200.00	.00	1,200.00-
Sidewalk Added to Taxes 1978	2,000.00	1,718.68	281.32-
Sidewalk Added to Taxes 1977	.00	5.31	5.31
Sidewalk Paid In Advance	500.00	663.10	163.10
Street Unapportioned	3,000.00	69.40	2,930.60-
Street Added to Taxes 1979	.00	12.49	12.49
Street Added to Taxes 1978	5,000.00	6,805.18	1,805.18
Street Added to Taxes 1977	.00	101.25	101.25
Street Added to Taxes Prior Years	.00	111.97	111.97
Street Paid In Advance	1,000.00	2,797.38	1,797.38
Water Unapportioned	500.00	.00	500.00-
Water Paid In Advance	100.00	.00	100.00-
Water Liens Added to Taxes 1979	.00	7,032.21	7,032.21
Water Liens Added to Taxes 1978	52,500.00	61,652.44	9,152.44
Water Liens Added to Taxes 1977	.00	2,736.14	2,736.14
Water Liens Added to Taxes 1976	.00	859.42	859.42
Water Mains Added to Taxes 1978	.00	221.02	221.02
Interest Committed Added to Taxes 1979	.00	341.69	341.69
Interest Committed Added to Taxes 1978	26,700.00	26,857.40	157.40-
Interest Committed Added to Taxes 1977	.00	233.54	233.54
Interest Committed Added to Taxes 1976	100.00	160.55	60.55
Special Assessments	244,600.00	249,698.96	5,098.96
Motor Vehicle Excise 1978	400,000.00	524,036.09	124,036.09
Motor Vehicle Excise 1977	320,000.00	411,639.91	91,639.91
Motor Vehicle Excise 1976	4,000.00	30,912.90	26,912.90
Motor Vehicle Prior Years	300.00	8,484.87	8,184.87
Farm Animal Excise 1978	66.00	62.75	3.25-
Privileges	724,366.00	975,136.52	250,770.52
Selectmen: Miscellaneous	400.00	170.40	229.60-
Selectmen: Lease of Land	100.00	200.00	100.00
Selectmen: Depot Income	150.00	232.38	82.38
Treasurer: Bank Checks	1,600.00	.00	1,600.00-
Treasurer: Tax Title Recording Fees	100.00	138.90	38.90
Treasurer: Miscellaneous	100.00	.00	100.00-
Collector: Fees & Costs	3,800.00	3,195.60	604.40-
Collector: Certification of Liens	3,700.00	4,255.00	555.00
Board of Assessors: Plats & Booklets	500.00	175.50	324.50-
Town Clerk: Dog Licenses	700.00	959.50	259.50
Town Clerk: Sporting Licenses	300.00	200.55	99.45-
Town Clerk: Other	6,000.00	5,689.70	310.30-



Town Counsel Fees	2,100.00	.00	2,100.00-
Board of Appeal: Hearings	1,450.00	1,280.00	170.00-
Planning Board: Hearings	400.00	70.00	330.00-
Police Sale of Gasoline	.00	300.52	300.52
Police Bicycle Registration	25.00	25.00	.00
Police Fire Arms	.00	2,472.11	2,472.11
Fire Ambulance Fees	11,400.00	10,471.64	928.36-
Gas Inspector Fees	825.00	916.00	91.00
Wire Inspector Fees	3,000.00	2,472.75	527.25-
Sealer Weights & Measurers Fees	350.00	858.60	508.60
Conservation Commission Hearings	.00	276.00	276.00
H & S Inspector Milk & Food	300.00	300.00	.00
H & S Rabies Clinic	.00	835.91	835.91
H & S Recycling	4,000.00	4,444.39	444.39
H & S Town Dump Fees	3,000.00	1,845.00	1,155.00-
H & S Bid Deposit	.00	100.00	100.00
H & S Drain Layer Fees	4,900.00	3,275.00	1,625.00-
H & S Sewer Pumping Permits	200.00	.00	200.00-
H & S Miscellaneous	100.00	830.39	730.39
Forestry	5,000.00	.00	5,000.00-
PW Highways Rubbish Disposal	.00	69.88	69.88
PW Highways Sale of Gasoline	3,800.00	3,799.14	.86-
PW Highways Miscellaneous	300.00	31.50	268.50-
Public Works Other	.00	3,864.59	3,864.59
Public Works Chap. 44, 53	.00	2,463.77	2,463.77
PW Water Inspection Fees	.00	2,085.00	2,085.00
School Adult Education	3,500.00	3,657.00	157.00
School Driver Education	5,000.00	.00	5,000.00-
School Tuition	2,000.00	85.00	1,915.00-
School Rentals/Custodians	23,000.00	25,747.72	2,747.72
School Vandalism	.00	606.88	606.88
School Sale of Junk	.00	46.45	46.45
Town Collector	17.60	.00	.00
School Miscellaneous	500.00	186.60	313.40-
Library Fines	10,000.00	9,741.06	258.94-
Library Copy Service	6,000.00	7,207.04	1,207.04
Library Sale of Books	200.00	697.40	497.40
Recreation Comm Swimming Pool Fees	1,000.00	3,027.50	2,027.50
Recreation Comm Program Fees	3,000.00	6,044.40	3,044.40
Council for Aging Fares	.00	350.64	350.64
Telephone Public Works	.00	174.52	174.52
Telephone Schools	.00	1,411.55	1,411.55
Departmental Revenue Refunded	.00	3,239.00	3,239.00
PW Guarantee Deposit Colonial Dr.	.00	5,032.26	5,032.26
Departmental Revenue	112,817.60	125,559.74	12,759.74
Cemetery Sale of Lots & Graves	.00	10,810.00	10,810.00
Cemetery Miscellaneous	20,000.00	22,844.89	2,844.89
MLD Sale of Light & Power	.00	17,813,115.20	17,813,115.20
Sewer Liens to Taxes 1979	.00	1,634.00	1,634.00
Sewer Liens to Taxes 1978	.00	36,103.00	36,103.00
H & S Sewer Rentals	.00	202,562.72	202,562.72
PW Water Rates	654,600.00	527,881.69	126,718.31-
PW Water Services & Repairs	50,200.00	87,793.26	37,593.26
Cemetery-MLD-PW Water-Public Service	724,800.00	18,702,744.76	17,977,944.76
Interest Personal Property & Real Estate Tax	20,000.00	22,004.74	2,004.74
Interest Special Assessments	1,000.00	128.85	871.15-
Interest Motor Vehicle Excise	1,000.00	2,801.65	1,801.65
Interest Sewer Rentals	300.00	.00	300.00-
Interest Cash Investments	85,500.00	174,843.08	89,343.08



Interest Tax Titles	.00	3,627.98	3,627.98
Christmas Light Trust Fund	.00	1,188.12	1,188.12
Interest	107,800.00	204,594.42	96,794.42
Temp. Loans Sewer Grant 25040.1	.00	1,225,000.00	1,225,000.00
Temp. Loan Anticipation Serial Issue	.00	300,000.00	300,000.00
Municipal Indebtedness	.00	1,525,000.00	1,525,000.00
Sporting Licenses Due State	.00	4,881.75	4,881.75
Dog Licenses Due County	.00	6,239.20	6,239.20
Sale of Dogs Due County	.00	94.50	94.50
Payroll Ded: Federal Tax	.00	1,786,711.29	1,786,711.29
Payroll Ded: State Tax	.00	582,395.94	582,395.94
Payroll Ded: Life Insurance	.00	23,914.60	23,914.60
Payroll Ded: Blue Cross Blue Shield	.00	378,731.05	378,731.05
Payroll Ded: Teachers Retirement	.00	329,652.62	329,652.62
Payroll Ded: Teachers Annuity	.00	123,925.49	123,925.49
Payroll Ded: Teachers Dues	.00	35,171.50	35,171.50
Payroll Ded: Other Dues	.00	18,849.50	18,849.50
Payroll Ded: Savings Bonds Town	.00	23,991.75	23,991.75
Payroll Ded: Savings Bonds MLD	.00	8,050.00	8,050.00
Payroll Ded: Retirement	.00	241,908.83	241,908.83
Payroll Ded: Credit Union	.00	322,528.34	322,528.34
Payroll Ded: Wage Earner Plan	.00	650.00	650.00
School Lunch-Cafeteria	.00	322,557.07	322,557.07
School Athletics	.00	13,713.64	13,713.64
Police Off Duty Details	.00	39,189.59	39,189.59
Fire Outside Details	.00	158.08	158.08
Community Center Building Fund	.00	14,602.20	14,602.20
Library Book Fund	.00	1,087.81	1,087.81
Replacement Ch44,53,2 School	.00	1,937.76	1,937.76
Replacement Ch44,53,3 School	.00	2,865.12	2,865.12
Replacement Ch44,53,2 Police	.00	1,509.45	1,509.45
Replacement Ch44,53,3 Cemetery	.00	2,850.00	2,850.00
Refunds: Revenue Accounts	.00	515.00	515.00
Refunds: Selectmen	.00	2.32	2.32
Refunds: Board Assessors	.00	10.00	10.00
Refunds: Police	.00	647.36	647.36
Refunds: Fire	.00	280.85	280.85
Refunds: Dog Officer	.00	4.00	4.00
Refunds: Civil Defense	.00	765.95	765.95
Refunds: Public Works	.00	769.50	769.50
Refunds: Veterans Benefits	.00	3,735.32	3,735.32
Refunds: Library	.00	10.05	10.05
Refunds: Insurance Chap. 32B	.00	5,539.31	5,539.31
Refunds: Insurance	.00	93,876.28	93,876.28
Refunds: Council For Aging	.00	107.00	107.00
Refunds: Payroll Deductions	.00	7.20	7.20
Refunds: Municipal Light Department	.00	1.76	1.76
Refunds: School General Expense	.00	499.00	499.00
Refunds: ESEA Title IV Focus	.00	11.90	11.90
Refunds: Workmens Comp	.00	4,841.25	4,841.25
Refunds: Tax Liens	.00	171.61	171.61
Clearing Account MLD	.00	658,414.44	658,414.44
Clearing Account Other	.00	30,939.63	30,939.63
Cemetery Perpetual Care Bequests	.00	42,978.00	42,978.00
Clearing Account Payroll	.00	857,292.40	857,292.40
Non-Contributory Pensions MLD	.00	46,372.28	46,372.28
Cash Investments January 1 - June 30, 1978	.00	74,175,000.00	74,175,000.00
Cash Investments July 1 - Dec 31, 1977	.00	66,275,000.00	66,275,000.00
Cash Investments MLD	.00	1,366,503.85	1,366,503.85

Cash Investments MMWEC Phase I	.00	.00	.00
MLD Invested Cash Interest	.00	129,922.69	129,922.69
MLD S-1 Refund Account	.00	766,101.77	766,101.77
Group Insurance Dividends	.00	4,131.00	4,131.00
MLD Employees Retirement Trust	.00	57,184.73	57,184.73
Library Trustees	.00	5,000.00	5,000.00
Refund: Accountant General Expense	.00	115.14	115.14
Agencys-Revolving-Refunds-Transfers	.00	148,814,918.67	148,814,918.67
Sewer Construction Grant	.00	894,800.00	894,800.00
Police Station Grant	.00	47,991.46	47,991.46
Federal Library Grant	.00	3,300.00	3,300.00
Community Development Block Grant	.00	.00	.00
Federal School Lunch	.00	86,348.80	86,348.80
Federal PL874 Aid To Schools	.00	40,040.84	40,040.84
Federal Low Income Families	.00	102,513.00	102,513.00
Federal PL93-380 IV Focus	.00	45,728.00	45,728.00
Federal PL93-380 Title IVB Library Funds	.00	22,709.14	22,709.14
School Sped In Service Grant	.00	1,000.00	1,000.00
Anti-Recession	.00	43,798.00	43,798.00
Revenue Sharing	.00	326,549.24	326,549.24
Grants & Gifts Other	.00	1,614,778.48	1,614,778.48
Income Parker Hospital Trust	.00	138,498.62	138,498.62
Income Grouard Hospital Trust	.00	152,861.34	152,861.34
Income Foster Hospital Trust	.00	7,118.64	7,118.64
Income Appleton Library Trust	.00	318.76	318.76
Income Appleton-Mansfield Library Trust	.00	1,431.25	1,431.25
Income Foster Library Trust	.00	918.00	918.00
Income Public Library Trust	.00	63.76	63.76
Income Torrey Library Trust	.00	32.50	32.50
Income Waldin Library Trust	.00	63.76	63.76
Income Parker Scholarship Trust	.00	618.76	618.76
Income Sawyer Scholarship Trust	.00	668.76	668.76
Kenneth L. Brown Scholarship	.00	75.00	75.00
Income Other Trust Funds	.00	1,650.00	1,650.00
Northern Residents Associates	.00	950.00	950.00
Income Cemetery Trust Laurel Hill	.00	30,168.84	30,168.84
Income Cemetery Trust Forest Glen	.00	34,230.10	34,230.10
Interest Other	.00	369,668.09	369,668.09
Revenue Report Total	5,156,415.24	88,083,319.55	82,926,904.31

SCHEDULE C  
TOWN OF READING

Balance Sheet - June 30, 1978

ASSETS

Cash:

General	\$2,851,804.34
General Cash Invested	500,000.00
General Cash Invested M.L.D.	1,557,134.92
Invested Cash MMWEC Phase I M.L.D.	273,249.04
Town Collectors Cash	564.85
Petty Cash Advances Various Departments	1,719.00

Total Cash

\$ 5,184,472.15

Accounts Receivable:

Taxes:

Real Estate Levy of 1978	\$288,007.60
Real Estate Levy of 1977	151,479.74
Real Estate Levy of 1976	3,292.50
Real Estate Levy of 1975	92.03
Real Estate Levy of 1974-73	879.34
Real Estate Levy of 1972	156.18
Real Estate Levy of 1971	162.21
Real Estate Levy of 1970	163.90
Real Estate Levy of 1969	126.65
Real Estate Levy of 1968	120.01
Real Estate Levy of 1967	109.58

Total Real Estate

444,589.74

Personal Property Levy of 1978	3,772.49
Personal Property Levy of 1977	1,849.33
Personal Property Levy of 1976	1,323.22
Personal Property Levy of 1975	1,415.00
Personal Property Levy of 1974-73	1,717.20
Personal Property Levy of 1972	365.20
Personal Property Levy of 1971	316.08
Personal Property Levy of 1970	209.00

Total Personal Property

10,967.52

Total Accounts Receivable Real & Personal

455,557.26

Motor Vehicle Excise:

Levy of 1978	125,056.79
Levy of 1977	73,252.54
Levy of 1976	34,144.70
Levy of 1975	32,463.37

Total Motor Vehicle Excise

264,917.40

Water Accounts Receivable:

213,884.19

Special Assessments:

Sewer Added to Taxes 1979	-428.48
Sewer Added to Taxes 1978	1,552.15
Sewer Added to Taxes 1977	646.36
Water Liens Added to Taxes 1979	-7,032.21
Water Liens Added to Taxes 1978	3,005.78
Water Liens Added to Taxes 1977	76.54
Water Liens Added to Taxes 1976	1,731.06



Sewer Liens Added to Taxes 1979	-1,634.00
Sewer Liens Added to Taxes 1978	3,532.19
Street Added to Taxes 1979	-12.49
Street Added to Taxes 1978	611.32
Street Added to Taxes 1977	98.47
Street Added to Taxes 1976	-69.40
Sewer House Connection Added to Taxes 1979	-699.19
Sewer House Connection Added to Taxes 1978	496.08
Sewer House Connection Added to Taxes 1977	193.12
Sidewalk Added to Taxes 1978	79.28
Sidewalk Added to Taxes 1977	-212.64
Committed Interest to Taxes 1979	-341.69
Committed Interest to Taxes 1978	763.61
Committed Interest to Taxes 1977	143.40
Sewer Assessment Paid in Advance	-10,435.70
Sewer House Connection Paid in Advance	-9,598.46
Sidewalk Assessment Paid in Advance	-663.10
Street Assessment Paid in Advance	-2,797.38

Total Special Assessments

-21,095.38

Tax Title

118,911.60

Departmental:

Public Works	495.26
Public Works-Forestry	1,371.06
Municipal Light Department	750.00
Revenue Sharing	309,544.00

Total Departmental

312,160.32

Municipal Light Department:

Rates	2,334,619.25
Consumer Deposits	138,263.00

Total Municipal Light Department

2,472,882.25

Aid To Highways Chapter 90 Committed For:

Construction 1974	25,425.59
Construction 1975	84,987.00

Total Chapter 90 Aid to Highways

110,412.59

Revenue Account 1978-79

17,360,220.85

Loans Authorized

4,316,000.00

Due From:

Contributory Retirement System	\$ 4,105.33
Municipal Light Department	280,263.00
Community Development Block Grant Lead Pipe	962.13
Trust Funds	25,000.00

Total Due From

310,330.46

Over-Expended Appropriations:

Snow & Ice (Chap. 44, Sec 31D)

84,426.01

TOTAL ASSETS

\$31,183,079.70



LIABILITIES AND RESERVES

Temporary Loans:

In Anticipaiton of Serial Loans	500,000.00
In Anticipation of Federal Aided Projects	430,200.00

Total Temporary Loan	<hr/>	930,200.00
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Payroll Deductions

64,237.66

State & County Assessments:

County Tax	103,183.85
County Hospital	7,082.27
State Recreation Areas	3,255.10
Metropolitan Sewerage	11,501.06
M.B.T.A. Assessment	(1,555.26)
Air Pollution Control 1977	70.01
Metro Area Planning District	24.58
Ipswich River Water Shed	(68.82)
Special Education	1,897.00

Total State & County Assessments	<hr/>	(125,389.79)
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Guaranteed Deposits on Hand

16,400.00

Due Contributory Retirement System

5,697.48

Due Revenue Sharing

23,509.24

Agency & Trusts:

Due County - Dog Licenses	604.10
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Tailings - Unclaimed Checks

8,249.26

Trust Fund Income

28.50

Federal & State Grants:

School PL874	53,326.25
School PL89-313 Handicapped Children	1,131.48
School Magnet Education	2,428.70
School ESEA Title 1	8,703.29
School Title IV Focus	1,951.01
School Metco Chapter 506 Revolving	12,711.70
Youth Service Grant 4AD-70-12	128.15
Youth Service Grant 4AD-70-4	172.33
Youth Service Grant 4AD-70-9	32.38
Library Grant - Law collection	163.68
State Highway Funds	12,713.66
School - Psycho Education	4,742.80
Library	13,690.15

Total Federal & State Grants	<hr/>	111,895.58
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Revolving Accounts:

School Lunch	156,820.32
School Athletics	5,157.35
School Ch44,53,2	552.67
School Ch44,53,3	6,770.89
DPW Ch44,53,3	414.00
Police Ch44,53,3	1,831.85
Building Maintenance Ch44,53,3	168.00
Library Ch44,53,3	25.00
Library Book Fund	501.81

Depot Museum	7.83	
Police Outside Detail	79.97	
Community Center Building Fund	10,489.05	
Total Revolving Funds		182,818.74
<u>Appropriation Balances:</u>		
Non-Revenue (Loan Balances)		754.44
<u>Loans Authorized &amp; Unissued:</u>		
In Anticipation Federal & State Grants	1,269,800.00	
Municipal Light Department	1,500,000.00	
Sewer Construction	116,000.00	
Sewer Construction 1978/79	500,000.00	
Total Loans Authorized & Unissued		3,385,800.00
<u>Cemetery Sale of Lots &amp; Graves</u>		1,739.42
<u>Receipts Reserved For Appropriations:</u>		
School Building Settlement	23,000.00	
Sewer Construction	46,000.00	
Total Receipts Reserved For Appropriation		69,000.00
<u>Reserve Fund Overlay Surplus</u>		59,483.82
<u>Overlays Reserved For Abatements:</u>		
Levy of 1978	124,956.34	
Levy of 1977	161,483.02	
Levy of 1976	3,686.73	
Levy of 1975	1,507.03	
Levy of 1974/73	266.67	
Total Overlays Reserved for Abatements		291,899.79
<u>Revenue Reserved Until Collected:</u>		
Motor Vehicle Excise	264,917.40	
Special Assessments	77,078.80	
Tax Title	118,911.60	
Departmental	2,616.32	
Municipal Light Department	2,334,619.25	
DPW Water Rates	213,884.19	
Total Revenue Reserved Until Collected		3,012,027.56
<u>Reserve For Petty Cash Advances</u>		1,719.00
<u>Free Cash</u>		56,876.00
<u>Surplus Revenue</u>		804,602.04
<u>Appropriation Balances:</u>		
Annual Town Meeting (Not Available Prior to July 1, 1978)		18,355,511.87
<u>Municipal Light Department Refunds &amp; Reserve Accounts</u>		3,815,002.00
<u>State &amp; County Funds Committed Aid to Highways</u>		110,412.59
<u>Payroll Clearing Account</u>		.40
<u>Total Liabilities &amp; Reserve Accounts</u>		<u>\$31,183,079.70</u>

SCHEDULE D

DEBT STATEMENT

(Also Amounts Due for Principal and Interest During July 1, 1977 through June 30, 1978)

	Date of Maturity	Year Issued	Rate of Interest	Outstanding July 1, 1977	Added in 1978	Paid in 1977/78	Outstanding June 30, 1978	Principal Due in 1978/79	Interest
School Coolidge Junior High	1979	1960	3.75	60,000.00		30,000.00	30,000.00	30,000.00	1,125.00
School Coolidge Junior High	1979	* 1960	3.75	50,000.00		25,000.00	25,000.00	25,000.00	937.50
Water Treatment Plant	1981	* 1961	3.30	110,000.00		24,000.00	86,000.00	23,000.00	2,458.50
School Alice Barrows	1983	* 1963	3.00	210,000.00		30,000.00	180,000.00	30,000.00	4,950.00
Water Aqueducts and Mains	1984	* 1964	3.10	120,000.00		15,000.00	105,000.00	15,000.00	3,022.50
Water Reservoir	1983	* 1968	4.50	85,000.00		15,000.00	70,000.00	15,000.00	3,150.00
Sewer Construction	1988	1968	4.40	120,000.00		10,000.00	110,000.00	10,000.00	4,620.00
Sewer Construction	1988	1968	4.40	180,000.00		15,000.00	165,000.00	15,000.00	6,930.00
School Killam	1988	* 1968	4.40	950,000.00		80,000.00	870,000.00	80,000.00	36,520.00
Sewer Interceptor	1988	1968	4.40	180,000.00		15,000.00	165,000.00	15,000.00	6,930.00
Sewer Interceptor	1990	1969	5.30	320,000.00		25,000.00	295,000.00	25,000.00	15,635.00
School Memorial High Renovations	1980	1970	6.20	40,000.00		15,000.00	25,000.00	15,000.00	1,550.00
School Memorial High Addition	1989	* 1970	6.20	685,000.00		60,000.00	625,000.00	60,000.00	38,750.00
School Memorial High Addition	1990	* 1970	6.20	1,885,000.00		145,000.00	1,740,000.00	145,000.00	30,000.00
Sewer Construction	1990	1970	6.00	560,000.00		40,000.00	520,000.00	40,000.00	107,880.00
Incinerator Construction	1990	1970	6.00	1,000,000.00		75,000.00	925,000.00	75,000.00	53,250.00
Light Enlarge Municipal Plant	1990	* 1970	6.00	420,000.00		30,000.00	390,000.00	30,000.00	22,500.00
School Memorial High Addition	1991	* 1971	4.75	1,960,000.00		140,000.00	1,820,000.00	140,000.00	86,450.00
Sewer Construction	1982	1972	4.25	580,000.00		100,000.00	480,000.00	100,000.00	18,275.00
Water Systems Improvements	1982	* 1972	4.50	240,000.00		40,000.00	200,000.00	40,000.00	8,100.00
Sewer Construction	1986	1975	5.80	1,150,000.00		130,000.00	1,020,000.00	130,000.00	55,390.00
PW Planning	1980	1975	5.80	40,000.00		15,000.00	25,000.00	15,000.00	1,015.00
PW Building	1985	1975	5.80	120,000.00		15,000.00	105,000.00	15,000.00	5,655.00
Totals				11,065,000.00	1,089,000.00	1,089,000.00	9,976,000.00	1,088,000.00	515,093.50
Inside Debt Limit				4,350,000.00		485,000.00	3,865,000.00	485,000.00	280,565.00
*Outside Debt Limit				6,715,000.00		604,000.00	6,111,000.00	603,000.00	236,838.50

# SCHEDULE E

## TRUST AND INVESTMENT ACCOUNTS

<u>Hospital Funds:</u>		
Gilman L. Parker	604,623.74	
Anne S. Grouard	274,151.51	
Stephen Foster	11,280.00	
		890,055.25
<u>Scholarship Funds:</u>		
Parker	6,005.08	
Sawyer	4,975.31	
Torre	1,002.07	
Northern Resident Association	12,812.55	
		24,795.01
<u>Library Funds:</u>		
Appleton	2,142.19	
Appleton-Mansfield	15,436.06	
Foster	12,750.53	
Pierce	613.52	
Public	1,104.02	
Torrey	1,045.12	
Wadlin	1,851.05	
		34,942.49
<u>Cemetery Perpetual Care Funds:</u>		
Laurel Hill	165,090.59	
Forest Glen	272,575.26	
		437,665.85
Total Cash & Securities		<u>1,387,458.60</u>



# SCHEDULE F

TOWN OF READING  
SUMMARY OF DISBURSEMENTS, TRANSFERS, ENCUMBRANCES & CLOSED TO REVENUE ACCOUNTS, YEAR ENDING JUNE 30, 1978

	July 1, '77 Balance	Appropri- ations	TRANSFERS OR APPROPRIATIONS		Totale	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
			Reserve Fund	Free Cash					
<b>OPERATIONAL:</b>									
General Government	26,875.94	570,354.79	25,300.00	1,500.00	624,780.73	571,296.14	53,484.59	30,313.27	23,171.32
Protection Persons & Property	63,509.38	2,096,041.40	32,330.00		2,257,880.78	2,207,153.94	50,726.84	41,712.13	9,014.71
Health & Sanitation	137.50	114,801.40			114,938.90	112,345.34	2,593.56	123.50	2,470.06
Public Works	96,861.06	2,355,628.48	69,650.00		2,606,565.55	2,390,735.02	215,830.53	135,779.89	80,050.64
Veterans Services	3,053.41	90,753.00			93,806.41	85,612.73	28,193.68	4,244.92	23,948.76
Education	170,886.78	8,427,447.98			8,598,334.76	8,243,381.50	354,953.26	282,203.67	72,749.59
Public Library		307,642.16	125.22		312,767.38	281,968.52	30,798.86	25,421.42	5,377.44
Cemetery	6,247.86	124,314.00			130,561.86	123,532.00	7,029.86	7,029.86	
Unclassified	36,407.72	960,693.56	1,300.00		1,021,910.52	777,960.35	106,124.90	37,866.11	68,258.79
Pensions	1,288.54	699,536.37	1,976.16		702,801.07	697,113.01	5,688.06		
Municipal Indebtedness		1,620,597.00			1,627,740.89	1,627,740.89			
State & County Charges		1,172,336.98			1,172,336.98	1,211,673.20			
Sever Construction		570,000.00			3,063,227.30	2,593,563.95	469,663.35	469,663.35	
	63,427.30				2,429,800.00	2,593,563.95			
*Reserve Fund Transfer	468,695.49	19,110,149.12	137,825.27	1,500.00	2,609,485.25	20,907,076.59	1,282,753.27	997,711.96	285,041.31
						\$37,825.27			
<b>AGENCY, TRUSTS AND OTHER:</b>									
State & Federal Grants					401,479.90	289,583.72	111,896.18	111,896.18	
Revolving Funds	67,021.77	334,458.13			644,974.92	462,156.18	182,818.74	182,818.74	
Cash Investments	158,360.86	486,614.06			113,138,666.69	113,138,666.69			
Cash Refunds					105,519.99	105,519.99			
Municipal Light Department					17,813,115.20	17,250,566.50			
Payroll Clearing Account					1,572,185.38	1,572,185.38			
Trust Funds					387,616.54	387,616.54			
Payroll Deductions					3,865,119.99	3,865,119.99			
State Agency Funds					11,651.65	11,651.65			
	225,382.63	821,072.19			167,940,360.26	167,083,096.64	857,263.62	857,263.62	

\*Reserve Fund Transfers - Not Cash Expenditures

<b>GENERAL GOVERNMENT:</b>									
Board of Selectmen Salaries		39,171.00	350.00		39,521.00	39,518.27	2.73		2.73
Board of Selectmen Expense	1,945.19	5,275.00			7,220.19	7,185.72	34.47		34.47
Board of Selectmen Special Committees		500.00			500.00	435.78	64.22		64.22
Board of Selectmen Town Report		7,000.00			7,000.00	5,431.00	1,569.00		1,569.00
Board of Selectmen Telephone		24,000.00	6,500.00		30,500.00	30,415.71	84.29	84.29	
Board of Selectmen Memorial Day		3,212.00			3,212.00	3,146.36	65.64		65.64
Board of Selectmen Xerox		8,500.00			8,500.00	8,500.00			
Town Accountant Salaries		32,903.00			32,903.00	30,880.61	2,022.39		2,022.39
Town Accountant Expense	355.70	1,420.00			1,420.00	1,432.49	34.31	34.31	
Town Treasurer Salaries		36,650.00		1,500.00	38,900.00	35,593.09	3,306.91		3,306.91
Town Treasurer Expense	8,250.00	16,190.00			24,440.00	15,615.55	8,824.45	8,824.45	

SUMMARY OF APPROPRIATIONS AND EXPENDITURES FOR THE PERIOD 07-01-77/06-30-78

	July 1, '77 Balance	Appropri- ations	TRANSFERS OR APPROPRIATIONS Reserve Fund	Free Cash	Other Available Funds	Totals	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
Town Treasurer Redemption & Foreclosing Expense	1,174.50					1,174.50	13.13	1,161.37	1,161.37	746.85
Town Collector Salaries		43,594.00				43,594.00	42,847.15	746.85		202.19
Town Collector Expense		11,054.00				11,054.00	10,301.81	752.19	550.00	95.52
Town Collector Tax Titles		6,350.00				6,350.00	6,254.48			5,612.63
Board of Assessors Salaries		53,358.00				53,358.00	47,745.37	5,612.63		323.20
Board of Assessors Expense		7,000.00				7,000.00	6,676.80			1,761.56
Board of Assessors Microfilming		2,000.00				2,000.00	238.44	1,761.56		.60
Town Clerk Salaries		29,612.40				29,612.40	29,612.40			.25
Town Clerk Expense		5,050.00	200.00			5,250.00	5,249.40	.60		
Board of Registrars Salaries		960.00				960.00	960.00			
Board of Registrars Expense		200.00				200.00	199.75	.25		
Election & Registration	2,995.00	20,800.00				23,795.00	20,954.77	2,840.23	2,840.23	195.46
Board of Appeals Salary & Expense		1,803.00				1,803.00	1,601.54	195.46		2,784.80
Planning Board Salaries		21,500.00				21,500.00	18,715.20	2,784.80		1,659.46
Planning Board Expense		5,000.00				5,000.00	3,340.54	1,659.46		
Finance Committee Salaries		1,300.00				1,300.00	1,300.00			62.39
Finance Committee Expense		350.00				350.00	287.61	62.39		12.69
Finance Committee C.P.A. Audit		8,500.00				8,500.00	7,750.00	750.00		
Finance Committee Accounting Equipment	3,156.90					3,156.90	3,144.21	12.69		
Finance Committee Update Data Processing			1,250.00			1,250.00		1,250.00	1,250.00	
Planning Board-Zoning By-Law Study	2,724.00					2,724.00	2,409.00	315.00	315.00	
Personnel Board Salary		12,545.00				12,545.00	12,544.41	.59		
Personnel Board Expense		500.00				500.00	373.95	126.05		
Town Counsel Professional Services		40,033.00	17,000.00			57,033.00	57,030.00			
Town Counsel Expense	1,589.31	2,000.00				3,589.31	2,765.14	824.17	824.17	
Town Counsel Labor Negotiations	335.00					335.00	335.00			
Town Counsel Damage Claims	2,589.85					2,589.85		2,589.85	2,589.85	
Industrial Commission Expense	858.88					858.88		858.88	858.88	
Building Maintenance Salaries		45,000.39				45,000.39	42,478.67	2,521.72		2,521.72
Building Maintenance Expense	667.61	60,000.00				60,667.61	60,667.61			
Lowell & Prospect Street Schools		7,500.00				7,500.00	7,138.18	361.82	361.82	
Depot Maintenance	234.00					234.00	234.00			
Relocate Town Tenants		9,560.00				9,560.00		9,560.00	9,560.00	
TOTAL for GENERAL GOVERNMENT	26,875.94	570,354.79	25,300.00	1,500.00	750.00	624,780.73	571,296.14	53,184.59	30,313.27	23,171.32
MUNICIPAL INDEBTEDNESS:										
Interest Temporary Loans-Revenue (Sewer)		15,001.00				16,183.56	16,183.56			
Interest Gen'l Loan-School		304,935.00	1,182.56			304,935.00	304,935.00			
Interest Gen'l Loan-Sewer		155,055.00	5,960.83			161,015.83	161,015.83			
Interest Gen'l Loan-Incinerator		57,750.00				57,750.00	57,750.00			
Interest Gen'l Loan-Water		20,446.00	.50			20,446.50	20,446.50			
Interest Gen'l Loan-PW Garage Addition		6,525.00				6,525.00	6,525.00			
Interest Gen'l Loan-PW Planning		1,885.00				1,885.00	1,885.00			
Maturing Debt-School		525,000.00				525,000.00	525,000.00			
Maturing Debt-Sewer		335,000.00				335,000.00	335,000.00			
Maturing Debt-Incinerator		75,000.00				75,000.00	75,000.00			
Maturing Debt-Water		94,000.00				94,000.00	94,000.00			
Maturing Debt-PW Planning		15,000.00				15,000.00	15,000.00			
Maturing Debt-PW Garage Addition		15,000.00				15,000.00	15,000.00			
TOTAL for MUNICIPAL INDEBTEDNESS		1,620,597.00	7,143.89			1,627,740.89	1,627,740.89			

	July 1, '77 Balance	Appropri- ations	TRANSPERS OR APPROPRIATIONS Reserve Fund	Free Cash	Other Available Funds	Total	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
PROTECTION OF PERSONS AND PROPERTY:										
Police Salaries PI92-512		147,520.00				147,520.00	147,520.00			
Police Salaries Anti-Recession		21,899.00	15,000.00			36,899.00	36,899.00			
Police Salaries		608,009.80				608,009.80	607,915.60	94.20		94.20
Police Expense		57,692.00				57,692.00	57,691.55	.45		.45
Police Cruisers (3)	12,500.00	15,000.00	830.00			28,330.00	15,830.00	12,500.00	12,500.00	
Police Traffic Control Schools		45,240.00				45,240.00	42,450.00	2,790.00		2,790.00
Police Clothing Allowance	1,826.76	8,400.00				10,226.76	8,279.45	1,947.31	1,947.31	
Police Install Automatic Garage Doors	381.13					381.13		381.13		
Police Roof Repairs	1,450.00					1,450.00		1,450.00	1,450.00	
Police Purchase Communications Equipment	757.70					757.70				
Indemnification Police & Fire Officers	30.49	5,000.00	9,000.00			14,030.49	12,374.16	1,656.33	1,656.33	
Hydrant Rental		52,720.00				52,720.00	52,720.00			
Street Lighting		79,192.00				79,192.00	79,192.00			
Purchase Ambulance	3,129.24				66,000.00	3,129.24	770.79	2,358.45	2,358.45	
Police Station Addition						66,000.00	66,000.00			
Fire Salaries PI92-512		147,520.00				147,520.00	147,520.00			
Fire Salaries Anti-Recession		21,899.00				21,899.00	21,899.00			
Fire Salaries		700,481.60	2,500.00			702,981.60	702,182.77	,798.83		798.83
Fire Expense		29,450.00				29,450.00	29,039.30	410.70		410.70
Fire E.M.T.A. Training		6,000.00				6,000.00		6,000.00	6,000.00	
Fire Alarm Salaries		8,000.00				8,000.00	7,997.60	2.40		2.40
Fire Alarm Expense	1,039.67	3,500.00				4,539.67	4,502.60	37.07		37.07
Fire Clothing Allowance	3,114.78	4,650.00				7,764.78	4,346.95	3,417.83	3,417.83	
Fire Auxiliary Protective Clothing	506.69	700.00				1,206.69	499.57	707.12	707.12	
Fire Alarm Repeater Equipment	30,000.00					30,000.00	25,780.77	4,219.23	4,219.23	
Building Inspector Salaries		31,577.00	2,000.00			33,577.00	33,082.47	494.53		494.53
Building Inspector Expense		3,600.00				3,600.00	3,599.92	.08		.08
Sealer Weights & Measure Salary		2,000.00				2,000.00	1,999.95	.05		.05
Sealer Weights & Measure Expense		105.00				105.00	394.87	10.13		10.13
Dog Officer Salaries		12,761.00				12,761.00	11,687.85	1,073.15		1,073.15
Dog Officer Expense		8,435.00				8,435.00	6,583.10	1,851.90		1,851.90
Enforcement Leash Law	1,167.11					1,167.11	722.80	444.31	444.31	
Town Forest Committee	1,965.90					1,965.90	49.47	1,916.43	1,916.43	
Civil Defense Salary & Expense	1,917.13	2,965.00				4,882.13	3,074.50	1,807.63	1,807.63	
Conservation Commission Salaries		11,448.00				11,448.00	11,444.36	33.64		33.64
Conservation Commission Expense		8,975.00	3,000.00			11,975.00	10,557.42	1,417.58		1,417.58
Conservation Commission Fund	3,722.78	51,000.00				3,722.78	816.42	2,906.36	2,906.36	
Land Acquisition Art. 28 ATM 1977		1.00				1.00	1.00			
Land Acquisition Art. 16 STM 3/21/77		1.00				1.00	1.00			
Land Acquisition Art. 5 STM 5/26/77		1.00				1.00	1.00			
TOTAL for PROTECTION PERSONS & PROPERTY	63,509.38	2,096,011.40	32,330.00		66,000.00	2,257,880.78	2,207,153.94	58,726.84	41,712.13	9,014.71

PUBLIC WORKS:

Board Public Works Salaries	859,978.43					859,978.43	857,685.91	2,292.57	322.47	1,970.10
Board Public Works Expense	488,215.00					491,624.00	481,295.61	10,328.39	793.80	9,534.59
Board Public Works Water Salaries	238,470.00					238,470.00	216,848.13	21,621.87		21,621.87
Board Public Works Water Expense	364,750.00					364,750.00	318,426.88	46,323.12		46,323.12
Snow & Ice Emergency Chap.44, Sec 31D	148,350.00		69,650.00			218,000.00	218,000.00			
Snow & Ice Emergency Chap.44, Sec 31D					84,426.01	84,426.01	84,055.29	370.72	370.72	
Board Public Works Purchase New Equipment	52,500.00					52,500.00	51,961.00	539.00		539.00
Board Public Works Parks & Playgrounds	11,112.74					23,112.74	23,051.28	61.46		61.46







	July 1, '77 Balance	Appropri- ations	TRANSFERS OR APPROPRIATIONS			Totals	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
			Reserve Fund	Cash	Other Available Funds					
EDUCATION:										
Salaries	1145,595.01	6,745,373.00				6,890,968.01	6,656,171.29	234,796.72	162,053.13	72,743.59
General Expense		1,119,280.00				1,119,280.00	1,119,274.00	6.00		6.00
Special Needs Expense		187,398.00				187,398.00	187,398.00			
Cafeteria Salaries		56,700.00				56,700.00	56,700.00			
Adult Education Salaries		11,500.00				11,500.00	9,430.00	2,070.00	2,070.00	
Athletic Expense		33,661.00				33,661.00	33,661.00			
Northeast Regional Vocational School		179,781.00				179,781.00	179,781.00			
Repairs to New High School	23,174.55	25,000.00				48,174.55	46.75			
Repairs to New High School Art. 3 ATM 5/4/78		68,754.98				68,754.98	919.46	118,080.54	118,080.54	
Marvoo School Construction	2,117.22					( 2,117.22				
TOTAL for EDUCATION	170,886.78	8,427,447.98				8,598,334.76	8,243,381.50	354,953.26	282,203.67	72,749.59
LIGHT DEPARTMENT:										
Maintenance & Operation Salaries & Expense						*17,813,115.20	17,250,566.50	562,548.70	562,548.70	
MLD STM 11/14/77		1,500,000.00				1,500,000.00		1,500,000.00	1,500,000.00	
TOTAL for LIGHT DEPARTMENT		1,500,000.00				19,313,115.20	17,250,566.50	2,062,548.70	2,062,548.70	
CASH REFUNDS:										
Various Cash Refunds						105,519.99	105,519.99			
TOTAL for CASH REFUNDS						105,519.99	105,519.99			
CASH INVESTMENTS:										
General Cash						143,138,666.69	143,138,666.69			
TOTAL for CASH INVESTMENTS						143,138,666.69	143,138,666.69			
VETERANS SERVICES:										
Administrative Salaries		19,031.00				19,031.00	19,031.00			
Administrative Expense		1,722.00				1,722.00	1,708.31	13.69		13.69
Benefite Aid	3,053.41	70,000.00				73,053.41	44,873.42	28,179.99	4,244.92	23,935.07
TOTAL for VETERANS SERVICES	3,053.41	90,753.00				93,806.41	65,612.73	28,193.68	4,244.92	23,948.76
HEALTH and SANITATION:										
Board of Health Salaries		26,537.40				26,537.40	26,537.40			
Board of Health Expense		3,250.00				3,250.00	3,102.49			
Animal Inspector Salary & Expense	137.50	550.00				687.50	687.50	147.51		147.51
Board of Health Care of Contagious Disease		2,360.00				2,360.00	2,319.45	40.55		40.55
Board of Health Fluoridation Expense		6,195.00				6,195.00	4,130.00	2,065.00		2,065.00
Board of Health Mosquito Control Expense		7,300.00				7,300.00	7,083.00	217.00		217.00
Board of Health 735 Program Expense		29,667.00				29,667.00	29,667.00			
Board of Health East-rn Middlesex Mental Health Expense		30,000.00				30,000.00	30,000.00			
Board of Health Nursing Services Expense		3,022.00				3,000.00	2,876.50	123.50	123.50	
Board of Health Eastern Middlesex Retarded Citizens Expense		5,942.00				5,942.00	5,942.00			
TOTAL for HEALTH and SANITATION	137.50	114,801.40				114,938.90	112,345.34	2,593.56	123.50	2,470.06

	July 1, '77 Balances	Appropri- ations	TRANSFERS OR APPROPRIATIONS			Totals	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
			Reserve Fund	Free Cash	Other Available Funds					
LIBRARY:										
Salaries		177,558.16				177,558.16	172,181.82	5,376.34		5,376.34
Maintenance		70,294.00			5,000.00	75,294.00	75,292.90	1.10		1.10
Copy Service		4,350.00	125.22			4,475.22	4,475.22			
Survey New Building		55,440.00				55,440.00	30,018.58	25,421.42	25,421.42	
TOTAL for LIBRARY		307,642.16	125.22		5,000.00	312,767.38	281,968.52	30,798.86	25,421.42	5,377.44
CEMETERIES:										
Salaries		78,689.00				78,689.00	78,689.00			
Expense		13,025.00				13,025.00	12,787.15	237.85	237.85	
Cemetery Development	6,207.86	30,000.00				36,207.86	30,163.76	6,044.10	6,044.10	
Release of Surplus Graves	40.00	1,000.00				1,040.00	730.00	310.00	310.00	
Care of Veterans Graves		1,600.00				1,600.00	1,162.09	437.91	437.91	
TOTAL for CEMETERIES	6,247.86	124,314.00				130,561.86	123,532.01	7,029.86	7,029.86	
UNCLASSIFIED:										
Recreation Commission Salaries		34,030.00				34,030.00	33,948.48	51.52	700.00	51.52
Recreation Commission Expense	1,000.00	20,400.00				21,400.00	19,609.42	1,790.58	1,153.48	1,090.58
Municipal Pool Bathhouse	1,479.39					1,479.39	325.91	1,153.48		
Filtration System	879.69					879.69	879.69	879.69	879.69	
Recreation Comm. Youth Center	2,971.15	12,800.00				15,771.15	13,677.99	2,093.16	2,093.16	
School & Recreation Site Comm Expense	71.82					71.82	71.82	71.82	71.82	
School & Recreation Site Comm Study	1,000.00					1,000.00	1,000.00	1,000.00	1,000.00	
School & Recreation Site Comm Land Purchase	661.48					661.48	661.48	661.48	661.48	
Insurance Fire & Casualty		302,700.00				302,700.00	294,556.06	8,143.94	8,143.94	
Group Insurance Chap. 32B		359,593.56			23,509.24	383,102.80	382,076.23	1,026.57	1,026.57	1,026.57
Christmas Lighting	1,000.00					1,000.00	1,000.00			
McCentennial Commission	10,550.72					10,550.72	3,931.65	6,619.07	6,619.07	
Traffic Signal Installation	12,200.44					12,200.44	12,200.44	12,200.44	12,200.44	
Automatic Gate Installation	343.03					343.03	343.03	343.03	343.03	
Traffic Zone Haverhill Street	2,500.00					2,500.00	2,500.00	2,500.00	2,500.00	
Mike Site Hopkine Street Bear Hill	1,500.00					1,500.00	1,500.00	1,500.00	1,500.00	
Drinking Fountain		100.00				100.00	100.00			
Council on Aging Salaries		17,932.00				17,932.00	18,828.76	403.24	403.24	403.24
Council on Aging Expenses		8,000.00	1,300.00			8,000.00	6,172.56	1,827.44	1,827.44	1,827.44
Council on Aging Hot Lunch Program		2,200.00				2,200.00	2,200.00			
Council on Aging Elder Home Care		2,718.00				2,718.00	1,033.29	1,684.71	1,684.71	1,684.71
Care & Lighting Old South Clock	250.00					250.00	500.00			
Finance Comm Reserve Fund		200,000.00				200,000.00	137,825.27*	62,174.73		62,174.73
TOTAL for UNCLASSIFIED	36,407.72	960,693.56	1,300.00		23,509.24	1,021,910.52	777,960.35	106,124.90	37,866.11	68,258.79
							137,825.27*			

TRANSFERS OR APPROPRIATIONS

	July 1, '77 Balances	Appropri- ation	Reserve Fund	Free Cash	Other Available Funds	Totals	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
<b>PENSIONS:</b>										
Contributory Retirement Pension Fund		572,635.32				572,635.32				
Contributory Retirement Expense Fund		14,700.00				14,700.00				
Non-Contributory Pensions & Annuities		112,201.05	1,976.16			114,177.21	109,777.69	4,399.52	4,399.52	
Teachers Retirement	1,288.54					1,288.54		1,288.54	1,288.54	
<b>TOTAL for PENSIONS</b>	1,288.54	699,536.37	1,976.16			702,801.07	697,113.01	5,688.06	5,688.06	
<b>STATE and FEDERAL GRANTS:</b>										
Youth Services	332.86					332.86		332.86	332.86	
ESEA Title I	2,107.37	62,613.00*				64,720.37	56,017.08	8,703.29	8,703.29	
PL874 Aid To Public Schools	13,285.21	40,001.04*				53,286.25		53,286.25	53,286.25	
Metco Chapter 506	32,335.05	119,166.95*				151,502.00	138,789.70	12,712.30	12,712.30	
Magnet Education	2,428.70					2,428.70		2,428.70	2,428.70	
State Highway Funds	12,713.66	45,728.00*				12,713.66	12,713.66	12,713.66	12,713.66	
PL93-360 Title IV Focus	3,070.64	12,000.00*				18,798.64	11,616.80	1,951.01	1,951.01	
PL89-313 Handicapped Children	748.28	22,709.14*				12,748.28	9,018.99	1,131.48	1,131.48	
Library		27,900.00*				27,900.00	23,157.20	13,690.15	13,690.15	
Psycho Ed. Project PL94-112		1,000.00*				1,000.00	1,000.00	4,742.80	4,742.80	
Spec. Education In Service Grant		1,800.00*				1,800.00	1,871.56	-71.56	-71.56	
Library Grant I.L.L. Improvement		1,800.00*				1,800.00	1,871.56	-71.56	-71.56	
Library Grant Law Collection		1,500.00				1,500.00	1,264.76	235.24	235.24	
<b>TOTAL for STATE and FEDERAL GRANTS</b>	67,021.77	334,458.13*				401,479.90	289,583.72	111,896.18	111,896.18	
* Represents Receipts										
<b>REVOLVING FUNDS:</b>										
Community Center Building Fund	9,582.76	12,091.05*				21,673.81	11,184.76	10,489.05	10,489.05	
Library Book Fund	171.92	1,057.81*				1,229.73	757.92	501.81	501.81	
School Replacement Chld., 53,2	5,833.31	3,887.88*				9,721.19	2,950.30	6,770.89	6,770.89	
School Replacement Chld., 53,3	27.67	915.00*				942.67	390.00	552.67	552.67	
Police Replacement Chld., 53,2	1,776.36	1,509.45*				3,285.81	1,453.96	1,831.85	1,831.85	
Public Works Replacement Chld., 53,2	790.81	2,463.77*				3,254.58	2,840.58	414.00	414.00	
Cemetery Replacement Chld., 53,2		2,850.00*				2,850.00	2,850.00			
Library Replacement Chld., 53,2	25.00					25.00		25.00	25.00	
School Lunch Revolving	137,168.76	408,905.87*				546,074.63	389,254.31	156,820.32	156,820.32	
School Athletic Revolving	2,743.25	13,713.64*				16,456.89	11,299.54	5,157.35	5,157.35	
Building Maintenance Replacement Chld., 53,2	168.00					168.00		168.00	168.00	
Reading Depot Museum Fund								7.83	7.83	
Police Off Duty Detail	73.02	39,189.59*				39,189.59	39,109.62	79.97	79.97	
<b>TOTAL for REVOLVING FUNDS</b>	158,360.86	486,614.06*				644,974.92	462,156.18	182,818.74	182,818.74	

	July 1, '77 Balance	Appropriations	TRANSPARENCY OR AUTHORIZATION			Other Available Funds	Totals	Expended 6-30-78	Balance	Reconciled	Closed To Revenue
			Reserve Fund	Free Cash							
TOWN OF HEADLINE ANALYSIS-BUDGET CONSTRUCTION ACCOUNTS YEAR ENDING 6-30-78											
BUDGET CONSTRUCTION:											
1976 Authorization	21,509.68						21,509.68	21,509.68			
1975/76 Authorization	11,225.77						11,225.77	11,225.77			
Budget Interceptor	27,191.58					100,000.00	27,191.58	463,305.97	27,191.58	37,391.58	
1976/77 Authorization	1,000.27						3,000.27	3,000.27	3,000.27	3,000.27	
Interceptor-Budget-Balance							500,000.00	500,000.00	500,000.00	500,000.00	
1976/77 Authorization						2,112,000.00	2,073,000.00	2,197,522.53	-123,722.53	-123,722.53	
1977/78 Budget Transfer						10,000.00	106,000.00		126,000.00	126,000.00	
1977/78 Authorization							1,063,227.30		1,693,663.30	1,693,663.30	
TOTAL BUDGET CONSTRUCTION	61,127.30	570,000.00				2,129,000.00	3,063,227.30	2,593,563.95	1,693,663.30	1,693,663.30	

AGENCY and TRUST FUNDS INCOME:

Log License Fee County  
Sporting License Fee State  
Sale of Dogs  
Payroll Deductions:  
Federal Withholding Taxes  
State Withholding Taxes  
Life Insurance  
Blue Cross/Blue Shield  
Teachers Retirement  
Teachers Annuity  
Retiree Annuity  
Teachers Fees  
Savings Bonds Plan  
Savings Bonds MIB  
Contributory Retirement  
Credit Union  
Wage Barrier Plan

Hospital Funds:  
Climax L. Parker  
Anne B. Grinstead  
Stephen Foster  
Hospitality Funds:  
Parker Hospitality  
Brown Hospitality  
Lawyer Hospitality  
Turra Hospitality  
Mrs. Reed's Associates  
Library Funds:  
Appleton  
Appleton Memorial  
Foster  
Public  
Turkey  
Wadlin



TRANSFERS OR APPROPRIATIONS

	July 1, '77 Balances	Appropri- ations	Reserve Fund	Free Cash	Other Available Funds	Totals	Expended 6-30-78	Balance	Encumbered	Closed To Revenue
Cemetery Perpetual Care Funds:										
Laurel Hill						6,358.88	6,358.88			
Forest Glen						18,538.21	18,538.21			
Hospital Income:										
Anne S. Grouard						32,701.63	32,701.63			
Gilman L. Parker						49,888.79	49,888.79			
Cemetery Perpetual Care Income:										
Laurel Hill						25,249.46	25,249.46			
Forest Glen						32,201.89	32,201.89			
						387,616.54	387,616.54			
Clearing Accounts:										
Clearing Account Payable						205,593.89	205,593.89			
Clearing Account MLD						960,405.92	960,405.92			
Clearing Account Other						506,185.57	506,185.57			
						1,572,185.38	1,572,185.38			
TOTAL for AGENCY and TRUST FUNDS:						5,836,603.56	5,836,603.56			

SCHEDULE G

FEDERAL REVENUE SHARING PL92-512

BALANCE SHEET JUNE 30, 1978

ASSETS

Special Cash Account	205,730.95	
PL92-512 Account	<u>103,813.05</u>	
Total		<u><u>309,544.00</u></u>

LIABILITIES AND RESERVES

Appropriation from PL92-512 Authorized:	
Annual Town Meeting May 1978	
Police & Fire Salaries	<u><u>309,544.00</u></u>

ANTI-RECESSION - FEDERAL REVENUE SHARING

BALANCE SHEET JUNE 30, 1978

ASSETS

Special Cash Account	<u><u>4,727.34</u></u>
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LIABILITIES AND RESERVES

Anti-Recession Account	<u><u>4,727.34</u></u>
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# Report of the Civil Defense Department

Major Federal legislation has dramatically changed the role of this agency. Last year Congress passed legislation bringing several agencies dealing with emergency situations or disasters under one organization. This new organization is the Federal Emergency Management Agency. This new agency through one of its divisions, the Defense Civil Preparedness Agency will funnel operations to the local level. A breakdown of the new administrative structure and the operations under it are as follows:

1. The Federal Insurance Administration covering the
  - a. National Flood Insurance Program
  - b. the Urban Property and Riot Reinsurance Program
  - c. the Federal Crime Insurance Program
2. The National Fire and Control Administration
3. The Earthquake Hazard Reduction Agency
4. The Emergency Broadcast System
5. The Warning Oversight Agency (through the National Weather Bureau)
6. The Special Coordinating Committee of the National Council (prevention of terrorist attacks)
7. Dam Safety Coordination and Planning
8. Federal Disaster Assistance Administration and Federal Preparedness Agency (fuel rationing) critical supplies stockpile, S.B.A. and local government coordination.

The effect of all these changes has not yet been clarified at the local level, however the major change seems to be from a purely war basis to natural disasters and shortages.

The Reading Civil Defense will continue its regular programs in addition to its new responsibilities.

Although the Civil Defense Director does not receive any salary or compensation for his services, a great many of the departments expenses are fifty percent reimbursable. In addition the Town has received a considerable amount of government surplus property at little or no cost.

I would like to take this opportunity to thank the Civil Defense Volunteers, Forest Benton, and the communications team under the direction of Robert Miles.

Respectfully submitted,

JOHN W. AGNEW, JR.  
Civil Defense Director

## Report of the Selectmen

The Board of Selectmen was organized for the year 1978 with Frank A. Smith, Jr., Chairman; James J. Sullivan, Jr., Secretary; Marvin M. Rosenthal as the third member; and John W. Agnew, Jr. as Executive Secretary.

The Board's endeavors covered a board spectrum of activities including capital budgeting, traffic control, human services, municipal finance, recreation, housing, personnel, insurance and budgets.

The Board continued their efforts to meet human service needs by working with the Council on Aging, the Veteran's Office, the Youth Office and other regional human services agencies. The fuel supplement program was extended this year to help those in need meet the ever rising energy costs.

The Board successfully pursued Federal and State Funds to replace local tax dollars in meeting the Town's needs by securing \$828,934 of funding in cash, goods and services.

Through C.E.T.A. Funding the Board continued with Project "Interlock", a project in which all of the Town's vital records are being microfilmed and established in a microfiche system. In addition, interlocking file systems between departments are being established with microfiche. To date over 1,210,960 pictures have been taken. All equipment, personnel and materials for this project are Federally Funded. Working closely with the Police Station Building Committee, the renovation of the Police Station and its new addition is rapidly reaching a successful conclusion. At year end 90% of the Building was complete with a projected end of the project occurring about the first of April. The project is nearing completion under the projected cost figures of \$359,831. Of this, \$290,000 was obtained by the Selectmen's Office through an Economic Development Administration grant. The new facility will greatly enhance police operations and is designed in accordance with the latest features of the Criminal Justice system's designs.



Through the Massachusetts Department of Elder Affairs, the Selectmen were successful in obtaining funding amounting to \$35,899 to renovate and equip portions of the Community Center for a Senior Citizens Drop-In Center. Work will commence on this in the Spring and permit expanded programs for the Senior Citizens including new facilities for the Elderly hot meals program.

Working with the Board of Public Works, the Selectmen's Office has administered the Federal Funding and grant requirements for a Community Development Block Grant in part of which, over two hundred house connections for water containing old lead pipes were replaced. The lead pipe replacement is only a part of the Community Development program and should be completed in the Spring. This part of the program was done with a one hundred thousand dollar grant from the Federal Office of Housing and Urban Development. The Community Development Block Grant series is designed to cover a comprehensive program of community development. With the aid of the Selectmen's Office, Chief Pratt was able to obtain a foam unit to help fight petroleum and chemical fires. This will be the only unit north of Boston. The unit, costing \$30,000, will become part of the Fire Departments new pumper. The entire cost of the unit was provided through Federal Funds under the Governor's Highway Safety Program.

The Selectmen increased their efforts to solve the problem of the Woburn Odor. Several meetings were held with the Environmental Protection Agency, the State Office of Air Pollution Control, as well as other State and Federal Agencies. The Selectmen were aided in their efforts by the Conservation Commission, the Board of Health and Town Counsel. These concentrated efforts have managed to halt the construction work causing the odor, but a final solution remains to be found.

Acting as Licensing Authority under Massachusetts General Laws Chapter 140, and following two public hearings on the matter, the Board voted unanimously to deny a Common Victualler's License to Sambo's of Massachusetts, Inc., a restaurant that had applied for a license in the Town. In the opinion of the Board the name Sambo's is offensive to many members of the community and issuance of the license is not deemed to be in the public good. Legal action was taken against the Town and the Selectmen by the restaurant owners. As the year closed the case was still in litigation.

The Building Maintenance Department continued its efforts in preventive maintenance and centralized purchasing. Continual pressure of space needs by the Town's department and fuel conservation increased the departments activities in trying to meet these problems. The Buildings under the department are the Police Station, the Central Fire Station, the Woburn Street Fire Station, the Municipal Building, the

Community Center, the Railroad Depot, the Police Annex, the Fire Alarm garage and the Lowell and Prospect Street schools.

The Board initiated a major effort to control and cut the ever expanding costs of municipal operations. At the Annual Town Meeting, the Board, through Town Meeting vote, asked all departments to identify the least significant operational costs which would be affected by a 10% budget cut and to estimate the consequences of such action. This was done and the results were sent to all Town Meeting members. The Board has been carefully examining the results and taking action on those budgets directly under them as a result of the survey. The Board has also tried to consolidate operations within some of the smaller departments. These efforts are continuing.

In a move designed to bring more expertise to the Town's insurance programs, the Selectmen reorganized the Insurance Committee. The Insurance Committee had consisted of the Selectmen, the Town Treasurer and the Chairman of the Finance Committee. Under the reorganization five citizens who are professionals in various fields of insurance were appointed to act as the committee under the direction of the Selectmen. With several major changes in the law regarding the Town's liability and rapidly escalating costs, the Board felt this reorganization would enhance the Town's ability to deal with these problems.

The Reading Youth Office, established by and directly under the Board of Selectmen, completed its fourth year of operation. During the first three years of operation, the office was funded totally from Federal Funds. The office offers services in jobs, counseling, referral and court advocacy. Placing youth in jobs and training has been a major function of this office. This has been accomplished under four programs: Rent-A-Kid, Youth Employment, S.P.E.D.Y. and the College Work Study Program.

Rent-A-Kid Program is basically for Youth 12-17 years of age. Under this program the Youth Office acts as a clearinghouse bringing citizens who need help and youth who need work together. Such jobs as babysitting, snow shoveling, yard work, etc. are under the program. The office matches young people who register to the jobs required. Hiring, hours and salaries are mutually determined by the parties concerned. The program started in October of 1974. Since that time 1836 jobs have been filled. In 1978, 604 jobs were filled with 310 of these being of a continuous nature.

Youth Employment Program is designed for those youth between the ages of 16-22 who are seeking full-time, part-time or summer employment. The program provides vocational counseling and placement

with businesses within the area. Career information is also available. The program started in December of 1975. Since that time, it has placed a total of 519 young people in jobs. The breakdown of job placement in 1978 is as follows: Winter 1978 — 98; Summer 1978 — 46; Fall 1978 — 12; Winter 1979 — 25. S.P.E.D.Y. is a Federally Funded program for young people from economically disadvantaged families. It is for Reading young people only and has been in effect since 1975. It is divided into two sections; the winter program and the summer program. During the school year young people between the ages of 14-17 are hired to work 8 - 10 hours per week for various Town Departments. During the summer months young people between the ages of 14 - 21 are hired also to work in Town Departments. The following is a breakdown of the program for 1978:

Summer Program — 80 youths	—\$57,240
— 3 counselors	—\$ 4,300
Winter Program — 20 youths	—\$17,680
— 1 counselor	— \$ 1,584

College Work Study — This program is administered jointly through college student financial aid offices and the Youth Office. Under the program, college students who need financial help may work for the Town with their salaries being paid by the Federal government. This is a summer program and since 1976 there have been 13 hired under the program.

The Board granted the usual number of licenses and permits and drew the names of persons for jury duty.

The Board of Selectmen wishes to express their thanks for the cooperation of the Town's departments and to those citizens who have contributed their time and effort in aiding them toward their goals.



# Report of the Town Clerk

During the period of January 1, 1978 to December 31, 1978, the following Vital Statistics were recorded in this office:

Births	225
Deaths	157
Marriages	286

Also, during the period 1,713 dog licenses were issued as follows:

Male dogs	800
Spayed female dogs	776
Female dogs	129
Kennels	8
	<hr/>
	1,713

A total of 698 Fish and Wildlife licenses were issued during the year 1978.

A total of \$16,267.05 in receipts were collected and turned over to the Town during this time period.

During the year of 1978 there were three elections, with a recorded vote of 9,889 for the State election in November, 1978. It was encouraging to see such a turnout. This office saw the installation of a new word processor, designed to provide greater efficiency, and to cope with the tremendous increase in workload, with no additional manpower. This equipment is providing an excellent service to the Town, and, as time goes on, hopefully it will contribute even more toward our success.

In the interest of a cost savings, unless we receive a great deal of opposition, I feel that for the 1979 Town Report we will eliminate the printing of the minutes of the Town Meetings. It is anticipated that this will represent a savings of approximately \$1,000. If you have any strong desires either way, we would appreciate hearing from you.

The lack of space continues to plague us and our Town as our responsibilities grow. I don't know the answer, but hope we can arrive at a solution soon.

Once again I would like to express my appreciation to all Town officials, Town Meeting members, and every citizen who has worked with us during this past year in an effort toward assisting us in meeting all our responsibilities.

LAWRENCE DREW  
Town Clerk



**NOTICE TO PARENTS, HOUSEWIVES, PHYSICIANS  
AND MIDWIVES**

Your attention is called to the sections below taken from the revised laws. Blank forms for return of birth may be obtained from the Town Clerk.

**GENERAL LAWS, CHAP. 46, SEC. 3  
(TERCENTENARY EDITION)  
(AS AMENDED BY CHAPTER 326, SECTION 1,  
ACTS OF 1939**

Every physician, or hospital medical officer registered under section nine of chapter one hundred and twelve, in this chapter called officer, shall keep a record of the birth of every child in cases which he was in charge showing date and place of birth, the name, if any, of the child, its sex and color, the name, age, birthplace occupation and residence (including the street number, if any, and the ward number if in a city) of each parent, the maiden name of the mother and the name of the physician or officer if any, personally attending the birth. If the child is illegitimate, the name of the other facts relating to the father shall not be set forth except upon written request of both the father and mother, provided that if an illegitimate child shall have become legitimate by the intermarriage of his parents and the acknowledgment of his father, as provided in section seven of chapter one hundred and ninety, prior to the mailing or delivery of any report herein required such report shall read in all respects as if such child had been born to such parents in lawful wedlock. Said physician or officer shall, within fifteen days after such birth, mail or deliver to the clerk or registrar of the town where such birth occurred, a report stating the facts herein above required to be shown on said record and also the said written request, if any; provided that if said report is not so made within forty-eight hours after such birth, said physician, or officer shall, within said forty-eight hours mail or deliver to said clerk or registrar a notice stating the date and place of the birth, the street number, if any, the ward number if in a city, and the family name. Upon presentation to him of a certificate of the town clerk stating that any such birth has been duly reported, the town treasurer shall pay to such physician or officer a fee of twenty-five cents for each birth so reported. Any physician or any such officer violating any provision of this section shall forfeit not more than twenty-five dollars. The said town clerk or registrar shall file daily with the local board of health, a list of all births reported to him, showing, as to each, the date of birth, sex, color, family name, residence, ward, and physician or officer in charge.

Within sixty days after the date of the birth of any child born in the commonwealth with visible congenital deformities, or any condition apparently acquired at birth, which may lead to crippling, the physician in attendance upon said births shall prepare upon a form provided by the state department of public health and file with the clerk of the town where such birth occurred, a report setting forth such visible congenital deformity, or any condition apparently acquired at birth which may lead to crippling.

Said clerk shall transmit forthwith to said department such supplementary report of such births. The contents of such report shall be solely for the use of said department in connection with its functions relative to crippled children, and such report shall not be open to public inspection or constitute a public record.

#### GENERAL LAWS, CHAP. 46, SEC. 6

Parents within forty days after the birth of a child, and every householder, within forty days after a birth in his home, shall cause notice thereof to be given to the clerk of the town where such child is born.

#### GENERAL LAWS, CHAPTER III

Sections 110 and 111 require physicians, registered hospitals, medical officers, nurses or other attendants to report at once to the local board of health, every child one or both of whose eyes become inflamed, swollen and red and show an unnatural discharge within two weeks after birth.

SPECIAL TOWN MEETING

Walter S. Parker Junior High School Auditorium

February 27, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. David Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

The Warrant was partially read by the Town Clerk, when on motion of Richard J. Ogden it was voted to dispense with further reading of the Warrant, except the Constable's Return, which was then read by the Town Clerk.

ARTICLE 1. The following report was read by Charles W. Hewitt, Chairman of the Finance Committee:

Finance Committee Report

The current state of the Town's finances is as follows:

1. Available Funds

Federal Revenue Sharing	\$116,741
Anti-Recession	3,900
Free Cash	56,876
Overlay Reserve	154,381
Reserve Fund	99,794
Total Available Funds	\$431,692

2. Reserve Fund Transfers

APPROPRIATED	\$200,000.00
8/9/77 Selectmen—Police Cruisers	830.00 199,170.00
9/20/77 Non-contributory retirement (cost of living 5%)	1,976.16 197,193.84
11/1/77 CPA Audit Expense (upgrade data processing) documentation	1,250.00 195,943.84
1/18/78 Plumbing Inspector's Salary Acct. (inspector's salary balance of year)	1,500.00 194,443.84
1/18/78 Gas Inspector's Salary Acct.	500.00 193,943.84
1/25/78 Board of Public Works (snow & ice)	50,000.00 143,943.84

2/2/78	Selectmen—Police (salary account—overtime)	15,000.00	128,943.84
2/2/78	Selectmen—File (salary overtime account)	2,500.00	126,443.84
2/16/78	Board of Public Works (snow & ice)	19,650.00	106,793.84
2/16/78	Conservation (fees for engineering services)	3,000.00	103,793.84
2/23/78	Selectmen (police & fire indemnification)	4,000.00	99,793.84
3. Snow and Ice Emergency Financing			
	Snow and Ice Removal Cost to Date		\$285,457
	Original Appropriation	\$148,350	
	Reserve Fund Transfers	69,650	
	Army Corps of Engineers Funding	10,352	
	Federal Disaster Assistance Funding (est.)	26,250	
	Charged to FY1979 Tax Levy (est.)	30,855	
	Total Funding to Date		<u>\$285,457</u>

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Richard J. Ogden, Chairman of the Board of Selectmen:

#### Progress Report on the Woburn Odor

The purpose of this report is to bring town meeting up to date as to what has occurred since the last town meeting. A meeting was held on November 22, 1977, with representatives of the Attorney General's office, the Department of Environmental Quality, engineering representatives of the town of Reading, town counsel, and Mr. D'Annolfo. At this meeting it was agreed:

1. Mr. D'Annolfo will take immediate action to cover the stockpile of animal hides located under the power lines with at least 1 foot of loam.
2. The Attorney General's office will locate and hire an expert to determine the sources and causes of all odors emanating from the site and to propose a solution to the problem.
3. No further excavation whether by purchasers from Mr. D'Annolfo or by Mr. D'Annolfo himself will be allowed until the expert has come up with a solution to the problem.



Notwithstanding this agreement, further excavation was performed in early January. On January 11, 1978 we obtained a temporary restraining order issued by the Middlesex Superior Court and on January 25, 1978 a preliminary injunction. The preliminary injunction restrains and enjoins the Trustees from excavating where animal hides are located until such time as the excavation can be accomplished without causing odors and products of decay and decomposition of animal hides. It restrains and enjoins the Trustees from maintaining the stockpile of animal hides in such a manner that the stockpile emanates odors and products of decay and decomposition of animal hides. It restrains and enjoins the Trustees from excavating on the property.

The odor returned late last week. On Friday Mr. Nugent of the Board of Health visited the site and determined that excavation was being performed in the area of the animal hides. Mr. Nugent called Mr. D'Annolfo who indicated that he had had an inexperienced operator in the area who had excavated in the area of the hides by error. Mr. D'Annolfo had terminated the excavation in this area. We intend to pursue this matter further. Mr. Nugent returned to the site today (February 27, 1978) and determined that no excavation was taking place. We have instructed town counsel to go to court seeking a contempt citation if further excavation takes place. Further, the Conservation Commission has agreed to assist the Board of Selectmen and the Board of Health in this matter.

This report was accepted as a report of progress.

On motion of Richard J. Ogden it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of Richard J. Ogden it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of James J. Sullivan, Jr. it was voted that the sum of Eight Thousand Dollars (8,000) be transferred from the Federal Revenue Sharing Fund (P.L. 92-512) and appropriated to Fire Department Salaries.

On motion of Richard J. Ogden it was voted that this meeting stand adjourned until after the Special Town Meeting scheduled for this time.

Meeting adjourned at 8:30 P.M.

## SPECIAL TOWN MEETING

Walter S. Parker Junior High School Auditorium

February 27, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:30 P.M.

The Warrant was partially read by the Town Clerk, when on motion of Richard J. Ogden it was voted to dispense with further reading of the Warrant, except the Constable's Return, which was then read by the Town Clerk.

ARTICLE 1. On motion of Richard J. Ogden it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of Richard J. Ogden it was voted to lay Article 2 on the table.

On motion of Richard J. Ogden it was voted that this meeting stand adjourned until 8:00 P.M. on March 6, 1978, to meet in the W. S. Parker Junior High School Auditorium.

Meeting adjourned at 8:35 P.M.

133 Town Meeting members were present.

## ADJOURNED SPECIAL TOWN MEETING

Walter S. Parker Junior High School Auditorium

February 27, 1978

The meeting was reconvened by the Moderator at 8:36 P.M.

ARTICLE 4. On motion of Frank A. Smith, Jr. it was voted that the sum of Twenty-three Thousand Five Hundred and Nine Dollars and twenty-four cents (\$23,509.24) be transferred from the Federal Revenue Sharing Fund (P.L. 92-512) and appropriated to the Group Insurance Account.

ARTICLE 5. To see what sum the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise and appropriate, for the purpose of Snow and Ice Removal or what it will do in relation thereto.

On motion of Paul C. Dustin it was voted that this article be indefinitely postponed.

On motion of Maureen T. O'Brien it was voted to take Article 1 from the table.

ARTICLE 1. The following report was read by Maureen T. O'Brien, chairman of the Planning Board:

### **Planning Board Report**

Pursuant to Chapter 40A Section 6 of the General Laws, a Public Hearing was held at the Community Center on Wednesday, February 15, 1978 at 8:00 P.M. regarding the proposed revised text of the Zoning By-laws of the Town of Reading and twenty-one amendments to that revised text if adopted.

The Hearing was very poorly attended. Only nine (9) persons were present in the audience including two members of the Junior High School Class. The majority of the articles presented received no comment. A few engendered milk discussion and opposition. Given the input the Planning Board received at the Hearing, it was voted at the Planning Board Meeting of February 21, 1978 to make the following recommendations:

Article 6 — Substitution of a revised text for the entire existing test, including changes mandated by statute. The revised text is entitled "TOWN OF READING ZONING BY-LAWS" dated December 12, 1977.

Adoption is recommended because of the improvements of clarity and format and inclusion of those changes mandated by Chapter 808, the new State Zoning Law. No opposition had been voiced.

(Article 7 through 27 are proposed amendments to the revised text.)

Article 7 — New definition of 'building' and adding definition of 'structure'.

Adoption is recommended because this article removes confusion in the interpretation of the present definition of "Building" in the current Zoning By-Laws. No opposition to this amendment was voiced at the Hearing.

Article 8 — New definition of 'sign' and prohibition of off premises signs.

Adoption is recommended because the present sign definition is too limited. No opposition to this amendment was voiced at the hearing.



Article 9 — Permitting Industrial Uses in Industrial Districts.

Adoption is recommended because it eliminates an oversight caused by a technical error and allows the uses intended in our industrial district. No opposition was voiced at the Hearing.

Article 10 — Permitting Public Buildings and Public Utilities in Business C and Industrial Districts.

Adoption is recommended. Here, too, intended uses for Business C and Industrial Districts would be allowed. No opposition was voiced at the Public Hearing.

Article 11 — Permitting accessory Retail sales in Business A, Business B and Industrial Districts.

Adoption is recommended. This would allow Businesses to engage in accessory retail sales in Business A and B and Industrial Districts similar to what is now allowed in Business C. No opposition was voiced at the Hearing.

Article 12 — Permitting accessory manufacturing and industrial uses in Business C Districts.

It was voted to indefinitely postpone this article.

Article 13 — Increasing area requirements to 5,000 sq. ft. and frontage requirements to 50 ft for non-conforming lots.

Adoption is recommended, because this article would eliminate a 35 year old By-law and bring small old lots into closer conformity to the dimensional requirements of our Zoning By-laws. This article received opposition from one person attending the Hearing. The Board still feels it is in the Town's best interest to adopt this amendment.

Article 14 — New definition of 'home occupation', adding regulation of accessory Consumer service uses, and adding maximum floor area of accessory uses in Residence Districts.

Adoption is recommended. While there was no opposition to this By-Law Amendment prior to or at the Public Hearing, people have voiced opposition since. The Board still feels the present By-Law on accessory uses is so broadly written as to leave room for too much interpretation. The many complaints the Board has received regarding accessory uses mandated a stricter interpretation of this By-law. The Board is, therefore, recommending its adoption.



Article 15 — New regulation of garages, adding regulation of vehicle sizes and new parking requirements in Residence Districts.

Adoption is recommended. This amendment would add additional regulations regarding the size of a truck parked in a residential district and parking requirements. This By-law did receive opposition at the Public Hearing. However, this is again a problem brought to the attention of the Board by citizens in the Town and since the regulations are no stricter than those currently in use in other towns, it was felt that the best interests of the Town and citizens of Reading would be served by adoption of this amendment.

Article 16 — Adding regulation of open storage of firewood in Residence A Districts.

Adoption is recommended. This amendment would allow one form of open storage in Residence A districts, that of firewood. There was no opposition voiced at the Public Hearing.

Article 17 — Adding regulations regarding number and illumination of signs in Residence Districts.

Adoption is recommended. There was no objection voiced at Public Hearing to this article.

Article 18 — Substituting a new 'Purpose' section.

Adoption is recommended. This proposed "Purpose" more clearly defines the goals of Zoning as a method of regulating land use. No opposition was voiced at the Public Hearing.

Article 19 — Prohibiting Use variances.

Adoption is recommended. This article would eliminate use variances. All changes in uses in any district would need a  $\frac{2}{3}$  vote of Town Meeting for approval. No objection was voiced at Public Hearing.

Article 20 — Increasing maximum fine for Zoning violations. Adoption is recommended. Opposition was voiced as to the amount of money involved in the fine. The Planning Board felt that since the wording was "up to \$100 per day" and the fine was levied by the court, the Building Inspector would have to have a clear cut case of great magnitude before an impartial judge would levy so heavy a fine. The Board also felt that the heaviest fines allowed should be set for those would violate the By-laws.

Article 21 — Deletion of a provision relating to the use of the B & M R.R. right of way.

Adoption is recommended. This article received no opposition at the Public Hearing.

Article 22 — New rules for interpretation of the Zoning Map.

Adoption is recommended. This article would eliminate any confusion as to where boundary lines fall along the railroad right of way. No opposition was voiced at the Public Hearing.

Article 23 — New definition of 'apartment'.

Adoption is recommended. This article would place all possible apartment dwellings within the jurisdiction of the Zoning By-laws. No opposition was voiced at the Public Hearing.

Article 24 — New definition of 'family'.

Adoption is recommended. No opposition was voiced at the Public Hearing.

Article 25 — Adding definition of 'frontage'.

Adoption is recommended — no opposition to this amendment was received at the Hearing.

Article 26 — Changing minimum lot for Other Permitted Principal Uses in Residence A-1 Districts.

Adoption is recommended. This amendment would set the minimum lot requirement at 20,000 sq. ft. The Zoning By-laws presently sets the minimum at 10,000 sq. ft. The Board feels this lot size is inadequate to meet all the requirements of yards and parking for quasi-public use facilities. No opposition was voiced.

Article 27 — Deleting provision in conflict with State Building Code. Adoption is recommended so that our Zoning By-laws will not be in conflict with the State Building Code and remain a viable B-law.

Accordingly the Planning Board urges Town Meeting's acceptance of the above changes.

Respectfully submitted,

MAUREEN T. O'BRIEN, Chairman  
CHARLES KELLER  
GEORGE HINES  
JOSEPH STURM  
GAYLISS PAYNTER

This report was accepted as a report of progress.

On motion of Richard J. Ogden it was voted to lay Article 1 on the table.

ARTICLE 6. On motion of Maureen T. O'Brien it was voted to amend the Zoning By-Laws to bring it into conformance with the new Zoning Act, by deleting the entire text and substituting a revised text, entitled "TOWN OF READING ZONING BY-LAWS", dated December 12, 1977, copies of which have been distributed to all Town Meeting Members and made available for public inspection at the Office of the Town Clerk, the Planning Board office, the Library and at this meeting, excluding only marginal references and three unnumbered pages labeled "REFERENCES — THIS PAGE IS NOT PART OF THE BY-LAW", with the following technical and typographical corrections in the revised text:

in Paragraph 4.1.2, by spelling the word "Maine" in the phrase 'Boston & Maine Railroad' with an e,

in Paragraph 5.3.2.1, by striking the lines entitled "Residence B", Residence "B-1", "Business A", "Business B", "Business C" and "Industrial", and

in Paragraph 6.2 by correcting the title of the Paragraph to read 'Signs' in the plural.

121 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 7. On motion of George V. Hines as amended by Marvin M. Rosenthal it was voted that the Town amend the Zoning By-laws:

a) By deleting paragraph 2.2.5 and substituting therefor a new paragraph 2.2.5 as follows:

2.2.5 BUILDING: A structure enclosed within exterior walls whether portable or fixed, having a roof or other coverings for the shelter of persons, animals or property.

b) By inserting after paragraph 2.2.28.2 a new paragraph 2.2.29 as follows:

2.2.29 STRUCTURE: Materials assembled at a fixed location to give support or shelter, such as a building, framework, wall, tent, reviewing stand, platform, or the like.

110 voted in the affirmative

8 voted in the negative

2/3 vote required

ARTICLE 8. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws:

a) By deleting paragraph 2.2.28 and substituting therefor a new paragraph 2.2.28, as follows:

2.2.28 SIGN: Any work, number, emblem, picture, design, trademark or other device to attract attention.

b) By inserting after paragraph 6.2.1.1, a new paragraph 6.2.1.2, as follows:

6.2.1.2 Signs shall relate to the premises on which they are located and shall only identify the occupant of such premises, the services available, hours of operation, the products sold and their respective trade names.

109 voted in the affirmative

12 voted in the negative

2/3 vote required

ARTICLE 9. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to permit certain Industrial Uses in the Industrial Districts which are now prohibited, by amending paragraph 4.2.2, **Table of Uses**, by deleting "no" and substituting therefor "yes" in the "IND" column in the lines entitled "Research & Development", "Computer Services", "Laboratories", "Publishing and Printing", and "Communication Facilities".



121 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 10. On motion of George V. Hines it was voted that the Town amend the Zoning By-laws to permit Public Buildings and Public Utilities in Business C and Industrial Districts, where they are now prohibited, by amending paragraph 4.2.2, **Table of Uses**, by deleting "no" and substituting therefor "yes" in the "BUS C", and "IND" columns in the lines entitled "Public Buildings" and "Public Utilities".

121 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 11. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to permit accessory retail sales where such activities are permitted as principal uses, by amending paragraph 4.2.2, **Table of Uses**, under the heading "Accessory Uses", by deleting "no" and substituting therefor "yes" in the line entitled "Other retail sales" in the columns entitled "BUS A", "BUS B" and "IND".

113 voted in the affirmative  
1 voted in the negative  
2/3 vote required

ARTICLE 12. To see if the Town will vote to amend the Zoning By-laws to permit accessory manufacturing and industrial uses where industrial activities are permitted as principal uses, by amending paragraph 4.2.2 "**Tables of Uses**" under the heading "Accessory Uses", by deleting "no" and substituting therefor "yes" in the line entitled "Manufacturing & industrial" in the column entitled "BUS C", or take any other action with respect thereto.

On motion of Maureen T. O'Brien it was voted that this Article be indefinitely postponed.

On motion of Richard J. Ogden it was voted that this meeting stand adjourned until Monday, March 6, 1978, after the Special Town Meeting scheduled for 8:00 P.M., to meet in the Parker Junior High School Auditorium.

Meeting adjourned at 11:05 P.M.

133 Town Meeting members were present.

ADJOURNED SPECIAL TOWN MEETING  
SCHEDULED FOR 8:00 P.M.

W. S. Parker Junior High School

March 6, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Richard M. Woodman of the Unitarian Universalist Church, followed by the Pledge of Allegiance to the Flag.

Town Meeting Members observed a moment of silence in memory of two of their members who have passed away recently:

Robert W. Shannon  
Ara A. Karakashian

On motion of Richard J. Ogden it was voted to take Article 1 from the table.

ARTICLE 1. The following report was read by Barry J. Mitchel, Chairman of the Police Station Building Committee:

Since our previous report to Town Meeting on November 14, 1977, the proposed expansion and renovation project for the Reading Police Station has progressed through two rounds of contractors' bids. Of the first-round bids received December 2, 1977, none was low enough to be acceptable. On recommendation from this Committee, the Board of Selectmen decided to resolicit bids based on revised plans and specifications. This course of action required approval from the Federal granting agency, which has allowed postponement of ground-breaking until March 22, 1978.

The Building Committee and its architect, Goodwin-Gallagher Associates, have worked in close consultation with the Chief of Police to achieve cost reductions without seriously degrading the overall utility of the proposed building. Although a number of economies were identified, it was not possible to reduce the total project cost below the federal grant figure. Therefore, the Selectmen called this Special Town Meeting to request appropriation of supplementary funding.

General bids from the second round were received and opened on March 3, 1978. These bids were lower than those of December 2, but were still higher than the Committee's expectations. In view of the expiration of time extensions and the urgent need for this project, the Selectmen unanimously accepted the lowest bid on March 4, and presented the final figures to the Finance Committee.

If this Town Meeting votes to appropriate the necessary additional funds under Article 3, construction will begin by March 22 and finish in late December.

Respectfully submitted,

BARRY J. MITCHEL, Chairman  
DOUGLASS L. BARKER, Secretary  
JOHN B. MILLER  
ANTHONY L. RICKLEY  
RALPH E. SNYDER, JR.

This report was accepted as a report of progress.

On motion of Richard J. Ogden it was voted to lay Article 1 on the table.

ARTICLE 3. On motion of Richard J. Ogden it was voted that the sum of Sixty-Six Thousand Dollars (\$66,000) be transferred from overlay surplus revenue and appropriated for the purpose of supplementing a federal grant offered the Town of Reading by the United States Department of Commerce, Assistant Secretary for Economic Development, Project 01-51-27046 Alterations and Additions to the Police Station, Pleasant Street, Reading.

On motion of Richard J. Ogden it was voted to take Article 2 from the table.

On motion of Richard J. Ogden it was voted that Article 2 be indefinitely postponed.

On motion of Richard J. Ogden it was voted to take Article 1 from the table.

On motion of Richard J. Ogden it was voted that Article 1 be indefinitely postponed.

On motion of Richard J. Ogden it was voted that this meeting stand adjourned, sine die, at 9:12 P.M., March 6, 1978.

133 Town Meeting members were present.

A true copy: Attest

LAWRENCE DREW  
Town Clerk



**ADJOURNED SPECIAL TOWN MEETING  
SCHEDULED TO COVENE FOLLOWING ADJOURNED  
SPECIAL TOWN MEETING SCHEDULED FOR 8:00 P.M.**

W. S. Parker Junior High School Auditorium

March 6, 1978

The meeting was convened by the Moderator, Kenneth C. Latham, at 9:13 P.M.

ARTICLE 13. On motion of George V. Hines it was voted that the Town amend the Zoning By-laws to adopt a minimum area and frontage requirement for one and two family dwellings to be built upon non-conforming lots, by deleting paragraphs 6.3.1.2 and 6.3.1.3 and substituting therefor a new paragraph 6.3.1.2 as follows:

6.3.1.2 A nonconforming lot which at the time of its recording or endorsement, whichever occurs sooner, was not held in common ownership with any adjoining land, conformed to the then existing requirements, and had less than the increased requirement but at least five thousand (5,000) square feet of area and fifty (50) feet of frontage may be built upon for a one or two family use, if it is located in a district permitting such use.

99 voted in the affirmative

22 voted in the negative

2/3 vote required

ARTICLE 14. On motion of Maureen T. O'Brien, as amended by Marvin M. Rosenthal, it was voted that the Town amend the Zoning By-laws to impose additional regulations on accessory uses in Residence Districts:

a) By inserting in paragraph 4.2.2, **Table of Uses**, at the end of the subsection entitled "Accessory Uses" a new line entitled "Consumer Service" as follows:

	RESIDENCE			BUS	BUS	BUS	IND
	A	B	B-1	A	B	C	
Consumer Service	no	no	no	yes	yes	no	yes

b) By inserting after paragraph 4.3.2.5 a new paragraph 4.3.2.6 as follows:

4.3.2.6 In any Residence District, no more than twenty-five percent (25 %) of the floor area of a dwelling shall be used for an accessory use.



121 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 15. Maureen T. O'Brien moved as amended by Nils L. Nordberg, that the Town vote to amend the Zoning By-laws to impose additional regulations on garages, vehicle sizes and parking in Residence Districts by deleting paragraph 4.3.2.4 and substituting therefor a new paragraph 4.3.2.4, as follows:

4.3.2.4 In any Residence District the erection of a garage for more than three (3) motor vehicles is prohibited.

This motion failed to pass.

57 voted in the affirmative  
voted in the negative  
2/3 vote required

On motion of Richard J. Ogden it was voted that this meeting stand adjourned until 8:00 P.M. on Thursday, March 9th, 1978, to meet in the Memorial High School Auditorium.

Meeting adjourned at 10:57 P.M.

133 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED SPECIAL TOWN MEETING

Reading Memorial High School Auditorium

March 9, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Paul E. Barnes of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 16. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to regulate open storage of firewood in Residence A Districts by inserting after paragraph 4.3.2.6, a new paragraph 4.3.2.7, as follows:

4.3.2.7 In any Residence A District, Open Storage regulation shall not apply to a seasonal stock of firewood occupying not more than two hundred and fifty (250) square feet. No such stock shall exceed four (4) feet in height within five (5) feet of a lot line.

76 voted in the affirmative  
16 voted in the negative  
2/3 vote required

ARTICLE 17. On motion of Maureen T. O'Brien as amended by Nathan C. White it was voted that the Town amend the Zoning By-laws to regulate the number and illumination of signs in Residence Districts by deleting paragraph 6.2.2 and substituting therefor new paragraphs 6.2.2, 6.2.2.1 and 6.2.2.2, as follows:

#### 6.2.2 Residence Districts

In Residence Districts signs shall be permitted subject to the following conditions:

6.2.2.1 Size and Number. Not more than one (1) sign, not exceeding one (1) square foot in area, shall be permitted for each premises, except that signs not exceeding four (4) square feet in area, advertising the sale or rental of the premises, shall be allowed.

6.2.2.2 Illumination. Sign illumination shall not be flashing and illuminating facilities shall be exterior to the sign and so arranged as to direct light toward the sign away from streets.

79 voted in the affirmative  
6 voted in the negative  
2/3 vote required

ARTICLE 18. On motion of Maureen T. O'Brien it was voted to amend the Zoning By-laws to reflect the broadened purposes authorized by Chapter 808, Acts of 1975, be deleting paragraph 1.1 and substituting therefor a new paragraph 1.1, as follows:

1.1 The purposes of this Zoning By-law include but are not limited to the following: to promote the health, safety and general welfare of the inhabitants of the Town of Reading; to lessen congestion in the streets; to conserve health; to secure safety from fire, flood, panic, congestion and other dangers; to provide adequate light and air; to prevent over-crowding of land; to avoid undue concentration of population; to encourage housing for persons of all income levels; to facilitate the adequate provision of transportation, water, water supply, drainage, sewerage, schools, parks, open space and other public requirements; to conserve the value of land and buildings, including the

conservation of natural resources and the prevention of blight and pollution of the environment; to encourage the most appropriate use of land throughout the Town of Reading, including consideration of the recommendations of comprehensive plans adopted by Town Meeting; and to preserve natural conditions and historic sites and to enhance beauty and amenities.

73 voted in the affirmative  
14 voted in the negative  
2/3 vote required

ARTICLE 19. Maureen T. O'Brien moved that the Town vote to amend the Zoning By-laws to prohibit the granting of variances for use, by deleting paragraph 7.4.2.2 and substituting therefor a new paragraph 7.4.2.2 as follows:

7.4.2.2 To hear and decide petitions for variances in accordance with Section 10 of Chapter 40A.

This motion did not pass.

40 voted in the affirmative  
75 voted in the negative  
2/3 vote required

ARTICLE 20. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to increase the maximum fine for violations by deleting, in paragraph 7.2.2 "fifty (\$50.00) dollars", and substituting therefor "one hundred (\$100.00) dollars".

69 voted in the affirmative  
15 voted in the negative  
2/3 vote required

ARTICLE 21. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to eliminate a provision relating to the Boston and Maine Railroad right of way, by deleting paragraph 4.1.2 in its entirety.

115 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 22. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to clarify the rules for interpretation of the Zoning May, by deleting paragraph 3.3.1.1 and substituting therefor a new paragraph 3.3.1.1 as follows:



3.3.1.1 Where a boundary is indicated within a street or railroad right of way, the boundary shall be the center line of such street or right of way. Where a boundary is indicated approximately parallel to a street or railroad right of way, together with a single noted dimension, it shall be interpreted as parallel and located the noted distance from the center-line of such street or right of way. Where a boundary is indicated together with two or more dimensions, it shall be interpreted consistent with such dimensions. Where an undimensioned boundary apparently follows property lines in existence at the time of the establishment of such boundary, it shall be so interpreted. All other boundaries shall be as indicated upon the map.

115 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 23. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws by deleting paragraph 2.2.2 and substituting therefor a new paragraph 2.2.2 as follows:

2.2.2 APARTMENT: a dwelling arranged, intended or designed to be occupied by more than two families.

115 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 24. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws by deleting paragraph 2.2.11 and substituting therefor a new paragraph 2.2.11, as follows:

2.2.11 FAMILY: One (1) or more persons living together in one (1) dwelling unit as a single housekeeping unit, but not including fraternities, sororities or other fraternal or communal living arrangements.

115 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 25. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws by inserting after paragraph 2.2.12 a new paragraph 2.2.13, as follows:

2.2.13 FRONTAGE: The continuous length of a street line across which access is legally and physically available for pedestrians



and vehicles. The end of a street without a cul-de-sac shall not be considered frontage.

115 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 26. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to increase the minimum lot required for schools, churches, kindergartens and other nonresidential permitted principal uses in Residence A-1 Districts, by amending paragraph 5.1.2, **Table of Dimensional Controls**, by deleting "10,000" and substituting therefor "20,000", in the column entitled "Minimum Lot Area, Sq. Ft." in the line entitled "Other Permitted Principal Use in A-1 Districts".

79 voted in the affirmative  
6 voted in the negative  
2/3 vote required

ARTICLE 27. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws to eliminate paragraphs in conflict with the State Building Code by deleting in their entirety the third and fourth sentences of paragraph 6.2.3.6.

115 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 28. On motion of Mary Jolene Guerra it was voted that Town Meeting confirm that the School Construction Committee, as established by vote under Article 43 of the 1967 Annual Town Meeting, and as amended by vote under Article 67 of the 1970 Annual Town Meeting and by vote under Article 26 of the 1977 Annual Town Meeting is now and has been at all times since its organization in 1967 in existence, with full responsibility and authority for construction of an addition and alterations to the Reading Memorial High School, and to amend said votes so that the School Construction Committee shall continue in existence until acceptance by Town Meeting of a final report of the School Construction Committee, which report shall be tendered upon the completion of the construction of an addition and alterations to the Reading Memorial High School including all repairs thereto.

On motion of Richard J. Ogden it was voted to take Article 2 from the table.

ARTICLE 2. On motion of Paul T. Metcalf it was voted to instruct the Planning Board to examine the possibility of an amendment to Article 13 as follows:

A nonconforming lot or nonconforming lots which at the time of their recording or endorsement, whichever occurs sooner, were held in common ownership with any adjoining land, conformed to the then existing requirements, and had less than the increased requirements but at least five thousand (5,000) square feet of area and fifty (50) feet of frontage, may be built upon for one or two family use with a Special Permit issued by the Board of Appeals in accord with the procedures and provisions of Section 7.3.1 through 7.3.4. Special Permits under this paragraph will be issued for nonconforming lots which are in harmony with the immediate neighborhood.

If the Planning Board is in agreement with this amendment, or the like, they are to submit the same as an article for the next Annual Town Meeting.

ARTICLE 2. On motion of Benjamin E. Nichols it was voted to instruct the Planning Board to include with the printed copies of the new Zoning By-law a complete History of the Amendments since 1942, including both the Area Regulations and the Use Regulations.

On motion of Richard J. Ogden it was voted that Article 2 be indefinitely postponed.

On motion of Richard J. Ogden it was voted to take Article 1 from the table.

On motion of Richard J. Ogden it was voted that Article 1 be indefinitely postponed.

On motion of Richard J. Ogden it was voted that this meeting stand adjourned, sine die, at 9:41 P.M.

120 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

ANNUAL TOWN ELECTION

April 10, 1978

Pursuant to the Warrant and the Constable's Return thereon, a Town Election was held at the time and places specified in the Warrant and was called to order by the Wardens in the precincts as follows:

Precinct 1	J. Warren Killam School	Louis R. Gardner
Precinct 2	J. Warren Killam School	Russell H. Stone, Jr.
Precinct 3	Joshua Eaton School	Henry A. Murphy, Jr.
Precinct 4	Joshua Eaton School	John H. Crooker
Precinct 5	Community Center	Edward P. Cameron
Precinct 6	Alice M. Barrows School	C. Dewey Smith
Precinct 7	Highland School	Fred C. Kenney, Jr.
Precinct 8	Memorial High School	Kenneth C. Latham

who then partially read the Warrant, when on motion of John J. Andreola, Elizabeth W. Klepeis, Joseph P. Riemer, Elizabeth C. Cronin, Ann Cusato, Eva C. Swift, John F. Cronin and Francix X. Day in Precincts 1, 2, 3, 4, 5, 6, 7 and 8 respectively it was voted to dispense with the further reading of the Warrant, except the Officer's Return, which was then read by the Wardens in charge.

The ballot boxes were examined by the Wardens in charge and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
MODERATOR for One Year — Vote for One									
Kenneth C. Latham	417	364	298	505	376	487	504	492	3443
Blanks	95	55	61	93	63	81	94	78	620
<hr/>									
Total	512	419	359	598	439	568	598	570	4063
TOWN CLERK for Three Years — Vote for One									
Lawrence Drew	409	357	301	498	370	482	512	472	3401
Blanks	103	62	58	100	69	86	86	98	662
<hr/>									
Total	512	419	359	598	439	568	598	570	4063

# SELECTMAN for Three Years — Vote for One

Marvin M. Rosenthal	289	245	209	253	211	257	303	252	2019
Nathan C. White	206	163	142	321	215	296	282	305	1930
Benjamin Nichols					1				1
Blanks	17	11	8	24	12	15	13	13	113
Total	512	419	359	598	439	568	598	570	4063

# BOARD OF ASSESSORS for Three Years — Vote for One

Robert I. Nordstrand	348	274	220	429	295	389	386	427	2768
George W. Lloyd	112	108	117	106	113	132	169	107	964
Blanks	52	37	22	63	31	47	43	36	331
Total	512	419	359	598	439	568	598	570	4063

# PLANNING BOARD for Three Years — Vote for One

Joseph C. Sturm	381	327	276	453	349	433	464	433	3116
Blanks	131	92	83	145	90	135	134	137	947
Total	512	419	359	598	439	568	598	570	4063

# BOARD OF HEALTH for Three Years — Vote for One

Sandra J. Trainor	391	335	277	458	350	451	499	449	3210
Blanks	121	84	82	140	89	117	99	121	853
Total	512	419	359	598	439	568	598	570	4063

# BOARD OF PUBLIC WORKS for Three Years — Vote for Not More Than Two

Douglas A. Cowell	343	267	179	294	239	312	274	350	2258
Ann Moberger	93	73	93	142	101	133	128	95	858
David L. Testa	215	187	162	304	225	294	352	303	2042
Gail F. Wood	166	178	152	191	157	207	194	198	1443
Blanks	207	133	132	265	156	190	248	194	1525
Total	1024	838	718	1196	878	1136	1196	1140	8126



SCHOOL COMMITTEE for Three Years — Vote for Not More Than Two

Mary Jolene Guerra	249	231	170	281	229	269	250	278	1957
W. Bruce MacDonald	195	172	131	295	210	302	278	254	1837
Roberta G. Botticelli	104	76	114	142	111	110	166	142	965
Nancy E. Elgart	254	171	130	212	167	228	220	233	1615
John Zorabedian, Jr.	122	101	83	118	91	106	156	117	894
Blanks	100	87	90	148	70	121	126	116	858
Total	1024	838	718	1196	878	1136	1196	1140	8126

BOARD OF LIBRARY TRUSTEES for Three Years — Vote for Not More Than Two

Robert J. Fields	267	224	188	333	263	365	354	326	2320
Elia Ann Dangelmaier	261	196	174	358	219	281	292	286	2067
Stanley J. Quinlan	247	218	176	239	226	260	299	269	1934
Blanks	249	200	180	266	170	230	251	259	1805
Total	1024	838	718	1196	878	1136	1196	1140	8126

BOARD OF LIBRARY TRUSTEES for Two Years — Vote for One

Stephen G. Viegas	381	316	276	451	323	435	466	435	3083
Blanks	131	103	83	147	116	133	132	135	980
Total	512	419	359	598	439	568	598	570	4063

MUNICIPAL LIGHT BOARD for Three Years — Vote for One

John H. Crooker	392	323	277	442	335	440	467	444	3120
Blanks	120	96	82	156	104	128	131	126	943
Total	512	419	359	598	439	568	598	570	4063

BOARD OF CEMETERY TRUSTEES for Three Years — Vote for Not More Than Two

Edouard N. Dube	349	290	273	449	333	427	453	406	2980
Clifford P. Wadman	360	308	263	420	306	402	442	393	2894
Blanks	315	240	182	327	239	307	301	341	2247
Total	1024	837	718	1196	878	1136	1196	1140	8126

HOUSING AUTHORITY for Five Years — Vote for One

Leonard F. Westra	383	310	288	456	334	434	458	413	3076
Blanks	129	109	71	142	105	134	140	157	987
Total	512	419	359	598	439	568	598	570	4063

CONSTABLE for Three Years — Vote for Not More Than Two

Sally M. Hoyt	311	264	230	390	295	369	390	355	2604
Lloyd W. Locke	273	223	209	364	250	335	365	323	2342
Joseph F. Anderson	225	199	147	199	185	213	231	219	1562
Blanks	215	152	132	243	148	219	210	243	1562
Total	1024	838	718	1196	878	1136	1196	1140	8126

PRECINCT 1

TOWN MEETING MEMBERS for Three Years —  
Vote for Not More Than Eight

William C. Bliss	284
James R. Boucher	288
Maurice C. Proctor, Jr.	263
Anthony L. Rickley	244
Marvin M. Rosenthal	301
Wilbur S. Sias	254
Deborah H. Alvord	222
Joseph A. Benedetto	203
John H. Donald, Jr.	280
Robert G. Kevorkian	204

Curt E. Nitzsche	287
Blanks	1266
	<hr/>
Total	4096

TOWN MEETING MEMBERS for Two Years —  
Vote for Not More Than Two

Thomas C. Proctor	10
Rinda T. Taber	1
Robert G. Kevorkian	2
Joseph Benetto	1
Kenneth D. Sumner	1
R. J. D'Entremont	1
Thomas F. McGrail, Jr.	10
Morris Wiseman	1
Blanks	997
	<hr/>
Total	1024

TOWN MEETING MEMBERS for One Year —  
Vote for Not More Than Two

Edward E. Abely	292
Judith A. Spurr	11
Deborah H. Alvord	1
Curt E. Nitzsche	1
Blanks	719
	<hr/>
Total	1024

PRECINCT 2

TOWN MEETING MEMBERS for Three Years —  
Vote for Not More Than Eight

Anthony V. Bastiani	305
Winslow F. Blake	292
Karen A. Cerretani	279
Donald A. Dewey	275
Leonard J. Ebert	279
John A. Jarema	264
Richard D. O'Donnell	291
Carol B. Cotreau	13
Blanks	1354
	<hr/>
Total	3352

TOWN MEETING MEMBERS for One Year — Vote for One

Carol B. Cotreau	4
Thomas J. Hildreth	1
Blanks	414
Total	<hr/> 419

PRECINCT 3

TOWN MEETING MEMBERS for Three Years —  
Vote for Not More Than Eight

Kevin P. Cignetti	243
Richard S. Dempster	236
Michael M. Guenther	234
Eleanor K. Higgott	233
Domenic A. Patalano	247
Donald Neary	251
Gerald Hoyt	4
William Dunham	27
Dorothy Hoyt	1
Laura Warren	12
Blanks	1384
Total	<hr/> 2872

TOWN MEETING MEMBER for Two Years — Vote for One

Dorothy Hoyt	2
John Frazier	1
Robert Malay	1
Blanks	355
Total	<hr/> 359

TOWN MEETING MEMBER for One Year — Vote for One

John L. Puzine	250
Richard Ianetti	1
Blanks	108
Total	<hr/> 359



## PRECINCT 4

### TOWN MEETING MEMBERS for Three Years — Vote for Not More Than Eight

Paul E. Dube	375
Barbara A. Kelliher	379
John B. Pacino	306
Beverly B. Seavey	367
George A. Theophanis	306
John J. Watson	340
Robert S. Wells	325
Julie A. Cosentino	244
Leo C. Gallagher	216
John W. Price	250
Edward J. Taylor, Jr.	289
Blanks	1387
Total	<hr/> 4784

## PRECINCT 5

### TOWN MEETING MEMBERS for Three Years & Vote for Not More Than Eight

Paul C. Dustin	292
Duane B. Heineck	295
Richard L. Sullivan	279
Roberta M. Sullivan	274
Robert J. Cavicchi	271
Susan C. Cavicchi	254
Anthony R. Cota	277
Joseph J. Watson	305
Blanks	1265
Total	<hr/> 3512

### TOWN MEETING MEMBER for One Year — Vote for One

Donald F. Shepheard	325
Frances Riemer	1
Blanks	113
Total	<hr/> 439

## PRECINCT 6

### TOWN MEETING MEMBERS for Three Years — Vote for Not More Than Eight

James J. Fandel	420
Richard J. Ogden	435
William H. Watt	387
Philip R. White, Jr.	423
Peter K. S. Wu	356
John F. MacDonnell	381
Ralph J. Quinn	400
Judith K. Raye	401
Morris J. Lane	16
Mark Welton	1
Blanks	1324
Total	<hr/> 4544

## PRECINCT 7

### TOWN MEETING MEMBERS for Three Years — Vote for Not More Than Eight

Carol A. Anderson	421
Francis J. Cummings	384
Francis T. Walsh	385
Marilyn H. Weston	422
John Zorabedian, Jr.	367
J. Michael Fennelly	383
Peter C. Hichborn	334
Lawrence W. Leonard	334
Stanley J. Quinlan	369
Blanks	1385
Total	<hr/> 4784

### TOWN MEETING MEMBERS for Two Years — Vote for Not More Than Two

Carol S. Beckwith	456
George P. Taylor	24
Blanks	716
Total	<hr/> 1196

## PRECINCT 8

### TOWN MEETING MEMBERS for Three Years — Vote for Not More Than Eight

Douglass L. Barker	343
Robert A. Brown	318
Bayard R. Lincoln	330
Jean M. MacKilligan	349
Maria E. Silvaggi	295
Lynn G. Stasz	292
Roy W. Wilson	268
Roberta G. Botticelli	289
Barbara E. Boviard	272
Richard J. Gallagher	263
Blanks	1541
Total	4560

### TOWN MEETING MEMBERS for Two Years — Vote for Not More Than Two

Andrew J. Botticelli	6
Edward A. Webb	25
Gloria R. Hulse	28
William Fowler	2
Arthur J. Reynolds, Jr.	2
Blanks	1077
Total	1140

The polls were closed at 8:00 P.M. with the following results:

Whole number of votes cast 4,063

The votes were declared in Open Town Meeting, sealed in ballot envelopes and transmitted to the Town Clerk to be placed in the vault for safe keeping.

Voted to adjourn at 9:20 P.M., April 10, 1978.

A true record. Attest:

LAWRENCE DREW  
Town Clerk

## ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

May 1, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. P. Dale Neufer of the Old South United Methodist Church, followed by the Pledge of Allegiance to the Flag.

The oath of office was administered to the newly elected Town Meeting members by the Moderator.

The Warrant was partially read by the Town Clerk, when on motion of Frank A. Smith, Jr. it was voted to dispense with further reading of the Warrant except the Officer's Return, which was then read by the Town Clerk.

ARTICLE 2. The following report was read by Frank A. Smith, Jr. Chairman of the Board of Selectmen:

### State of the Town

In accordance with the Town By-Laws the following report is submitted by the Board of Selectmen on the State of the Town.

The so called State of the Town is like the balance sheet of a large corporation; that is, it is a snapshot or picture of conditions as they are at one point in time. To the degree that the picture shows an image of where we planned to be we have done our jobs well. To the degree that it shows shortcomings it presents a challenge and an opportunity to do better.

One important element in the State of a Town is its financial condition. The financial condition of a municipality is best determined by its capacity to raise tax money for services provided by government. The unit of measure is the tax rate.

In fiscal year 1978 Reading's tax rate increased \$4.00, from \$40.40 to \$44.40; an increase of nearly 10%. In dollars this reflected a requirement to raise nearly \$1,300,000 more in Fiscal year 1978 than had been raised in Fiscal year 1977. It is well to look at where the significant requirements for the additional \$1,300,000 came from. These are:

—State and County assessments	\$91,000
—General Town Government	33,000
—Protection of Persons & Property	226,000



—General Services	54,000
—Education	592,000
—Public Works	271,000

Funds to pay this increased amount were obtained from 4 principle sources:

—Cherry Sheet Receipts increased	\$181,000
—Property Valuation increased (\$4,119,000)	183,000
—Local Receipts (decrease)	(158,000)
—Property Tax increase	1,116,000

If that is what we planned to happen we have done our jobs well. If not, we are faced now with a challenge and an opportunity to do better.

In other financial matters, the Board of Selectmen through the efforts of their Executive Secretary have been able to attract \$900,000 in Federal funds to the Town to supplement Town monies. The more significant amounts are:

- Police Station addition (grant from the Economic Development Administration) \$290,000
- Reading Youth Office (for use in Youth Counseling, Youth Crisis Intervention, Youth Court Advocacy, Chapter 766 Counseling, the Rent-a-Kid program, the Youth Employment Program, Neighborhood Youth Corps (S.P.E.D.Y.), Title 1 Work/Study Program, and College Work/Study Program) \$80,000
- CETA program for coordination and enhancement of human services, \$55,000
- CETA program for renovation and upgrading of municipal buildings and grounds, \$112,000
- CETA program for renewal, restoration and enhancement of outdoor recreational facilities, \$71,000
- CETA program for microfilming of vital Town records, \$65,000
- Replacement of lead water pipes, \$100,000
- Section 8 Housing, \$32,000

During Fiscal Year 1978 Town Government has made significant strides in planning:

The Annual Town Meeting in May 1977 voted to approve the position of Town Planner within the Planning Board. Significant

progress has been made during the year as the result of an energetic Planning Board, and, in some instances, despite a short fall in needed information inputs.

The Finance Committee developed and presented to the Fall Special Town Meeting a Capital Outlay Plan for the fiscal year 1979 through 1983. This plan has the effect of establishing a priority sequence for capital expenditures, and, more importantly, attempts to achieve stability in the tax rate related to capital expenditures.

I would like to take a few minutes now to address some matters related to Public Safety and Service:

Reading continues to be plagued with too many automobile accidents. In an effort to reduce this problem the Board of Selectmen has reduced speed limits on Lowell and Salem Streets, and has requested the State Department of Public Works to reduce the speed on Main Street. "Strict Enforcement" signs have been posted at each major street entry into Reading and speed enforcement has been increased.

Late in 1977 the MBTA announced a curtailment of service between Reading and the North Reading and Wilmington town lines. The Town was able to secure an injunction to prevent this curtailment and a three month test period is now in process. The numbers of passengers during this period will determine the ultimate disposition of this bus service.

The Town presently has a restraining order in effect against the contractor who is developing the Woburn Industrial Park from which has emanated the so called "Woburn Odor" for the past several years.

The School Committee continues to cope with the declining enrollments in the elementary grades. During this year the Prospect Street School has been closed, and additional classroom closings are forecast for the coming year.

Using the planning money voted at the 1977 Annual Town Meeting, the Board of Library Trustees has developed their plans for construction of a new library on the Community Center site. Disposition of this matter is a subject for this annual Town Meeting.

The Cedar Glen Elderly Housing Complex to be located on North Main Street has moved forward in a planning phase. The establishment of requirements and conditions related to this development represents a truly outstanding demonstration of coordination and cooperation among Town boards and citizens of the Town.

The Board of Public Works is faced with two problems of significance to the Town. One is related to the availability of a sufficient



water supply and pressure through the year 2000. The other relates to the overflowing of raw sewerage in certain areas of the Town. Both of these problems are being actively addressed at this time.

In a lighter vein, despite all our financial woes the Town was able to get back on its feet in February, as a result of the driving restrictions necessitated by the "Blizzard of '78". The experience of walking around Town was enjoyed by many, leading to recommendations that we voluntarily repeat the process on another summer weekend. Police, Fire and Civil Defense agencies, as well as many volunteer citizens responded in an admirable manner during this emergency. As a result Reading was spared from any serious consequences.

As of the date of this report all formal bargaining units of the Town, with the exception of the Fire Department, have settled or are very close to settlement of their labor contracts for the coming year. All contracts are for a two year period.

The past Town election showed a marked improvement in voter turnout compared with the number voting one year ago. 31 % came out to vote compared with the 14 % in 1976. A good deal of credit must go to The League of Women Voters and the Junior Chamber of Commerce for their "get out the vote" campaign. **The Reading Chronicle** also contributed significantly with special features and the annual pre-election edition. A special word of recognition and thanks should go to the American Heritage Clubs at Parker and Coolidge Junior High Schools. These eighth graders worked hard also to encourage the voters to go to the polls. It is hard to imagine any voter not voting after reading their letters in the pre-election edition of **The Chronicle**.

Despite all this, and recognizing that the voter turnout was more than double that of a year ago, 69 % of our registered voters still did not vote. While noting the progress made in one year the Board of Selectmen remind you that we still have a long way to go to reach a point of responsibility. We hope that everyone's efforts will be renewed next year and a further significant improvement will be realized.

One final item I would like to discuss is the proposed reorganization of the executive branch of Reading's Town Government. The Board of Selectmen last week voted to consider a reorganization which will centralize many present independent operations under the Board of Selectmen. The matter will be referred to the By Law Committee for their action within the next couple of weeks.

We believe that obtaining effective and economical Town government can be achieved only if presently independent offices and boards are united under one department with policy and budgetary responsibility.

The people of the Town and the Town Meeting could then look to one elected board for the determination of priorities and control of expenditures within the executive offices. The Board of Selectmen believe that there are opportunities in such a reorganization to better serve the citizens of Reading, and to achieve economies of operation.

The Board of Selectmen believe that this proposed reorganization needs to be examined and discussed on its merits. Vested interests in the present method of operation must be put aside for the consideration of a better form of Town government. There is ample evidence available of duplications of services or lack of coordination of services by various departments and committees which cannot be corrected or controlled because there is no one central executive authority to which they must all report, and which can be held responsible.

The Board of Selectmen urge that the proposal to reorganize Town government be aggressively and expeditiously pursued so that proposals may be brought before this body for deliberation and action. We again point out that the substance of this proposal is reorganization for better government, and not the people and personalities of people presently involved.

This report of The State of the Town of Reading is respectfully submitted to the Town Meeting by the Board of Selectmen with the thought of Charles Kettering, who once wrote:

“...nothing of consequence was ever built unless some man dreamed that it should be, some man believed that it could be, and some man willed that it must be.”

This report was accepted as a report of progress.

ARTICLE 2. The following report was read by Charles W. Hewitt, Chairman of the Finance Committee:

**SUPPLEMENT TO FINANCE COMMITTEE REPORT  
FOR FISCAL YEAR 1979**

**CORRECTIONS**

p. 15

**TAX RATE CALCULATIONS**

TOTAL TO BE RAISED:	\$17,617,203
ESTIMATED STATE & COUNTY ASSESSMENTS	1,664,580
	<hr/>
TOTAL RECOMMENDATIONS AND ESTIMATES	19,281,783



Deductions to compute estimated tax rate:	
Estimated receipts and available funds	5,602,653
Transfers and surplus revenue	885,644
	<hr/>
	\$6,488,297
Net amount to be raised by taxation	12,793,486
Total Valuation	285,300,000
TAX RATE (per thousand)	44.84

p. 17 FY 1979

#### ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Public Service Enterprises	
Water	765,900
Sub-Total (Local Receipts)	2,950,011
Total Estimated Receipts and Available Funds	5,602,653

#### TRANSFERS FROM AVAILABLE FUNDS TO:

Replace present lines with the following:

County Dog Licenses to Library Expense	2,640
Surplus Revenue to Contributory Retirement	246,981
Municipal Light Board to Treasurer's Salaries	4,714
Street Betterments to Street Betterments	6,281
Street Betterments to Parks and Playgrounds Construction	7,623

Add the following new lines:

School Sites and Recreation Areas Study Committees Expense to Parks and Playgrounds Construction	72
School and Recreation Site Study to Parks and Playgrounds Construction	1,000
School and Recreation Site Land Purchase to Parks and Playgrounds Construction	661
Automatic Gate Installation to Building Maintenance	343
School Zone Haverhill Street to Building Maintenance	2,500
Nike Site — Bear Hill to Building Maintenance	1,500
Depot Museum Fund to Building Maintenance	8
Teachers Retirement to Non-Contributory Retirement	1,289
Damage Claims to Law Committee	2,590
Industrial Commission to Planning Board	859
Automatic Garage Doors to Police Department Expense	381
Fire Alarm Repeater to Fire Department Expense	4,219
Municipal Bathhouse & Equipment to Swimming Pool Repairs	1,479

Swimming Pool Filtration System to  
Swimming Pool Repairs

880

p. 18

ARTICLE 8 Indefinitely Postponed

ARTICLE 9 Indefinitely Postponed

ARTICLE 10 Do Not Recommend — Vote: 7:2

		Fin. Comm. Recommendation	Fin. Comm. Vote
p. 19			
Line 8	Town Accountant — Salary	\$34,910	5:3:1
	Town Accountant — Total	36,885	
Line 10	Treasurer's Salary	10,240	5:4
	Treasurer's Total Salary	41,310	
	Treasurer's Total	50,554	
Line 13	Tax Collector's Salary	7,800	5:4
	Total Salary	42,083	
	Tax Collector's Total	60,213	
Line 17	Town Clerk's Salary	7,800	5:4
	Total Salary	30,311	
	Town Clerk's Total	38,261	
Line 21	Assessor's Salary	6,215	5:4
	Total Salary	52,808	
	Assessor's Total	67,008	
p.20			
	General Govt.—Subtotal	598,547	
	General Govt.—TOTAL	598,897	
p.21			
Line 74	Conservation Land Development	7,000	7:2
	Special Articles Subtotal	100,685	
	PROTECTION—TOTAL	2,179,432	
p. 22			
Line 87	Veterans Benefits—Salary	19,233	9:0
	Veterans Benefits—Total		81,197
Line 92	Cemeteries—Expense	10,885	13:0
	General Services—Subtotal	691,305	p.23
Line 110	Relocation of Town Depts.	30,000	7:1:1
Line 112	Swimming Pool Repairs	2,359	10:0
	General Services Special		
	Articles—Subtotal	2,013,359	
	—TOTAL	2,704,664	
Line 142	Forestry Expense		12,940

p.24			
	Subtotal—DPW Expense	489,160	
Line 155	Landfill & Recycling—Salaries	25,300	9:1
Line 156	Landfill & Recycling—Expense	17,500	6:5
	Subtotal—Rubbish Salaries	29,260	
	Subtotal—Rubbish Expense	217,480	
	Public Works—Subtotal	2,346,977	
Line 159	Street Acceptances	30,680	12:0
	SPECIAL ARTICLES—		
SUBTOTAL		596,370	
	PUBLIC WORKS—TOTAL	2,943,347	
Line 171A	Unemployment Compensation	60,000	10:0
	Subtotal	1,338,033	
p.25			
	UNCLASSIFIED TOTAL	3,053,627	
	Total Raised by Town Meeting	20,015,767	
	TOTAL TO BE RAISED	20,092,203	
	NET RAISED FROM		
	CURRENT INCOME	17,617,203	
p.26			
	ARTICLE 21—Indefinitely Postponed		
	ARTICLE 22—Recommend	30,000	7:1:1
p.27			
	ARTICLE 24—Recommend		9:0
	ARTICLE 26—Indefinitely Postponed		
	ARTICLE 31—Recommend	30,680	12:0
p.28			
	ARTICLE 34—No Action		11:0
	ARTICLE 36—Recommend	2,359	10:0
p.29			
	ARTICLE 37—Recommend		10:0
	ARTICLE 39—Recommend	7,000	7:2
	ARTICLE 40—Indefinitely Postponed		
p.30			
	ARTICLE 41—Recommend		6:2

The Supplement to the Finance Committee Report shows a tax rate projection of \$44.84, an increase of 44 cents over the FY 1978 tax rate of \$44.40. I want to caution Town Meeting about this projection, because it does not include several major items which are yet to be determined. The rate shown here is simply the projected tax rate based on the figures in the report.

The report contains no provision for pay increases. Labor negotiations are in the final stages. The Finance Committee will update the report as soon as the new agreements are ratified.

Second, the report is based on last year's Cherry Sheet. The State has not issued an estimated Cherry Sheet this year. Expectations are that the Town will get a substantial increase in State aid.

Third, the report does not include the impact of the requested appropriations for repairs to the concrete at the High School and for interest on funds borrowed in anticipation of bond sales.

Given the information currently available about each of these items, I would estimate the tax rate to be around \$47.25, or an increase of \$2.85 (6.4%) over the current rate.

This report was accepted as a report of progress.

ARTICLE 2. The following report was read by Sumner H. Weston, Chairman of the Public Safety Review Committee:

REPORT OF PROGRESS OF THE PUBLIC SAFETY  
REVIEW COMMITTEE ESTABLISHED UNDER ARTICLE  
#2 OF THE SUBSEQUENT TOWN MEETING, NOVEMBER  
14, 1977

The Committee was appointed on 12/23/77, but not fully staffed until 2/1/78. Since that date, we have toured the two fire stations inspecting apparatus, equipment and buildings. We have had consultations with Chief Pratt, Deputy Chief Cail, and have obtained lists of apparatus from Wilmington, Lynnfield, Stoneham, North Reading and Wakefield. We have reviewed the NFPH guidelines for evaluating a fire department. We have consulted with a Deputy Fire Chief from Burlington, who is an instructor at the State Academy at Stow, and we have analyzed past records of the Reading Fire Department.

## FINDINGS

### BUILDINGS

The Center Station, circa 1883, which originally housed the Fire and Police Departments and Town offices appears to need massive repairs. We, therefore, whole heartedly support the Fin Com capital budget plan for replacing the Center Station. We feel any new station should be built to anticipate new technology, apparatus of larger dimensions and response times to all locations.



Station #2 on Woburn Street is in good repair, but although built in 1956, the apparatus floor is not high enough to safely house our present ladder truck. Also, the doors are not wide enough or high enough for all modern apparatus.

## **APPARATUS**

See Tables #1, #2 and #2.

## **STAFF**

The Reading Fire Department has an authorized staff of 55 men. As of April 26 the actual staff was 51, with four (4) vacancies.

Vacations and sick time are influencing factors which reduce the actual firefighting staff. During the calendar year of 1977, the Reading Fire Department averaged eight (8) sick days per man and 181 weeks of vacations. This equates to four (4) firefighters, resulting in a net available firefighting force of forty-seven (47) men. A positive factor is the presence of an active auxiliary force of twenty-two (22) men.

After reviewing three (3) sources, we believe the present available staff of fifty-one (51) is sufficient to provide effective protection for the Town. We suggest job reassignments would further maximize the effectiveness, specifically:

1. The hiring of civilian dispatchers.
2. Consideration of the 911 emergency phone system.
3. Centralized vehicle maintenance.

## **TRAINING**

All permanent personnel should complete the State Fire Fighting Academy at Stow at the earliest available time. We should utilize the Civil Defense Training Center in Topsfield, and State Police arson training courses should be studied for their application to Reading.

A schedule of training should be formally established and followed. This includes the maintenance of training records on each fire-fighter.

A regular on-the-job physical training program should be established with annual testing and reporting.

Reimbursements and/or other incentives should be available for successful completion of work related studies. In the case of Emergency Medical Technicians, this should include maintaining active status.

## **CONCLUSIONS**

It is this Committee's conclusion that the Fire Department's capability to respond is suspect. First call response is acceptable.

However, second response is highly unreliable with extreme dependence on mutual aid and borrowing equipment from other towns while ours is being repaired. The Lynnfield fire of April 22 and the Lowell fire of April 23 emphasize this condition.

Natural disasters and thunderstorms striking two or more towns including Reading creates unacceptable response time to Reading calls. The Fire Department suffers from under-funding apparatus requirements since 1965 in an apparent effort to minimize the tax rate increase. However, under-financing results in quicker replacement, high maintenance costs and more down time.

Reading's unique position with regard to Interstate 93, 128 and 28 with their demonstrated hazards as well as the advent of self service gasoline stations makes foam capability a high priority. Reading should have sufficient foam capabilities to handle major chemical and petroleum conflagrations. When such an event occurs at night, foam apparatus from Bedford and Logan can reach Reading in 15 minutes, too late to save lives. In the daytime, resulting traffic jams increases the time to one-half hour or more. Chief Pratt is attempting to secure state and federal aid to meet this need.

This completes our study of the Fire Department. We expect to have articles supporting our conclusions at the November Subsequent Town Meeting. At the same time, we will present our findings and conclusions on the Reading Police Department.

Respectfully submitted,

JAMES McTEAGUE  
TIMOTHY PRESSEY  
JOHN RAFFERTY  
DONALD SWEET  
SUMNER H. WESTON, Chairman

TABLE I  
OPTIMUM EQUIPMENT

	1st LINE	RESERVE
Pumper (100 gal./min.)	3	2*
Ladder (Straight Truck)	1	0
Rescue	1	0
Lighting Truck & Pump	1	0
Pick up Truck (Utility Truck)	1	0
Chief's Car	1	0
Deputy Chief's Car	1	0

**FIRE DEPARTMENT MOTOR VEHICLES FISCAL YEAR  
SCHEDULED REPLACEMENT PLAN 1**

[illegible]

Car #1 Chief-Ford '75		6,500		9,000
Car #2 Dep. Chief-Chev '72	5,500		8,300	
Car #4 Ambulance-Ford Mod '76			40,000	
Car #Z Ambulance		<sup>2</sup> 30,000		
Car #7 Pick Up ½ ton Chev '72	5,000		7,700	
Eng. #1 Ford/Maxim '73 (1000 GPM)		<sup>3</sup> 13,000		100,000
Eng. #2 AM LaFrance '57 (1000 GPM)	80,000			
Eng #3 Seagrave '61 (1000 GPM)	<sup>5</sup> 500		85,000	
Eng. #4 Chev '52 (400 GPM)				50,000
Eng #5 Ford/Young '69 (750 GPM)			90,000	
Eng #6 (1000 GPM)		<sup>4</sup> 80,000		
Lad #1 AM LaFrance '65 (85 foot)		<sup>6</sup> 140,000		
F.A. Fire Alarm Tk. Inter '75				
Res #1 Rescue Dodge '58	<sup>5</sup> 500			
				Light Department to Assume Duties

TOTALS	\$91,500	123,000	140,000	6,500	85,000	90,000	56,000	100,000	59,000
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$$\begin{array}{cc} 1^{**} & 0 \\ 1 & 1^* \end{array}$$

\* Normally manned by Auxiliary and Permanenet men on call back  
 \*\* Duties to be assumed by Light Department

Notes:

1. Replacement plan predicated on purchasing top grade equipment and providing similar maintenance procedures.
2. Supporting information for maintaining a second ambulance must be presented at that time.
3. Replacement of motor with a diesel motor will extend life of apparatus until 1988.
4. Retain present engine #5 and assign to auxiliary fire service.
5. For sheet metal repairs and painting by Northeast Regional Vocational School or other appropriate repair facility.
6. Flexibility and/or manpower economics to result.

TABLE III

Optimum Replacement Schedule in Years

Type of Equipment	Replacement
Pumps	20 years
Ladders	20 years
Ambulance	10 years
Pick up Trucks	7 years
Chief's Cars	7 years

This report was accepted as a report of progress.

ARTICLE 2. The following report was read by Malcolm E. Reed, Chairman of the Treasurer's Study Committee:

1. **The Motion:** During the subsequent town meeting of November 17, 1977 under Article 2, on a motion of Joyce K. Miller it was voted to instruct the Moderator to appoint a committee for the purpose of studying and reviewing the Office of Treasurer in the Town of Reading, its duties and functions and (to) present its findings and recommendations at the next annual or regular fall town meeting. The said committee is to consist of five (5) town meeting members with at least one (1) member from the Personnel Board.

2. **The Committee:** The Committee appointed by the Moderator consisted of the following:

Carol A. Anderson, Secretary  
Vincent C. Connors  
Bayard R. Lincoln, Personnel Board Member  
Catherine A. Quimby  
Malcolm E. Reed, Chairman



3. **The Committee's Interpretation of the Assignment:** The Treasurer's Study Committee interpreted the town meeting motion to study and review the operation of the Treasurer's office and to make recommendations on the following issues:

- a. Should the Treasurer be elected or appointed?
- b. Should it be a full or part-time position?
- c. Should an assistant treasurer's position be established and, if so, should it be a full or part-time position?

4. **State Statutes:** The Commonwealth of Massachusetts has enacted a number of statutes which define the responsibilities of treasurers and assistant treasurers and delineate the procedure for appointing a temporary treasurer. The statutes are quite specific in their requirements for bonding for these offices, but nowhere within the statutes did we find any mention of what qualifications the holders of these positions must or should have.

a. **Treasurer's Responsibilities**

Although the Statutes which touch upon various aspects of the Treasurers' duties and responsibilities are scattered through several chapters, the principal reference is in Chapter 41, section 35. This section states that the Treasurer "shall receive and take charge of all money belonging to the Town, and pay over and account for the same according to the order of the Town or of its authorized officers" . . . "no other person shall pay any bill of any department." He "shall annually render a true account of all his receipts and disbursements and a report of his official acts."

Case notes following this section refer to the Lowell vs. Stiles case which indicated that the treasurer is "not required to put out the money of the city at interest." In other words the treasurer is not required by law to invest the money to obtain interest on any balance the town may have.

b. **Assistant Treasurers' Responsibilities**

Chapter 41 section 39B states that "The treasurer of a . . . town may in writing appoint, with the approval of the . . . selectmen thereof, an assistant treasurer who may be an employee of the treasurer's department." "Unless a temporary treasurer is appointed in accordance with law, the assistant treasurer may in the absence of the treasurer, perform his duties and when performing such duties shall have the powers and be subject to the requirements and penalties applicable to him."

c. **Temporary Treasurer**

Chapter 41 section 40 states that "if the office of town treasurer in a town having but one is vacant or if any officer, because of disability or absence, is unable to perform his duties, the Selectmen may in writing

signed by them or by a majority of them, . . . appoint a temporary officer to hold such office and exercise the powers and perform the duties thereof until another is duly elected or appointed and has qualified according to law or the officer who was disabled or absent resumes his duties."

d. Bonding

Each of these three positions, treasurer, assistant treasurer and temporary treasurer is required to "give bond" annually for the faithful performance of his duties.

5. Criteria for Determining Our Recommendations:

a. Election Versus Appointment of the Treasurer

The principal factors in this regard are the responsiveness generally attributable to an elected person as compared to the selectivity possible by the establishment of qualifications for the candidate if he is appointed. We believe that there is a considerable amount of prestige associated with the winning of a town wide election which tends to make an elected treasurer sensitive to the needs of his electorate. It is our opinion that in several instances in recent times, elected town officers have contributed voluntarily much more time than could reasonably be expected of them if their services were measured only by the amounts of their salaries.

On the other hand we will shortly discuss some of the changes in scope of the operations of the Reading treasurer's office which have required the treasurer to have education, training, experience and good judgement in financial matters. There appears to be no way that minimum standards or qualifications can be required of treasurer candidates for the elective process. Although it is not required by law, money management has emerged as a principal concern of the treasurer. Because the proper investment and borrowing of money can affect hundreds of thousands of dollars each year, this aspect of the treasurer's job has become of significant interest to taxpayers. We believe that the necessity for professional qualifications of the treasurer outweighs the arguments for the election of the treasurer and therefore we recommend that the treasurer be appointed rather than elected as now is the case.

b. Full versus Part-time Treasurer

Our present treasurer reports that he works a 30 to 40 hour week, essentially full time. He also says he spends over 20 hours per week doing clerical work. Although it may not be desirable or practical to eliminate all clerical work from the treasurer's job, we believe this is currently an excessive amount of time being spent on clerical work. These same figures indicate that about ten to twenty hours per week are being spent on the non-clerical aspects of the treasurer's responsibilities. Thus by eliminating excessive clerical work from the treasurer's work day, his job can still be considered a part-time position.



The treasurer should be a mature individual capable of communicating comfortably with the public, his staff, bankers, lawyers, federal and state tax workers, other town employees and elected officers. He should have extensive experience and training in all aspects of money management including record keeping systems (accounting), banking in all its varied aspects, bonding, borrowing and a thorough familiarity with tax law as it relates to town fiscal operations. A person with these qualifications seeking full time employment would in our opinion command a salary far greater than we have been accustomed to paying for this position.

So long as we are able to find qualified competent people who for their own reasons wish to work only part time, we believe we will be able to hire them at less cost than full time employees.

#### c. Combining of the Treasurer's and Collector's Jobs

According to our present collector, his responsibilities require him to work an average of 17 hours per week with any one week running anywhere from five hours to well over 40 hours during the real estate tax payment time. To combine the treasurer's and collector's positions would therefore appear to make the equivalent of one full time job on the average. The assignment of these responsibilities to one individual person would reduce somewhat the space required for duplicate files and desk space for one person.

However, the nature of the work of the collector is somewhat different from that of the treasurer. The collector's job consists mainly of supervising the clerical staff and in dealing with the public in regard to various tax collection matters. For the present time we recommend keeping the collector's position separate so that one person has the individual responsibility for collections. One argument for maintaining separation is that in a combined treasurer-collector position, the priorities for the treasurer's responsibilities might tend to take precedence over those of the collector and thus the performance of the collector's office might suffer.

In our opinion it is more important that we maintain the flexibility of having separate positions which allows each person to put in time on the job when it is required. Secondly, we believe it is possible, at least at this time to obtain and hold qualified people for these positions at less total cost to the town than would be possible with a single full-time treasurer-collector.

#### 6. The Case for Having an Assistant Treasurer:

With our present organizational arrangement it is not possible for the town to function legally and normally in the absence of the treasurer. He is by law required to sign all checks including payroll checks and to

receive and account for all income. Therefore, he cannot reasonably be allowed to get sick, have an accident or take a vacation. Neither does it seem reasonable to us to wait for an emergency to happen and then to have the selectmen appoint a temporary treasurer. The treasurer who takes his job seriously will want to have a person available for any emergency, a person who he knows is already familiar with the requirements of the job and who will maintain a continuity of policy and philosophy in the way the work is carried out.

Since there appears to be need at this time for additional help in the treasurer's office, we recommend hiring a part-time assistant treasurer. We already are using a part-time person occasionally in addition to the three full time staff. The state statutes make provision for the position. Town meeting has authorized funds for the position. It seems advisable to forestall any emergency condition and to provide the needed additional assistance by hiring a part time assistant treasurer without further delay.

If the operations of the treasurer's office became more involved because of additional financial reporting procedures required by the Commonwealth or the Securities Exchange Commission in regard to bond issues, for instance, then the assistant treasurer's position could become full-time.

#### **7. Changes in the Operations of the Treasurer's Office in Recent Years:**

About three years ago the town put two Burroughs mini-computer systems into operation. One of the mini-computers is at the Town Hall and is used by the treasurer's office to prepare the payroll checks for all town employees including the Board of Public Works, policemen, firemen, school teachers, other school department employees and retirees. For the first time ever, town employees were given payroll checks with stubs showing itemized deductions.

Cost figures show that considerable amounts of money have been saved by doing payrolls "in-house" rather than by contracting them to outside organizations.

Although not required by law, the town's money management activities now save us approximately a quarter of a million dollars annually. This program was initiated by Jim Boyd.

Activity in government programs has increased dramatically in the past several years. Federal revenue sharing alone is reported to have returned over two million dollars since 1972. Major categories of programs include anti-recession funds, community development, HUD Section 8 Housing, and federal and state sewer program reimbursements.



The treasurer's office manages the entire Municipal Light Department's investment program and its pension trust funds.

All of these programs require paperwork by the treasurer's office. Municipal bonding requires the issuance of extensive, detailed financial statements of the town's financial condition so that the treasurer must spend many hours in preparing each of the prospectuses.

In 1977 the treasurer's office issued 39,342 payroll checks and 13,362 accounts payable checks. The treasurer reported that cash flow for this year totaled almost \$173,000,000. The projected cost for this work is salaries of \$38,900 and office expense of \$16,190.

#### **8. Summary of Previous Studies:**

Periodically town government has initiated town government studies which have included the management of the town's fiscal affairs. In 1949 a Town Meeting Committee recommended the Town Manager form of government. This structure would have had the treasurer appointed by the manager. In 1972-1974 the Town Government Study Committee recommended the Town Administrator form of government. This arrangement would have included a "Financial Services Division" with an accountant, collector, treasurer, appraisers and electronic data processing equipment. In 1974 in a Management Improvement Program report prepared by Peat Marwick and Mitchell, the recommendation was made to consolidate the positions of treasurer and collector. In 1976 the Charter Commission proposed that the selectmen appoint the treasurer, collector and town accountant. In 1977 Haskins and Sels, in a management letter, recommended that separate employees in the treasurer's office be assigned to cash receipt and cash disbursement, thereby tending to require an additional employee.

#### **9. Evaluation of the Functioning of the Treasurer's Office:**

Whereas this committee is not made up of professional accountants or financial managers, we made no attempt to appraise the technical effectiveness of the systems used by the treasurer's office. The Finance Committee has initiated independent professional auditing of the effectiveness of the town's collection and disbursement procedures.

The only area in which we would expect to see some additional activity, especially if an assistant treasurer is employed, is in the area of tax title foreclosure.

According to the collector 144 cases of money owed the town in taxes have been turned over to the treasurer for legal action since 1974. The treasurer reports that 100 of these cases are still unresolved. Although the treasurer says he probably spends approximately 80 hours per year

on tax title matters, there have been no foreclosure cases taken to court since approximately 1965.

**10. Summary of Statistics of Surrounding Towns' Treasurers Offices:**

Please see separate tabulation.

**1. Conclusions and Recommendations:**

1. We recommend that the part-time treasurer's position be appointed rather than elected.

2. We recommend that the treasurer be reviewed and appointed annually by a Treasurer's Selection Committee, the appointment to be effective on July first of each year. The Selection Committee should consist of the three Selectmen, the Moderator and the chairman of the Finance Committee in office on May first of that year.

COMPARISON OF READING'S TREASURER'S OFFICE WITH THOSE OF 6 SURROUNDING TOWNS - APRIL 1978

QUESTION	IS TREASURER'S POSITION ELECTED OR APPOINTED?	FULL OR PART TIME?	IS TREASURER ALSO COLLECTOR?	IS THERE AN ASST. TREASURER?	NUMBER OF FULL-TIME CLERICAL EMPLOYEES	NUMBER OF PART-TIME CLERICAL EMPLOYEES	DOLLAR RECEIPTS RECEIVED IN TREASURER'S OFFICE LAST YEAR	NUMBER OF PAYROLL CHECKS PRE- PARED BY TREASURER'S OFFICE LAST YEAR	NUMBER OF ACCOUNTS PAYABLE CHECKS PREPARED BY TREASURER'S OFFICE LAST YEAR	TOWN POPULATION
TOWN										
Reading	Elected	Part	No	No	3	1	*43,622,042	39,342	13,362	23,000
Lynnfield	Appointed	Full	No	No	None	1 Girl (3 days) 1 CETA Girl	14,492,817	20,400	None (Done by Accountant's Office)	11,974
North Reading	Appointed	Full	Yes	No	3	1	23,293,174	20,000	8,728 (7-1-76 - 6-30-77)	12,157
Stoneham	Elected (3-yr)	Full	Yes	Yes	4 (will request one more full time)	1 Girl (20 Hr) Additional Girl at Tax time	(Treas) 14,401,191 (Coll) 11,035,231	25,000	12,600	22,000
Wakefield	Elected	Part	No	Yes	1	None	39,597,583 (calendar Year)	None (Pre- pared by Data Pro- cessing)	None (Pre- pared by Data Processing for Accounting office)	26,000
Wilmington	Appointed	Full	No	Yes	None	None	15,664,217	26,802	10,638	18,270
Winchester	Appointed	Full	Yes	Yes	4	None	39,139,476 (7-1-76 - 6-30-77)	45,000 (By in-house Data Pro- cessing)	12,000 (By in-house Data Pro- cessing)	23,000
*Including 17,055,170 of receipts of the Municipal Light Department										

3. We recommend that the treasurer submit in writing the name of his choice for the part time position of assistant treasurer to the selectmen for their approval according to the procedures prescribed by law.

4. We recommend that the treasurer and collector positions continue as separate, part-time positions at this time. We also recommend that at such time as it is not possible to attract qualified part-time employees to these positions at salaries equivalent to the present salaries, that serious consideration be given to combining the offices and to the hiring of a single, full-time treasurer-collector.

5. We further recommend that this Treasurer's Study Committee be allowed to remain in existence until we have had the opportunity to convey our recommendations to the By-Law Committee for the purpose of implementing our recommendations as articles in a town warrant for consideration by town meeting.

This report was accepted as a report of progress.

ARTICLE 2. The following report was read by Maureen T. O'Brien, Chairman of the Planning Board:

### **Annual Report of the Planning Board**

March 24, 1978

At the Annual Town Meeting in May of 1977 the position of Planner was established and funded. On August 1, 1977 the Planning Board filled that position and an on-going planning function was initiated in the Town of Reading.

As was reported in the Progress Report at the November 1977 Town Meeting, the Planning Board, consistent with Mr. Walker's motion, coordinated its work program with other Town departments, committees and boards. Based upon input received from these agencies, the efforts of the Planning Board were concentrated on the following areas:

- 1) Basic Inventories, including Land Use
- 2) Area Study of Reading Center
- 3) Area Study of South Main Street
- 4) Community Facilities
- 5) Zoning

The Planning Office has made substantial progress in all of these areas. The following paragraphs list the accomplishments to date.



A. **Base Maps:** Updated town street and lot maps have been prepared at a 400 ft. scale. In its work, the Planning Office has built upon material provided by the Dept. of Public Works and the Assessor's office, so as to avoid duplication of effort. These maps provide the basis for graphic recording of data and proposals for any future town wide studies, and are available to other town agencies for their use.

B. **Population Characteristics:** A report using data from the U.S. Census covering number, age, migration and family size, and an analysis of selected population characteristics, has been completed.

C. **Housing Characteristics:** A report covering number, type, age, cost and condition of housing and an analysis of selected characteristics will be completed by the end of the fiscal year.

D. **Land Use:** A detailed collection and compilation of data on current land use has been completed for Reading Center and is in progress in the South Main Street area, with completion expected by the end of the fiscal year.

E. **Public Ownership:** A public land inventory including location and size of public sites has been completed. This inventory is intended to be a comprehensive current listing of publicly owned real estate in or by the Town. It includes all Town owned land, which represents the Town's major capital assets, and will serve as the basis for future land management and planning decisions.

The above is a summary of this year's work on basic inventories. The inventories are the raw material which the Board needs to provide an on-going planning function for the Town. We are seeking to develop policies, programs and criteria against which Town Meeting can evaluate future construction, and other proposals.

To date, the primary example of planning which the Board has initiated is a focused study of Reading Square-Haven St. or Reading Center. At this time, the problems and potentials of the area have been identified and data recorded and analyzed on the following maps:

- (a) **Existing Building Use**, to portray existing use distributions.
- (b) **Business and Service Uses**, to portray the detailed nature of these existing uses.
- (c) **Existing Zoning Districts**, to provide a two dimensional comparison between use and regulation in the area.
- (d) **Non Residential Floor Area**, to illustrate in three dimensions the existing and potential within the area.

(e) **Vehicular Facilities**, showing location of loading access, parking, crosswalks and bus stops.

(f) **Parking Supply & Demand**, to show existing, current and potential demand for parking space.

We wish to expand participation in decision making and to encourage fuller understanding of the issues. Consistent with this, the Planning Board in April is prepared to begin presenting some of this material to town agencies and to the public at large. This, we feel, will make possible the timely submission of completed plans for approval by Town Meeting.

An area study of South Main Street, similar to the work done on Reading Center, has been started and by the end of the fiscal year should also be at a stage where identification and evaluation of alternative solutions can be initiated.

The Planning Board has been engaged in an on-going Municipal Space Study, which is to consider the Town's long range space needs. Reevaluation of personnel projections for each department will be completed this year and recommendations for future space will be forthcoming shortly thereafter.

The Special Town Meeting of March 1978 adopted a completely recodified Zoning By-Law which incorporated the mandated changes of Chapter 808. Also accepted were 19 of 21 proposed amendments to that By-law.

The Planner assisted the Board by critiquing the work accomplished and coordinating the views of the Town agencies involved with those of the Board and the consultant. He also arranged the reference sections in the By-law and did the preparations and presentations for the Hearings and Town Meeting. His efforts were invaluable in producing a well written By-law which was the culmination of a whole year's work.

Although the subject matter was at times complex, confusing and tedious, the Zoning By-law recodification adopted by Town Meeting has given the Planning Board a product we can work with and are proud of. We feel there is still much to be done in the future, however, to provide the Town with an up to date set of zoning regulations which address all of the Town's development problems.

The Planning Board and its Planner have been participating in on-going studies and evaluations of periodic proposals relative to the B & M lines, and water supply and drainage and will continue to give appropriate input where needed. The Board has also offered reports and recommendations at four Board of Appeals hearings, and plans are

underway, as of this writing, to begin formal consideration, under Chapter 121A, General Laws, of construction of the Cedar Glen Project for Housing for the Elderly on North Main Street.

The Planning Board did apply to the National Endowment for the Arts and the Department of Community Affairs for assistance in completing the Work Program. Although these applications were denied, the work has continued at a somewhat slower pace. Grantsmanship is an area which the Planning Board has continually monitored and for which it, in its capacity as a resource center, has made available assistance to Town agencies when we felt we had information or expertise to offer.

The Planning Board has had a very busy and productive year. It is most gratifying to realize how much has been done yet still sobering to know how much is left to do.

Reading Planning Board  
MAUREEN T. O'BRIEN, Chairman

This report was accepted as a report of progress.

ARTICLE 2. On motion of Frank A. Smith, Jr. it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Frank A. Smith, Jr. it was voted to lay Article 3 on the table.

On motion of Frank A. Smith, Jr. it was voted to take up Article 13 in advance of its order.

ARTICLE 13. On motion of Marvin M. Rosenthal it was voted that the sum of Three Hundred Fifty Dollars (\$350.00) be raised from the tax levy and appropriated for the care and lighting of the Old South Clock.

ARTICLE 4. On motion of John C. Newman it was voted that the Town amend "Section 7" of Article XXIV of the By-Laws of the Town, as follows:

By adding under "(A) Sick Leave" to the list of excluded Department Heads and Chief Executive Officers the Title  
"Town Accountant."

ARTICLE 5. On motion of John C. Newman it was voted that the Town amend the Classification Plan of Article XXIV of the By-Laws of the Town as follows:



By Re-classifying Principal Clerk (Grade 4) to the Board of Contributory Retirement to Administrative Assistant, (Grade 6).

ARTICLE 6. To see if the Town will vote to amend the Classification Plan of Article XXIV of the By-Laws of the Town, or take any action with respect thereto:

By re-classifying Conservation Assistant (Grade 5) to new Job Title of Conservation Administrator (Grade 7).

On motion of Frank A. Smith, Jr. it was voted to lay Article 6 on the table.

ARTICLE 7. On motion of John C. Newman it was voted that the Town amend the Classification Plan of Article XXIV of the By-Laws of the Town as follows:

By re-classifying Principal Clerk (Grade 4) to Town Accountant, to Administrative Assistant, (Grade 6).

ARTICLE 8. To see if the Town will vote to establish the position of local inspector to serve as an assistant under the Building Inspector and to see what sum the Town will vote to raise from the tax levy, or by transfer from available funds or otherwise and appropriate to fund the salary thereof, or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted that Article 8 be indefinitely postponed.

ARTICLE 9. To see if the Town will vote to establish a clerical position under the Planning Board, or take any other action with respect thereto.

On motion of Maureen T. O'Brien it was voted that Article 9 be indefinitely postponed.

ARTICLE 10. To see if the Town will vote to establish the position of a Youth Director to serve at the will of the Board of Selectmen and to see what sum the Town will vote to raise from the tax levy, or by transfer from available funds, or otherwise and appropriate to fund the salary therefor, or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted to lay Article 10 on the table.

ARTICLE 11. On motion of Frank A. Smith, Jr. it was voted that the Town establish the position of a Senior Clerk to serve under the Board of Selectmen.



ARTICLE 12. To determine how much money the Town will raise by borrowing, or from the tax levy, or transfer from available funds or otherwise and appropriate for the operation of the Town and its government, or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted to postpone this article until 8:00 P.M. on May 8, 1978.

ARTICLE 14. On motion of Marvin M. Rosenthal it was voted that the sum of Eight Thousand Four Hundred Dollars (8,400) be raised from the tax levy and appropriated for the purchase of uniforms for the Police Department.

ARTICLE 15. On motion of Marvin M. Rosenthal it was voted that the sum of Four Thousand Seven Hundred Eighty-five Dollars (\$4,785.) be raised from the tax levy and appropriated for the purchase of uniforms for the Fire Department.

ARTICLE 16. On motion of Marvin M. Rosenthal it was voted that the sum of Five Hundred Dollars (\$500) be raised from the tax levy and appropriated for the purchase of protective clothing for the Auxiliary Fire Service.

ARTICLE 17. James J. Sullivan, Jr. moved that the sum of Eighty Thousand Dollars (\$80,000) be raised from the tax levy and appropriated for the purchase of a new pumper vehicle for the Fire Department.

On motion of Thomas J. Ryan it was voted to adjourn this meeting until Thursday night, May 4, 1978, immediately following the Special Town Meeting scheduled for 8:00 P.M. on that date, to meet in the Memorial High School Auditorium.

Meeting adjourned at 10:55 P. M.

177 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

## SPECIAL TOWN MEETING

Reading Memorial High School Auditorium

May 4, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Willard C. Arnold, followed by the Pledge of Allegiance to the Flag.

The Warrant was read by the Town Clerk when on motion of Frank A. Smith, Jr. it was voted to dispense with further reading of the Warrant, except the Officer's Return which was then read by the Town Clerk.

A moment of silence was observed in memory of Mr. Winthrop P. Frazier.

ARTICLE 1. The following report was read by Charles W. Hewitt, Chairman of the Finance Committee:

### Supplement to the Report of the Finance Committee Special Town Meeting, May 4, 1978

Article 3 — Recommend \$119,010 7:1:1

This article will be funded by raising \$68,755 on the tax levy and transferring \$50,255 from available funds.

Article 4 — Recommend 8:0

No funds will be raised under this article.

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of Thomas J. Ryan it was voted that the Board of Selectmen be and hereby is instructed to report to Town Meeting — prior to the final adjournment of the 1978 Annual Town Meeting — the methods and procedures for the collection of ambulance fees.

ARTICLE 2. John P. Rafferty, Jr. moved to instruct the Board of Library Trustees and the School Committee to meet in joint session(s) to investigate what facilities and services must be available in the Reading

Public Library to eliminate/minimize library functions in the school system. The results of such meeting(s) to be reported to Town Meeting as soon as practical after the adoption of this motion.

This motion did not pass.

On motion of Frank A. Smith, Jr. it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Mary Jolene Guerra it was voted that the sum of Sixty Eight Thousand Seven Hundred Fifty-four and 98/100 Dollars (\$68,754.98) be raised from the tax levy and appropriated for the School Construction Committee and the sum of Two Thousand One Hundred Seventeen and 22/100 Dollars (\$2,117.22) to be transferred from the Barrows Construction Account — Project 1165, together totalling Seventy Thousand Eight Hundred Seventy-two and 20/100 Dollars (\$70,872.20), be added to the balance of funds, Forty-eight Thousand One Hundred Thirty-seven and 80/100 Dollars (\$48,137.80) previously appropriated for the purpose of repairing a concrete condition at the Reading Memorial High School, such sums totalling One Hundred Nineteen Thousand Ten Dollars (\$119,010.00) to be expended by and under the direction of the School Construction Committee.

ARTICLE 4. On motion of Paul C. Dustin it was voted that the Town authorize the Board of Selectmen, upon the written request of the Board of Public Works, to petition and/or approve the filing of a petition to the General Court for special legislation authorizing the Town of Reading to acquire certain land or interests in land in the City of Woburn by taking by eminent domain under Chapter 79 of the General Laws, or by purchase, lease or otherwise and to hold any such land or interests in land in the City of Woburn for the purposes of construction and maintenance of an extension of a sewer in the City of Woburn into the Town of Reading's sewer system, said land being more fully shown on a plan entitled, "Plan of Land in Woburn, Massachusetts, Showing Sewer Easement for Border Road Interceptor for the Town of Reading," dated May, 1978, E. Roger Louanis, Superintendent, and described as follows:

#### **Permanent Easement**

Beginning at a point said point being on the boundary line between the Town of Reading and the City of Woburn said point being N21°—37'—32''W, 183.53 feet and S68°—22'—28''W, 125.8 feet from a Town Bound located on Border Road (formerly known as South Street) in Reading, thence

S—68°—22'—28'' E, a distance of 100.00 feet along a property line to a point, said point being on the sideline of Richards Circle in Woburn; thence



S—21°—37'—32'' E, a distance of 20.00 feet along said Richards Circle to a point; thence

N—21°—37'—32'' W, a distance of 20.00 feet, to point of beginning.

Said permanent easement containing 2,000 square feet of land, more or less.

#### Temporary Construction Easement

Beginning at a point said point being on the boundary line between the Town of Reading and the City of Woburn said point being N—21°—37'—32'' W, 163.53 feet from a point said point being S—68°—22'—28'' W, 125.8 feet from a Town Bound located on Border Road (formerly known as South Street in Reading, thence

S—68\_\_22'—28'' E, a distance of 100.00 feet to a point said point being on the sideline of Richards Circle in Woburn, thence

S—21\_\_—37'—32'' E, a distance of 10.00 feet along said Richards Circle to a point; thence

N—68\_\_—22'—28'' W, a distance of 100.00 feet to a point; thence

N—21\_\_—27'—32'' W, a distance of 10.00 feet, to a point of beginning.

Said Temporary Construction Easement containing 1,000 square feet more or less.

and to make entry for the purpose of construction before all claims for damages by reason thereof have been finally adjusted or determined.

150 voted in the affirmative

0 voted in the negative

2/3 vote required

On motion of Frank A. Smith, Jr. it was voted to take Article 2 from the table.

On motion of Frank A. Smith, Jr. it was voted that Article 2 be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted to take Article 1 from the table.



On motion of Frank A. Smith, Jr. it was voted that Article 1 be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned, sine die, at 10:07 P.M.

173 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

May 4, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 10:08 P. M.

ARTICLE 17. On motion of James J. Sullivan, Jr. it was voted that the sum of Eighty Thousand Dollars (\$80,000) be raised from the tax levy and appropriated for the purchase of a new pumper vehicle for the Fire Department.

ARTICLE 18. On motion of Frank A. Smith, Jr. it was voted that the sum of One Thousand Dollars (\$1,000) be raised from the tax levy and appropriated for Christmas Lighting.

ARTICLE 19. To see if the Town will vote to authorize the payment during fiscal year 1978 of bills remaining unpaid for previous fiscal years, for goods and services actually rendered to the Town, or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted that Article 19 be indefinitely postponed.

ARTICLE 20. To see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds, or otherwise, and appropriate for the purpose of constructing a new library building on land owned by the Town between Sanborn Street and Linden Street (Community Center site), including site preparation and other incidental costs, and for originally equipping and furnishing said library building, and to authorize the Library Trustees to proceed with the construction of said library building, and to enter into any and all contracts and agreements necessary therefore and incidental thereto, or take any other action with respect thereto.

On motion of Edward F. Fuller, Jr. it was voted that Article 20 be postponed until 8:00 P.M. on May 11, 1978, in this hall.

ARTICLE 21. To see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds or otherwise, and appropriate for the purposes of renovating the Municipal Building at 16 Lowell St., and the conversion and renovation of the present Library at 6 Lowell St., to a Town Hall Annex or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted that Article 21 be indefinitely postponed.

ARTICLE 22. To see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds or otherwise, and appropriate for moving and relocation expenses for Town Departments that must be relocated as a result of the demolition of the Community Center or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted that Article 22 be postponed until May 11, 1978, immediately following subject matter of Article 20.

ARTICLE 23. On motion of James J. Sullivan, Jr. it was voted that the Town authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1978, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

150 voted in the affirmative  
0 voted in the negative

ARTICLE 24. On motion of Marvin M. Rosenthal it was voted that the Town delete the fees, as mandated under Table 1-1, for the Certification of Schools, Churches and Municipal Buildings used for Public Assembly, as is allowed in the State Building Code under Article 1, Section 108.15.

ARTICLE 25. On motion of John H. Crooker it was voted that the Municipal Light Board be, and hereby is, authorized to install such additional street lights as in its judgment are required, and to make such changes in the size, type and location of existing street lights, as it may deem advisable, with expense of the same to be paid from the income of the plant.

ARTICLE 26. To see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds or otherwise, to be used in conjunction with funds previously appropriated by the Town for the purpose of repairing the concrete and completing construction at Reading Memorial High School, or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted that Article 26 be indefinitely postponed.

ARTICLE 27. Robert I. Nordstrand moved that the Town raise from the tax rate and appropriate the sum of Two Thousand Dollars (\$2,000.) for the purpose of publishing for general circulation, its January 1, 1978 valuation list for Real Estate, in compliance with Article XIII, Sec. 4 of the Town By-Laws, said sum to be spent under the direction of the Board of Assessors.

This motion did not pass.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Monday, May 8th, 1978, at 8:00 P.M., to meet in the Memorial High School Auditorium.

Meeting adjourned at 10:50 P.M.

173 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

May 8, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. David Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

The Moderator announced a meeting of the By-Law Appointment Committee to be held at 7:15 P.M., May 22nd, 1978 in the Parker Junior High School, 45 Temple Street, Reading, or, should the Annual Town Meeting be completed by this date, the meeting to be held at 5:15 P.M.



in the library of the office of Latham & Latham, 643 Main Street, Reading.

On motion of Charles W. Hewitt it was voted to lay Article 12 on the table.

On motion of Charles W. Hewitt it was voted to take Article 2 from the table.

ARTICLE 2. The following report was read by Charles W. Hewitt, Chairman of the Finance Committee:

## SECOND SUPPLEMENT TO FINANCE COMMITTEE REPORT FOR FISCAL YEAR 1979

### CORRECTIONS

#### Tax Rate Calculations

p.15

Total to Be Raised from Current Income:	\$18,648,983
Estimated State & County Assessments:	1,664,580

Total Recommendations and Estimates:	20,313,563
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Deductions to compute estimated tax rate:

Estimated receipts and available funds

	\$5,602,653	
Transfers and surplus revenue	1,237,609	-6,840,262

Net Amount to be Raised by Taxation	13,473,301
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Total Valuation	\$285,413,000
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TAX RATE (per thousand)	47.21
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p.17

Delete the following lines, which were added by the first "Supplement to the Finance Committee Report"

Depot Museum Fund to Building Maintenance	8
Automatic Garage Doors to Police Department Expense	381
Fire Alarm Repeater to Fire Department Expense	4,219

Replace present lines with the following:

Group Insurance Dividend to Group Insurance	4,131
PL 874 to Schools	50,000

Add the following lines:

Municipal Light Department to Casualty Insurance	71,000
Water Construction and Maintenance to Casualty Insurance	17,000
Sewer Maintenance and Operation to Casualty Insurance	13,000



Municipal Light Department to Group Insurance	42,571
Municipal Light Department to Contributory Retirement	121,570
Municipal Light Department to Non-Contributory Retirement	40,408

TOTAL TRANSFERS and SURPLUS REVENUE:	1,237,609
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p. 19

Line 1	Selectmen Salary	50,121
	Selectmen Total	100,051
Line 8	Town Accountant Salary	37,267
	Town Accountant Total	39,242
Line 11	Treasurer Clerical Salary	34,226
	Treasurer Total Salary	44,466
	Treasurer Total	53,710
Line 14	Tax Collector Clerical Salary	36,598
	Tax Collector Total Salary	44,398
	Tax Collector Total	62,528
Line 18	Town Clerk Clerical Salary	24,031
	Town Clerk Total Salary	31,831
	Town Clerk Total	39,781
Line 22	Appraisor & Clerical Salary	49,738
	Assessors Total Salary	55,953
	Assessors Total	70,153

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Line 30	Planning Board Salary	22,952
	Planning Board Total	25,502
Line 35	Personnel Board Salary	13,392
	Personnel Board Total	13,892
Line 39	Building Maintenance Salary	48,038
	Building Maintenance Total	114,538

GENERAL GOVERNMENT — SUBTOTAL	618,489
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GENERAL GOVERNMENT — TOTAL	619,839
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Line 47	Police Department Salary	862,898
	Police Department Total	965,830

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Line 52	Fire Department Salary	890,971
	Fire Department Total	937,921
Line 59	Building Inspector Salary	36,048
	Building Inspector Total	39,848

Line 63	Dog Officer Salary	13,163
	Dog Officer Total	18,983
	PROTECTION — SUBTOTAL	2,142,829
	PROTECTION — TOTAL	2,243,298
p. 22		
Line 77	Health & Sanitation Salary	28,859
	Health & Sanitation Total	115,129
Line 87	Veterans Benefits Salary	20,532
	Veterans Benefits Total	82,496
Line 91	Cemeteries Salary	84,500
	Cemeteries Total	133,035
Line 96	Library Salary	191,464
	Library Total	273,866
Line 104	Council on Aging Salary	19,118
	Council on Aging Total	33,068
	GENERAL SERVICES — SUBTOTAL	712,036
	GENERAL SERVICES — TOTAL	2,725,395
p. 23		
Line 114	Education Salary	7,143,003
115	Education Expense	1,144,140
116	Education Athletics	40,700
	EDUCATION — SUBTOTAL	8,713,705
	EDUCATION — TOTAL APPROPRIATION	8,713,705
Line 122	High School Concrete Repairs	68,755
	EDUCATION TOTAL	9,048,567
p. 23		
Line 123	Public Works Administration Salaries	43,205
125	Public Works Engineering Salaries	132,464
127	Public Works Highway Salaries	234,325
129	Public Works Sidewalk Maintenance Salaries	14,570
131	Public Works Parking Lot Maintenance Salaries	1,276
133	Public Works Storm Drain Maintenance Salaries	27,066
135	Public Works Drain Construction Salaries	13,826
137	Public Works Equipment Maintenance Salaries	67,367
139	Public Works Parks & Playgrounds Salaries	65,724
141	Public Works Forestry Salaries	84,786
143	Public Works Sewer Maintenance Salary	67,825
145	Public Works House Connection Salary	38,286
	SUBTOTAL — DPW SALARIES	790,720

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	SUBTOTAL — DPW SALARIES	790,720
Line 147	Snow and Ice Salaries	94,652
	Snow and Ice Total	156,977
149	Water Department Salaries	253,613
	Water Construction Total	646,888
151	Rubbish Collection Salaries	4,212
155	Landfill & Recycling Salaries	26,908
	SUBTOTAL — RUBBISH SALARIES	31,120
	SUBTOTAL — PUBLIC WORKS	2,416,845
	PUBLIC WORKS — TOTAL	3,013,215
Line 168	Casualty Insurance	359,100
169	Group Insurance	422,955
170	Contributory Retirement	687,720
171	Non-contributory Retirement	106,648
	SUBTOTAL	1,636,423
174	Anticipation Loans	45,000
	DEBT & INTEREST SUBTOTAL	1,595,594

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UNCLASSIFIED TOTAL	3,397,017
Total Raised by Town Meeting	21,047,547
Total to be raised	21,123,983
NET RAISED FROM CURRENT INCOME	\$18,648,983

This report was accepted as a report of progress.

ARTICLE 2. The following report was read by John C. Newman, Chairman of the Personnel Board.

The Personnel Board, with the concurrence of the Finance Committee, recommends a salary increase to non-union personnel of 6.75% to be distributed into 3% across-the-board and 3.75% merit awards.

Present payroll for employees under Classification and Compensation Plan is \$874,212.

Proposed 6.75% increase = \$59,009.

Annual total payroll \$10,508,400. Increase equals .565% of total payroll.

This report was accepted as a report of progress.



On motion of James J. Sullivan, Jr. it was voted to lay Article 2 on the table.

ARTICLE 28. On motion of Paul C. Dustin it was voted that the sum of Five Hundred Thousand Dollars (\$500,000.00) be appropriated for the construction of sanitary sewers, sewerage work and other sewer facilities, and other costs incidental thereto including costs of financing and land damages in connection therewith, such sum to be expended by and under the direction of the Board of Public Works, and to meet said appropriation, that the sum of Five Hundred Thousand Dollars (\$500,000.00) be raised by borrowing, and that the Town Treasurer, with the approval of the Board of Selectmen, be and he hereby is authorized to borrow said Five Hundred Thousand Dollars (\$500,000.00) payable in accordance with Section 7 of Chapter 44 of the General Laws so that each issue shall be paid in not more than thirty (30) years from its date or at such earlier time as the Treasurer and Selectmen may determine, said bonds or notes shall be signed by the Treasurer and countersigned by the Selectmen, and that the Board of Public Works be, and it hereby is, authorized to proceed with the construction of said sewers, sewerage work and other sewer facilities and enter into all contracts and agreements with respect thereto and to do all other acts and things necessary or proper for carrying out the provisions of this vote.

155 voted in the affirmative

0 voted in the negative

2/3 vote required

ARTICLE 29. On motion of Paul C. Dustin it was voted unanimously that the sum of Sixty Thousand Six Hundred and Fifty-eight Dollars (\$60,658.00) as may be provided by the Commonwealth under Chapter 356 of the Acts of 1977 and appropriated for the purpose of improving, constructing, and reconstructing public Town ways. Such sums to be spent by and under the direction of the Board of Public Works and in such locations as the work may be deemed advisable.

ARTICLE 30. On motion of Douglas A. Cowell it was voted unanimously that the sum of Five Thousand Thirty-two Dollars and Twenty-six cents (\$5,032.26) be transferred from the performance bond for Colonial Drive Extension and appropriated for the purpose of completion of the construction of a private way known as Colonial Drive Extension in accordance with the terms of a certain performance bond executed by Dana Realty, Inc. to the benefits of the Town of Reading on the 29th day of February pursuant to the Massachusetts General Laws Chapter 41, such funds to be spent by and under the direction of the Board of Public Works.



ARTICLE 31. On motion of Douglas A. Cowell it was voted that the Town accept the layout as Public Ways of the following Private Ways, Track Road, Lisa Lane, Field Pond Drive, Bainbridge Road and Chequessett Road as laid out by the Board of Public Works in its reports and plans, both of which are filed in the Town Clerk's Office, and adopt the recommendations contained therein, and that the Town Authorize the Board of Public Works to take land in fee or rights of easement therein by eminent domain, purchase, gift or otherwise, and to assess betterments therefore and that the sum of Thirty Thousand Six Hundred Fifty-one Dollars and eighty-six cents (\$30,651.86) be transferred from the following accounts:

Guaranteed Deposit for Audubon Road	\$24,370.41
Street Betterments — "C" Street	3,999.86
Street Betterment — Twin Oaks Road	1,440.48
Street Betterment — Belmont Street Ext.	841.11

and the sum of Twenty-eight Dollars and fourteen cents (\$28.14) be raised from the tax levy and that said sums totalling Thirty Thousand Six Hundred Eighty Dollars (\$30,680.00) be appropriated for the Board of Public Works as follows, each item being considered a separate appropriation:

Track Road	\$26,500.00
Lisa Lane	420.00
Field Pond Drive	1,750.00
Bainbridge Road	1,000.00
Chequessett Road	1,010.00
	<hr/>
	\$30,680.00

155 voted in the affirmative  
0 voted in the negative

ARTICLE 32. To see whether the Town under and pursuant to authority granted in General Laws Chapter 40D, Section 21(g), as amended, will authorize the Board of Public Works to enter into a contract with the operator of solid waste disposal facilities to be established in the Town of North Andover for the use of by-products resulting from the operation of such facilities, which contract will:

- (1) Be for a term of twenty years, more or less;
- (2) Include provisions for the delivery of minimum amounts of refuse, garbage and waste and payments for the use of the facilities to be based thereon;
- (3) Provide for unit prices that will be graduated and for adjustments thereof and for the use of steam, electricity and other

byproducts resulting from the use of the facilities and for credits or payments of the Town resulting therefrom;

(4) The use by the Town or other municipalities of the uncommitted capacity of such facilities;

(5) Contain other provisions incidental and related to the foregoing general matters; and

(6) Be generally in the form of proposed contract negotiated by representatives of the member communities of the Northeast Solid Waste Committee (NESWC) with such changes therein as may be approved by said Board of Public Works or take any other action with respect thereto.

On motion of Douglas A. Cowell it was voted that this article be indefinitely postponed.

On motion of John H. Russell it was voted to take Article 2 from the table.

ARTICLE 2. The following report was read by John H. Russell for the Board of Public Works:

### **REPORT OF PROGRESS STUDY OF THE READING WATER SYSTEM**

Under Article 28 of the 1976 Annual Town Meeting Twenty-five Thousand Dollars (\$25,000.) was appropriated for a comprehensive study of the Reading water system. The purpose of this study was to examine the present water system, estimate the future requirements and recommend improvements that will be required to meet both the water quantity and quality needs of the future.

After interviewing four qualified engineering firms, the Board of Public Works selected the firm of Weston and Sampson, Engineers to perform the study. The study was started in December, 1976, and was completed in December, 1977. The report of the study was published in February, 1978, and after reviewing was accepted by the Board of Public Works.

This 196 page report is available for review at the Department of Public Works. As described below, the report presents study findings and recommendations in four general areas:

- Availability of Water Supply Sources
- Water Treatment Plant Capacity
- Raw and Treated Water Quality
- Distribution System Requirements

A three-phase program of recommended improvements through the year 2010 was developed. The total estimated construction cost of the recommended program at 1977 prices, including an allowance for engineering but not including land costs is 6.3 million dollars.

### **Availability of Water Supply Sources**

The Town obtains its water from groundwater supply sources. These consist of a series of wells located in two areas of Town known as the One Hundred Acre Well Field and the Revay Meadow Brook Well Field. Approximately 6100 customers, representing 100 percent of Reading's population, are served by these sources.

Existing supply sources have a combined safe yield of 7.7 million gallons per day (mgd). The current "average day demand" for 1985 and 2010 is 3.7 mgd and 5.5 mgd respectively; all within the capacity of existing sources.

The current "maximum day demand" however, is 5.8 mgd and the projected maximum day demand for 1985 and 2010 is 7.4 mgd and 11.0 mgd respectively. The year 1985 projection of 7.4 mgd is approaching the existing safe yield of 7.7 mgd and by the year 2010, we will need an additional source of 3.3 mgd.

To meet these increasing demands, the study considered further development of existing supplies; exploration within the Town for additional supplies; dependence on regional supplies (including the M.D.C.); and water conservation.

Because it appears that regional water supplies (again including the M.D.C.) will not be available in the near future the report recommends additional ground water sources as the most viable means to augment existing sources. Development includes upgrading existing sources and drilling test wells at other sites including: One Hundred Acre, Revay, Mill Meadows, Cedar Swamp, Bear Meadow Brook and Timberneck Swamp.

Although Reading is eligible to apply for admission to the M.D.C. System, the M.D.C. currently has a moratorium on new connections due to the fact that the M.D.C. system is currently delivering about 20 mgd more than the safe yield of its supply sources. It is probable that no more communities will be supplied until their sources are augmented. The M.D.C. has considered several methods for increasing their supply including diverting of flood water from the Connecticut River. This is not endorsed by the State however, and it appears that any M.D.C. augmentation is 10 or more years away. Even if Reading could join the M.D.C. the costs would be high — a capital cost in the order of \$1.9



million (covering connection fees, a shore of the M.D.C. mains and a pumping station) **plus** a water charge. The study concludes that the annual costs of a M.D.C. supply would be approximately \$250,000 per year — over double the \$111,000 per year estimated for an expanded town ground water supply.

With regard to conservation the report suggests that the relatively small number of new homes that can be built in Reading combined with the low level of industrial water use significantly limit the chances of success for a voluntary water conservation program. The Board of Public Works is in general agreement with these findings, but we are continuing to consider the value of a **water conservation** program for a least partial reduction of overall water supply demand.

### **Water Treatment Plant Capacity**

Because Reading's water supplies must be treated to make them suitable for consumption, the capacity of the One Hundred Acre Treatment Plant must accommodate our supply requirements. The present treatment plant, which was constructed in 1935, expanded in 1964 and had automatic sludge removal equipment added in 1972 has a design capacity of 3.0 mdg and a peak hydraulic capacity of 5.0 mdg.

As discussed previously, existing sources have an estimated total combined yield of 7.7 mgd. To handle all the existing supplies and new supplies required to meet future demands, the One Hundred Acre Treatment Plant would have to be enlarged to handle an average flow of 5.5 mgd (say 6 mgd), and the plant should have a hydraulic capacity of 11.0 mgd.

### **Raw and Treated Water Quality**

The quality of water from the existing supply sources meets the primary, or "health-related", standards as established by the Commonwealth of Massachusetts under the Federal Safe Drinking Water Act (P.L. 93-523) for all substances except sodium.

The state has set a standard of 20 mg/1 and a requirement that if this level is exceeded, the public be notified so that consumers suffering from hypertension and heart trouble can adjust their diets accordingly. PL 93-523 does not, at this time, require that the concentration of sodium be reduced to 20 mg/1 or less.

The level of sodium present in Reading's raw water supplies is approximately 40 mg/1. This concentration can be linked, to some degree, to the storage of salt by the state at the intersection of I-93 and 129 and the spreading of salt on roads that pass near areas which drain into the well fields.



Because caustic soda and sodium fluoride are used during treatment, sodium levels in the finished water increase to 80 mg/1. In order to reduce this level down to the original 40 mg/1, the report recommends substituting lime for caustic soda in the treatment process (sodium fluoride which is added for dental treatment contributes only about 1 mg/1). To further reduce sodium levels to the state standard of 20 mg/1, further treatment or elimination of the sodium sources would be required. Because the treatment technology required to remove sodium at these levels is extremely expensive, the Board of Public Works is continuing to explore practical steps toward further reduction or elimination of the sodium sources. Public notification of sodium levels is expected to begin even before it is required by the State. Although the quality of raw water from existing sources meets primary standards it does not meet secondary, of "aesthetic-related", standards for iron (0.3 mg/1), manganese (0.05 mg/1) and color (15 units). The average iron, manganese and color concentrations in our existing supplies are 9.5 mg/1, 0.4 mg/1 and 270 units, respectively.

The existing One Hundred Acre Treatment Plant is presently capable of reducing the concentrations of iron and manganese to levels below the recommended limits, but the plant is not achieving successful results with color, reducing the level from 270 to 30 units. Color has long been known to be the result of decaying organic matter such as leaves. Up until a couple of years ago, colored water was generally considered an aesthetic problem only. It has recently been discovered, however, that organic compounds (principally those of the trihalomethane family) are formed when chlorine, which is added for disinfection, trihalomethane family has been found to be carcinogenic.

The report indicates that the U.S. Environmental Protection Agency is preparing to announce the first standard for limiting these organics, but that the initial standards are likely to apply only to communities of more than 75,000 persons. It is probable however, that due to its relationship with the trihalomethane group, a primary standard for color will be adopted. The recommended improvements at the treatment plant will include means to avoid the formation of trihalomethanes in excess of standards and to reduce color to below the present recommended level of 15 units.

### **Distribution System Requirements**

Existing distribution storage consists of three facilities having a combined usable capacity of 1.9 million gallons. The existing distribution system consists primarily of 6—, 8—, 10— and 12—inch unlined cast iron mains serving the majority of the Town as a single pressure zone. The Dobbins Hill area is served by a small high pressure system.

The Insurance Services Office has assigned fire flows of 500 to 1,500 gallons per minute (gpm) to residential areas of the Town. A hydraulic analysis of the system by the engineers indicated that 10 locations do not receive flows adequate for proper fire protection and that such inadequate flows could be attributed to the fact that 6-inch and 8-inch unlined cast iron pipes have lost up to one-half of their original carrying capacity. The 10 locations cited are areas in the general vicinity of : 1) Bolton and Main Streets, 2) John and Village Streets, 3) Salem and Eaton Streets, 4) along Libby Avenue, 5) Haverhill Street and Pitman Drive, 6) Haverhill and Charles Streets, 7) Hillside and Oakland Roads, 8) Prescott and Arlington Streets, 9) Summer Avenue and Oak Street and 10) along Longwood Road.

To correct these deficiencies, the report recommends constructing reinforcing mains in a number of the streets. To meet projected storage requirements of 2 million gallons by 1990 and 4.6 million gallons by 2010, the engineers recommend construction of one 6—million gallon storage facility. And to satisfy pressure requirements in the Lothrop Road High Service System (Dobbins Hill) it is recommended that existing constant speed pumps be replaced with two small hydropneumatic variable speed pumps.

### **Recommended Program**

To correct system deficiencies and to provide a quantity and quality of water that will meet future demands, the report recommends a phased program of improvements.

The Phase I program is recommended to determine where additional sources of supply can be obtained and to upgrade and expand the existing treatment plant. Improvements in this phase are also designed to upgrade the system serving Dobbins Hill. This phase would run from the present to 1985 and would cost \$3,052,600.

Phase II is recommended to correct deficiencies in the distribution piping and provide additional storage. This phase also includes development of supply sources located during Phase I. Phase II will span the period 1986 to 1995 at an estimated cost of \$2,060,000.

The third and final phase would include additional improvements to the distribution system and the development of more supplies to meet anticipated demands through the year 2010. The cost of Phase III would be \$1,218,000 and would cover the time period of 1995-2010.

Based on the recommendations resulting from the study, the Board of Public Works is formulating a long term implementation plan. This will be incorporated in the Finance Committee's updated capital plan which will be presented at next Fall's Town Meeting.



It is the intent of the Board, with the approval of the Finance Committee insofar as possible to fund the water system improvements from water revenue. This will require increases in the water rate over and above the periodic increases required to cover inflation induced operating cost increases.

The anticipated water income for Fiscal 79 precludes starting Phase I of the program until fiscal 1980. Thus Article 33 of this Town Meeting will be indefinitely postponed.

This report was accepted as a report of progress.

ARTICLE 2. On motion of John H. Russell it was voted to lay Article 2 on the table.

ARTICLE 33. To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds or otherwise and appropriate for the purpose of making improvements to the water system, including the engineering and construction of small buildings, the installation of pipes, fittings, equipment and related facilities, or what it will do in relation thereto.

On motion of John H. Russell it was voted that Article 33 be indefinitely postponed.

ARTICLE 34. On motion of John H. Russell it was voted that the Town authorized the Board of Selectmen, upon the written request of the Board of Public Works, to convey and-or abandon certain rights and easements as hereinafter described in land located in the City of Woburn, Middlesex County, Massachusetts which rights and easements in land were part of that which were taken by Order of Taking dated September 27, 1976, and that the conveyance and-or abandonment of such rights and easements in land is conditioned upon acquisition by the Board of Selectmen, upon the written request of the Board of Public Works, of rights and easements in other lands owned by the Trustees of Mark-Phillip Trust and the Trustees of Berm Realty Trust in the City of Woburn by a taking in fee of rights of easements therein by eminent domain under Chapter 79 of the General Laws, asamended, and Chapter 822 of the Acts of 1975, or by purchase, gift or otherwise all for the purposes of construction, maintaining, repairing, using and doing any other and all acts incidental to the construction of an interceptor sewer in the City of Woburn and the Town of Reading and such conveyance and/or abandonments are upon the further condition that the minimum amount of \$1.00 be paid for each such conveyance and/or abandonment.

The rights and easements to be conveyed and-or abandoned are described as follows:

1. A certain permanent easement on the land of Mark-Phillip Trust and further contained within a private way known as Commerce Way in Woburn, County of Middlesex, Massachusetts, being designated as PS-2A as shown on a plan entitled "Plan of Land in Woburn, Mass., Showing Sewer Easements for Willow Street Interceptor for the Town of Reading", Scale 1" equals 40' dated September 23, 1977, revised January 27, 1978 by Dana F. Perkins and Sons, Inc.

Said easement being further bounded and described as follows:

Beginning at the westernmost point of said permanent easement on the westerly sideline of said Commerce Way at Station 41 plus 58.25, thence N 54 degrees 42' 00" E 20.00 feet to a point,

Thence S 35 degrees 18' 00" E 226.38 feet to a point,

Thence S 80 degrees 14' 24" E 113.25 feet to a point on the easterly sideline of said Commerce Way at land of Berm Realty Trust,

Thence by the easterly sideline of Commerce Way and land of said Berm Realty Trust S 35 degrees 18' 00" E 28.31 feet to a point.

Thence N 80 degrees 14' 24" W 141.57 feet to a point on the westerly sideline of said Commerce Way and land of Aetna Life Insurance Company,

Thence by the westerly sideline of said Commerce Way and land of Aetna Life Insurance Company N 35 degrees 18' 00" W 234.65 feet to the point of beginning.

Containing 7.159 square feet more or less as shown on said plan.

2. A certain permanent easement on the land of Berm Realty Trust in Woburn, County of Middlesex, Massachusetts, to be abandoned, being designated as PS-2B-1 and shown on a plan entitled "Plan of Land in Woburn, Massachusetts, Showing Sewer Easements for Willow Street Interceptor for the Town of Reading", Scale 1" equals 40', dated September 23, 1977, revised to March 22, 1978, and prepared by Dana F. Perkins and Sons, Inc.

Said easement being further bounded and described as follows:

Beginning at a point on the easterly sideline of a private way known as Commerce Way at the land of Berm Realty Trust thence S 80 degrees 14' 24" E 36.67 feet to a point,



Thence N 66 degrees 42' 00" E 158.70 feet to a point on the westerly sideline of a permanent easement designated as PS-2E,

Thence along the westerly sideline of said easement PS-2E S 63 degrees 49' 47" W 183.46 feet to a point on the easterly sideline of a private way known as Commerce Way.

Thence by the easterly sideline of said Commerce Way N 35 degrees 18' 00" W 29.86 feet to the point of beginning.

Containing 1119 square feet more or less.

155 voted in the affirmative  
0 voted in the negative  
2/3 vote required

ARTICLE 35. To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purchase of a van for the Council on Aging or take any other action with respect thereto.

On motion of James J. Sullivan, Jr. it was voted to lay Article 35 on the table.

ARTICLE 36. On motion of Duane B. Heineck, it was voted that the sum of \$1,479.39 be transferred from the Municipal Bathhouse account and that the sum of \$879.68 be transferred from the Filtration System account — said sums totaling \$2,359.07 to be appropriated for repair and maintenance of the municipal swimming pool.

ARTICLE 37. On motion of Philip R. White, Jr. it was voted that the Town recind its prior acceptance of Section 59 of Chapter 33 of the General Laws adopted by the Town Meeting on May 24, 1961.

ARTICLE 38. On motion of Virginia M. Adams it was voted that the Town amend the General By-Laws of the Town, Section 9 of Article XXV by striking out the first sentence thereof and inserting in place thereof the following recognized tuberculin test as determined by the medical examiner."

ARTICLE 39. Lynn G. Stasz moved that the sum of \$7,000.00 be raised from the tax levy and be appropriated to be expended under the direction of the Conservation Commission under General Laws Chapter 40, Section 8C, as amended for the purpose of designing, improving, and construction facilities for the utilization of Pinevale Park, said park shown as lot 37 on the Reading Assessor's Plat Number 35.

This motion did not pass.

ARTICLE 40. To see if the Town will vote to acquire the following described parcel of land or any portion thereof, in fee or rights of easement therein, by purchase or otherwise for Conservation purposes under General Laws Chapter 40, Section 8C, as amended, and to raise and appropriate or appropriate from available funds a sum of money to pay for the same or to be used for the payment of casts and expenses of such acquisition, and to determine how any such appropriation will be raised whether by taxation, transfer of available funds, by borrowing or otherwise, and, if by borrowing, to authorize the issuance of bonds or notes to the Town therefore; and to authorize the Conservation Commission to enter into agreements with state and federal agencies for financial and other assistance in connection with such acquisition; or take any other action with respect thereto:

A certain parcel of land shown as lot 8 on Reading Assessors' Plat 226 and lot 1 on Reading Assessors' Plat 239.

On motion of Lynn G. Stasz it was voted that Article 40 be indefinitely postponed.

On motion of James J. Sullivan, Jr. it was voted that this meeting stand adjourned until Thursday, May 11, 1978, at 8:00 P.M. to meet in the Memorial High School Auditorium.

Meeting adjourned at 10:58 P.M.

166 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

May 11, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Russell J. Collins of St. Athanasius Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 20. It was moved by Edward F. Fuller, Jr. that the Town raise the sum of \$1,975,000 by borrowing pursuant to General Laws, Chapter 44, Section 7 and appropriate such sum for the purpose of construction a new library building on land owned by the Town between Sanborn Street and Linden Street (Community Center site), including site preparation and other incidental costs including costs of financing, and for originally equipping and furnishing said library building, and to authorize the Library Trustees to proceed with the construction of said library building, and to enter into any and all contracts and agreements necessary therefore and incidental thereto, such sums to be expended under the direction of the Board of Library Trustees.

This motion did not pass.

89 voted in the affirmative  
87 voted in the negative  
2/3 vote required

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Monday, May 15, 1978, at 8:00 P.M. to meet in the Memorial High School Auditorium.

Meeting adjourned at 11:22 P.M.

184 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk



## ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

May 15, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

The Town Clerk read the Notice of Proposed Reconsideration of vote under Article 20, voted at the Adjourned Annual Town Meeting on May 11, 1978, and the Officer's Return thereto, in accordance with Article II, Section 4 of the General By-Laws of the Town.

It was moved by William C. Bliss that the following vote under Article 20 at the Adjourned Annual Town Meeting on May 11, 1978, be reconsidered:

ARTICLE 20. Edward Fuller, Jr. moved that the Town raise the sum of \$1,975,000 by borrowing pursuant to General Laws Chapter 44, Section 7 and appropriate such sum for the purpose of construction a new library building on land owned by the town between Sanborn Street and Linden Street (Community Center site), including site preparation and other incidental costs including costs of financing, and for originally equipping and furnishing said library building, and to authorize the Library Trustees to proceed with the construction of said library building, and to enter into any and all contracts and agreements necessary therefore and incidental thereto, such sums to be expended under the direction of the Board of Library Trustees.

This motion did not pass.

89 voted in the affirmative  
87 voted in the negative  
2/3 vote required

The motion to reconsider vote under Article 20 failed to pass.

99 voted in the affirmative  
74 voted in the negative  
2/3 vote required

ARTICLE 22. To see what sum the Town will raise by borrowing or from the tax levy or transfer from available funds or other wise, and appropriate for moving and relocation expenses for the Town Depart-



ments that must be relocated as a result of the demolition of the Community Center or take any other action with respect thereto.

On motion of Frank A. Smith, Jr. it was voted that Article 22 be indefinitely postponed.

On motion of Thomas J. Ryan it was voted to adjourn this meeting until Thursday night, May 18, 1978, at 8:00 P.M., to meet in the Memorial High School Auditorium.

Meeting adjourned at 10:50 P.M.

181 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

May 18, 1978

The meeting was called to order by the Acting Moderator, Lawrence Drew, at 8:00 P.M.

The invocation was given by the Rev. Willard C. Arnold, followed by the Pledge of Allegiance to the Flag.

On motion of Frank A. Smith, Jr. it was voted to take Article 3 from the table.

ARTICLE 3. On motion of Carl H. Amon, Jr., as amended by John C. Newman, it was voted that the Board of Selectmen be and they hereby are instructed to:

1. Place an article in the warrant for the Subsequent Town meeting, November 1978, to demolish the Community Center, and present to said Meeting the estimated cost to demolish said building.

2. Place an article in the warrant for the Subsequent Town Meeting, November, 1978, to remodel the Community Center for offices for Town boards and committees, so that said building shall comply with all building codes. (State & Town)

3. Mail to each Town Meeting Member at least ten (10) days prior to Subsequent Town Meeting, November, 1978, the names of all tenants and users of the Community Center building, the amount of rent paid by each said tenant and user for the period from January 1, 1977 to the date of the mailing, and all expenses in detail for the maintenance and operation of the Community Center building for the period from January 1, 1977 to the date of the mailing.

ARTICLE 3. Anthony V. Sarcone moved that the Town appoint a committee to be known as the Municipal Building Study Committee. This committee will be comprised of 15 people and will study the immediate and future needs, disposition and use of all Town owned property. Nine of the members will be from and appointed by the respective Boards, Committees or individuals:

Board of Selectmen  
Finance Committee  
Building Superintendent  
School Committee  
Library Trustees  
Planning Board  
Board of Assessors  
Board of Public Works  
Building Inspector

Six other members will be appointed by the Town Moderator, one of which shall be Chairman of this Committee. This Committee will report to the Town Meeting at its next regular Town Meeting and shall exist until such time as terminated by Town Meeting vote.

This motion did not pass.

On motion of Frank A. Smith, Jr. it was voted to lay Article 2 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 2 from the table.

ARTICLE 2. The following report was read by Lynn G. Stasz, Chairman of the Conservation Commission:

As a result of certain questions raised under a previous article and to perhaps answer concerns stated at that time, the following report is designed to give this Town Meeting, particularly new members, a brief over view of the Conservation Commission duties and responsibilities, and future imperative water and wetlands concerns facing our community.

The Annual Town Meeting of 1960 voted to establish a Conservation Commission under the enabling legislation of General Laws, Chapter 40, Section 8C". . . for the promotion and development of the natural resources and for the protection of the watershed resources. . . " of the Town of Reading. Since that time, and as a result of Reading's unique location as the headquarters of 3 river systems, the Commission has worked steadily and with ever increasing duties and responsibilities to meet this challenge.

During the 1960's and early 1970's the Town of Reading implemented many important measures. First, the protection of public health and safety and welfare thru Flood Plain and Wetlands Protection Zoning; and Secondly, insurance of the protection of the key water resource lands in Reading thru an accelerated land acquisition program by the Commission.

The Conservation Commission has inventoried the natural resources of the Town and assessed their functions and made recommendations to Town Meeting as the most effective means to protect these functions for the maximum benefit to the Town. Through the recommendations of the Con. Com., and BPW, Town Meeting has had the foresight to acquire large tracts of valuable water resource areas: Cedar Swamp, Mill Meadows, Bear Meadow, Timberneck Swamp,. . . The Board of Public Works REPORT ON WATER SYSTEM STUDY (Dec. 1977) states that existing sources of supply will not be able to meet estimated maximum day demands after 1980. In an analysis of the alternatives available to the community, the report states that the most viable method of obtaining additional water supply is through the development of the Town's groundwater resources. Areas recommended for investigation include: Mill Meadows, a portion of which was placed under Conservation care in 1969, Bear Meadow Brook, acquired by the town for Conservation purposes in 1972 and 1973; Cedar Swamp, acquired by the town for Conservation purposes in 1974; and Timberneck Swamp, acquired by the town for Conservation purposes in 1974 and 1975.

The Hundred Acre Well Field, Revay Well Field, and another portion of the Mill Meadows have been acquired by the Town and placed under the custody of the Public Works Department for water supply purposes.

The cost of the Conservation lands acquisition program after reimbursement has been less than \$170/acre.

In 1972 legislation, the Wetlands Protection Act (General Laws Chapter 131, Section 40) charged local Conservation Commission with the responsibility of administering and enforcing its provisions which require a permit for filling or otherwise altering inland wetlands. The Act



requires a public hearing and issuance of written Order of Conditions by the Conservation Commission.

The specific public interests addressed by the Act are public and private water supply, ground water supply, prevention of pollution, flood control and storm damage of prevention. The workload of the Commission rather than experiencing a decrease in duties has proved to increase in duties and change significantly in scope.

The demands made on the Commission under Chapter 131, Section 40 have changed dramatically. In the past years, the type of case relative to size and complexity as well as increased numbers have been experienced. These demands require professional, administrative and technical skills. Anticipated Chapter 131, Section 40 hearings will not decrease in number in the foreseeable future.

The D.P.W. estimates there are approximately 1700 lots of developable land in Reading. This view graph indicates open space in Reading. In the existing Wetlands and Flood Plain zones you can recognize that the remaining open space is contiguous to these large fringe areas. Most future development in Reading will be on marginal lands at best.

These slides represent applications filled before the Commission in recent months. Building in such marginal area requires hundreds of hours of the Commissions time as well as the attention of an experienced technical administrator.

Because of the marked increase and substantial change in the nature of the Wetlands cases, greater technical ability is required of the Commission to insure protection of the water resources of the Town and prevent adverse effects on future inhabitants and on abutting and downstream property owners.

The statutory values under Chapter 131, Section 40 as amended of the greatest importance to Reading are first, ground water and water supply, and secondly, flood control and storm damage prevention. The first, ground water and water supply is of critical importance to our community.

At the present time, the Conservation Commission meets weekly (oftentimes 2 and 3 times weekly) principally to implement your Town's responsibilities under Chapter 131, Section 40 as amended. The administrator of the Commission, a Smith College graduate trained in geology, devotes approximately 75% of her time to Wetlands cases. Consultants used in evaluating these cases include hydrologists,



botanists, civil and sanitary engineers. Some of these experts are funded by this body, others are Reading citizens who volunteer their understanding the importance of Reading's water resources problem.

Reading, a topographic high point, is strategically located at the head waters of 3 river systems. The head waters consisting of swamps, wetlands and wet meadows filled with water. The water flows from one to another to and from an interconnecting network of streams and short rivers. The Ipswich, for example, is only approximately 35 miles long and encompasses 155 sq. miles. Up to twenty-two communities obtain their water supplies from the Ipswich basin. As stated in Geologic survey water supply paper #1 "to fill swamp and wet meadows in Reading affects water supply in the down stream communities. In past years, the relativity of this statement was not as poignant as today, when Reading, North Reading, Lynnfield, Danvers, Ipswich, and several other basin Communities are searching additional water supplies.

Population trends as sited in the Weston Sampson water supply study show an increased population growth. From 1960-1970, our population increased by 3,000; from 1970-1975 an increase of 1,100 was reflected. Future projection of the Eston Sampson study based on available land opened by the extension of our sewer system to the peripheral areas of town and resulting large areas available for new development indicate an increase of 5,200 in population in the next 12 years. These new homes are going to mean additional water supply.

As our sewerage system is developed, we are removing more and more water from our water shed and sending it thru the M.D.C. system to the sea. Thus eliminating recharge within any basin within our town.

The Aberjona river system has experienced such summer low flow problems that industries using its water have incurred hardships. This low flow problem has been compounded by the filling and development of the Miswam Pond Area. These activities are the origination of Reading continued paramount environmental concern, the Woburn Odor. Currently there is a Corp. of Engineers study which recommends the establishment of a stalitite sewerage treatment facility in Woburn for secondary and tertiary treatment of sewerage coming from Reading — thus returning clean waters to the river during low flow periods. This plan is still on the drawing boards. At the same time, this plan will not address the concern of removing millions of gallons of water each year from the Ipswich Basin. Development in the northern sector of town will become more crucial as Reading's efforts to safeguard present and future supplies must be addressed. Filling of Wetlands and wet meadows must be weighed as important economic considerations of our Town. Flood Control and storm damage prevention represents the second most valuable consideration under Chapter 131, Section 40 proceedings. In the

past, indiscriminate filling and reclamation of swamp land did not recognize the valuable water recharge and discharge characteristics of these areas, the wide spread flooding and many wet unhappy homeowners. We now recognize that wetland encroachment diminishes the area available for flooding and this increases flood levels elsewhere. This might occur on abutting property owners or upon down stream property owners. The SENE report recognized Reading as a Town "where wetlands protection is especially important for keeping down potential increases in downstream flooding".

Of great concern to the Commission and the reason for sponsorship of Article 41, a local Wetlands by-law, is State intervention and superseding in the Wetlands process.

Currently State intervention is extremely costly to our town not only economically but also environmentally. Local wetland concerns are arbitrated by the less knowledgeable, least impacted state agency. The Commission believes restoration of home rule on these critically important water resource questions is necessary, in addition to the land acquisition program and wetland protection responsibilities under Chapter 131, Section 40.

The Conservation Commission's duties also include review of Wetland cases in abutting town, B.P.W. water supply and drainage studies, as well as studies of regional scope. The Conservation Commission has been instrumental in assisting the D.P.W. and Town Counsel in preparation of the Drinkwater case and the Rt. 129 interchange. Land management requirements of the Commission lands have continued.

The summer youth corp projects afford our Community great benefits in clearing trails but require administration from our department. The Conservation Commission has initiated a Soil Conservation Service study of the Bear Meadow area.

The Community Gardens project in Bear Meadow has proven to be an extremely successful venture affording 40 plots for gardening by citizens. Conservation lands are used extensively for horseback riding, hiking, skating, sledding, and cross country skiing.

Grant proposals now go beyond the search for land acquisition reimbursement. Grant proposal work now encompasses land management and educational grants as well.

This year the Commission received an \$800 water conservation education grant. Water Conservation should be thought of as much more than rate structuring but rather a committal policy statement by this



body, by this community and our society to better utilize the finite resources we already have. The most elementary cost-benefit-analyze such a policy would certainly make economic sense.

The Commission considers Reading's remaining wetlands as the single most important resource of the Town. Thru actions of this body, questions of management of these resources will be determined. The welfare of Reading's future generations and tax rate require that our decisions are made with diligence and wisdom.

This report was accepted as a report of progress.

ARTICLE 2. The following report was read by Donald E. Trudeau, Vice-Chairman of the Finance Committee:

## THIRD SUPPLEMENT TO FINANCE COMMITTEE REPORT FOR FISCAL YEAR 1979

## CORRECTIONS

## TAX RATE CALCULATIONS

p. 15

TOTAL TO BE RAISED FROM CURRENT IN-  
COME:

\$18,648,399

ESTIMATED STATE & COUNTY ASSESSMENTS: 1,714,580

## TOTAL RECOMMENDATIONS AND ESTIMATES:

20,362,979

Deductions to compute estimated tax rate:

### Estimated receipts and available funds

\$5,602,653

## Transfers and surplus revenue

1,241,828

-6,844,481

### Net Amount to be Raised by Taxation

13,518,498

## TOTAL VALUATION

285,413,000

TAX RATE (per thousand)

47.36

p. 16

## OVERLAY

### Reserve for abatements

380,914

## TOTAL ASSESSMENTS

1,714,580

p. 17

TRANSFERS FROM AVAILABLE FUNDS TO:

ADD: Fire alarm repeater to

## Fire Department Expense

4,219

TOTAL TRANSFERS AND SURPLUS REVENUE: 1,241,828

p. 20		
	GENERAL GOVERNMENT — SUBTOTAL	619,547
	GENERAL GOVERNMENT — TOTAL	620,897
p. 21		
	PROTECTION — SUBTOTAL	2,142,813
	PROTECTION — TOTAL	2,243,498
p. 23		
	EDUCATION — SALARY	7,141,377
	EDUCATION — SUBTOTAL	8,712,079
	EDUCATION — TOTAL	9,046,941
p. 25		
	Total to be Raised by Town Meeting	21,046,963
	Total to be Raised	21,123,399
	NET RAISED FROM CURRENT INCOME	18,648,399

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted to lay Article 2 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 12 from the table.

ARTICLE 12. On motion of Mary Jolene Guerra it was voted that the sum of Eight Million Five Hundred Thirty-six Thousand Seven Hundred and Seventy-five Dollars (\$8,536,775) be raised from the tax levy and appropriated for the School Department, and the sum of One Hundred Twenty-five Thousand Three Hundred and Four Dollars (\$125,304) received or to be received from Chapter 506 METCO Funds, so called, and the sum of Fifty Thousand Dollars (\$50,000) received or to be received under Public Law 81-874, and the sum of Fourteen Thousand Five Hundred Dollars (\$14,500) received or to be received from Athletic Receipts, and the said Sums totalling Eight Million Seven Hundred Twenty-Six Thousand Five Hundred and Seventy-nine Dollars (\$8,726,579) be authorized and appropriated as follows:

General Salaries — Regular Day School	\$6,619,064.00	
Less: METCO Chapter 506	75,540.00	\$6,543,524.00
Special Needs Salaries		597,853.00
Adult Education Salaries		11,650.00
General Expenses (Including Travel Outside		
State Not to Exceed \$5,170.00)	1,193,904.00	



Less: METCO Chapter 506			
	\$49,764.00		
Public Law 81-874	50,000.00	99,764.00	1,094,140.00
<hr/>			
Special Needs Expenses (Including Travel Outside State Not to Exceed \$500.00)			248,733.00
Athletic Expenses	55,200.00		
Less: Athletic Receipts	14,500.00		40,700.00
Adult Education Expenses			175.00
			<hr/>
			\$8,536,775.00

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Monday, May 22, 1978, at 8:00 P.M., to meet in the W. S. Parker Junior High School Auditorium.

Meeting adjourned at 11:20 P.M.

162 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED ANNUAL TOWN MEETING

Walter S. Parker Junior High School Auditorium May 22, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham at 8:00 P.M.

The invocation was given by the Rev. Frederick E. Emrich of the Church of the Good Shepherd, followed by the Pledge of Allegiance to the Flag.

The Moderator announced that there would be a meeting of the By-Law Appointment Committee at 7:30 P. M., June 8, 1978 — location to be announced — to interview candidates for the By-Law Committee.

ARTICLE 12. On motion of John B. Pacino, as amended by James J. Sullivan, Jr. it was voted that the sum of Two Hundred Thousand Dollars (\$200,000) be raised from the tax levy and ap-

propriated for the Town's share of the cost of operation and maintenance of the Northeast Metropolitan Regional Vocational School.

On motion of Frank A. Smith, Jr. it was voted to lay Article 12 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 10 from the table.

ARTICLE 10. James J. Sullivan, Jr. moved that the Town establish the position of a Youth Director to serve under the direction of the Board of Selectmen.

This motion did not pass.

On motion of Frank A. Smith, Jr. it was voted to take Article 12 from the table.

ARTICLE 12. On motion of Frank A. Smith, Jr., as amended by James J. Sullivan, Jr., it was voted that the sum of Nine Thousand Five Hundred and Sixty Dollars (\$9,560) be transferred from money appropriated under Article 4 of the Special Town Meeting of May 19, 1977, and that the sum of One Hundred Five Thousand Seventy-three Dollars (\$105,073) be raised from the tax levy and that said sums totalling One Hundred Fourteen Thousand Six Hundred Thirty-three Dollars (\$114,633) be appropriated to the Board of Selectmen as follows, each item being considered a separate appropriation:

Salaries	\$49,893
Expense (including out of State travel not to exceed \$250)	5,430
Miscellaneous	59,310
Special Committees	\$1,000
Town Report	6,000
Telephone	26,000
Memorial Day Observance	3,000
Duplicating Costs	8,500
Building Study	9,560
Youth Director	5,250

ARTICLE 12. On motion of Frank A. Smith, Jr., as amended by Donald E. Trudeau, it was voted that the sum of Thirty-eight Thousand Five Hundred Fifty-seven Dollars (\$38,557) be raised from the tax levy and appropriated to the Town Accountant as follows, each item being considered a separate appropriation:

Salaries	36,582
Expense	1,975

ARTICLE 12. Sandra J. Trainor moved that the sum of One Hundred Fifteen Thousand, One Hundred Twenty-nine Dollars (\$115,129) be raised from the tax levy and appropriated for HEALTH and SANITATION as follows, each item being considered a separate appropriation:

Board of Health Salaries	\$28,859
Board of Health Expenses	3,250
Animal Inspector Salary & Expense	550
Care of Contagious Diseases	2,360
Fluoridation	6,342
Mosquito Control	7,525
Nursing Services	3,150
Eastern Middlesex Mental Health Care	30,000
735, Inc. Program	25,000
East Middlesex Association for Retarded Citizens	8,093
	<hr/>
	\$115,129

On motion of Thomas J. Ryan it was voted that this meeting stand adjourned until Thursday, May 25, 1978, at 8:00 P.M., to meet in the W. S. Parker Junior High School auditorium.

Meeting adjourned at 11:15 P.M.

151 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

#### ADJOURNED ANNUAL TOWN MEETING

W.S. Parker Junior High School Auditorium

May 25, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. E. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

John B. Pacino moved that the following vote under Article 12 voted at the Adjourned Annual Town Meeting of May 22, 1978, be reconsidered:

Article 12. On motion of John B. Pacino, as amended by James J. Sullivan, Jr. it was voted that the sum of Two Hundred Thousand Dollars (\$200,000) be raised from the tax levy and appropriated for the Town's share of the cost of operation and maintenance of the Northeast Metropolitan Regional Vocational School.

This motion to reconsider vote under Article 12 failed to pass.

44 voted in the affirmative  
83 voted in the negative  
2/3 vote required

ARTICLE 12. On motion of Sandra J. Trainor it was voted that the sum of One Hundred Fifteen Thousand One Hundred Twenty-nine Dollars (\$115,129) be raised from the tax levy and appropriated for HEALTH and SANITATION as follows, each item being considered a separate appropriation:

Board of Health Salaries	\$28,859
Board of Health Expenses	3,250
Animal Inspector Salary & Expense	550
Care of Contagious Diseases	2,360
Fluoridation	6,342
Mosquito Control	7,525
Nursing Services	3,150
Eastern Middlesex Mental Health Care	30,000
735, Inc. Program	25,000
East Middlesex Association for Retarded Citizens	8,093

It was voted that the next adjourned session of this Annual Town Meeting should be Tuesday, May 30, 1978, since Monday, May 29th is a legal holiday.

On motion of William J. Hughes, Jr. it was voted to lay Article 12 on the table.

On motion of William J. Hughes, Jr. it was voted to take up Article 44 at this time.

ARTICLE 44. On a standing vote of the Town Meeting body, on motion made by William J. Hughes, Jr., it was voted that the Town



authorize the naming of the All Purpose Field located at Birch Meadow to be so named the David L. Castine Memorial Field.

On motion of Frank A. Smith, Jr. it was voted to take Article 12 from the table.

ARTICLE 12. On motion of C. Dewey Smith it was voted that the sum of Sixty-two Thousand Five Hundred Twenty-eight (\$62,528) Dollars be raised from the tax levy and appropriated to the Tax Collector as follows, each item being considered a separate appropriation:

Salaries	\$44,398
Expense	11,830
Collection of Back Taxes	6,300

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts the Tax Collector's salary is hereby set effective July 1, 1978 at \$7,800.

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Thirty-nine Thousand Seven Hundred Eighty-one Dollars (\$39,781) be raised from the tax levy and appropriated to the Town Clerk as follows, each item being considered a separate appropriation:

Salaries	\$31,831
Expense (including out of state travel not to exceed \$200)	5,250
Word Processor	2,700

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts the Town Clerk's salary is hereby set effective July 1, 1978 at \$7,800.

ARTICLE 12. On motion of Robert I. Nordstrand it was voted that the sum of Seventy Thousand One Hundred Fifty-three Dollars (\$70,153) be raised from the tax levy and appropriated to the Assessors as follows, each item being considered a separate appropriation:

Salaries	\$55,953
Expense including out of state travel not to exceed \$250)	6,700
Professional Appraisal Services	7,500

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts the Assessors salaries are hereby set effective July 1, 1978 totalling \$6,215 to be divided as they choose.

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of One Thousand One Hundred Sixty Dollars (\$1,160) be raised from the tax levy and appropriated to the Board of Registrars as follows, each item being considered a separate appropriation:

Salary	\$960.00
Expense	200.00

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Thirty-nine Thousand Five Hundred Ninety Dollars (\$39,590) be raised from the tax levy and appropriated to Election and Registration for expense.

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of One Thousand Eight Hundred Dollars (\$1,800) be raised from the tax levy and appropriated to the Board of Appeals for salaries and expense.

On motion of C. Dewey Smith it was voted that this meeting stand adjourned to meet Tuesday, May 30, 1978, at 8:00 P.M. in the Reading Memorial High School auditorium.

Meeting adjourned at 10:55 P.M.

138 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium May 30, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Paul E. Barnes of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 12. On motion of Maureen T. O'Brien it was voted that the sum of Eight Hundred Fifty-eight Dollars and eighty-eight cents (\$858.88) be transferred from the Industrial Commission Account and that the sum of Twenty-four Thousand Six Hundred Forty-three Dollars and twelve cents (\$24,643.12) be raised from the tax levy and that said

sums totalling Twenty-five Thousand Five Hundred Two Dollars (\$25,502.00) be appropriated to the Planning Board as follows, each item being considered a separate appropriation:

Salaries	\$22,952.00
Expenses	2,550.00

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Four Thousand Seven Hundred Fourteen Dollars (\$4,714) be transferred from the Municipal Light Department's Operating and Maintenance Account and be transferred to the Town Treasurer's Salary Account and that the sum of Forty-eight Thousand Nine Hundred Ninety-six Dollars (\$48,996) be raised from the tax levy and said sums totalling Fifty-three Thousand Seven Hundred Ten Dollars (\$53,710) be appropriated to the Treasurer as follows, each item being considered a separate appropriation:

Salaries	\$44,466
Expense (including out of state travel not to exceed \$450)	9,244

and in accordance with Chapter 41, Section 108 of the General Laws of Massachusetts, the Treasurer's salary is hereby set effective July 1, 1978 at \$10,240.

ARTICLE 12. On motion of Donald E. Trudeau it was voted that the sum of Ten Thousand Six Hundred Dollars (\$10,600) be raised from the tax levy and appropriated for the Finance Committee as follows, each item being considered a separate appropriation:

Salaries	\$1,300
Expense	300
C.P.A. Audit	9,000

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Thirteen Thousand Eight Hundred Ninety-two Dollars (\$13,892) be raised from the tax levy and appropriated to the Personnel Board as follows, each item being considered a separate appropriation:

Salaries	\$13,392
Expense	500

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Two Thousand Five Hundred Eighty-nine Dollars and eighty-five cents (\$2,589.85) be transferred from the Damage Claims Account and the sum of Forty-four Thousand Four Hundred Ten Dollars and



fifteen cents (\$44,410.15) be raised from the tax levy and that said sums totalling Forty-seven Thousand Dollars (\$47,000) be appropriated to the Law Committee as follows, each item to be considered a separate appropriation:

Legal Services (Fees)	\$45,000
Legal Services (Expenses)	2,000

On motion of Marvin M. Rosenthal it was voted to lay Article 12 on the table.

On motion of Marvin M. Rosenthal it was voted to take Article 3 from the table.

ARTICLE 3. Marvin M. Rosenthal moved that the Law Committee shall immediately take steps to obtain a full time Town Counsel at a yearly sum of \$28,000 starting pay; that a secretary also be hired to work in the Town Counsel's office at a starting pay of \$8,000 per year.

This motion did not pass.

On motion of Marvin M. Rosenthal it was voted to lay Article 3 on the table.

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Four Thousand Three Hundred Forty-three Dollars and three cents (\$4,343.03) be transferred from the following accounts:

School Zone Haverhill St.	\$2,500.00
Nike Site Hopkins St. Bear Hill	1,500.00
Automatic Gate Installation	343.03

and the sum of One Hundred Ten Thousand One Hundred Ninety-four Dollars and ninety-seven cents (\$110,194.97) be raised from the tax levy and that said sums totalling One Hundred Fourteen Thousand Five Hundred Thirty-eight Dollars (\$114,538) be appropriated to Building Maintenance as follows, each item being considered a separate appropriation:

Salaries	\$48,038
Expense	62,500
Pick Up Truck	4,000

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Five Thousand Dollars (\$5,000) be raised from the tax levy and appropriated for Police and Fire Indemnification.



ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of One Hundred Fifty-four Thousand Seven Hundred and Seventy-two Dollars (\$154,772) be transferred from the Federal Revenue Sharing Fund (P.L. 92-512) and that the sum of Eight Hundred Eleven Thousand Fifty-eight Dollars (\$811,058) be raised from the tax levy and that said sums totalling Nine Hundred Sixty-five Thousand Eight Hundred Thirty Dollars (\$965,830) be appropriated to the Police Department as follows, each item to be considered a separate appropriation:

(P.L. 92-512 Authorized)	
Salaries	\$154,772
Salaries	708,126
Expense	57,692
School Traffic Control	45,240

ARTICLE 12. On motion of James J. Sullivan, Jr., as amended by Sumner H. Weston, it was voted that the sum of One Hundred Fifty-four Thousand Seven Hundred Seventy-two Dollars (\$154,772) be transferred from the Federal Revenue Sharing Fund (P.L. 92-512) to the Fire Department Salaries and that the sum of Seven Hundred Eighty-three Thousand Seven Hundred Hundred Seventy-three Dollars (\$783,773) be raised from the tax levy and that said sums totalling Nine Hundred Thirty-eight Thousand Five Hundred Forty-five Dollars (\$938,545) be appropriated to the Fire Department as follows, each item being considered a separate appropriation:

Salaries (P.L. 92-512 Authorized)	\$154,772
Salaries	735,323
Expense	30,950
E.M.T.A.	6,000
Fire Alarm Salary	8,000
Fire Alarm Expense	3,500

ARTICLE 12. On motion of James J. Sullivan, Jr. it was voted that the sum of Fifty-three Thousand Six Hundred Eighty Dollars (\$53,680.00) be raised from the tax levy and appropriated for Hydrant Rental.

ARTICLE 12. On motion of Allan E. Ames it was voted that there be included in the tax levy for electricity used for street lights the sum of Eighty Eight Thousand Two Hundred Eighty-one Dollars (\$88,281.) and that said sum and the income from sales of electricity to private consumers and for electricity supplied to municipal buildings and for municipal power and jobbing during the current fiscal year to be appropriated for the Municipal Light Plant, said appropriation to be expended by the Manager of the Municipal Lighting Plant under the

direction and control of the Municipal Light Board for the expense of plant, including payment of Bonds and Notes, as defined in Chapter 164, Section 57 of the General Laws, or any amendments thereof or additions thereto, and that is said sum of Eighty-Eight Thousand Two Hundred Eighty-One Dollars (\$88,281) and said income shall exceed said expense for said fiscal year, such excess up to the amount of 50% of the net profit from operations as of December 31 of the preceding year as defined in Chapter 164, such amount shall be paid 50% in June and 50% in December of the current year into the Town Treasury and the balance, if any, shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of Thirty-Nine Thousand Eight Hundred Forty-Eight Dollars (\$39,848) be raised from the tax levy and appropriated to the Building Inspector's Department as follows, each item being considered a separate appropriation:

Salaries	\$36,048.00
Expense	3,800.00

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of Two Thousand Nine Hundred Five Dollars (\$2,905) be raised from the tax levy and appropriated to the Sealer of Weights and Measures as follows, each item being considered a separate appropriation:

Salary	\$2,500.00
Expense	405.00

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of Eighteen Thousand Nine Hundred Eighty-Three Dollars (\$18,983) be raised from the tax levy and appropriated to the Dog Officer's Account as follows, each item being considered a separate appropriation:

Salaries	\$13,163
Expense	5,820

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of Two Thousand Nine Hundred Sixty-Five Dollars (\$2,965) be raised from the tax levy and appropriated to Civil Defense salary and expense.

ARTICLE 12. On motion of Lynn G. Stasz it was voted that the sum of Twenty-Seven Thousand Four Hundred Dollars (\$27,400.00) be raised from the tax levy and be appropriated for the Conservation Commission as follows, each item being considered as a separate appropriation:

Salaries	\$15,500
Expense	11,900

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Thursday, June 1, 1978 at 8:00 P.M., to meet in the Reading Memorial High School Auditorium.

Meeting adjourned at 11:35 P.M.

144 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium June 1, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham at 8:00 P.M.

The invocation was given by the Rev. Fr. Deery of St. Austin Preparatory School, followed by the Pledge of Allegiance to the Flag.

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of Eighty-Two Thousand Four Hundred Ninety-Six Dollars (\$82,496) be raised from the tax levy and appropriated to Veteran's Department as follows, each item being considered a separate appropriation:

Salaries	\$20,532
Expense	1,964
Aid	60,000

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of One Hundred Dollars (\$100) be raised from the tax levy and appropriated for the operation of drinking fountains.



ARTICLE 12. On motion of Clifford P. Wadman it was voted that the sum of Five Thousand Dollars (\$5,000) be transferred from the Cemetery Reserve Fund and that the sum of Twenty-Five Thousand Dollars (\$25,000) be transferred from the Cemetery Bequest Fund interest and that the sum of Sixty-Five Thousand Three Hundred and Eighty-Five Dollars (\$65,385) be raised from the tax levy, and that such sums totaling Ninety-Five Thousand Three Hundred and Eighty-Five Dollars (\$95,385) be appropriated for the Cemetery Department as follows each item being considered a separate appropriation.

Salaries	\$84,500.00
Maintenance	10,885.00
	<hr/>
	\$95,385.00

ARTICLE 12. On motion of Clifford P. Wadman it was voted that the sum of Twenty-Five Thousand Dollars (\$25,000) be appropriated from the tax levy and that Five Thousand Dollars (\$5,000) be transferred from the Cemetery Reserve Fund, said sum of Thirty Thousand Dollars (\$30,000) to be expended for the continued development of Forest Glen and Charles Street Cemeteries, including site clearing, the construction of drainage, the extension of the road systems, the water systems and the preparation of lots for sale, such sums to be expended under the direction of the Board of Cemetery Trustees.

ARTICLE 12. On motion of Clifford P. Wadman it was voted that the Town raise from the tax levy and appropriate the sum of One Thousand Six Hundred Dollars (\$1,600) for salaries, maintenance and care of Veterans' Graves.

ARTICLE 12. On motion of Clifford P. Wadman it was voted that the Town authorize the Board of Cemetery Trustees to sell or exchange or otherwise dispose of, upon such terms and conditions as they may determine, one pick up truck in use of the Cemetery Department, and that the sum of Six Thousand and Fifty Dollars (\$6,050) be raised from the tax levy and appropriated together with the receipts, if any, from the sale, exchange or disposal of the pick up truck for the purpose of purchasing a ½ ton four wheel drive pick up truck for the Cemetery Department.

ARTICLL 12. On motion of Edward F. Fuller it was voted that the sum of Two Hundred Sixty-Two Thousand, Three Hundred Thirty-Nine Dollars and sixty-seven cents (\$262,339.67) be raised from the tax levy, and that the sum of Eight Thousand Eight Hundred Eighty-Six Dollars and no cents (\$8,886.00) be transferred from State Aid for Libraries Reserved, and that the sum of Two Thousand Six Hundred Forty Dollars and thirty-three cents (\$2,640.33) be transferred



from the County Dog License Account, and that said sum totaling Two Hundred Seventy-Three Thousand Eight Hundred Sixty-Six Dollars (\$273,866.00) be appropriated for library purposes including travel outside of state not to exceed \$350.00 as follows:

Salaries	\$191,464
Maintenance	78,052
Copy Service	4,350
Total	<hr/> \$273,866

ARTICLE 12. On motion of Duane B. Heineck it was voted that the sum of Seventy-Four Thousand Three Hundred Forty-Two Dollars (\$74,342) be raised from the tax levy and appropriated to the Recreation Committee as follows, each item being considered a separate appropriation:

Salary	\$37,775
Expense	24,067
Youth Center	12,500

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Thirty-Two Thousand Three Hundred Seventy-One Dollars (\$32,371) be raised from the tax levy and appropriated to the Council on Aging as follows, each item being considered a separate appropriation:

Salaries	\$18,421
Expense	8,750
Hot Lunch Program	2,200
Elder Home Care	3,000

On motion of Frank A. Smith, Jr. it was voted to lay Article 12 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 3 from the table.

ARTICLE 3. On motion of Frank A. Smith, Jr. it was voted that the Finance Committee be, and they hereby are, advised that it is the sense of the Town Meeting that the functions of the so-called Youth Director be continued during the period of May 26 to June 30, and that it is the further sense of this meeting that a transfer of funds from the Reserve Fund should be made to cover services rendered during this period.

63 voted in the affirmative  
58 voted in the negative

ARTICLE 3. On motion of William C. Brown it was voted that the Board of Selectmen and Personnel Board be and hereby are authorized and instructed to investigate the need of physical standards for all town employees as a condition of continual employment and to make recommendations at the next Annual Town Meeting.

ARTICLE 3. On motion of James R. Boucher it was voted that the By-Law Committee be, and it hereby is, instructed to prepare an article or articles as may be necessary to amend the Town By-Laws such that the Annual Town Meeting may be convened during the month of March, commencing with the Annual Town Meeting of 1979 if possible, and that said article or articles be placed upon the warrant for the Subsequent Town Meeting to be held in November, 1978.

ARTICLE 3. On motion of Carl A. Beaulieu it was voted that the Board of Public Works report to the Fall 1978 Town Meeting on whether municipal vehicles are being used for personal business and what, if any disciplinary action will be taken if so found.

ARTICLE 3. On motion of Nils L. Nordberg, as amended by Maureen T. O'Brien, it was voted that the Board of Selectmen be, and they hereby are, instructed to appoint a special committee of not more than nine members, to be known as the Local Transit Study Committee, and that said Committee be charged to study the availability of and the need for transportation services within the Town and report to a subsequent Town Meeting its recommendations if any. Said Committee is authorized to investigate the possibility of joint action with other municipalities if it appears that combined action with one or more other communities may be desirable, contingent upon subsequent Town Meeting approval and appropriation.

ARTICLE 3. On motion of Gail F. Wood it was voted that the Selectmen be and hereby are instructed to conduct a study of all Youth Activities in the Town of Reading and a committee be appointed by the Selectmen to help them conduct this study. The committee shall consist of 3 Town Meeting members, 1 member of the Recreation Committee, and 1 member of the Board of Health. The committee will present a report to the next Annual Town Meeting.

ARTICLE 3. Carl A. Beaulieu moved that this meeting instruct the Board of Assessors to conduct a study into the available systems which can be used to increase the accuracy of property evaluation.

The study to include the applicability of any such system to Reading assessment problems and the cost of installing and operating such a system.

Report of progress to be made at the 1978 Fall Town Meeting.

This motion did not pass.

On motion of Frederick A. Asmussen it was voted to lay Article 3 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 12 from the table.

ARTICLE 12. Paul C. Dustin moved that the sum of One Million Four Hundred Thirty-Six Thousand Eight Hundred and Fifty-Seven Dollars (\$1,436,857.00) be raised from the tax levy and appropriated for the Board of Public Works as follows: each item being considered as a separate appropriation:

Salaries for the Public Works Department	\$790,720.
Expenses including out-of-state travel not to exceed \$300.00	489,160.
Snow and Ice Removal Salaries and Expense	156,977.
Total	<hr/> \$1,436,857.

and in accord with Chapter 41, Section 108 of the General Laws, the annual elected Officer's salary of the Tree Warden is hereby set at Four Hundred Twenty Dollars (\$420) effective as of July 1, 1977. \$420 is included in the Public Works salaries.

This motion was being discussed when meeting was adjourned.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned to meet Monday, June 5, 1978, at 8:00 P.M. in the Reading Memorial High School Auditorium.

Meeting adjourned at 11:30 P.M.

149 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk



## ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

June 5, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Johannah Fine of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 12. On motion of Paul C. Dustin, as amended by John P. Rafferty, Jr. to reduce line 128 by \$60,800, it was voted that the sum of One Million Three Hundred Seventy-Six Thousand Fifty-Seven Dollars (\$1,376,057) be raised from the tax levy and appropriated for the Board of Public Works as follows: each item being considered as a separate appropriation:

Salaries for the Public Works Department	\$ 790,720
Expenses including out-of-State travel not to exceed \$300.00	428,360
Snow and Ice Removal Salaries and Expense	156,977
Total	<hr/> \$1,376,057

and in accord with Chapter 41, Section 108 of the General Laws, the annual elected officer's salary of the Tree Warden is hereby set at Four Hundred Twenty Dollars (\$420) effective as of July 1, 1977. \$420 is included in the Public Works salaries.

83 voted in the affirmative  
56 voted in the negative

ARTICLE 12. On motion of John H. Russell it was voted that the sum of Six Hundred Forty-Six Thousand Eight Hundred and Eighty-Eight Dollars (\$646,888) be raised from the tax levy and appropriated for the Board of Public Works as follows, each item being considered as a separate appropriation:

Salaries for Construction, Maintenance and Operation of Water Works	\$ 253,613
Expenses for Construction, Maintenance and Operation of Water Works including travel outside the State not to exceed \$300.00	393,275
Total	<hr/> \$646,888



ARTICLE 12. On motion of Douglas A. Cowell it was voted that the sum of Fifty-Nine Thousand and Five Hundred Dollars (\$59,500.00) be raised from the tax levy and appropriated for the purchase by the Board of Public Works of the following:

- Two (2) Sedans
- Two (2) Pick-up trucks
- One (1) New Truck G.V.W. 30,000 lbs.
- One (1) New dump truck body
- One (1) New Winch
- Two (2) Under body snow plows
- Two (2) Regular snow plows

and that the Board of Public Works be, and it hereby is authorized and empowered to sell, or transfer, or exchange upon such terms and conditions as it may determine,

- One (1) 1967 Chevrolet Pickup truck
- One (1) 1971 Chevrolet Pickup truck
- Two (2) 1969 Chevrolet Sedans
- One (1) 1967 Mack Truck G.V.W. 30,000 lbs.
- One (1) 1966 Dodge Truck G.V.W. 19,000 lbs.
- One (1) 1963 Chevrolet Truck G.V.W. 19,000 lbs.

and the proceeds from such sales, exchanges or transfers are to be appropriated in addition to aforementioned Fifty-Nine Thousand Five Hundred Dollars (\$59,500.) for the purchase of the aforesaid equipment such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 12. On motion of Paul C. Dustin it was voted that the sum of Two Hundred Forty-Eight Thousand Six Hundred Dollars (\$248,600) be raised from the tax levy and appropriated for the Board of Public Works as follows, each item being considered as a separate appropriation:

Salaries for Rubish Collection and Disposal	\$ 4,212
Expenses for Rubbish Collection and Disposal	\$ 199,980
Salaries for Sanitary Landfill and Recycling	\$ 26,908
Expenses for Sanitary Landfill and Recycling	\$ 17,500
Total	<hr/> \$ 248,600

Mr. Latham announced that the By-Law Appointment Committee would meet June 8, 1978, at 7:00 P.M. in Memorial High School instead of in Room 2 of the Town Hall as previously scheduled.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned to meet Thrusday, June 8, 1978, at 8:00 P.M. in the Reading Memorial High School Auditorium.

Meeting adjourned at 11:40 P.M.

149 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School Auditorium

June 8, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Moderator, followed by the Pledge of Allegiance to the Flag.

The Moderator, Kenneth C. Latham, as Chairman of the By-Law Appointment Committee, announced the following appointments to the By-Law Committee:

George A. Theophanis	3 years
Nathan C. White	3 years
Virginia M. Adams	2 years
Corliss T. VanHorn	2 years
Peter C. Hichborn	1 year

The above appointments were made by the By-Law Appointment Committee at a regularly scheduled meeting held at 7:00 P.M., June 8, 1978, at the Memorial High School.

On motion of John H. Russell it was voted to take Article 3 from the table.

ARTICLE 3. On motion of Lynn G. Stasz it was voted that the Conservation Commission be directed to accept a grant of \$29,000.00 from the Massachusetts Department of Environmental Management to be utilized on the Pinevale parcel, acquired by the Town for conservation purposes in 1977.

On motion of John H. Russell it was voted to lay Article 3 on the table.

ARTICLE 12. On motion of John H. Russell it was voted that the sum of Nine Thousand Three Hundred Fifty-Six Dollars and seventy cents (\$9,356.70) be transferred from the following accounts:

Street Betterment — Barbara Lane	\$ 319.11
Street Betterment — Hemlock Road	388.76
Street Betterment — Maple Ridge Road	279.74
Street Betterment — Countryside Lane	539.03
Street Betterment — Boyce Street	3,512.59
Street Betterment — Norman Road	1,388.11
Street Betterment — Johanna Drive	735.80
Street Betterment — Arrow Circle	440.85
Modification of John Street Facility	19.41
School Sites and Recreation Areas Aomm. Expense	71.82
School Sites and Recreation Areas Study	1,000.00
School Sites and Recreation Areas Land Purchase	661.48

and the sum of Fifteen Thousand Six Hundred Forty-Three Dollars and thirty cents (\$15,643.30) be raised from the tax levy and that said sum totalling Twenty-Five Thousand Dollars (\$25,000.) be appropriated for the purpose of maintaining, improving and constructing facilities in the Parks and Playgrounds, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Two Hundred Fifty-Eight Thousand One Hundred Dollars (\$258,100) be raised from the tax levy and that the sum of Seventy-One Thousand Dollars (\$71,000) be transferred from the Municipal Light Operating and Maintenance Account, and that the sum of Seventeen Thousand Dollars (\$17,000) be transferred from the Public Works Water Construction and Maintenance Appropriation Account, and that the sum of Thirteen Thousand Dollars (\$13,000) be transferred from the Sewer Maintenance and Operation Expense Appropriation and that such sums totalling Three Hundred Fifty-Nine Thousand One Hundred Dollars (\$359,100) be appropriated for all insurance except Group Insurance for Town Employees, and that said sum be expended by and under the direction of the Board of Selectmen.

ARTICLE 12. On motion of Frank A. Smith, Jr. it was voted that the sum of Three Hundred Seventy-Six Thousand Two Hundred Fifty-Two Dollars and fifty-two cents (\$376,252.52) be raised from the tax levy and that the sum of Forty Two Thousand Five Hundred Seventy-One Dollars (\$42,571) be transferred from the Municipal Light Department



Operating and Maintenance Account, and that the sum of Four Thousand One Hundred Thirty-One Dollars (\$4,131) be transferred from the Group Insurance Dividend Account, and that said sums totalling Four Hundred Twenty-Two Thousand Nine Hundred Fifty-Four Dollars and fifty-two cents (\$422,954.52) be appropriated for group life insurance, group accidental health and dismemberment insurance for Town Employees in accordance with the provisions of Chapter 32B of the General Laws, and that said sum be expended under the direction of the Board of Selectmen.

ARTICLE 12. On motion of James J. Sullivan, Jr. it was voted that the sum of Five Hundred Sixty-Six Thousand One Hundred Fifty Dollars (\$566,150) be raised from the tax levy and that the sum of One Hundred Twenty-One Thousand Five Hundred Seventy Dollars (\$121,570) be transferred from the Municipal Light Department Operating and Maintenance Account and that said sums totalling Six Hundred Eighty-Seven Thousand Seven Hundred Twenty Dollars (\$687,720) be appropriated for the Contributory Retirement System as itemized, in accordance with the provisions of Section 22,7 of Chapter 32 of the General Laws:

Pension Fund	\$672,165
Expense Fund	\$ 15,555

ARTICLE 12. On motion of James J. Sullivan, Jr. it was voted that the sum of Sixty-Five Thousand Six Hundred Forty Dollars (\$65,640) be raised from the tax levy and that the sum of Forty Thousand Four Hundred Eight Dollars (\$40,408) be transferred from the Municipal Light Department Operation and Maintenance Account and said sums totalling One Hundred Six Thousand and Forty-Eight Dollars (\$106,048) be appropriated for non-contributory pensions and annuities.

Carl H. Amon, Jr. moved for reconsideration of the following vote under Article 12, presented by John H. Russell:

ARTICLE 12. On motion of John H. Russell it was voted that the sum of Nine Thousand Three Hundred Fifty-Six Dollars and seventy cents (\$9,356.70) be transferred from the following accounts:

Street Betterment — Barbara Lane	\$ 319.11
Street Betterment — Hemlock Road	388.76
Street Betterment — Maple Ridge Road	279.74
Street Betterment — Countryside Lane	539.03
Street Betterment — Boyce Street	3,512.59
Street Betterment — Norman Road	1,388.11
Street Betterment — Johanna Drive	735.80
Street Betterment — Arrow Circle	440.85

Modification of John Street Facility	19.41
School Sites and Recreation Areas Comm. Expense	71.82
School Sites and Recreation Areas Study	1,000.00
School Sites and Recreation Areas Land Purchase	661.48

and the sum of Fifteen Thousand Six Hundred Forty-Three Dollars and thirty cents (\$15,643.30) be raised from the tax levy and that said sum totalling Twenty-Five Thousand Dollars (\$25,000) be appropriated for the purpose of maintaining, improving and constructing facilities in the Parks and Playgrounds, such sum to be expended by and under the direction of the Board of Public Works.

This motion to reconsider above vote did not pass.

ARTICLE 12. On motion of James J. Sullivan, Jr. it was voted that the sum of Sixty Thousand Dollars (\$60,000) be raised from the tax levy and appropriated for unemployment benefits.

ARTICLE 12. On motion of Marvin M. Rosenthal it was voted that the sum of One Million Five Hundred Ninety-Five Thousand Five Hundred and Ninety-Four Dollars (\$1,595,594) be raised from the tax levy and appropriated for maturing debt and interest as follows:

	Maturing Debt	Interest
Schools	\$525,000	\$278,163
Water	\$ 93,000	\$ 16,731
Sewer	\$335,000	\$137,780
Incinerator	\$ 75,000	\$ 53,250
Planning	\$ 15,000	\$ 1,015
Garage Addition	\$ 15,000	\$ 5,655
Anticipation Loans	\$ 10,000	\$ 35,000

ARTICLE 12. On motion of Donald E. Trudeau it was voted that the sum of Eighty-Eight Thousand Three Hundred Eighty-One Dollars (\$88,381) be transferred from Overlay Surplus Revenue and that the sum of Seventy-Six Thousand Six Hundred Nineteen Dollars (\$76,619) be raised from the tax levy and that said sums totalling One Hundred Sixty-Five Thousand Dollars (\$165,000) be appropriated to the Reserve Fund for expenditures under the direction of the Finance Committee.

On motion of Frank A. Smith, Jr. it was voted to lay Article 12 on the table.

ARTICLE 41. Lynn G. Stasz moved that the Town amend the General By-Laws by adding a new section as follows:

1. The purpose of this by-law is to protect the floodplains and wetlands of the Town of Reading by controlling activities deemed to have a significant effect upon wetland values, including but not limited to the following: Public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution, wildlife. No person shall remove, fill, dredge, or alter any bank, fresh water wetland, flat, marsh, meadow, bog, swamp, or lands bordering any creek, river, stream, pond or lake, or any land under said waters or any land subject to flooding, other than in the course of maintaining, repairing or replacing, but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, telephone, telegraph, and other telecommunication services without filing written notice of his intention so to remove, fill, dredge or alter and without receiving and complying with an order of conditions and provided all appeal periods have elapsed. Such notice shall be sent by certified mail to the Reading Conservation Commission, including such plans as may be necessary to describe such proposed activity and its effect on the environment. The same notice, plans and specifications required to be filed by an applicant under Massachusetts General Laws, Chapter 131, Section 40, will be accepted as fulfilling the requirements of this by-law. The said Commission may hear any oral presentation under this by-law at the same public hearing required to be held under the provisions of said Chapter 131 Section 40, of the Massachusetts General Laws. Definitions set forth in said Chapter and section are hereby made a part of this by-law.

2. The term "person", as used in this by-law, shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, political subdivision of the Commonwealth, administrative agency, public or quasi-public corporation or body, or any other legal entity or its legal representative, agents or assigns.

3. The Commission shall make a determination as to whether or not this by-law applies to a specific situation prior to the filing of a written notice of intent under the provisions hereof, within twenty-one days of the receipt of a written request sent by certified mail from any person desiring such determination. The Commission, its agent, officers and employees, may enter upon the land upon which the proposed work is to be done in response to a request for a prior determination or for the purpose of carrying out its duties under this by-law and may make or cause to be made such examination or survey as deemed necessary.

4. The Conservation Commission is empowered to deny permission for any removal, dredging, filling, or altering of subject lands within the Town if, in its judgement, such denial is necessary for the protection of public or private water supply, groundwater, flood control, storm



damage prevention, or the prevention of pollution. Due consideration shall be given to possible effects of the proposal on all values to be protected under this by-law and to any demonstrated hardship on the petitioner by reason of a denial, as brought forth at the public hearing.

5. The Commission may, as an alternative to a denial, impose such conditions as it deems necessary to contribute to the protection and preservation of subject lands in accordance with the purposes of this by-law. Any Order of Conditions issued under this by-law shall be subject to the same constraints and be identical to any such order issued by the Reading Conservation Commission under the provisions of Massachusetts General Laws, Chapter 131, Section 40, as amended.

6. The notice required by the first paragraph of this by-law shall not apply to emergency measures by the owner or occupier of improved land necessary to protect the improvements from the damage by flooding nor emergency projects necessary for the protection of the health or safety of the citizens of Reading and to be performed or ordered to be performed by an administrative agency of the Commonwealth or by the Town. Emergency projects shall mean any projects certified to be an emergency by the Commissioner of the Department of Environmental Quality Engineering and the Conservation Commission if this by-law and Massachusetts General Laws, Chapter 131, Section 40, as amended, are both applicable, or by the Conservation Commission if only this by-law is applicable. In no case shall any removal, filling, dredging or altering authorized by such certification extend beyond the time necessary to abate the emergency.

This motion did not pass.

47 voted in the affirmative  
60 voted in the negative  
2/3 vote required

ARTICLE 42. To see if the Town will vote to amend the Zoning By-laws by adding the following to paragraph 6.3.1.2, or take any other action with respect thereto:

A nonconforming lot which at the time of its recording or endorsement, whichever occurs sooner, was held in common ownership with any adjoining land, conformed to the then existing requirements, and had less than the increased requirement but at least five thousand (5,000) square feet of area and fifty (50) feet of frontage may be built upon for a one or two family use, if it is located in a district permitting such use, with a Special Permit issued by the Board of Appeals in accord with the procedures and provisions of Section 7.3.0 through 7.3.4. A Special Permit, under this paragraph, will be issued for a nonconforming lot whose frontage and area is compatible with the neighborhood.

On motion of M. Frances Osborn it was voted that this article be indefinitely postponed.

ARTICLE 43. To see if the Town of Reading will adopt the following By-Law:

The following procedure shall be followed for the widening or relocating of the pavement on all existing streets and roads within the Town of Reading except for numbered and state highways.

1. There shall be a public hearing before the Planning Board duly advertised twice in a newspaper of general circulation as to time, date, place, and purpose, the last publication to occur at least five days prior to such Public Hearing. Notification of such public hearing will be mailed at least ten days prior to the public hearing to all owners of property abutting said streets or roads as recorded in the office of the Reading Board of Assessors.

2. The Planning Board shall report the proceedings of the public hearing to the Town Meeting immediately prior to the Town Meeting's vote on the appropriation of funds for such widening or relocating of existing streets and roads.

On motion of Jean R. Cary it was voted that this article be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted to take Article 35 from the table.

ARTICLE 35. On motion of Frank A. Smith, Jr. it was voted that the Town authorized the Council on Aging to sell or exchange or otherwise dispose of, upon such terms as they may determine, the van used by the Council on Aging, and that the sum of Six Thousand Dollars (\$6,000) be raised from the tax levy and appropriated together with receipts, if any, from the sale, exchange or disposal of the van for the purpose of purchasing a new van for the Council on Aging.

On motion of Frank A. Smith, Jr. it was voted to take Article 12 from the table.

On motion of Frank A. Smith, Jr. it was voted that Article 12 be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted to take Article 3 from the table.



ARTICLE 3. On motion of Frank A. Smith, Jr. it was voted that all Town Boards, Committees, Commissions, Officers, Departments and Agencies receiving appropriations under Article 12 of the 1978 Annual Town Meeting be, and they hereby are, instructed to report to the Board of Selectmen on or before October 1, 1978, specific services, staff and expenses that would be required to be reduced in order to achieve a reduction of ten per cent (10%) in the total amount of said appropriation; and that the Board of Selectmen be, and they hereby are, instructed to report such information to the 1978 Fall Special Town Meeting, and at least seven days prior to the Fall Special Town Meeting the Board of Selectmen are instructed to issue a written report to each Town Meeting Member.

The Board of Selectmen are further instructed to issue such necessary instructions as to identification, reporting format, risk assessment and other matters which, in their judgement, are required to carry out the intent of this motion.

ARTICLE 3. On motion of Frank A. Smith, Jr. it was voted that Harold B. Currell and Irving C. Dickey, Jr. be appointed Measurers of Lumber and Measurers of Wood and Bark.

ARTICLE 3. On motion of Virginia M. Adams it was voted that not more than five townspeople be appointed by the Moderator to a committee to meet with members of the Planning Board and to bring before this body an amendment to the Zoning By-Laws regarding paragraph 6.3.1.2 (pertaining to Article 42) on or before the regularly scheduled Town Meeting of November, 1978.

ARTICLE 3. On motion of Diane K. Haynes it was voted that Town Meeting approve the appointment of a Child Health Center Review Committee to review the status of the Reading Child Health Center and report its findings at the next regularly scheduled Town Meeting. The committee shall consist of five members: three Town Meeting members appointed by the Moderator; one member from the Board of Health appointed by that Board, and one member from the Child Health Center Advisory Board appointed by that Board.

ARTICLE 3. On motion of Curt E. Nitzsche it was voted that the School Committee present to the next Town Meeting a report of the various playgrounds' safe playing conditions under their control.

And further, that the School Committee report what maintenance program they have initiated to up-grade these playgrounds to an acceptable safety standard.



ARTICLE 3. The following motion was voted: that the Department of Public Works be directed to allow the use of any style rubbish container convenient to each individual citizen, as long as the container meets the basic requirement of being able to be handled by one person.

On motion of Frank A. Smith, Jr. it was voted to lay Article 3 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 2 from the table.

ARTICLE 2. The following report was read by Frank A. Smith, Jr.:

#### Ambulance Service

During 1977 there were 737 ambulance runs; in some cases there was no transportation to a hospital.

No. bills sent — 635	
No. bills paid — 624	67% Paid
*Not billed — 102	

Medicare paid for 30% of bills  
Medicaid paid for 7% of bills  
Insurance Companies paid for 7% of bills  
Individuals paid for 55% of bills

\* Because of mutual aid to other towns, no transports  
(D.O.A.)  
(accidents)  
(refusals)  
(Fire fighter injuries)

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted that Article 2 be indefinitely postponed.

Michael M. Guenther moved for reconsideration of the following vote under Article 35:

ARTICLE 35: On motion of Frank A. Smith, Jr. it was voted that the Town authorize the Council on Aging to sell or exchange or otherwise dispose of, upon such terms as they may determine, the van used by the Council on Aging, and that the sum of Six Thousand Dollars (\$6,000) be raised from the tax levy and appropriated together with receipts, if any

from the sale, exchange or disposal of the van for the purpose of purchasing a new van for the Council on Aging.

This motion for reconsideration of the above vote did not pass.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned sine die at 12:20 A.M., June 9, 1978.

142 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

STATE PRIMARY ELECTION

September 19, 1978

Pursuant to the Warrant and the Constable's Return thereon, a State Primary was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1	J. Warren Killam School	John J. Andreola
Precinct 2	J. Warren Killam School	Russell H. Stone, Jr.
Precinct 3	Joshua Eaton School	Joseph P. Riemer
Precinct 4	Joshua Eaton School	John H. Crooker
Precinct 5	Community Center	Louis R. Gardner
Precinct 6	Alice M. Barrows School	C. Dewey Smith
Precinct 7	Highland School	John F. Cronin
Precinct 8	Memorial High School	Edward P. Cameron

who then partially read the Warrant, when on motion of Eleanor M. Brown, Precinct 1; Elizabeth W. Klepeis, Precinct 2; Henry A. Murphy, Jr., Precinct 3; Donale E. Trudeau, Precinct 4; Ann Cusato, Precinct 5; Eva C. Swift, Precinct 6; Fred C. Kenney, Jr., Precinct 7; and Francis X. Day, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the Wardens in charge.

The ballot boxes were examined by the Wardens in charge and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

2,958 Democratic Votes
2,297 Republican Votes
0 American Votes

for a total of 5,255 votes as follows:



Pct 1   Pct 2   Pct 3   Pct 4   Pct 5   Pct 6   Pct 7   Pct 8   Total

BALLOT OF THE DEMOCRATIC PARTY

SENATOR IN CONGRESS — Vote for One

Kathleen Sullivan Alioto	50	53	44	52	47	56	47	56	405
Paul Guzzi	98	77	73	80	117	108	83	88	724
Elaine Noble	23	15	15	27	22	30	30	18	180
Howard Phillips	31	18	16	21	19	25	32	16	178
Paul E. Tsongas	170	170	133	191	163	208	186	142	1,363
Blanks	20	9	11	10	12	13	13	10	108
Total	392	342	292	391	380	440	391	330	2,958

GOVERNOR — Vote for One

Michael S. Dukakis	150	148	133	181	130	208	169	133	1,252
Barbara Ackermann	21	24	22	19	19	23	13	13	154
Edward J. King	213	163	130	178	221	199	202	175	1,481
Blanks	8	7	7	13	10	10	7	9	71
Total	392	342	292	391	380	440	391	330	2,958

LIEUTENANT GOVERNOR — Vote for One

Thomas P. O'Neill III	274	265	222	308	289	335	297	254	2,244
Lois G. Pines	1								1
Blanks	117	77	70	83	91	105	94	76	713
Total	392	342	292	391	380	440	391	330	2,958

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
ATTORNEY GENERAL — Vote for One									
Francis X. Bellotti	274	255	217	289	272	317	279	236	2,139
John T. Droney	1								1
Blanks	117	87	75	102	108	123	112	94	818
Total	392	342	292	391	380	440	391	330	2,958

SECRETARY — Vote for One

Michael Joseph Connolly	69	80	57	59	64	83	76	69	557
David E. Crosby	23	15	12	22	26	26	19	24	167
John Fulham	24	13	13	13	21	12	20	14	130
William James Galvin Jr.	29	29	20	40	30	39	28	25	240
James W. Hennigan Jr.	31	25	26	25	39	33	27	19	225
Lois G. Pines	126	123	98	162	128	167	148	113	1,065
Anthony J. Vigliotti	42	15	26	20	29	28	20	32	212
Blanks	48	42	40	50	43	52	53	34	362
Total	392	342	292	391	380	440	391	330	2,958

TREASURER — Vote for One

Robert Q. Crane	141	133	100	141	158	179	153	114	1,119
Lawrence E. Blacke	13	18	14	16	15	16	18	13	123
Paul R. Cacchiotti	33	21	26	17	15	21	14	20	167
Lawrence S. DiCara	123	105	88	124	118	142	142	115	957
Thomas D. Lopes	17	13	11	18	15	14	9	11	108





	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
SENATOR IN GENERAL COURT — First Essex & Middlesex District — Vote for One									
Robert J. Cain	109	109				133	137	120	608
Joseph V. Gracy	115	93				117	86	81	492
Paul F. Jackman	15	14				22	24	16	91
Regina Villa	96	76				93	80	68	413
Blanks	57	50				75	64	45	291
Total	392	342				440	391	330	1,895

— Third Middlesex District — Vote for One

John A. Brennan, Jr.			210	269	269				748
Blanks			82	122	111				315
Total			292	391	380				1,063

REPRESENTATIVE IN GENERAL COURT — Twenty-First Middlesex District — Vote for One

Harold J. Allen, Jr.	16	10	14	10	9	8	12	11	90
Michael J. Barrett	248	224	169	207	250	267	202	171	1,738
Stephen G. Viegas	106	94	88	144	108	143	159	128	970
Blanks	22	14	21	30	13	22	18	20	160
Total	392	342	292	391	380	440	391	330	2,958

DISTRICT ATTORNEY — Northern District — Vote for One

John J. Droney	148	136	116	160	144	191	157	139	1,191
Guy A. Carbone	64	46	40	59	46	68	38	57	418
L. Scott Harshbarger	142	126	97	126	150	132	145	96	1,014
Blanks	38	34	39	46	40	49	51	38	335
Total	392	342	292	391	380	440	391	330	2,958

REGISTER OF PROBATE AND INSOLVENCY — Middlesex County — Vote for One

Paul J. Cavanaugh	147	132	111	138	122	189	151	117	1,107
Edward J. Bishop, Jr.	13	20	10	26	26	21	12	21	149
Francis X. Donahue	35	25	32	28	32	31	24	19	226
Leonard F. Deacon Doyle	25	29	24	36	36	36	30	28	244
John R. Harvey	56	50	34	38	46	48	58	44	374
Ralph R. Hogan	17	15	10	15	21	13	13	16	120
Blanks	99	71	71	110	97	102	103	85	738
Total	392	342	292	391	380	440	391	330	2,958

COUNTY COMMISSIONER — Middlesex County — Vote for One

John L. Danehy	105	101	72	91	131	122	122	86	830
William C. Chisholm Jr.	44	41	41	35	41	41	37	41	321
Michael T. Cunningham	109	89	83	115	77	126	95	92	786
Bernard J. Hennessy	36	30	25	30	40	36	26	27	250
Blanks	98	81	71	120	91	115	111	84	771
Total	392	342	292	391	380	440	391	330	2,958

COUNTY TREASURER — Middlesex County — Vote for One

Rocco J. Antonelli	68	63	41	47	55	73	65	68	480
James F. Brennan	42	41	46	47	56	46	48	41	367
Thomas F. Coughlin	36	27	24	27	32	35	29	25	235
Donald A. Fantini	17	10	18	20	24	19	14	13	135
Charles A. Gallagher	40	30	25	34	34	34	47	35	279
Richard D. Mahoney	27	24	12	27	21	25	28	22	186
John J. Twomey	66	80	52	75	80	102	57	50	562
Blanks	96	67	74	114	78	106	103	76	714
Total	392	342	292	391	380	440	391	330	2,958

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
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BALLOT OF THE REPUBLICAN PARTY

SENATOR IN CONGRESS — Vote for One

Edward W. Brooke	141	117	79	164	129	168	149	150	1,097
Avi Nelson	146	91	90	189	125	159	205	145	1,150
Blanks	4	8	6	7	6	6	9	4	50
Total	291	216	175	360	260	333	363	299	2,297

GOVERNOR — Vote for One

Francis W. Hatch, Jr.	182	124	108	222	153	213	221	190	1,413
Edward F. King	94	85	54	122	97	104	112	88	756
Blanks	15	7	13	16	10	16	30	21	128
Total	291	216	175	360	260	333	363	299	2,297

LIEUTENANT GOVERNOR — Vote for One

William I. Cowin	173	138	108	231	153	200	223	174	1,400
Peter L. McDowell	77	58	40	80	73	84	80	71	563
Blanks	41	20	27	49	34	49	60	54	334
Total	291	216	175	360	260	333	363	299	2,297

ATTORNEY GENERAL — Vote for One

William F. Weld	220	171	128	270	204	272	296	233	1,794
Blanks	71	45	47	90	56	61	67	66	503
Total	291	216	175	360	260	333	363	299	2,297



SECRETARY — Vote for One

John W. Sears	223	178	136	283	206	285	298	242	1,851
Blanks	<u>68</u>	<u>38</u>	<u>39</u>	<u>77</u>	<u>54</u>	<u>48</u>	<u>65</u>	<u>57</u>	<u>446</u>
Total	291	216	175	360	260	333	363	299	2,297

TREASURER — Vote for One

Lewis S. W. Crampton	216	172	132	268	198	272	285	227	1,770
Blanks	<u>75</u>	<u>44</u>	<u>43</u>	<u>92</u>	<u>62</u>	<u>61</u>	<u>78</u>	<u>72</u>	<u>527</u>
Total	291	216	175	360	260	333	363	299	2,297

AUDITOR — Vote for One

William A. Casey	209	173	120	261	196	261	276	221	1,717
Blanks	<u>82</u>	<u>43</u>	<u>55</u>	<u>99</u>	<u>64</u>	<u>72</u>	<u>87</u>	<u>78</u>	<u>580</u>
Total	291	216	175	360	260	333	363	299	2,297

REPRESENTATIVE IN CONGRESS — Seventh District — Vote for One

No contest — no write in's

COUNCILLOR — Fifth District — Vote for One

No contest — no write in's

— Sixth District — Vote for One

No contest — no write in's

Pet 1    Pet 2    Pet 3    Pet 4    Pet 5    Pet 6    Pet 7    Pet 8    Total

SENATOR IN GENERAL COURT — First Essex & Middlesex District — Vote for One

Nicola A. Barletta	96	75			93	120	88	472
Robert C. Buell	140	107			172	183	159	761
Blanks	55	34			68	60	52	269
Total	291	216			333	363	299	1,502

SENATOR IN GENERAL COURT — Third Middlesex District — Vote for One

Barletta	1							1
Blanks	174		360		260			794
Total	175		360		260			795

REPRESENTATIVE IN GENERAL COURT — Twenty-First Middlesex District — Vote for One

Nils L. Nordberg	236	184	131	287	223	283	292	1,891
Barett							1	1
Blanks	55	32	44	73	37	50	71	405
Total	291	216	175	360	260	333	299	2,297

DISTRICT ATTORNEY — Northern District — Vote for One

Guy Carbone	5			1		1		8
Blanks	286	216	175	359	260	332	299	2,289
Total	291	216	175	360	260	333	299	2,297

REGISTER OF PROBATE AND INSOLVENCY — Middlesex County — Vote for One

No contest — no write in's

COUNTY COMMISSIONER — Middlesex County — Vote for One

Joan Nevaleman							1		1
Blanks	291	216	175	360	260	333	362	299	2,296
Total	291	216	175	360	260	333	363	299	2,297

COUNTY TREASURER — Middlesex County — Vote for One

No contest — no write in's

BALLOT OF THE AMERICAN PARTY

SENATOR IN CONGRESS — Vote for One

No contest — no write in's

GOVERNOR — Vote for One

No contest — no write in's

LIEUTENANT GOVERNOR — Vote for One

No contest — no write in's

ATTORNEY GENERAL — Vote for One

No contest — no write in's

SECRETARY — Vote for One

No contest — no write in's



TREASURER — Vote for One

No contest — no write in's

AUDITOR — Vote for One

No contest — no write in's

REPRESENTATIVE IN CONGRESS — Seventh District — Vote for One

No contest — no write in's

COUNCILLOR — Fifth District — Vote for One

No contest — no write in's

— Sixth District — Vote for One

No contest — no write in's

SENATOR IN GENERAL COURT — First Essex and Middlesex District — Vote for One

No contest — no write in's

— Third Middlesex District — Vote for One

No contest — no write in's

REPRESENTATIVE IN GENERAL COURT — Twenty-first Middlesex District — Vote for One

No contest — no write in's

DISTRICT ATTORNEY — Northern District — Vote for One

No contest — no write in's

REGISTER OF PROBATE AND INSOLVENCY — Middlesex County — Vote for One

No contest — no write in's

COUNTY COMMISSIONER — Middlesex County — Vote for One

No contest — no write in's

COUNTY TREASURER — Middlesex County — Vote for One

No contest — no write in's

The votes were declared in open Town Meeting, sealed and transmitted to the Town Clerk to be placed in the vault for safe keeping.

Voted to adjourn, 11:30 P.M., September 19, 1978.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

Friday, September 22, 1978

Attested copies of the election results were this day transmitted to the Secretary of the Commonwealth.

Attest:

LAWRENCE DREW  
Town Clerk

## SPECIAL TOWN MEETING

Walter S. Parker Jr. High School

October 5, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. P. Dale Neuffer of the Old South United Methodist Church, followed by the Pledge of Allegiance to the Flag.

The Warrant was partially read by the Town Clerk, when a motion of Frank A. Smith, Jr. it was voted to dispense with further reading of the Warrant except the Officer's Return, which was then read by the Town Clerk.

The following report was read by Eugene R. Nigro, Chairman of the School Committee:

Report of the various play grounds' safe playing conditions and maintenance programs initiated to up-grade these play grounds to an acceptable safety standard.

The Reading School Committee has jurisdiction over playgrounds adjacent to the various school buildings as follows:

RMHS	Football Field, Practice Field, Hot top areas
CJHS	Playfield back of school
PJHS	Upper playfield, Lower field for soccer & football Hot top areas
Barrows	Hot top areas
Birch Meadow	Hot top area, small play field
Eaton School	Upper playground, Lower field and hot top area
Highland School	Hot top area
Killam School	Play field and hot top area
Pearl Street	Play field and hot top area
Woburn Street	Hot top area

During the school year the fields and hot top play areas are maintained by the building custodians with an assist from the maintenance department as required. The School department does not have a grounds crew to maintain its more than 67 acres of land. The custodians are charged with keeping the areas clean and safe for use at all times. This is accomplished by sweeping the hot top areas and policing the fields and removing broken glass, bottles, cans, loose stones and other objects that might cause harm to those who use the facilities.



From mid-May to September we hire part time people to mow the grass, keep the areas free from debris and otherwise maintain clean and safe play areas.

Our play fields are severely over used, not only for our own school programs but also by such groups as Little League, Pop Warner Football, Youth Soccer, soft ball teams and neighborhood groups. The Reading Recreation Committee utilizes these same fields during the summer for their programs.

The Board of Public Works assists the School department in maintaining those areas that are used by the Recreation Committee. The Board of Public Works has been most cooperative in this area.

In addition to keeping the areas clean and safe for play our current maintenance effort involves filling in depressions with loam, reworking and refurbishing base paths and pitchers mounds with appropriate mixtures of clay and sand and leveling and rolling the track.

Fences and backstops are repaired and maintained annually or as required. Bleacher planks are replaced as needed at the Reading Memorial High School and also at Parker Junior High. Bleacher areas are inspected annually and must conform to state standards.

With equipment borrowed from the Board of Public Works the football field and practice field are "slicked seeded" annually and other fields are seeded as required. Fertilizer is applied in the spring and again in the fall. A weed eradication program has been in effect at the high school and this year we included the Killam play field. Lack of rain and continued over-use of these areas has hindered the growth of grass that is expected to replace the weeds.

Grass is cut approximately once a week from mid-May to September depending on the amount of rainfall. It requires 15 hours of labor with the appropriate equipment each week. Fields are raked and swept with equipment borrowed from the Board of Public Works as often as required for effective maintenance of the fields.

The appropriation required to maintain the grounds at present levels is \$19,600 and includes \$8,750 for resurfacing of hot top areas, \$1,000 for fence repair, and the balance of \$9,850 for loam, seed, fertilizer, line painting, repairs to grounds as a result of malicious damage, repairs and maintenance of playground equipment, traffic bumps and track maintenance.

An effort to reclaim the Killam School diamond is in process and involves the reworking and resurfacing of the base paths and pitchers

mound as well as the installation of sod on the infield. It is expected to be ready in late spring. Other fields are being maintained at present levels with the emphasis on preventing further deterioration.

The pressure of over-use and the lack of sufficient rainfall during the summer inhibited an effective up-grading program. Until the community provides more fields and relieves the pressure on the existing areas our efforts will be expended in maintaining the existing facilities in a clean and safe condition. Our hope is to provide more areas and up-grade existing facilities as funds can be made available for such purposes.

The School Committee has included in their long range plans several major up-grading projects including the total refurbishment of the varsity football field, the installation of an all weather track and field events area, the reconstruction of the Killam School play field, construction of a game field at the Northwest corner of Parker Junior High School and the refurbishment of the Pearl Street School field.

This report was accepted as a report of progress.

On motion of James J. Sullivan, Jr. it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of William C. Brown it was voted that the Board of Selectmen be and hereby are instructed not to award or accept any bids to paint the Prospect Street School.

On motion of James J. Sullivan, Jr. it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of James J. Sullivan, Jr. it was voted that the sum of Forty Thousand Dollars (\$40,000) be transferred from surplus revenue and appropriated to Fire Department as follows, each item being considered a separate appropriation:

Salaries	\$39,000
E.M.T.	1,000

ARTICLE 4. On motion of Marvin M. Rosenthal it was voted that Article 4 be indefinitely postponed.

ARTICLE 5. On motion of James J. Sullivan, Jr. it was voted that the Town rescind the Motion of John H. Russell, made and adopted under Article 12 of the Annual Town Meeting of 1978 (line item 158 of the Finance Committee Report) which

Moved:

That the sum of Nine Thousand Three Hundred Fifty-six Dollars and Seventy cents (\$9,356.70) be transferred from the following accounts:

Street Betterment — Barbara Lane	319.11
Street Betterment — Hemlock Road	388.76
Street Betterment — Maple Ridge Road	279.74
Street Betterment — Countryside Lane	539.03
Street Betterment — Boyce Street	3,1512.59
Street Betterment — Norman Road	1,388.11
Street Betterment — Johanna Drive	735.80
Street Betterment — Arrow Circle	440.85
Modification of John St. Facility	19.41
School Sites and Recreation Areas Comm. Expense	71.82
School Sites & Recreation Areas Study	1,000.00
School Sites & Recreation Areas Land Purchase	661.48

and the sum of Fifteen Thousand Six Hundred Forty-three Dollars and Thirty cents (\$15,643.30) be raised from the tax levy and that said sum totalling Twenty-five Thousand Dollars (\$25,000) be appropriated for the purpose of maintaining, improving and constructing facilities in the Parks and playgrounds, such sum to be expended by and under the direction of the Board of Public Works.

so that the sum of Twenty-two Thousand Three Hundred Sixty-six Dollars (\$22,366) be appropriated and not expended under said motion will be returned to the General Fund.

During this discussion there were tow reports submitted by the Finance Committee; one by Mr. Paul T. Metcalf who represented those in favor of the motion, as follows:

Minority Report Concerning 6-6 tie vote by the Fin. Com  
on Article 5 on September 26, 1978

As the maker of the motion to recommend rescinding Article 5 and having voted in the affirmative I submit the following points:

1. Recognizing that a citizen's petition against building a baseball field at Batchelder was the basis for the Article, I supported that point of view.
2. Traffic control and safety of the neighborhood children was also a factor. There are no plans at present for safety.



3. Since the possibility of a future reduction in Town services is being considered by the Selectmen as requested by them of the May Town Meeting, it was felt that now was a good a time as any to start reducing budgets.

A verbal report was submitted by Mr. Donald E. Trudeau who represented the opposition.

ARTICLE 6. On motion of James J. Sullivan, Jr. it was voted that the sum of Five Thousand Five Hundred Dollars (\$5,500) be transferred from surplus revenue and appropriated for the prupose of maintaining, improving and constructing facilities in the Parks and Playgrounds, such sum to be expended by and under the direction of the Board of Public Works.

ARTICLE 7. On motion of Paul C. Dustin it was voted that the sum of Thirty Thousand Dollars (\$30,000.00) be transferred from the performance bond for Parkview Estates and appropriated for the purpose of completion of the construction of a private way known as Francis Drive in accordance with the terms of a certain performance bond executed by Main Street Realty Trust to the benefit of the Town of Reading on the 21st day of November, 1977 pursuant to the Massachusetts General Laws Chapter 41, such funds to be spent by and under the direction of the Board of Public Works.

On motion of James J. Sullivan, Jr. it was voted to take Article 2 from the table.

On motion of James J. Sullivan, Jr. it was voted that Article 2 be indefinitely postponed.

On motion of James J. Sullivan, Jr. it was voted to take Article 1 from the table.

On motion of James J. Sullivan, Jr. it was voted that Article 1 be indefinitely postponed.

On motion of James J. Sullivan, Jr. it was voted that this meeting stand adjourned at 10:13 P.M., October 5, 1978.

139 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

## STATE ELECTION

November 7, 1978

Pursuant to the Warrant and the Constable's Return thereon, a State Election was held at the time and places specified in the Warrant and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Elizabeth W. Klepeis
Precinct 2.	J. Warren Killam School	Russell H. Stone, Jr.
Precinct 3.	Joshua Eaton School	Joseph P. Riemer
Precinct 4.	Joshua Eaton School	John H. Crooker
Precinct 5.	Community Center	Henry A. Murphy, Jr.
Precinct 6.	Alice M. Barrows School	C. Dewey Smith
Precinct 7.	Highland School	John F. Cronin
Precinct 8.	Memorial High School	Edward P. Cameron

who then partially read the Warrant, when on motion of Eleanor M. Brown, Precinct 1; John J. Andreola, Precinct 2; Pearl E. Malphrus, Precinct 3; Donald E. Trudeau, Precinct 4; Ann Cusato, Precinct 5; Eva C. Swift, Precinct 6; Fred C. Kenney, Jr., Precinct 7; and Francis X. Day, Precinct 8, it was voted to dispense with further reading of the Warrant, except the Constable's Return, which was read by the Wardens in charge.

The ballot boxes were examined by the Wardens in charge and found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

Whole number of votes cast 9,889.

SENATOR IN CONGRESS — Vote for One									
	Pct.1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
Edward W. Brooke Rep.	649	541	447	671	558	612	663	607	4748
Paul E. Tsongas Dem.	579	626	556	602	557	682	673	631	4906
Write-ins	3			1	1	4	2		11
Blanks	<u>29</u>	<u>12</u>	<u>29</u>	<u>31</u>	<u>29</u>	<u>32</u>	<u>45</u>	<u>17</u>	<u>224</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889
GOVERNOR-LIEUTENANT GOVERNOR — Vote for One									
Hatch and Cowin Rep.	667	588	531	753	599	748	774	655	5315
King and O'Neill Dem.	551	549	451	503	497	517	553	563	4184
Write-ins		11	8	6	8	5	12	2	52
Blanks	<u>42</u>	<u>31</u>	<u>42</u>	<u>43</u>	<u>41</u>	<u>60</u>	<u>44</u>	<u>35</u>	<u>338</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889
ATTORNEY GENERAL — Vote for One									
Francis X. Bellotti Dem.	854	861	774	857	815	914	937	893	6905
William F. Weld Rep.	382	284	229	407	303	385	401	336	2727
Blanks	<u>24</u>	<u>34</u>	<u>29</u>	<u>41</u>	<u>27</u>	<u>31</u>	<u>45</u>	<u>26</u>	<u>257</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889
SECRETARY — Vote for One									
Michael Joseph Connolly Dem.	543	589	508	510	528	553	543	548	4312
John W. Sears Rep.	653	522	467	717	563	702	762	642	5028



[illegible]

## TREASURER — Vote for One

Robert Q. Crane Dem.	531	600	525	502	548	614	593	567	4480
Lewis S. W. Crampton Rep.	668	517	447	728	533	640	711	635	4879
Blanks	61	62	60	75	64	76	79	53	530
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

# AUDITOR – Vote for One

Thaddeus Buszko Dem.	639	689	580	633	611	699	711	687	5249
Timothy F. O'Brien Rep.	545	421	381	583	458	543	593	506	4030
Blanks	<u>76</u>	<u>69</u>	<u>71</u>	<u>89</u>	<u>76</u>	<u>88</u>	<u>79</u>	<u>62</u>	<u>610</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

## REPRESENTATIVE IN CONGRESS, Seventh District — Vote for One

Edward J. Markey Dem.	931	933	796	953	875	1015	1042	973	7518
James J. Murphy Ind.	262	202	180	262	203	245	230	217	1801
Blanks	<u>67</u>	<u>44</u>	<u>56</u>	<u>90</u>	<u>67</u>	<u>70</u>	<u>111</u>	<u>65</u>	<u>570</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

**COUNCILLOR, Fifth District — Vote for One**

John F. Markey Dem.	910	914	983	1020	967	4794
Blanks	350	265	347	363	288	1613
Total	1260	1179	1330	1383	1255	6407

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
COUNCILLOR, Sixth District — Vote for One									
Joseph A. Langone III Dem.			734	847	795				2376
Blanks			<u>298</u>	<u>458</u>	<u>350</u>				<u>1106</u>
Total			1032	1305	1145				3482
SENATOR IN GENERAL COURT, First Essex & Middlesex District — Vote for One									
Robert C. Buell Rep.	550	426				550	572	508	2606
Robert J. Cain Dem.	612	651				660	701	650	3274
Write-ins						2	6	8	
Blanks	<u>98</u>	<u>102</u>				<u>118</u>	<u>104</u>	<u>97</u>	<u>519</u>
Total	1260	1179				1330	1383	1255	6407
SENATOR IN GENERAL COURT, Third Middlesex District — Vote for One									
John A. Brennan Jr. Dem.			752	886	823				2461
Blanks			<u>280</u>	<u>419</u>	<u>322</u>				<u>1021</u>
Total			1032	1305	1145				3482
REPRESENTATIVE IN GENERAL COURT, Twenty-first Middlesex District — Vote for One									
Nils L. Nordberg Rep.	527	403	314	600	419	501	504	511	3779
Michael J. Barrett Dem.	716	753	686	667	710	808	848	723	5911
Blanks	<u>17</u>	<u>23</u>	<u>32</u>	<u>38</u>	<u>16</u>	<u>21</u>	<u>31</u>	<u>21</u>	<u>199</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

DISTRICT ATTORNEY, Northern District — Vote for One

John J. Droney Dem.	894	898	758	869	813	955	1000	918	7105
Write-ins								1	1
Blanks	<u>366</u>	<u>281</u>	<u>274</u>	<u>436</u>	<u>332</u>	<u>375</u>	<u>383</u>	<u>336</u>	<u>2783</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

REGISTER OF PROBATE AND INSOLVENCY, Middlesex County — Vote for One

Paul J. Cavanaugh Dem.	654	714	600	676	653	716	739	691	5443
Robert V. Campo Ind.	386	282	266	364	294	366	382	343	2683
Blanks	<u>220</u>	<u>183</u>	<u>166</u>	<u>265</u>	<u>198</u>	<u>248</u>	<u>262</u>	<u>221</u>	<u>1763</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

315

COUNTY COMMISSIONER, Middlesex County — Vote for One

John L. Danehy Dem.	823	842	714	813	753	859	931	851	6586
Blanks	<u>437</u>	<u>337</u>	<u>318</u>	<u>492</u>	<u>392</u>	<u>471</u>	<u>452</u>	<u>404</u>	<u>3303</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

COUNTY TREASURER, Middlesex County — Vote for One

Rocco J. Antonelli Dem.	519	559	474	496	511	555	563	547	4224
S. Lester Ralph Ind.	581	472	429	606	473	590	635	557	4343
Blanks	<u>160</u>	<u>148</u>	<u>129</u>	<u>203</u>	<u>161</u>	<u>185</u>	<u>185</u>	<u>151</u>	<u>1322</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 1. PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 220-53, and on September 7, 1977, by a vote of 243-20?

SUMMARY

The proposed constitutional amendment would permit the legislature to establish as many as four different classes of real property for tax purposes. Property in any one class would be required to be assessed, rated and taxed proportionately but property in different classes could be assessed, rated and taxed differently. The legislature could grant reasonable exemptions. The constitution presently requires all property (other than wild lands, forest lands, and certain agricultural and horticultural lands) to be assessed and rated equally at full value for tax purposes.

Yes	567	655	570	606	595	662	720	643	5018
No	671	501	426	669	507	631	640	590	4635
Blanks	<u>22</u>	<u>23</u>	<u>36</u>	<u>30</u>	<u>43</u>	<u>37</u>	<u>23</u>	<u>22</u>	<u>236</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 2. PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 28, 1975, by a vote of 267-3 and on August 10, 1977, by a vote of 250-1?

SUMMARY

The proposed constitutional amendment would allow a governor who had not served in the preceding year as governor to submit a proposed budget to the legislature within eight weeks of the beginning of the legislative session. A governor



who had served in the preceding year would still be required to submit a proposed budget within three weeks of the beginning of a legislative session.

Yes	856	786	669	917	759	894	954	854	6689
No	304	275	244	278	259	318	289	304	2271
Blanks	<u>100</u>	<u>118</u>	<u>119</u>	<u>110</u>	<u>127</u>	<u>118</u>	<u>140</u>	<u>97</u>	<u>929</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 3. PROPOSED AMENDMENT TO THE CONSTITUTION.

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 26, 1976, by a vote of 244-6, and on August 10, 1977, by a vote of 253-1?

SUMMARY

The proposed constitutional amendment would require the Secretary of the Commonwealth to send information about questions that will appear on the state election ballot to each person eligible to vote in the Commonwealth, or to every residence in the Commonwealth where one or more eligible voters live. Presently, the Constitution requires the Secretary to send this information to each registered voter in the Commonwealth.

Yes	822	774	658	850	744	876	916	850	6490
No	349	309	263	361	293	367	365	327	2634
Blanks	<u>89</u>	<u>96</u>	<u>111</u>	<u>94</u>	<u>108</u>	<u>87</u>	<u>102</u>	<u>78</u>	<u>765</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 4. PROPOSED AMENDMENT TO THE CONSTITUTION.

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 266-0, and on August 10, 1977, by a vote of 258-0?

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
Yes	776	740	626	834	711	831	850	799	6167
No	374	322	278	342	300	381	395	341	2733
Blanks	<u>110</u>	<u>117</u>	<u>128</u>	<u>129</u>	<u>134</u>	<u>118</u>	<u>138</u>	<u>115</u>	<u>989</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

### SUMMARY

The proposed constitutional amendment would require that in the taking of the state census, residence be determined in accordance with the standards used by the United States when taking the federal census. Under the federal standards, residence is based upon where a person spends most of his or her time whereas under present state standards residence is based upon legal domicile. The standards would be subject to any exceptions which the legislature might enact.

### QUESTION 5. PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on May 26, 1976, by a vote of 260-1, and on August 10, 1977, by a vote of 255-0?

### SUMMARY

The proposed constitutional amendment would allow a local charter commission 18 months after its election to prepare a charter or charter revision for submission to the voters of a city or town. Presently, the constitution provides that the charter or charter revision be prepared within 10 months of the election of the charter commission.

Yes	537	499	396	572	455	586	595	501	4141
No	578	512	470	548	528	563	598	587	4384
Blanks	<u>145</u>	<u>168</u>	<u>166</u>	<u>185</u>	<u>162</u>	<u>181</u>	<u>190</u>	<u>167</u>	<u>1364</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 6. PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below, which was approved by the General Court in joint sessions of the House of Representatives and Senate on June 11, 1975, by a vote of 175-73, and on September 7, 1977, by a vote of 173-90?

SUMMARY

The proposed constitutional amendment would provide that a student could neither be assigned to nor denied admittance to a public school on the basis of race, color, national origin or creed.

Yes	815	786	654	850	725	892	912	814	6448
No	358	291	275	364	316	356	371	355	2686
Blanks	<u>87</u>	<u>102</u>	<u>103</u>	<u>91</u>	<u>104</u>	<u>82</u>	<u>100</u>	<u>86</u>	<u>755</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 7. PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the Constitution summarized below which was approved by the General Court in joint sessions of the House of Representatives and Senate on August 11, 1976, by a vote of 248-5, and on May 24, 1978, by a vote of 257-0?

SUMMARY

The proposed constitutional amendment would give the legislature the power to establish a different method of property taxation for land which is used for recreational purposes and for land preserved in its natural state. It would add these two categories to the existing constitutional provision which allows the legislature to tax wild and forest land differently. The amendment's stated purpose is to develop and conserve natural resources and the environmental benefits of recreational land.

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Total
Yes	636	619	524	715	547	766	733	689	5229
No	530	441	386	466	463	462	532	474	3754
Blanks	<u>94</u>	<u>119</u>	<u>122</u>	<u>124</u>	<u>135</u>	<u>102</u>	<u>118</u>	<u>92</u>	<u>906</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

QUESTION 8. THIS QUESTION IS NON-BINDING

“Shall the Senator from this District be instructed to vote to approve the passage of a bill requiring the reduction and limitation of local property taxes by substituting revenue from state taxes, and providing that all state and local taxes combined shall not take a larger percentage of the total personal income in Massachusetts than the average percentage taken in the three year period immediately preceding approval?”

Yes	844	819	651	856	713	903	906	865	6557
No	230	169	184	217	194	194	220	190	1598
Blanks	<u>186</u>	<u>191</u>	<u>197</u>	<u>232</u>	<u>238</u>	<u>233</u>	<u>257</u>	<u>200</u>	<u>1734</u>
Total	1260	1179	1032	1305	1145	1330	1383	1255	9889

The votes were declared in open Town Meeting, sealed and transmitted to the Town Clerk to be placed in the vault for safe keeping.

Voted to adjourn, 10:45 P.M., November 7, 1978.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

November 9, 1978

Attested copies of the election results were this day transmitted to the Secretary of the Commonwealth.

Attest:

LAWRENCE DREW  
Town Clerk



## SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 13, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

ARTICLE 1. The following report was read by Frank A. Smith, Jr., Chairman of the Board of Selectmen:

Under Article 3 of the Annual Town Meeting, by motion of Carl Amon, the Board of Selectmen were instructed to:

1. Place an article in the warrant to demolish the Community Center.
2. Place an article in the warrant to remodel the Community Center for offices for Town boards and committees, and
3. To mail to each Town Meeting Member the names of all users and tenants of the Community Center, the amount of rent paid by each from 1/1/77 to the date of mailing, and all expenses in detail for the maintenance and operation of the Community Center building from 1/1/77 to the date of mailing.

The Board reports that Articles 14 and 15 of this Town Meeting warrant comply with the instructions of Mr. Amon. In view of mail costs and the non binding nature of the instructional motion, the Board did not mail the tenants and expense lists, but did send copies to each Town Meeting Member through the Precinct Captains. We express our appreciation for the assistance of the Precinct Captains.

Respectfully submitted,

BOARD OF SELECTMEN

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Frank A. Smith, Jr., Chairman of the Board of Selectmen.

Under Article 3 of the Annual Town Meeting all Town Boards, Committees, Commissions, Officers, Departments and Agencies were

instructed to report to the Board of Selectmen specific services, staff and expenses that would be required to be reduced in order to achieve a reduction of ten percent (10%) in the total amount under Article 12. The Board of Selectmen were required to report such information to the 1978 Fall Special Town meeting and seven days before the Fall Special Town Meeting to issue a report to each Town Meeting Member.

The Board of Selectmen hereby reports to the Town Meeting that, with the exception of the Cemetery Trustees who have declined to do so, all town government units concerned have furnished all requested information. The Board of Selectmen would like to express it's appreciation to all who cooperated to provide the requested information. We also express appreciation to the Precinct Captains who distributed the report permitting a savings in mailing costs of over \$400.

The Board believes that the information contained in the report will prove to be valuable to the Town Meeting Members as, for the first time, they have information related to the least necessary services of each Board. It is also recognized by the Board that in some instances even these least necessary services are considered very important by some boards.

The instructions of the motion require that the Board of Selectmen report the information at this meeting; however, in view of the fact that each member has been sent a copy, and in view of the non-binding nature of the motion, the Board of Selectmen very respectfully declines to read this 96 page report to the Town Meeting.

Respectfully submitted,

BOARD OF SELECTMEN

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Frank A. Smith, Jr., Chairman of the Board of Selectmen.

Report to Subsequent Town Meeting — November 13, 1978  
(Concerning Civil Action Against the Selectmen of the  
Town of Reading, Individually and as They are the Selectmen of the  
Town of Reading)

On January 6, 1978 the deed was recorded for the sale of land on which to construct a restaruant by Sambo's of Mass., Inc.

Three days later on January 9, 1978, Mr. Wires of Sambo's of Mass., Inc. made a presentation to the Selectmen regarding the

restaurant his company was planning to build in Reading and their request for permission to open 24 hours. Citizens present voiced objections to the proposed restaurant and particularly to the 24 hours opening. The Selectmen stated that this presentation was for information purposes only, since the company did not have a request for a common victualler's before them at this time. A decision would be made at that time, and would allow time for additional input for Reading citizens.

On March 10, 1978 a building permit was issued by the Building Inspector. The Board of Selectmen do not participate in the issuance of building permits.

On September 7, 1978 an Application for License was received from Sambo's Corp., 357 Main St., Reading, Mass. and an appointment was made for 7:30 p.m. on September 11. This appointment was postponed to a hearing on September 18.

Subsequently, an Application for License dated September 12, 1978, was received from Sambo's Restaurants Inc. 1415 Rt. #70, Cherry Hill, N.J.

On September 18 the hearing was postponed at the request of the Construction Manager "due to circumstances beyond (their) control", and was rescheduled as requested for October 16, 1978.

On September 25, at the request of the attorney for Sambo's Restaurants Incorporated the October 16 hearing date was moved forward to October 3, 1978.

On October 3, 1978 a new license application for Sambo's of Mass., Inc. c/o Henry Rotes, CT Corp. Systems, 10 Post Office Square Boston, Mass., was filed with the Board of Selectmen.

A hearing was held on Tuesday, October 3, 1978, by the Board of Selectmen at the Community Center. As part of the preliminary proceedings, 20 people signed to speak in opposition to issuance of a license and 3 signed to speak in favor. One person signed in favor and opposed. Of the 24 signers, all of whom spoke, 23 were from the Town of Reading and one was from Methuen. A petition containing over 300 signatures in opposition was presented. Of these signatures were Reading residents. At the conclusion of the hearing, the Selectmen voted unanimously to deny the request for a license.

Transcripts of the hearing are available for review in the Selectmen's office.

On October 21, 1978 the members of the Board of Selectmen were served with a complaint individually and as the Selectmen of the Town of



Reading charging that they “. . . acted arbitrarily and capriciously and in excess of their authority in denying a license. . . ”. The complete text of the complaint has been printed in the **Reading Chronicle**.

On November 10, 1978, counsel for the Town of Reading filed a motion in Superior Court to dismiss the complaint against the Selectmen individually and as they are the Selectmen of the Town of Reading. The motions for dismissal have been marked for hearing on November 21, 1978.

It is assumed by the Board of Selectmen that in the same manner that the complete text of the charge was published by **The Reading Chronicle** the complete text of the Motion to Dismiss will also be published for your information. I shall therefore refrain from reading that text at this time.

I have received unconfirmed information that motions will be made here tonight to instruct the Board of Selectmen to somehow withdraw from this action, and/or to instruct the Law Committee to deny expenditure of town funds for the individual defense of the Selectmen. For two reasons I would urge that such actions not be proposed. First, Town Meeting has been advised on many occasions by present and previous counsel not to take action on or discuss matters of litigation when such actions might be harmful to the Town's case. I believe Town Counsel will give such advice now. Second, any indication by Town Meeting that volunteer members of town boards would not be supported by the Town in legal actions challenging their discretionary actions in performance of their duties, would become a significant deterrent to individuals who might otherwise enter public service.

The Board of Selectmen realize that citizens are concerned with the stated amount of “. . . losses (which) can and will mount into the millions of dollars. . . ” as contained in the complaint filed against the Board. In this respect we would point out from their annual report, the net earnings for all 869 restaurants combined in 1977 were \$24,346,000; an average of \$28,016 per restaurant for a full year of operation.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Clifford P. Wadman, Chairman of the Board of Cemetery Trustees.

The Board of Selectmen in its letter to you dated October 30, 1978 stated that: “The Board of Cemetery Trustees has ‘declined’ to furnish information — the only Board to do so.” This is not a correct statement. In its letter to the Board dated October 18, 1978 (a copy of which you have recieved) the Board of Cemetery Trustees stated that it



had voted "that in our 1979-1980 budget no reduction of expenses is possible in either our maintenance or salary items. This conclusion was arrived at after a careful study of both of these schedules". In view of the statement made by the Board of Selectmen the Board of Cemetery Trustees wishes to give you the following information:

1. The appropriation for salaries for the Cemetery Department as voted by the Annual Town Meeting was \$84,500. At the commencement of the current fiscal year one of the permanent employees of the Cemetery Department retired. The Board of Cemetery Trustees did not replace this employee and thereby saved \$10,441.60 for the current fiscal year as compared to the amount appropriated. The Board of Cemetery Trustees thereby reduced its salary appropriation by 12.226% for the current fiscal year.

2. The Board of Cemetery Trustees employs six persons:

A. Four employees who are members of the same union as the employees of the Department of Public Works. These employees are presently working under a two-year contract which gives them a 7% increase effective July 1, 1979. It is the opinion of the Board of Cemetery Trustees that it is absolutely essential for the maintenance of the Town's cemeteries that we continue with four employees and we have no control over their salaries in view of the fact that they are members of the union.

B. Superintendent Henry Vik, The Superintendent presently receives a salary of \$18,786.04. The Board has not yet considered the increase, if any, to be given to the Superintendent for the fiscal year commencing July 1, 1979.

C. Secretary. The secretary perviously employed by the Board has resigned. She worked twenty or more hours per week and therefore received all of the fringe benefits. The Board of Selectmen attempted to have the Board use half of the time of an individual who is the secretary for another board. After a trial period the Board of Cemetery Trustees is not satisfied with the arrangement and therefore intends to hire its own secretary who will work no more than nineteen hours per week so that she would not be entitled to all of the fringe benefits that a person who works twenty or more hours per week recieves. This will result in a further saving to the Town.

D. The Board of Cemetery Trustees ordinarily employs seasonal, part-time employees who work only during the Summer months and during vacation periods. In the opinion of the Board it is necessary that we have those employees in order

to maintain the cemeteries. We have voted to increase the amount necessary for part-time employees by \$3,000 so that the total amount spent for expenses for the current year will still be less than it would be if we have five full-time employees plus the seasonal employees.

If we were to continue with five full-time employees plus the same amount as the current year for seasonal employees and with the 7% union increase, then our total salary expense would be \$90,700. By reducing the number of permanent employees to four the total salary expense for fiscal 1979-1980 will be \$84,750. The total amount to be appropriated from the tax levy is reduced from \$65,700 to \$59,750 or \$5,950. The Board has therefore already reduced its requested appropriation from the tax levy for fiscal 1979-1980 by 9.0563%.

The Board of Cemetery Trustees intends to keep its expense request for the fiscal year 1978-1979 at the same amount as the current fiscal year and this is in spite of increases in fertilizer, grass seed, gasoline, trees, shrubs and other materials used to maintain the cemeteries.

The last Annual Town Meeting appropriated \$6,050 for the purchase of a pick-up truck by the Board of Cemetery Trustees. That truck has been purchased and there will be no request in the 1979-1980 fiscal year for the purchase of equipment.

The requested appropriation from the tax levy by the Board of Cemetery Trustees for the fiscal year 1979-1980 will therefore be 16.72% less than the amount appropriated for the current fiscal year.

There are 2,750 lots plus 950 single graves in the two cemeteries. There are 10,122 persons interred in the two cemeteries. An individual purchasing a lot in one of the cemeteries purchases not only a lot but also perpetual care of that lot. The Board of Cemetery Trustees therefore has an obligation to maintain the lot purchased in perpetuity and cannot reduce its maintenance beyond the reduction already made as four permanent employees are absolutely necessary. It must also be kept in mind that the Board of Cemetery Trustees has week-end funerals and permanent employees must be available for such occasions.

We believe that we have reduced our expenses to the minimum and have acted within the spirit of the instructions of the Town Meeting.

#### BOARD OF CEMETERY TRUSTEES

CLIFFORD WADMAN, Chairman  
CHARLES ELLIS  
FRED C. KENNEY  
HERBERT GENT  
STANLEY MAXWELL  
CARL H. AMON, JR.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Joyce K. Miller, Chairman of the Bicentennial Commission.

The Reading Bicentennial Commission was authorized under Article 20 of Town Meeting in March, 1972, and its members were appointed in spring of 1973. Our charge was to consider and carry out appropriated projects during the anniversary years 1975-1983.

We saw our responsibility as two-fold: (1) to sponsor certain projects that could not be handled without official sanction and financing; and (2) to encourage, assist with and coordinate activities planned and handled by private organizations or groups of individuals. This was to encourage participation as well as to reduce the scope of work and finances handled by the Town.

In 1974 we applied for and were granted recognition as a Bicentennial Community, allowing us to use the official flag and logo, and we also endorsed the theme and slogan of the national American Revolution Bicentennial Commission — — "Heritage, Festival and Horizon; a Heritage to preserve: a future to mold." Our program was developed around these ideas.

From the very first public response and participation has been immediate and enthusiastic. Donations were made and offers of help were numerous. Our program officially began with a Dedication Service on March 20, 1975. On this occasion, the Reading Minutemen made their first appearance. This group was organized under the direction of Dr. John McCauley, and required hard work and dedication of the members, who paid their own way and were very generous with their time and energy. They were responsible for the flag raising ceremony on the Common on April 5, 1975, and together with the Reading Jaycees, planned and handled the Bicentennial Ball and Festival Weekend of May 21-11, 1976. They have also participated in many bicentennial activities in Reading and other communities. The festival portion of our program would not have been possible without the Reading Minutemen and the Reading Jaycees.

Our projects related to preserving our heritage have been numerous. They include:

1. Assisting the Antiquarian Society secure funds to repair Parker Tavern.
2. Establishing a Heritage Trail, marking historic sites and homes built before 1783.



3. Sponsoring a new edition of "The Story of Reading Government" — — originally written by Victor E. Pitkin in 1940, and updated by the League of Women Voters.

4. Sponsoring a new edition of "Reading's Colonial Rooftrees" — — the story of Reading homes built prior to 1800 and originally written by C. Nelson and Eleanor C. Bishop in 1944, and updated by Mrs. Bishop.

5. Sponsoring the booklet "How Reading Grew Up" for use by the third grade in the school system, prepared by the College Club.

6. Sponsoring production of a slide-tape program, "Colonial Taverns in New England", including the Parker Tavern, prepared by a group of young people under the leadership of Ronald D'Addario.

7. Sponsoring an Oral History Project consisting of taped interviews with thirteen of our older citizens, conducted by volunteers. Ideally these tapes should be transcribed to make them more readily available.

8. Sponsoring a program of recording inscriptions of pre-1800 gravestones in Laurel Hill Cemetery.

9. Microfilming the diaries of Emily Ruggles.

The "Horizon" or looking-to-the-future portion of our program included:

1. A new sign on the Reading Common. It is our understanding that the Board of Public Works and Garden Club intend to continue beautifying this area through plantings and a brick walk.

2. Sponsoring establishment of a local Historical Commission, which Town Meeting authorized November 1977.

3. Recommending better care and preservation of our local records by establishing official archives under professional guidance.

The Products of our activities have been distributed as follows:

1. Equipment — including tape recorder and slide projector — given to the Reading Public Library to be used with other projects — Oral History Tapes, Colonial Taverns in New England Slide Tape Program, Microfilm of the Ruggles' diaries and photographic record of the Bicentennial activities.

2. Records of and responsibility for Heritage Trail plaques — — transferred to the Reading Historical Commission.

3. Publications and responsibility for their distribution — — transferred to the Reading Historical Commission.



Our program was financed by

Appropriation	11,000
Bicentennial Grant	750
Donations	7,382
Total	<hr/> 19,132

We have spent \$18,171.48; \$17,814.78 on projects and \$356.70 on operating expenses including photography to record our Bicentennial activities. The \$11,000 appropriated included \$2,500 for contingencies. We are returning to you approximately \$960 of this contingency.

We recommend that, at the appropriate time these remaining funds be transferred to the Historical Commission to allow them to continue the work started by this Commission, especially transcribing the oral history tapes into typed documents.

At this time we feel that our charge has been fulfilled and our projects completed. We ask you to accept this as our final report and discharge us from further responsibility.

JOYCE K. MILLER, Chairman  
MIRIAM A. BARCLAY  
ELEANOR C. BISHOP  
RONALD F. BLANCHARD  
KATHERINE F. EBELING  
JOHN F. McCAULEY  
MARUICE C. PROCTOR

This report was accepted with thanks as a final report and placed on file.

ARTICLE 1. The following report was read by Douglas A. Cowell for the Board of Public Works.

At the adjourned Town Meeting of June 1, 1978, by a Motion made by Carl A. Beaulieu under Article 3 it was voted that the Board of Public Works should report to the Fall 1978 Town Meeting concerning whether Municipal vehicles were being used for personal business and what if any, disciplinary action would be taken if so found.

The Board of Public Works has investigated this instruction in the following areas:

1. Vehicles assigned to Town employees on a 24 hour basis
2. The use of Town vehicles in regular working hours for private purposes.

3. Use of Town vehicles for coffee breaks
4. Use of Town vehicles for check cashing

#### **Vehicles assigned to Town employees on a 24 hour basis**

The Board has the policy of assigning vehicles to the following positions on a 24 hour basis. These personnel are frequently called out at times beyond the normal working hours and for this reason the performance of their duties requires a Town owned vehicle. The Board found no evidence of personal use involved.

Superintendent

Assistant Superintendent of Operations

Supervisors of Highway, Water, Forestry and Water and Sewer Pumping Station

Weekly call men from the Water, sewer and Highway Divisions

Employee of the Engineering Division

The vehicles are used for Town related business only.

#### **Use of Town vehicles in regular working hours for private purposes**

The board found no evidence of members of the Department using Town vehicles or Municipal vehicles for private purposes during working hours.

#### **Use of Town vehicles for coffee breaks**

Under Article 9, Section 3 of the agreement between the Town of Reading and the Union Employees - "employees shall be granted a 15 minute coffee break in the morning and a 15 minute break in the afternoon subject to the conditions at the job site." Normal practice for construction crews is for one employee to pick up coffee for the other employees. On the average, a full crew may have from 4 to 6 employees. There are also work assignments which may involve only 1 or 2 men assigned to a vehicle for the day. In this case, both individuals would go to coffee in between jobs. The Board finds that although individuals may stop for a coffee break between job assignments there is no improper or excessive use of Municipal vehicles in this area.

#### **Use of Town vehicles for check cashing**

Regarding the cashing of checks, the Town is required under Massachusetts General Laws "to provide for employees facilities for the cashing of checks at a bank or elsewhere, without charge as shall be deemed by the Commissioner of Labor and Industries to be reasonable..." On Friday morning the supervisors distribute pay checks to employees at the job sites and at the Public Works Garage. Reasonable time is given to employees to cash their checks at that time. A survey of Town vehicles involved in this procedure was made on six (6) different occasions from July through October. On each day the total

time was about one hour for all personnel involved and in view of the state statute this seems to be well within a reasonable time. The Board therefore finds there is no misuse of Municipal vehicles and therefore finds no need for any disciplinary action to be taken in the above matter.

It should be noted, that if vehicles were being improperly used for personal business the disciplinary action procedure as outlined by the Personnel Board would be followed.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Douglas A. Cowell for the Board of Public Works.

The Board of Public Works in a continuing effort to find a long term solution to the Town's solid waste problem has been actively working with the Northeast Solid Waste Committee on a regional resource and recovery plant to be located in North Andover. The Board of Public Works strongly feels that the regional solution to solid waste problems may ultimately be the best solution for the Town of Reading. The Northeast Solid Waste Committee, with the assistance of the State Bureau of Solid Waste and the Mitre Corporation are now actively seeking communities to enter into contract with Northeast Solid Waste. The primary contractor for the construction of the facility and operation was formerly United Oil Products, Inc.

The Board of Public Works has made no decision whether or not to recommend to the Town to enter into such a contract. However, the Board feels that the project has great potential and feels it is important to inform as many interested citizens as possible about the proposed facility and therefore has arranged a meeting to be held at the Lecture Hall of the Reading Memorial High School, 62 Oakland Road, Reading at 8:00 P.M., December 7, 1978 to which all Town Meeting Members, interested Board and Committees and any citizens of the Town of Reading are cordially invited and urged to attend.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Donald A. Dewey, Chairman of the Reading Transit Study Committee.

The 1978 Spring Town Meeting passed a motion, made by Nils Nordberg, instructing the Board of Selectmen to appoint a special committee "to study the availability of and the need for transportation services within the Town". In accordance with this motion, the Transit Study Committee has been appointed and is conducting this study.



As there were no guidelines to the Committee, we have established what we believe to be Town Meeting's intent. We plan to conduct a study of Reading's transportation systems in two phases. Phase I would study and report on the possibilities of Implementing an in-town transit system, as is stipulated by the Town Meeting motion. Phase II would study Reading's transportation problems as apply to the MBTA.

The Committee, under Phase I, is in the process of:

1. Examining the services presently available in the town,
2. Determining the need for an in-town transit system,
3. Evaluating the kinds of in-town transit systems used by towns similar to Reading,
4. Analyzing and estimating the cost of the alternative systems that would fulfill the town's needs.

The Committee plans to have this information compiled and written into a report to be presented to the 1979 Spring Town Meeting. Phase II will be conducted after the spring meeting.

This report was accepted as a report of progress.

ARTICLE 1. On motion of Mary Jolene Guerra it was voted to allow W. Bruce MacDonald to give the following report of the School Construction Committee:

Since it was appointed by the Moderator on September 12, 1977, the School Construction Committee has met a total of 11 times. Bids were received in April of 1978, and subsequent to the final authorization of funds by the Special Town Meeting of May 4, 1978, a contract was signed with Morello Brothers of Medford, to perform the repairs to the R.M.H.S. The contract had first been awarded to Anchor Gunitite Co. who were the second highest bidder. Upon review of the State Construction Bid Law, the Committee, with the advice and consent of Town Counsel, rescinded its award to Anchor Gunitite, and awarded the contract to Morello, the original low bidders. Anchor Gunitite lodged a protest with the Mass. Dept. of Labor and Industries; the result of which was finding that the bid was properly made by the Town to Morello, and the protest ended there.

Preliminary work got underway during the week of July 10, 1978, and proceeded without interruption until September 19, 1978. By all accounts the work was done exceptionally well. Approximately 16% of the job was completed, the remainder is to be finished in the spring of 1979, under the same contract, as soon as weather permits. One change order, increasing the cost by \$800. was signed. This involved unanticipated caulking of window casings in the areas under repair. Additional small charges for further caulking may be necessary.



The work has proceeded more slowly than anticipated due to lack of skilled labor. During Construction full time inspection was carried on for 47 days, as a cost of \$7250.00. Construction costs have amounted to \$16,000, including the caulking change order, roughly equivalent to 16% of total construction costs. Inspection costs ran far ahead of actual construction costs due to the slow pace of work. The Committee felt it imperative, however, to continue full time inspection during the first important months of construction. We will explore ways of adjusting inspection time next year in an effort to contain costs within the original estimate of \$10,000. which we continue to feel is a small amount to spend to insure a first class job. We will make every reasonable effort to speed up the work, but we wish above all else to insure an excellent and lasting repair to this frustrating condition, and therefore will not encourage the employment of unskilled labor just to speed up the job. However, we anticipate being able to make a final report to the 1979 Annual Town Meeting.

At this point I would like to show briefly the results of the work to date.

Respectfully submitted,

W. BRUCE MAC DONALD  
Chairman  
School Construction Committee

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Sumner H. Weston, Chairman of the Public Safety Review Committee, established under Article #2 of the Subsequent Town Meeting, November 14, 1977.

## 1. INTRODUCTION

In the May Town Meeting we discussed the Fire Department at some length, In this, our final report, we deal primarily with the Police Department. As the result of our study, we will submit two motions during this Town Meeting under Article 2.

## 2. BUILDINGS

The Police Station (including the nearly completed addition) together with the Haverhill St. Annex appears to provide the Department with adequate operating and training facilities.

## 3. EQUIPMENT

### A. CARS

The present compliment consists of three marked vehicles, one Chief's vehicle and one vehicle for the Detectives. The Police Department normally replaces the three marked vehicles annually. We support Article #3 of this Town Meeting which calls for the addition of an all-purpose vehicle. In the future, we would suggest keeping the three best vehicles and replacing the remaining three annually.

#### B. COMMUNICATION

It goes without saying that communication is vital to the Police Department. Chief Beaudoin informs us that a service technician is implementing improvements, where required, in the radio system. Because of this ongoing radio maintenance program, we feel it is premature to render an opinion on the radio system at this time. We suggest, and will so move under Article #2, that the Selectmen report on the quality and effectiveness of the radio system at the next Annual Town Meeting.

We recommend that a recording device be added to the incoming emergency phone lines. Such a recording could be important in an emergency situation. Presently, if the person answering the call misses key portions of the message, he might have to wait for a second call.

#### C. ELECTRIC POWER

If the Reading Municipal Light Department has a major outage which causes the Police Station to lose power, there is no provision for minimum emergency electric power. We recommend either adding the Police Station to the Central Fire Station emergency generator, or obtaining a generator for the Police Station. The Fire Station, according to the RMLD, draws a maximum of 6.4 KW while the Police Station presently draws 2KW. The present 25KW generator should be sufficient for minimum needs. We suggest a schedule for such emergency power situations should be initiated by the Selectmen.

#### D. SPECIAL PURPOSE EQUIPMENT

The special purpose equipment (i.e. riot gear, cameras, identification kits, etc.) represents an extremely small portion of the budget. Members of our Committee attempted to review the inventory records of this equipment. However, the Chief was not able to provide these records at the requested time. He said that it would require police or clerical time to establish such records.

We recommend that the special purpose equipment items should be on a formal inventory system and maintained at a continuous operational level.

#### 4. STAFF

The present operational staff of 42 appears to be adequate for the present needs of Reading.

We do recommend that the possibility of using a civilian dispatcher to answer both fire and police phones and radios be studied. It should be noted that the Selectmen have requested the Fire and Police Chiefs to study this matter.

#### 5. TRAINING

The members of the Police Dept. occupy a unique position in our community. They must be able to function under extreme conditions. The present technical training appears to be acceptable. However, we are concerned with the physical condition of the officers. We therefore support Mr. Brown's motion on this subject at the last Annual Town Meeting.

#### 6. CONCLUSION

In addition to the items mentioned above, we are concerned with the apparent duplication which exists within the Town Departments in the area of mechanical equipment repair. We will recommend under Article 2 that a Town Meeting Committee be established to investigate the feasibility of establishing a central mechanical equipment (including vehicles) maintenance facility. Included in this study should be the establishment of priorities for service and repair.

In our May report we included a suggested Fire Department vehicle replacement program. The current capital outlay program, which runs through Fiscal '84, has taken into consideration certain of these vehicles. However, no provision has been included for replacement of the 1976 Ambulance. Because of the vital nature of this vehicle in the Town's overall Public Safety Requirements, we feel provision for replacement should be made no later than 1981. Beyond that time it is our opinion that down time on this vehicle will be such as to create a critical situation that cannot be effectively remedied by borrowing from other towns.

This completes our study and findings of Public Safety Department.

Respectfully submitted,

SUMNER H. WESTON, Chairman  
WALTER PALMUNEN  
TIMOTHY B. PRESSEY  
JOHN T. RAFFERTY  
DONALD E. SWEET, JR.

This report was accepted as a final report and placed on file.



ARTICLE 1. The following report was read by John B. Pacino for the Northeast Regional Vocational School.

The Northeast Regional Vocational School located in Wakefield involves twelve towns — Winchester, Woburn, Wakefield, Malden, Melrose, Stoneham, Winthrop, Chelsea, Revere, Saugus, North Reading and Reading.

Vocational Education taught at the secondary school level includes: Auto Body, Auto Technology, Applied Design, Drafting and Design, Carpentry, Cabinet-making, Community Service Aides, Cosmetology, Electronics, Electricity, Graphic Arts, Electronic Accounting, Welding and Fabrication, Sheet Metal, Machine Shop, Plumbing and Pipefitting, and Food Services.

Post-secondary programs include Data Processing and Health Occupations, which cover Dental Assistant, Dental Technician, Practical Nursing, Medical Assistant and Operating Room Assistant.

The 1978-79 budget was \$5,885,268 from which \$3,386,156 was subtracted funds received from state allotments and work project income, making the operating budget assessment to the towns \$2,499,102.

Reading, as one of the twelve towns had an original assessment of \$268,373.02. The Regional School Committee cut the budget by \$126,585, dropping some professional and non-professional salaries, contracted services, supplies and materials, equipment acquisitions and other expenses thus reducing Reading's assessment to \$256,739.53.

The State gave Northeast \$215,000 in back payments thus reducing Reading's assessment to \$240,678.74. When the state came forward with an additional \$4000,000 plus, Reading's assessment was again reduced, making the final assessment \$209,553.15. The Town Meeting, Reading appropriated \$200,000 which still was \$9,553.15 short of the assessment.

Reading, as far as I may judge, never questioned the value of the school in so far as the services to Reading students and people in this community. What was the concern was the issue of nepotism. Since that time, a son of a committee member was removed from his position as an attendance officer, another son of a committee member has resigned as a senior programmer and there is a package before the committee to reduce the number of custodians, the Personnel Assistant, the Property Accountant, seven teaching positions and five secretarial staff personnel. I am not saying that all these positions will be reduced, but what I'm saying is that the committee will take a hard look with the idea of operating the school in the most efficient manner, yet not sacrificing quality. However, if these cuts are made they won't affect this year's budget.



The publicity given to the inner workings of the school has proven beneficial, since it has made the District Committee much more alert and vigilant.

A case in point concerns the recent discovery that Federal grant monies were used to pay administrators from overhead accounts with Regional School Committee knowledge or approval.

The Committee has reacted and a full scale investigation is currently in progress, with possible dismissals in order.

My task as a committee member representing Reading has been a difficult one, since I have found myself in the minority on numerous occasions. My philosophy and background is vastly different than committee members from some other communities.

However, I assure you that my voice is ever present. As a result many constructive changes have come into play.

Despite all the problems, Northeast Regional Vocational School is doing an outstanding job in Vocational Education training.

Reading presently has 88 students enrolled in the day school program 15 in post-secondary, 23 in the extended day, 10 in the special needs program 10 in the summer recreation program, and 210 in the Continuing Education program - making a grand total of 356.

In addition, the people in Reading, the Reading Public Schools, and town government have the use of many of Northeast's special services for auto body and repair work, for use of the data processing system, electrical work, cosmetology, food services, etc.

I am making this report because I want to clear the air and give Town Meeting the facts.

As it has turned out, Town Meeting was pretty close in their estimate of the assessment. I do not question the wisdom of town meeting. However I feel that Reading wants to continue their membership in the Northeast Regional Vocational District and as such I plan to make a motion under Article        to ask the Finance Committee to consider transferring the \$9,553.08 from the Reserve Fund to the appropriation for the operation and maintenance of the Northeast Regional Vocational School.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Gail F. Wood, Chairman of the Non Conforming Lots Committee.

The Non-Conforming Lot Zoning By-Law Amendment Committee was appointed in June 1978 to study the problem caused by Section 6.3.1.2 of the Zoning By-Laws passed in March, 1978. This section provides certain conditions under which a non-conforming lot may be built upon and by omission also implies certain conditions under which a non-conforming lot may not be built upon.

City/Town	Original Assessmt. 1/5/78	Revised				Revised				(8/17/78)
		Reduction 2/28/78	Assessmt. 2/28/78	Reduction 7/13/78	Assessmt. 7/13/78	Reduction 8/10/78	Assessmt. 8/10/78	Reduction 8/17/78	Assessmt. 8/17/78	
Chelsea	208,445.09	1,760.18	206,684.91	7,275.55	199,409.36	12,474.40	186,934.96	24,175.22	162,759.74	45,685.35
Malden	521,112.53	4,400.43	516,712.10	18,188.89	498,523.21	31,185.98	467,337.23	60,438.02	406,899.21	114,213.32
Melrose	328,300.96	2,772.27	325,528.69	11,459.00	314,069.69	19,647.18	294,422.51	38,075.95	256,346.56	71,954.40
No. Reading	153,728.32	1,298.13	152,430.19	5,365.72	147,064.47	9,199.87	137,864.60	17,829.23	120,035.37	33,692.95
Reading	268,373.02	2,266.22	266,106.80	9,367.27	256,739.53	16,060.79	240,678.74	31,125.59	209,553.15	58,819.87
Revere	338,722.95	2,860.28	335,862.67	11,822.76	324,039.91	20,270.88	303,769.03	39,284.69	264,484.34	74,238.61
Saugus	359,567.28	3,036.30	356,530.98	12,550.31	343,980.67	21,518.31	322,462.36	41,702.19	280,760.17	78,807.11
Stoneham	257,950.68	2,178.21	255,772.47	9,003.49	246,768.98	15,437.07	231,331.91	29,916.82	201,415.09	56,535.59
Wakefield	299,639.70	2,530.25	297,109.45	10,458.60	286,650.85	17,931.95	268,718.90	34,751.86	233,967.04	65,672.66
Winchester	205,839.32	1,738.17	204,101.15	7,184.60	196,916.55	12,318.46	184,598.09	23,873.00	160,725.09	45,114.23
Winthrop	177,178.05	1,496.14	175,681.91	6,184.22	169,497.69	10,603.22	158,894.47	20,548.90	138,345.57	38,832.48
Woburn	487,240.10	4,114.42	483,125.68	17,006.59	466,119.09	29,158.89	436,960.20	56,509.53	380,450.67	106,789.43
TOTALS	3,606,098.00	30,451.00	3,575,647.00	125,867.00	3,449,780.00	215,807.00	3,233,973.00	418,231.00	2,815,742.00	790,356.00



The purpose of the Committee is to review this By-Law and to return with recommendations in the form of an amendment. Due to vacation schedules, vacancies, illness, and some organizational problems, this committee did not get started until September and therefore it had no amendment ready by the closing of the Warrant on September 25, or the November Town Meeting. The Committee did, however, go forward with its study. This report is a summary of the progress of the committee to date.

Section 6.3.1.2. of the Town of Reading By-Laws has an effect on a substantial number of land owners. The Planner in his study of Non-Conforming lots has identified approximately 125 lots on which houses may no longer be built because they have been omitted from this section. These lots are undeveloped and have less than 10,000 square feet of area or 80 foot frontage in an A-1 Zoning Area or less than 20,000 square feet or 120 foot frontage in an A-2 Zoning Area and are also adjacent to a lot owned by the same person, (that is are held in common ownership). Although a thorough study has not yet been completed, the Non-Conforming Lots Committee has found some additional lots and believe the number of affected lots to be somewhat higher than the Planner's estimate. The Committee agrees with the Planner's study that shows that these lots are scattered throughout the Town. Although we all have a tendency to see those non-conforming lots that are close to our individual neighborhoods, there is a town-wide distribution.

Construction on any lot of non-conforming size is disallowed under Section 5.1.2., the Table of Dimensional Controls, Town of Reading Zoning By-Laws. Anyone seeking to build on a non-conforming lot must go to the Board of Appeals for a variance except for those rare cases which are allowed by Section 6.3.1.2. This section does not allow building on any non-conforming lot which is held in common ownership — that is, has a common boundary with another piece of land, recorded with the Registry of Deeds under the same name. Thus, some non-conforming lots are released from area and frontage requirements while others, simply because they are "next door" are deemed unbuildable.

The Committee can see 2 primary reasons for the necessity of Dimensional Controls in the Zoning By-Laws:

1. To prevent possible overloading of public services. This is a general reason for any zoning regulation.
2. To curb density relative to surrounding areas. This density is both visual, with regard to structures; and actual, with regard to population. However, we must realize that what density is considered objectionable is a personally subjective matter.

While we may agree with these reasons, we must also understand that by having passed such a zoning By-Law, Town Meeting has taken away the rights of some individuals to use legally recorded lots as building land. This is quite different from setting standards for the development of subdivision of large vacant areas into new lots. In effect, the new Zoning By-Laws have changed the rules — after the fact — with regard to some non-conforming lots. Although the owners do have recourse to the Board of Appeals, the intent and purpose of Section 6.3.1.2 is not stated; therefore the Board of Appeals does not have adequate guidelines to equitably either deny or grant a variance for building on the lots which were omitted in this section.

One of the Reasons for some of this confusion may be that the New Zoning Act, Chapter 808 of the Acts of 1975, from which the language of our By-Law is derived, is a more restrictive revision of the previous Zoning Enabling Act passed in 1954. This 1954 Act, in its Section 5A, allowed a grace period in which to build on lots in common ownership made non-conforming by an increase in dimensional controls. The 1954 Act allowed 3 years. A 1961 amendment changed this time in which to build to 5 years. Reading, like some other towns, did not adopt Section 5A. Therefore, Reading residents had never before encountered the idea that a properly registered lot may suddenly become unbuildable and had no time period to adjust.

At this point in our study we are considering two possible alternative solutions to the problem that plagues Zoning By-Law 6.3.1.2.

1. Strike the language of Section 6.3.1.2 and adopt the applicable language of the old Zoning Enabling Act, Section 5A of the Acts of 1954 in its place. We have been advised by the State Department of Community Affairs that some other towns have taken this approach. This is possible because a Town can make this section of 808 less restrictive but it cannot make it more restrictive.

2. Write a new Special Permit Section as an amendment to Section 6.3.1.2, giving to the Board of Appeals a clear set of criteria upon which to base an equitable approval or denial of application. The Department of Community Affairs suggests that this is also a viable approach if the conditions for granting the Special Permit are carefully spelled out.

To best serve the citizens of Reading, this committee would like more time to study these two and other additional solutions so that we can be better informed. Therefore we respectfully request an extension of this committee so that a more conclusive report proposing an amendment may be brought before Annual Town Meeting.

Respectfully submitted,

GAIL F. WOOD, Chairman

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by George A. Theophanis, Chairman of the By-Law Committee.

The By-Law Committee came into existence by a vote of Town Meeting during the November, 1977 session. The five members were appointed on June 8, 1978 by an appointment committee consisting of the precinct chairmen and chaired by the Moderator. The first By-Law Committee meeting was held on July 11, 1978 during which the offices of chairman, vice chairman and secretary were established.

The first order of business at subsequent meetings was the formulation of a document stating the Committee's interpretation of its duties and the principles by which it will be guided in its execution of those duties. The text of that document is as follows:

### **Town of Reading By-Law Committee**

#### **Primary Function**

The primary function of this Committee shall be to make recommendations on all proposed changes to the by-laws which are included on the warrant for Town Meeting, except for zoning, building code, personnel classification and compensation by-laws. In addition to recommendations on by-law changes this Committee will make recommendations on articles proposing changes to the special acts of the legislature and articles proposing acceptance or revocation of legislative acceptance acts.

#### **Guiding Principles**

1. Any proposal brought before this Committee shall receive its review and evaluation.
2. Any proposal brought before this Committee by means other than instruction by a vote of Town Meeting will be reviewed with the proponent and will either be:
  - a) submitted as an article in the Town Meeting warrant
  - b) an explanation as to why no action is to be taken will be given to the proponent
3. Effort will be made by the Committee to meet with the initiators of instructional motions in order to:
  - a) ascertain his-their objectives
  - b) accomplish the sense of his/their instruction



c) determine the most feasible method of presentation to Town Meeting

4. This Committee is committed to complying with instructional motions voted by Town Meeting where possible, even though these motions are not binding on the By-Law Committee. In meeting this commitment the Committee agrees to interview all Town Meeting members who introduce such motions and to either comply with recommendations or to report to the Town Meeting the reasons for noncompliance.

Excepted from the previous general principle are matters of personnel, building code, and zoning by-laws. To the best of its ability, the Committee will report, however, in cases or situations where proposals are in conflict or in contradiction with existing by-laws.

5. We agree to logically present and keep the by-laws as an orderly set which is clearly worded and reasonably assembled.
6. Insofar as possible this Committee will ensure the legality of all by-laws or by-law changes submitted as articles in a Town Meeting warrant, and to this end will submit all such articles to Town Counsel for his review.
7. As a matter of policy, we stand ready to investigate and initiate matters which have become evident problems and which have not been initiated by others, although by general consent, our central role is one of reviewing and recommending on by-law changes made by those outside this Committee.
8. Concerning any money matters which may be necessary for the operation of this Committee (decided by a majority vote of the Committee) the specific request shall be submitted by the Chairman to the Board of Selectmen.
9. As deemed appropriate, members of the By-Law Committee may alter or change this Committee's principles of guidance.

The next order of business was the review of proposed by-law changes pending under the previous ad hoc by-law committee. These proposals were placed on file for subsequent action. By a vote of the 1978 Annual Town Meeting, the By-Law Committee was instructed to place an article in the warrant of this subsequent Town Meeting to move the date of the annual Town Meeting from May to March. Such an article was prepared and appears on the warrant.

Two other articles were prepared for this Town Meeting. One proposes to change the composition of the Law Committee from chairmen of certain boards, commissions and committees to a member of each of those boards, commissions and committees and was placed on the

warrant at the request of the Board of Assessors. The other proposes to include members of the Planning Board and By-Law Committee as mandatory recipients of copies of the warrant immediately after the closing of a warrant, as is presently the case for members of the Finance Committee. This action was taken to correct a deficiency in the motion which established the By-Law Committee, and, in the case of the Planning Board, to correct a long-standing deficiency in the by-laws.

The By-Law Committee has reviewed, in addition to the three articles described above, seven other articles placed on the warrant by other town bodies and proposing to change the by-laws and acceptance acts.

Recommendations have been made on all ten articles.

During its first experience in making such reviews and recommendations, the By-Law Committee has perceived the need for procedural guidelines for town bodies, officials and citizens in the process by which by-law proposals are formulated and submitted. The Committee is presently engaged in drafting a statement of such guidelines which will be duly promulgated.

GEORGE A. THEOPHANIS - Chairman  
 CORLISS T. VANHORN - Vice Chairman  
 PETER C. HICHBORN - Secretary  
 VIRGINIA M. ADAMS  
 NATHAN C. WHITE

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Donald E. Trudeau, Chairman of the Finance Committee.

**TRANSFERS FROM FINANCE COMMITTEE RESERVE FUND**

Appropriation from Tax Levy Fiscal 1979		\$164,000.00
Date of Transfer	Account Transferred to:	Amount of Transfer
9/14/78	Assessor's Salary (Appraisors six month review)	\$1,120.00
9/26/78	Library Maintenance Compressor air cond. unit	875.00 1,995.00
		<hr/> \$163,005.00

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Donald E. Trudeau, Chairman of the Finance Committee:

### **Capital Outlay Plan**

In accordance with the By-Laws of the Town, the Finance Committee submits for your review and consideration three proposed Capital Outlay Plans.

In developing the plans, the Finance Committee requested that Town Departments consider the following three points:

First, the purpose of the Capital Outlay Plan is to control the expenditure of money. The plan seeks to select and schedule necessary projects in such a way the financial burden is kept within acceptable limits at all times. Where such plans are used effectively, the tax levy due to capital outlays remains approximately constant or changes smoothly according to an explicitly formulated goal. In contrast, where such plans are not used, the tax levy due to capital outlays tends to change erratically by relatively large amounts from one year to the next.

Second, given the above purpose, the focus of the Capital outlay plan is on expenditures which can be selected and scheduled. Such expenditures usually purchase or construct a facility which will provide services over a considerable period of time. The project which causes the expenditure has a definite starting and ending date and may be a few days to many years in length. The expenditures are a need for funds over and above the funds needed for maintaining the normal services of the town department.

Third, the focus of the Capital Outlay Plan is on expenditures which are either large in relation to the normal operating expense budget of the department or large in absolute terms and which show considerable variation from one year to the next.

Additionally, the Finance Committee established six major priorities in preparation of the plans:

1. Maintenance of a stable or gradually decreasing tax rate for funding capital projects.
2. Reduction of the portion of the capital outlay plan dedicated to paying interest on bonded indebtedness.
3. Replacement of worn-out capital equipment.
4. Extraordinary maintenance (for example, roof replacement). The Finance Committee feels that much of the Town's property is suffering from neglect brought on by funding new projects and increases



in operating expenditures with money that should have been spent on facilities maintenance.

5. Disposition of unused buildings, such as the Lowell and Prospect Street school buildings.
6. Resolution of the need for more library space.

The Finance Committee unanimously resolved that a stable tax rate at the FY1979 level be sustained for the next five-year period of the plan and also that no more than \$100,000 be transferred each year from available funds and be added to the amount raised by taxation. Also, a majority of the Finance Committee recommends that future bond issues be for a period not to exceed ten years.

Below is a table which compares the three plans with each other and also with the plan submitted at the May, 1978 Town Meeting.

Proposed Capital Outlay Plans FY 1979-1984 Effect on Tax Rate						
	FY79	FY80	FY81	FY82	FY83	FY84
Original Plan Submitted May 1978 Town Meeting	\$6.82	\$6.99	\$7.07	\$7.00	\$7.17	
Plan A-Includes all amount requested by Town Departments	\$6.57	\$7.09	\$7.13	\$8.19	\$7.11	\$7.39
Plan B-Includes Library & Town Hall renovations. DPW & other areas curtailed sharply.	\$6.59	\$6.57	\$6.57	\$6.58	\$6.58	\$6.57
Plan C-Library/Town Hall project totally eliminated. Other projects reinstated.	\$6.57	\$6.57	\$6.57	\$6.57	\$6.57	\$6.57

# PROPOSED CAPITAL OUTLAY PLAN

1979 — 1984

## ESTIMATED APPROPRIATIONS, IN THOUSANDS OF DOLLARS

	FY1979	FY1980	FY1981	FY1982	FY1983	FY1984
PROJECTS FUNDED BY TAX LEVY						
PUBLIC WORKS						
ROADWAY RECONSTRUCTION	139.2	120.0	185.0	150.0	200.0	200.0
STORM DRAIN CONSTRUCTION	25.8	30.0	75.0	60.0	150.0	150.0
STREET BETTERMENTS	30.7	20.0	20.0	20.0	20.0	20.0
SEWER HOUSE CONNECTION	47.3	35.0	25.0	15.0		
SIDEWALK CONSTRUCTION	0.0	5.0	10.0	10.0	10.0	10.0
EQUIPMENT REPLACEMENT	59.5	145.0	145.0	135.0	145.0	211.0
RECREATION						
PARKS AND PLAYGROUNDS	9.5	20.0	40.0	35.0	50.0	50.0
CONSERVATION						
ACQUIRE WATER RESOURCE LANDS	0.0	20.0	40.0	10.0	20.0	20.0
CEMETERY						
DEVELOP CHARLES ST. CEMETERY	30.0	30.0				
CEMETERY BACKHOE				20.0		
CEMETERY PICK UP TRUCK	6.1					
CEMETERY IMPROVEMENTS			5.0	5.0	5.0	5.0
SCHOOLS						
PARTITION RMHS ROOMS	11.0					
SCHOOL DATA PROCESSING EQUIP- MENT	22.0	11.2	11.2	11.2	11.2	5.6
IMPROVE RMHS ATHLETIC FACILITIES			70.0			

REPLACE RMHS ROOF (GIRLS' GYM)		32.0			
ALTER EATON SCHOOL AUDITORIUM			27.0		
ALTER PEARL ST SCHOOL AUDITORIUM		28.0			
REPLACE COOLIDGE ROOF			88.0		
REPLACE PJHS GYM WINDOWS	10.0				
REPLACE RMHS ELECTRIC PANEL					
REPLACE CJHS WINDOWS	40.0				15.0
RENT WOBURN ST. SCHOOL					
BUILDING	12.0				
POINT BRICKS AT HIGHLAND					
SCHOOL	10.0				
REPAIR RMHS CONCRETE	119.0				
FIRE DEPARTMENT					
REPAIR WOBURN FIRE STATION ROOF	4.5				
REPLACE DEPUTY CHIEF'S CAR		6.0			
REPLACE FIRE DEPT. PICK UP TRUCK		7.0			
REPLACE PUMPER #3		105.0			
REPLACE PUMPER #2	80.0				
DESIGN NEW CENTRAL FIRE STATION					
BUILD NEW FIRE STATION			10.5	31.5	109.9
INSTALL CLOSED CIRCUIT TV					
FOURTH POLICE CRUISER	6.0		8.5	8.0	
PUT ADDITION ON POLICE STATION	66.0				
BUILDING MAINTENANCE					
BUILDING MAINT. PICK UP TRUCK	4.0				
BUILDING INSPECTOR					
BUILDING INSPECTOR'S CAR	4.0				





PROJECTS FUNDED BY PUBLIC ENTERPRISE RATES

WATER					
UPGRADE & TEST EXISTING SOURCES	100.0				
INVESTIGATE GROUNDWATER SOURCES					
REDESIGN TREATMENT PLANT		100.0		100.0	
RECONSTRUCT TREATMENT PLANT				15.0	45.0
MUNICIPAL LIGHT					
1970 ENLARGE LIGHTING PLANT	52.5	48.9	47.1	45.3	43.5
NEW POWER FEEDER STATION		154.0	148.0	142.0	136.0

Plan C

CAPITAL PLAN — STATUS REPORT  
IN THOUSAND OF DOLLARS  
11/04/78

ASSUMED: TAX RATE POLICY: CAPITAL OUTLAY TAX RATE UNCHANGED FROM FY1979  
AVAILABLE FUNDS POLICY: \$100,000 MADE AVAILABLE EACH YEAR  
ALL BOND AUTHORIZATIONS FINANCED FOR TEN YEARS AT SIX PERCENT

	FY1979	FY1980	FY1981	FY1982	FY1983	FY1984
TAX RATE GOAL	6.57	6.57	6.57	6.57	6.57	6.57
PROPERTY VALUATION	285.4	288.3	291.1	294.0	297.0	300.0
RAISED BY TAXATION	1875.3	1894.1	1912.5	1931.6	1951.3	1971.0
TRANSFERS FROM AVAILABLE FUNDS						
	170.9	100.0	100.0	100.0	100.0	100.0
STABILIZATION FUND (INCREASE)			(100.0)		(80.0)	(60.0)

OTHER INCOME	242.2	192.6	292.6	202.6	212.6	197.6
TOTAL EXPENDED	<u>2288.2</u>	<u>2186.8</u>	<u>2205.2</u>	<u>2234.2</u>	<u>2183.9</u>	<u>2208.6</u>
FIXED BOND PAYMENTS	1550.6	1431.8	1357.8	1302.9	1199.1	1024.3
AVAILABLE	<u>737.6</u>	<u>755.0</u>	<u>847.4</u>	<u>931.3</u>	<u>984.8</u>	<u>1184.3</u>
PREVIOUSLY AUTHORIZED BONDS	45.0	218.6	211.0	255.9	235.6	186.6
AVAILABLE FOR NEW PROJECTS	<u>692.6</u>	<u>536.4</u>	<u>636.3</u>	<u>675.4</u>	<u>749.3</u>	<u>997.8</u>
REQUESTED NEW PROJECTS	692.6	537.7	636.7	675.7	747.2	996.5
SURPLUS DEFICIT)	<u>          </u>	<u>0.0</u>	<u>(1.3)</u>	<u>(0.4)</u>	<u>2.1</u>	<u>1.3</u>
POLICE DEPARTMENT						
INSTALL CLOSED CIRCUIT TV				8.0		
PUT ADDITION ON POLICE STATION	66.0					
BUILDING MAINTENANCE						
BUILDING MAINT. PICK UP TRUCK	4.0					
BUILDING INSPECTOR						
BUILDING INSPECTOR's CAR	4.0					
TOWN HALL AND LIBRARY						
DEMOLISH COMMUNITY CENTER	70.0					
RELOCATE TOWN DEPARTMENTS	30.0					
DESIGN TOWN HALL RENOVATIONS	20.0					
RENOVATE TOWN HALL & OLD LIBRARY					250.0	
BUILD NEW LIBRARY			24.2	72.6	80.6	337.6
ASSESSORS						
REVALUE PROPERTY						200.0



COUNCIL ON AGING  
REPLACE VAN

6.0

PRIOR YEARS' PROJECTS FUNDED BY BORROWING

TOTAL CURRENT BONDED IN-

DEBTEDNESS

1550.6 1431.8 1357.8 1302.9 1199.1 1024.3

AUTHORIZED BORROWING

SEWER CONSTRUCTION (1975) ATM, A) 15.0

SEWER CONSTRUCTION (1975 ATM, B)

INTERCEPTOR (1975 ATM)

SEWER CONSTRUCTION (1976 ATM)

SEWER CONSTRUCTION (1978 TAM)

58.6 56.0 53.4 41.0  
48.0 46.2 44.4 42.6  
84.5 81.3 78.1 75.0  
27.5 27.5 80.0 77.0

INCOME FROM REIMBURSEMENTS AND LAND SALES

WATER RESOURCE LAND REIM-

BURSEMENT

SALE OF CEMETERY LOTS

TRANSFER FROM AVAILABLE FUND-

S270.9 100.0 100.0 100.0

SALE OF SURPLUS LAND

SCHOOL CONSTRUCTION STATE AID 211.0

26.0 10.0 20.0 0.0  
5.0 5.0 5.0 5.0

100.0  
187.6 187.6

TOTAL TO BE RAISED BY TAXATION 1875.3

TOTAL TAX VALUATION

EFFECT ON TAX RATE 6.57

1895.5 1912.1 1934.5 1954.8 1972.4  
288.3 291.1 294.0 297.0 300.0  
6.57 6.57 6.58 6.58 6.57

PROJECTS FUNDED BY PUBLIC ENTERPRISE RATES



CONSERVATION						
ACQUIRE WATER RESOURCE LANDS	0.0	20.0	40.0	0.0	0.0	25.0
CEMETERY						
DEVELOP CHARLES ST. CEMETERY	30.0	30.0				
CEMETERY BACKHOE				20.0		
CEMETERY PICK UP TRUCK	6.1					
CEMETERY IMPROVEMENTS			5.0	5.0	5.0	5.0
SCHOOLS						
PARTITION RMHS ROOMS	11.0					
SCHOOL DATA PROCESSING EQUIP- MENT	22.0	11.2	11.2	11.2	11.2	5.6
IMPROVE RMHS ATHLETIC FACILITIES			70.0			
REPLACE RMHS ROOF (GIRLS' GYM)				32.0		
ALTER EATON SCHOOL AUDITORIUM	27.0			28.0		
ALTER PEARL ST SCHOOL AUDITORIUM					88.0	
REPLACE COOLIDGE ROOF						
REPLACE PHS GYM WINDOWS		10.0				
REPLACE RMHS ELECTRIC PANEL						15.0
REPLACE GHS WINDOWS		40.0				
RENT WOBURN ST. SCHOOL BUILDING						
POINT BRICKS AT HIGHLAND SCHOOL	12.0					
REPAIR RMHS CONCRETE FIRE DEPARTMENT	119.0					
REPAIR WOBURN FIRE STATION ROOF	4.5					
REPLACE DEPUTY CHIEF'S CAR		6.0				
REPLACE FIRE DEPT. PICK UP TRUCK		7.0				



REPLACE PUMPER #3				105.0	
REPLACE PUMPER #2	80.0				
DESIGN NEW CENTRAL FIRE STATION		30.0			
BUILD NEW FIRE STATION			10.5	31.5	21.0
					109.9

Plan B

CAPITAL PLAN — STATUS REPORT  
IN THOUSANDS OF DOLLARS  
11/04/78

ASSUMED: TAX RATE POLICY: CAPITAL OUTLAY TAX RATE UNCHANGED FROM FY1979  
AVAILABLE FUNDS POLICY: \$100,000 MADE AVAILABLE EACH YEAR  
ALL BOND AUTHORIZATIONS FINANCED FOR TEN YEARS AT SIX PERCENT

	FY1979	FY1980	FY1981	FY1982	FY1983	FY1984
TAX RATE GOAL	6.57	6.57	6.57	6.57	6.57	6.57
PROPERTY VALUATION	288.3	291.1	294.0	297.0	300.0	
RAISED BY TAXATION	1875.3	1894.1	1912.5	1931.6	1951.3	1971.0
TRANSFERS FROM AVAILABLE FUND-						
S	270.9	100.0	100.0	100.0	100.0	100.0
OTHER INCOME	242.0	192.6	192.6	202.6	212.6	292.6
TOTAL EXPENDED	2388.2	2186.8	2205.2	2234.2	2263.9	2363.6
FIXED BOND PAYMENTS	1550.6	1431.8	1357.8	1302.9	1199.1	1024.3
AVAILABLE	837.6	755.0	847.4	931.3	1064.8	1339.3
PREVIOUSLY AUTHORIZED BONDS	45.0	218.6	211.0	255.9	235.6	186.6

AVAILABLE FOR NEW PROJECTS	792.6	536.4	646.3	675.4	829.3	1152.8
REQUESTED NEW PROJECTS	792.6	537.7	635.9	678.3	832.8	1154.1
SURPLUS (DEFICIT)	0.0	(1.3)	0.5	(2.9)	(3.5)	(1.4)

Plan A

PROPOSED CAPITAL OUTLAY PLAN  
1979 — 1984  
ESTIMATED APPROPRIATIONS, IN THOUSAND OF DOLLARS

	FY1979	FY1980	FY1981	FY1982	FY1983	FY1984
PROJECTS FUNDED BY TAX LEVY						
PUBLIC WORKS						
ROADWAY RECONSTRUCTION	139.2	200.0	200.0	200.0	200.0	200.0
STORM DRAIN CONSTRUCTION	25.8	40.0	140.0	150.0	150.0	150.0
STREET BETTERMENTS	30.7	20.0	20.0	20.0	20.0	20.0
SEWER HOUSE CONNECTION	47.3	35.0	25.0	15.0		
SIDEWALK CONSTRUCTION	0.0	10.0	10.0	10.0	10.0	10.0
EQUIPMENT REPLACEMENT	59.5	145.0	145.0	135.0	145.0	211.0
RECREATION						
PARK AND PLAYGROUNDS	9.5	30.0	40.0	40.0	50.0	50.0
CONSERVATION						
ACQUIRE WATER RESOURCE LANDS	0.0	40.0	30.0	20.0	20.0	20.0
CEMETERY						
DEVELOP CHARLES ST. CEMETERY	30.0	30.0				
CEMETERY BACKHOE				20.0		
CEMETERY PICK UP TRUCK	6.1					

CEMETERY IMPROVEMENTS			5.0	5.0	5.0	5.0
SCHOOLS						
PARTITION RMHS ROOMS	11.0					
SCHOOL DATA PROCESSING EQUIP- MENT	22.0	11.2	11.2	11.2	11.2	5.6
IMPROVE RMHS ATHLETIC FACILITIES			70.0			
REPLACE RMHS ROOF (GIRLS' GYM)				32.0		
ALTER EATON SCHOOL AUDITORIUM	27.0			28.0		
ALTER PEARL ST SCHOOL AUDITORIUM					88.0	
REPLACE COOLIDGE ROOF						
REPLACE PJHS GYM WINDOWS		10.0				15.0
REPLACE RMHS ELECTRIC PANEL						
REPLACE CJHS WINDOWS		40.0				
RENT WOBURN ST. SCHOOL BUILDING	12.0					
POINT BRICKS AT HIGHLAND SCHOOL	10.0					
REPAIR RMHS CONCRETE	119.0					
FIRE DEPARTMENT						
REPAIR WOBURN FIRE STATION ROOF	4.5					
REPLACE DEPUTY CHEIF'S CAR		6.0				
REPLACE FIRE DEPT. PICK UP TRUCK		7.0				
REPLACE PUMPER #3				105.0		
REPLACE PUMPER #2	80.0					
DESIGN NEW CENTRAL FIRE STATION		30.0				
BUILD NEW FIRE STATION			10.5	31.5	21.0	109.9





SEWER CONSTRUCTION (1976 ATM)	30.0	84.5	81.3	78.1	75.0	71.8
SEWER CONSTRUCTION (1978 ATM)		27.5	27.5	80.0	77.0	74.0
INCOME FROM REIMBURSEMENTS AND LAND SALES						
WATER RESOURCE LAND REIMBURSEMENT	26.0			20.0	15.0	10.0
SALE OF CEMETERY LOTS	5.0	5.0	5.0	5.0	5.0	5.0
TRANSFERS FROM AVAILABLE FUND-						
S	270.9	100.0	100.0	100.0	100.0	100.0
SALE OF SURPLUS LAND					100.0	
SCHOOL CONSTRUCTION STATE AID	211.0	187.6	187.6	187.6	187.6	187.6
TOTAL TO BE RAISED BY TAXATION	1875.3	2044.6	2075.4	2407.5	2111.9	2216.6
TOTAL TAX VALUATION	285.4	288.3	291.1	294.0	297.0	300.0
EFFECT ON TAX RATE	6.57	7.09	7.13	8.19	7.11	7.39
PROJECTS FUNDED BY PUBLIC ENTERPRISE RATES						
WATER						
UPGRADE & TEST EXISTING SOURCES		100.0				
INVESTIGATE GROUNDWATER SOURCES			100.0			
REDESIGN TREATMENT PLANT				100.0	100.0	
RECONSTRUCT TREATMENT PLANT					15.0	45.0
MUNICIPAL LIGHT						
1970 ENLARGE LIGHTING PLANT	52.5	50.7	48.9	47.1	45.3	43.5
NEW POWER FEEDER STATION		160.0	154.0	148.0	142.0	136.0

CAPITAL PLAN — STATUS REPORT  
IN THOUSANDS OF DOLLARS  
11/06/78

ASSUMED: TAX RATE POLICY: CAPITAL OUTLAY TAX RATE UNCHANGED FROM FY1979  
AVAILABLE FUNDS POLICY: \$100,000 MADE AVAILABLE EACH YEAR  
ALL BOND AUTHORIZATIONS FINANCED FOR TEN YEARS AT SIX PERCENT

	FY1979	FY1970	FY1981	FY1982	FY1983	FY1984
TAX RATE GOAL	6.57	6.57	6.57	6.57	6.57	6.57
PROPERTY VALUATION	285.4	288.3	291.1	294.0	297.0	300.0
	<u>1875.3</u>	<u>1894.1</u>	<u>1912.5</u>	<u>1931.6</u>	<u>1951.3</u>	<u>1971.0</u>
RAISED BY TAXATION	1875.3	1894.1	1912.5	1931.6	1951.3	1971.0
TRANSFERS FROM AVAILABLE FUNDS						
	270.9	100.0	100.0	100.0	100.0	100.0
OTHER INCOME	242.0	192.6	192.6	212.6	307.6	202.6
	<u>2388.2</u>	<u>2186.8</u>	<u>2205.2</u>	<u>2244.2</u>	<u>2358.9</u>	<u>2273.6</u>
TOTAL EXPENDED	2388.2	2186.8	2205.2	2244.2	2358.9	2273.6
FIXED BOND PAYMENTS	1550.6	1431.8	1357.8	1302.9	1199.1	1024.3
	<u>837.6</u>	<u>755.0</u>	<u>847.4</u>	<u>941.3</u>	<u>1159.8</u>	<u>1249.3</u>
AVAILABLE	837.6	755.0	847.4	941.3	1159.8	1249.3
PREVIOUSLY AUTHORIZED BONDS	45.0	218.6	211.0	255.9	235.6	186.6
	<u>792.6</u>	<u>536.4</u>	<u>636.3</u>	<u>685.4</u>	<u>924.3</u>	<u>1062.8</u>
AVAILABLE FOR NEW PROJECTS	792.6	536.4	636.3	685.4	924.3	1062.8
REQUESTED NEW PROJECTS	792.6	686.9	799.3	1161.3	1084.8	1308.3
	<u>0.0</u>	<u>(150.5)</u>	<u>(162.9)</u>	<u>(475.9)</u>	<u>(160.6)</u>	<u>(245.6)</u>
SURPLUS (DEFICIT)	0.0	(150.5)	(162.9)	(475.9)	(160.6)	(245.6)



Respectfully submitted,

DONALD TRUDEAU, Chairman Finance Committee

CHARLES W. HEWITT, Capital Outlay Plan Subcommittee

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of Richard H. Curtis the following resolution was accepted by the Town Meeting body.

### RESOLUTION

WHEREAS, Nils L. Nordberg has served faithfully as an elected Town Meeting member for many years, and

WHEREAS, Mr. Nordberg has given generously and unselfishly of his time and ability and has worked diligently for the good of the community as a Representative from the Town of Reading in the House of Representatives of the Legislature of the Commonwealth of Massachusetts for the past ten years,

NOW, THEREFORE, BE IT RESOLVED that the elected officials, Town Meeting members, and citizens of Reading, acting through this Town Meeting, do hereby express grateful appreciation for the many years of devoted service rendered to the Town by Nils L. Nordberg, and

BE IT FURTHER RESOLVED that this Resolution be spread upon the records and that a copy of the same, signed by the Moderator and the Selectmen, be delivered to Nils L. Nordberg.

ARTICLE 2. On motion of Sumner H. Weston it was voted that the Selectmen report to the next Annual Town Meeting on the quality and effectiveness of the police radio system.

ARTICLE 2. On motion of Sumner H. Weston it was voted that the Moderator appoint a committee of four Town Meeting members and one member to be appointed by the Finance Committee to investigate the feasibility of establishing a central maintenance facility to service the internal combustion equipment and related accessories of all Town Departments. Such committee to report back to Town Meeting at the earliest possible time with any motions or articles they deem appropriate.

ARTICLE 2. Duane B. Heineck moved that the Board of Public Works be instructed to place in the warrant of the Annual Town Meeting an article calling for an appropriation to develop the utility baseball field at Batchelder Park and Play Area.

This motion did not pass.

ARTICLE 2. On motion of John H. Russell it was voted that an ad hoc committee be established as an advisory committee to the Board of Public Works for the purpose of developing a long range park plan for the Town of Reading and the membership to be made up as follows:

One Town Meeting Member from each of the eight (8) precincts appointed by the Town Moderator, and

One (1) member from each of the Boards and Committees appointed by the said Board or Committee as follows:

- Board of Public Works
- Board of Selectmen
- Conservation Commission
- Planning Board
- Recreation Committee
- School Committee

and that each of the above Boards and Committees provide the ad hoc committee, as required, the assistance of their paid staff. Said Committee shall report to the Town Meeting, November 1979.

ARTICLE 2. John B. Pacino moved that the sense of this Town Meeting continues to favor the maintenance of the Northeast Regional Vocational School and Reading's participation therein.

On motion of Beverly B. Seavey it was voted that this motion be indefinitely postponed.

On motion of Frank S. Smith, Jr. it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Frank A. Smith, Jr. it was voted that the sum of Eight Thousand Dollars (\$8,000) be transferred from surplus revenue and appropriated to purchase and equip a new cruiser for the Police Department.

ARTICLE 4. On motion of James J. Sullivan, Jr., as amended by Donald E. Trudeau, it was voted that the sum of Three Thousand Five Hundred Dollars (\$3,500) be transferred from surplus revenue and Five Hundred Dollars (\$500.00) from Building Inspector's Expense and appropriated to purchase a new or used motor vehicle for the Building Inspector.

ARTICLE 5. On motion of Marvin M. Rosenthal it was voted that the sum of Four Thousand Five Hundred Dollars (\$\$4,500) be transferred from surplus revenue and appropriated for a roof for the Woburn Street Fire Station.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Thursday, November 16, 1978, to meet in the Reading Memorial High School Auditorium at 8:00 P.M.

Meeting adjourned at 10:58 P.M.

163 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School Auditorium

November 16, 1978

The meeting was called to order by the Modeator, Kenneth C. Latham, at 8:00 P.M.



The invocation was given by the Rev. Fr. Johnson of Austin Preparatory School, followed by the Pledge of Allegiance to the Flag.

The Town Clerk read the Notice of Proposed Reconsideration of vote under Article 3, voted at the Subsequent Town Meeting on November 13, 1978, be reconsidered:

ARTICLE 3. On motion of Frank A. Smith, Jr. it was voted that the sum of Eight Thousand Dollars (\$8,000) be transferred from surplus revenue and appropriated to purchase and equip a new cruiser for the Police Department.

The motion to reconsider vote under Article 3 failed to pass.

40 voted in the affirmative  
61 voted in the negative  
2/3 vote required

The Town Clerk read the Notice of Proposed Reconsideration of vote under Article 5 voted at the Subsequent Town Meeting on November 13, 1978, and the Officer's Return thereto, in accordance with Article II, Section 4 of the General By-Laws of the Town.

It was moved by John Zorabedian, Jr. that the following vote under Article 5 at the Subsequent Town Meeting on November 13, 1978, be reconsidered:

Article 5. On motion of Marvin M. Rosenthal it was voted that the sum of Four Thousand Five Hundred Dollars (\$4,500) be transferred from surplus revenue and appropriated for a roof for the Woburn Street Fire Station.

The motion to reconsider vote under Article 5 failed to pass.

31 voted in the affirmative  
65 voted in the negative  
2/3 vote required

On motion of Carl H. Amon, Jr. it was voted to take Article 12 from the table.

ARTICLE 2. On motion of Carl H. Amon, Jr. it was voted that the By-Law Committee be, and they hereby are, instructed to place an article in the warrant for the next Annual Town Meeting to amend Article II, Section 4 of the Town By-Laws by adding the following at the end of the first sentence of said Section:

“Provided, however, that if written notice is given to the Town Clerk within twenty-four hours after the adjournment of such session, then said written notice has to be signed by at least twenty Town Meeting Members.”

so that Section 4. shall read as follows

“A motion to reconsider any vote must be made before the final adjournment of the meeting at which the vote was passed, but such motion to reconsider shall not be made at an adjourned meeting unless the mover has given notice of his intention to make such a motion, either at the session of the meeting at which the vote was passed, or by written notice to the Town Clerk within twenty-four (24) hours after the adjournment of said session, provided, however, that if written notice is given to the Town Clerk within twenty-four hours after the adjournment of such session, then said written notice has to be signed by at least twenty Town Meeting Members. There can be no reconsideration of a vote once reconsidered, or after a vote not to reconsider. No article in the warrant shall again be taken into consideration after it has been disposed of unless ordered by vote of two-thirds (2/3) of the votes present.”

On motion of Carl H. Amon, Jr. it was voted to lay Article 2 on the table.

ARTICLE 6. On motion of George A. Theophanis it was voted that Article VI of the General By-Laws be amended as follows:

Section 1 — delete the first sentence and replace with the following sentence: “The Chairman of the Board of Selectmen and one member of each of the following Boards: Board of Public Works, Municipal Light Board, School Committee, Board of Health, Board of Assessors, Board of Library Trustees, Board of Cemetery Trustees, and Planning Board shall be the Law Committee of the Town, and the Chairman of the Board of Selectmen shall be the Chairman of the Law Committee.”

69 voted in the affirmative  
40 voted in the negative

ARTICLE 7. Moved that the Town amend Article VI of the General By-Laws by striking out Section 1 and inserting in place thereof:

Section 1. The Law Committee shall consist of the Board of Selectmen and the Chairman of the Board of Selectmen shall be the Chairman of the Law Committee. The Law Committee shall hereafter annually on or before the thirtieth day of June or whenever a vacancy

shall exist, choose a competent law firm or lawyer to act as Town Counsel. Term of this office of said Town Counsel shall begin on the first day of July or the date of his selection by the Law Committee and shall continue until the following thirtieth day of June or until his successor is appointed.

ARTICLE 8. Moved that all persons appointed by the Board of Selectmen to the Council on Aging, Recreation Committee, Board of Appeals, Associate Member Board of Appeals or Conservation Commission shall be appointed to and serve not more than three consecutive terms on any such committee or board or commission. All such terms shall expire on the thirtieth day of June of the last year of that term. Any person presently appointed who has served more than three consecutive terms or who is in their third term may not be reappointed to the same position when their present term expires. All persons appointed to fill vacancies to these boards, committees or commissions will be appointed for the unexpired term of the member they replace. Persons appointed to fill vacancies may subsequently be appointed to 3 consecutive full terms.

On motion of Marvin M. Rosenthal it was voted that this Article be indefinitely postponed.

ARTICLE 9. Frank A. Smith, Jr. moved that the Town approve and authorize the Board of Selectmen to file a petition to the Massachusetts General Court for a special act authorizing the Town to rescind its acceptance of Section 42 of Chapter 48 of the General Laws or corresponding provisions of earlier laws and to authorize the Town to accept the provisions of Section 42A of Chapter 48 of the General Laws.

The following Finance Committee Minority Report was submitted by Paul T. Metcalf. Mr. Metcalf was the only Finance Committee member who voted in the negative for recommendation of this Article. The original Finance Committee vote was 9:1.

### MINORITY REPORT

Being the only member to vote in the negative on a vote by the Finance Committee of 9 - 1 on a motion to recommend Article 9, I would like to submit the following:

Having heard the presentation by the Selectmen on their decision to petition the General Court for a special act authorizing the Town to rescind its acceptance of Section 42 of Chapter 48 of the General Laws, and accepting in its place Section 42A of Chapter 48, I disagree, and explain below:



1. In recent history there has been no administrative or personal conflict between the Fire Chief and the Selectmen, and, if it should develop, then Sec. 42 allows for removal for cause after a hearing.

2. The Fire Chief should make the rules and regulations governing his department because he is trained in fire fighting procedures and best knows the abilities of his men.

3. I disagree that the firemen should be used for duties other than firefighting. There is enough work for on-duty firemen to do, such as keeping equipment in shape, studying and practicing the latest fire and emergency methods, and, most important of all, just being on hand to move the equipment to whatever emergency requires its use.

4. The Selectmen now have budgetary control over the Fire Department.

This concludes the report.

Respectfully submitted,

PAUL T. METCALF

On motion of Paul T. Metcalf it was voted that this Article be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Monday, November 20, 1978, at 8:00 P.M., to meet in the Reading Memorial High School Auditorium.

Meeting adjourned at 11:00 P.M.

142 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

### ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School Auditorium

November 20, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at —;00 P.M.

The invocation was given by the Rev. David Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 10. Moved: That the Town amend Article IX of the General By-Laws by adding the following:

Section 5. No schedule of bills or accounts payable incurred by a Town Office, Department, Board, Committee or Commission shall be submitted to the Town Accountant to be placed on a warrant for payment until a majority or three of the elected or appointed members of said Office, Department, Board, Committee or Commission, whichever number is lesser, have reviewed and approved such schedules by affixing their signatures thereon. For a Town Office, Department, Board, Committee or Commission with less than two elected or appointed members the Department Head or Town Officer in charge of the Department, Board, Committee or Commission and a designated Clerk, Previously approved by the Board of Selectmen, must review and approve such schedules by affixing their signatures thereon; however, in the event of an extended absence, including vacations, of one such signatory, bills may be presented for payment over the signature of the other signatory, provided that within seven days of his or her return to the Town the absent signatory reviews and approves or disapproves such payments and so notify the Town Accountant.

On motion of James J. Sullivan, Jr. it was voted that Article 10 be indefinitely postponed.

ARTICLE 11. To see if the Town will vote to amend Article IX of the General By-Laws by adding the following new section or take any other action with respect thereto: No payroll incurred by a Town department, board, committee or commission shall be submitted to the Town Accountant to be placed on the warrant for payment until a majority of elected or appointed members of said department, board, committee or commission have reviewed and approved such payrolls by affixing their signatures thereon.

On motion of Marvin M. Rosenthal it was voted that Article 11 be indefinitely postponed.

ARTICLE 12. On motion of George A. Theophanis it was voted that Articles I, III, and XIII of the General By-Laws be amended as follows, to become effective November 15, 1979:

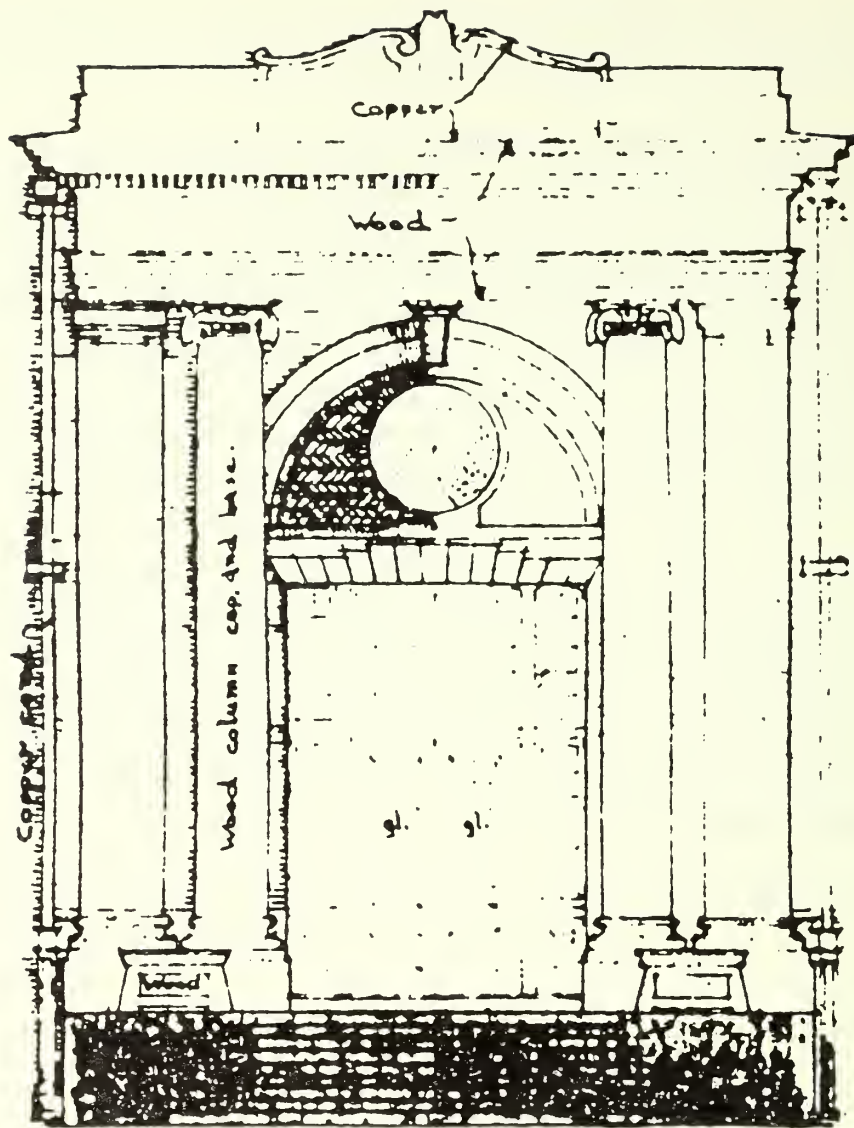
**Amend Article I as follows:**

1. Delete Section 1 and replace with a new Section 1, which reads as follows: The Annual Town Meeting shall be held on the first Monday in March of each year for the election of Town Officers and

for other such matters as required by law to be determined by ballot.\$

2. Section 2 — delete the words “first Monday in May” and replace with the words “third Monday in March” so that the first sentence in Section 2 reads as follows: All business of the Annual Town Meeting, except the election of such officers and the determination of such matters as required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting to be held at 8:00 P.M. on the third Monday in March except if this day shall fall on a legal holiday, in which case the meeting shall be held on the following day, or at a further adjournment thereof.
3. Section 7 — delete the words “of March of the year for the Annual Town Meeting in which action thereon is to be taken” and replace with the words: “preceding the date of election of Town Officers” so that the first sentence of Section 7 reads as follows: All articles for the Annual Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 P.M. on the third Monday preceding the election of Town Officers.





**REPORT  
ON  
CONVERSION OF THE  
READING COMMUNITY CENTER  
FOR  
MUNICIPAL OFFICE SPACE  
NOVEMBER 1978**

Sanborn Street  
Reading, Massachusetts

Bastille-Neiley, Architects  
Boston, Massachusetts

## SUMMARY REPORT

Under Articles 14 and 15 of the Warrant for its November 1978 Town Meeting, the Town of Reading will be asked to decide whether to raze the Reading Community Center building to make its site available for new construction, or to rehabilitate that building for municipal office space. The Board of Selectmen has asked this office to study the feasibility and probable cost of such a conversion program; the results of our study are contained in this report.

In outline form, we have measured the problem against three principal marks — the suitability of the building for municipal office use — the physical condition of the facility — and the estimated cost of the conversion. It should be emphasized that in our evaluation this conversion would be regarded as permanent and not stop-gap.

## SUITABILITY

If an existing building is to be seriously considered, it must be suitably located, of appropriate character, and of the right size for its proposed new functions.

The Community Center, unlike many older school buildings of its type, happens to be located very close to the established center of the community, with easy access from established streets, and on a site which provides what we believe to be adequate if not generous space for parking.

To serve effectively as a Municipal office building, any structure — new or old — should reflect in the character of its design its importance in the community. While there are other ways of expressing this importance in contemporary design practices, the monumentality of the Community Center building and its prominence in the established central area seem to us to make it appropriate for permanent town office use.

The size of the building is of course of paramount importance in this study. The gross area of each floor of the Community Center is just over 10,000 square feet, for a total of 40,000 square feet in round numbers. Within the exterior walls, and omitting the old ventilating shafts, there are approximately 9,400 usable square feet per floor, for a total of 37,600 square feet. If circulation, storage, toilet and mechanical spaces are deducted, there remain approximately 26,000 square feet available for actual use as offices, hearing rooms and the like.

Bearing in mind the relatively high ratio of circulation space in a building that began life as a school, and allowing for the existence of sizable meeting room areas, it can be concluded that at 250 to 300 gross square feet per person this building would accommodate a working population of 90 to 150 persons. In the course of our investigation we have been given two pertinent figures — the first that the town Departments involved may be expected to have on a 20-year projection about 110 employees — and the second that the present Town Hall, which we are told is extremely crowded, has a gross floor area density of about 200 square feet per person.

The conclusion to be drawn from these figures is that the Community Center building appears to be slightly oversized for its proposed function; the additional capacity may be considered as insurance against unforeseen expansions, or as available space for other related functions, not included in the foregoing projection, or even as a justification not to finish off certain marginal areas in the building at this time. Since these speculations lie beyond the scope of our instructions, however, it should be understood that the studies covered by this report assume full development of all available areas in the building.

## PHYSICAL CONDITION

We have examined prints of the original working drawings provided to us by the Board of Selectmen, and have inspected the building on three separate visits. In addition our mechanical and electrical engineers have made their own inspections and submitted their own reports, copies of which are included herein. Our findings in general are that the building is in sound physical condition, but that several items of repair or modernization should be undertaken, among them the following:

### Exterior

Repair, modify and extend existing paved parking areas, and provide additional lawns and planting around the building.

In general the brick masonry is in good condition, but requires repointing and cleaning in a number of areas, particularly at the locations of missing rain leaders.

The two fire escapes should be wire-brushed, rust-proofed and painted, and their anchorage and foundations checked and repaired as required.

Exterior wood trim requires minor repair and painting; wood sash should be puttied, painted, and weatherstripped, with running beads and broken glass repaired where necessary. Security boarding and



masonry in-fill should be removed where they exist, and windows put back in place.

Exterior wood doors should be replaced, and certain ones replaced by windows.

Damaged portions of the main roof gutter on the south side should be repaired, and all new copper rain-leaders restored, with cast iron boots up to about 10 feet above the ground to minimize deliberate and accidental damage.

In general the roof appears in good condition, with a few slate shingles needing repair. Flashings seem sound but the exposed brickwork in the tops of the old ventilating stacks has suffered considerable damage due to frost action and requires repair. In addition these stacks, which though no longer used are still open at the top, should be roofed over.

## Interior

In general the building interior is basically sound, but many concrete slabs in the basement should be levelled and hardwood floors elsewhere should be repaired to reduce squeaking. Existing plaster walls should be checked for repairs of loose areas and local cracking, particularly on the top floor. Interior doors including their hardware should be repaired where necessary, and most wood sash repaired and painted.

Electrical and mechanical distribution systems should be replaced with new systems as described in the attached engineering reports. We recommend addition of a complete sprinkler system.

The necessary structural framing and concrete pit must be installed to accommodate a new elevator serving all floors.

New public toilets and janitorial closets are required on each floor.

New partitions should be erected at the first, second and third floors to ensure legal enclosure of the two existing stairs, which incidentally have a very comfortable run-and-rise and will provide excellent internal circulation.

The entire attic floor should be insulated with 6 inches of mineral wool, for comfort and energy conservation.

The long disused third floor should of course be thoroughly cleaned and renovated, with windows set back in place, damaged partitions repaired, and the old ceiling lights, which used to borrow light from the former roof skylights (now roofed over), eliminated.

A tremendous amount of space is available in the attic, but we do not recommend changes or occupancy of it beyond use for attic-type storage, the running of wiring, and the elevator machine room.



All occupied interior spaces should be painted, and in general will have new suspended acoustic ceilings. In general floors will be carpeted wall-to-wall, but with resilient flooring in certain areas and ceramic tile in toilets.

## ESTIMATED COST OF CONVERSION

The estimated construction cost of the repairs, renovations and improvements to the Community Center, as described above and in the construction outline, and as shown in the attached reports from our engineers and our estimator, is \$1,465,000.

In reacting to this figure, it is important to keep in mind the following points. First, our approach to the proposed conversion is based on putting the entire building, and in particular its electrical and mechanical systems, into first class condition comparable with those of a new building. Second, all estimated costs include assumed escalation factors for a full year. Third, the unit cost of just under \$37 per square foot should be measured against \$50 to \$60 per square foot for new construction of comparable size and quality.

Obviously reductions can be achieved by omitting or delaying certain portions of the renovation work, but it should be noted that the total program can be expected to cost more if it is staged, due to further escalation factors and in particular to duplicated start-up costs.

We wish to express our appreciation to the Board of Selectmen and others who has assisted us in the preparation of this report, and trust that it will provide realistic information to the Town of Reading, to help its citizens decide on the future of the Community Center and of its municipal office facilities.

Respectfully submitted,

BASTILLE-NEILEY  
Robert A. Bastille

## DRAWINGS

SITE PLAN	1
GROUND FLOOR	2
FIRST FLOOR	3
SECOND FLOOR	4
THIRD FLOOR	5

## NOTES ON THE DRAWINGS

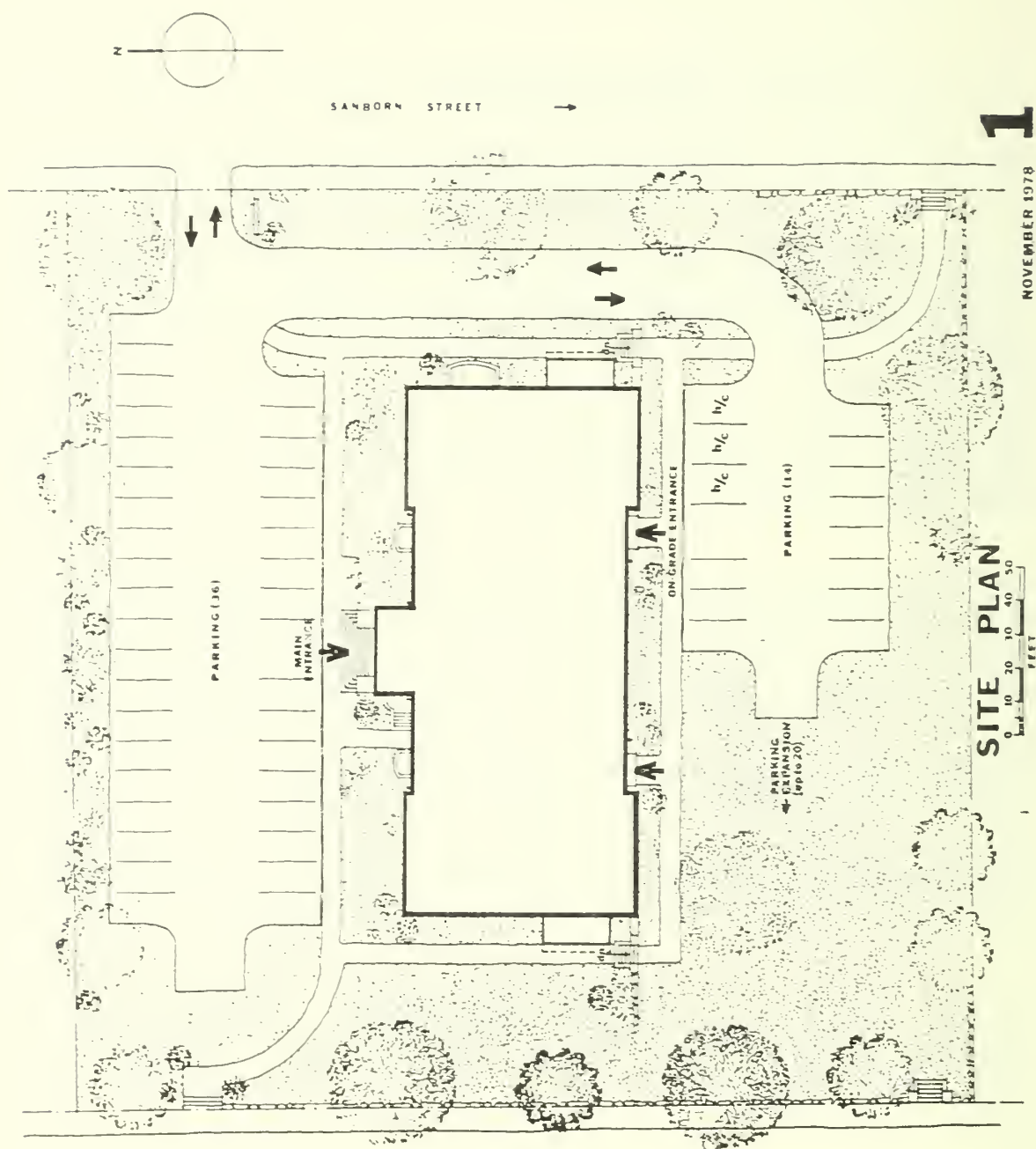
The Site Plan shows rearrangement of the present parking area for a more attractive setting, and a new drive leading to added parking, which includes wider bays for handicapped persons. The Ground Floor entrances are easily modified for wheel-chair access. Ornamental and screen planting around the building and along the north property line are indicated.

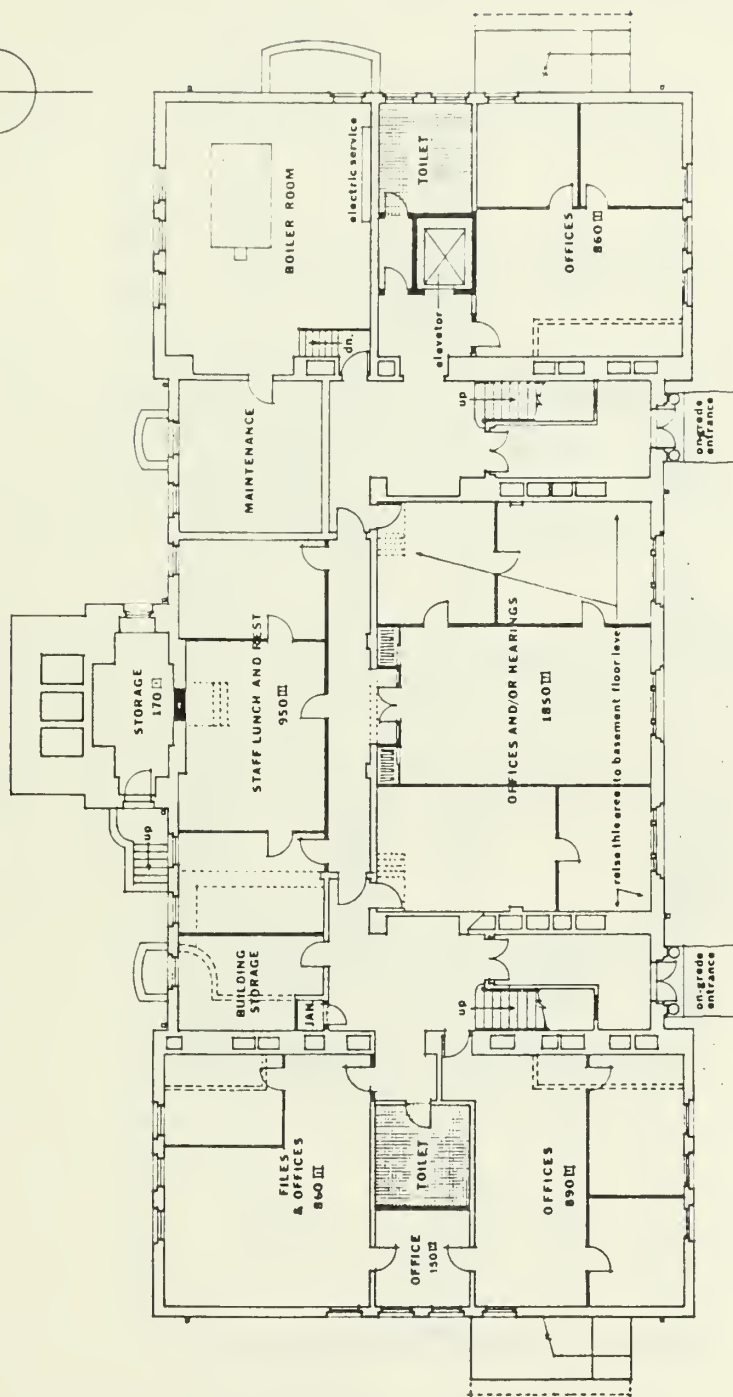
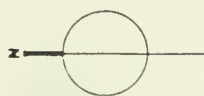
The Ground Floor Plan shows the former gymnasium area to be raised, and clearly shows the convenience of access to the new elevator by handicapped persons.

On all Floor Plans designated toilet areas are indicated, and elements to be removed are shown by dashed lines. The approximate floor area of each section is indicated on the plans. We have shown likely or reasonable partitioning throughout by means of solid black lines, but we emphasize that no specific space assignments are implied as such detailed planning is beyond the scope of this report. It will be seen, however, how flexibly the space can be subdivided.

The Second Floor Plan shows the large meeting hall which we feel should remain; its existing coffered ceiling is shown by dotted lines.

On the Third Floor Plan, all toilets are located at the elevator end of the building, since the center and west wing would be the only parts of the entire building not readily accessible to persons unable to use the stairs to raised central portion.





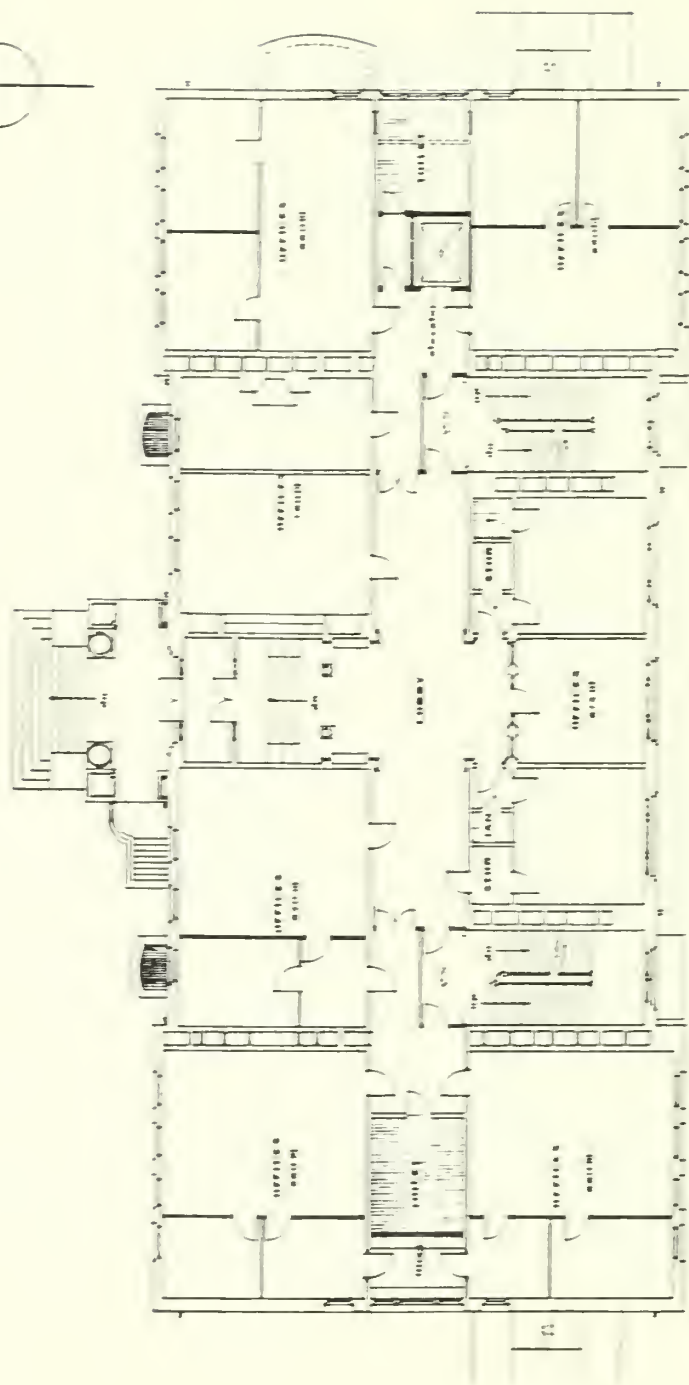
GROUND FLOOR



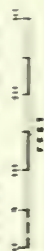
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NOVEMBER 1978



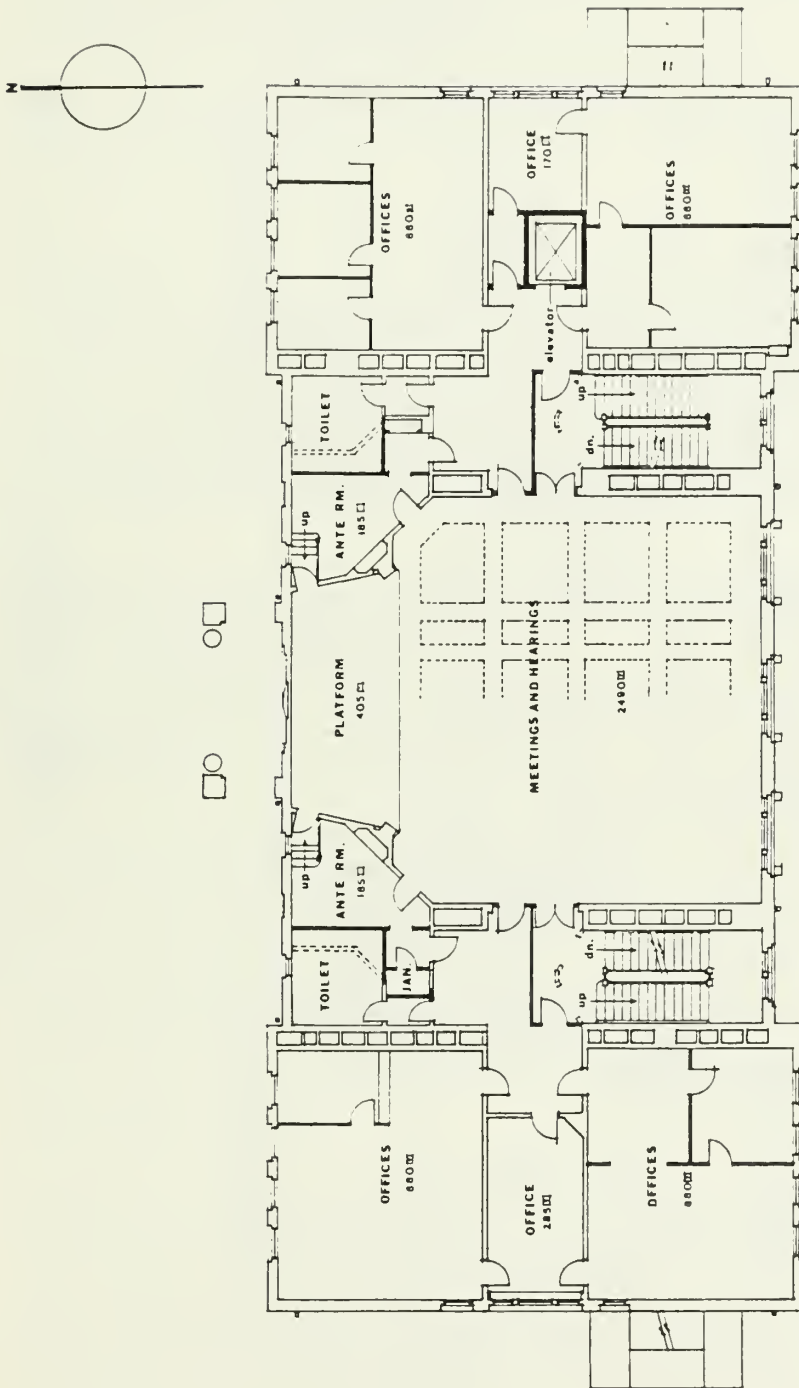


# FIRST FLOOR



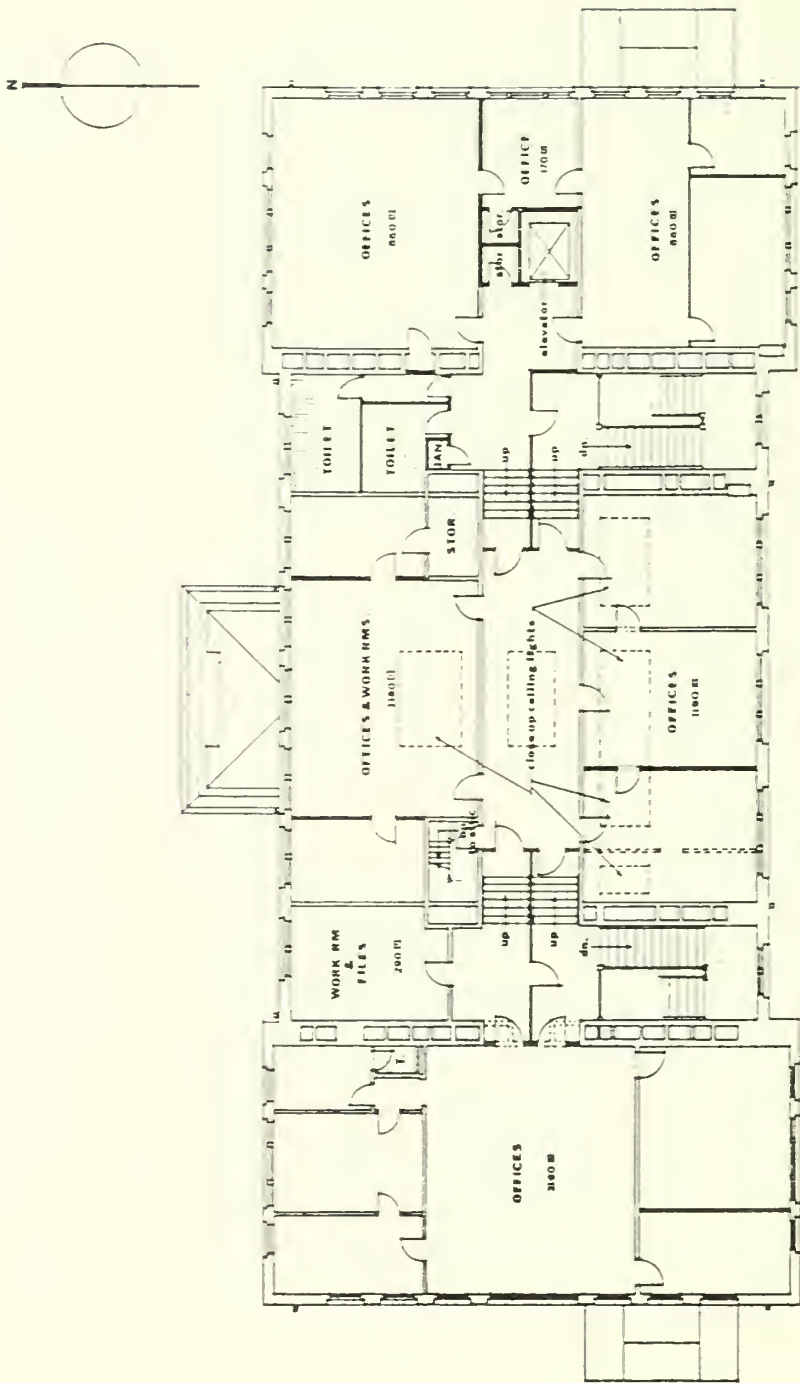
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NOVEMBER 1970



# SECOND FLOOR

NOVEMBER 1978



**THIRD FLOOR**  
0 10 20  
feet

**5**  
NOVEMBER 1978

## CONSTRUCTION OUTLINE

### DIVISION 1 — GENERAL REQUIREMENTS

A.I.A. General Conditions, A-201, shall govern all work.

#### Section 1A — Special Conditions

Carry Workmen's Compensation, Public Liability, Property Damage and Automobile Liability insurance; include similar coverage for all subcontractors.

Massachusetts Department of Labor and Industries Wage Rates shall be incorporated. Filed sub-bids will be taken for trades required by law.

Contractor shall verify all lines, grades, measurements and conditions; shall furnish all required barricades, protection, temporary enclosures, heat, light, power and water; shall pay for all permits; shall maintain a field office and field telephone; shall provide one 4' x 8' construction sign; shall clean the job at completion; shall submit all required shop drawings and samples; and shall take all reasonable safeguards against fire.

Do work only during regular working hours, except in emergency and if directed otherwise.

Maintain egress and cooperate with occupants during construction.

### DIVISION 2 — SITE WORK

#### Section 2A — Site Work

Protect existing trees from damage.

Strip loam for new drives, parking areas and walks; place gravel sub-grade for same.

Excavate for new underground services and backfill. After removal of former gymnasium floor, place and compact approximately 4 feet of fill in that area.

Repair damaged lawn areas and loam and seed new lawn areas.

Repair catch basin roof drainage, and provide new catch basin to drain new parking area.

Blast rock as required for new service trench.

Provide bituminous concrete walks, driveway and parking areas, Mass. D.P.W. Class I, Type I-1; repair and modify existing



parking area, including removal of existing blacktop and gravel and placing of new loam and seed areas at building and along north property line.

Provide granite curbs at edges of new south parking area and along sidewalk in front of the building.

Provide loam pockets for screen planting along north property line and where shown around the building.

Provide ornamental plantings, under an allowance to be determined.

## **DIVISION 3 — CONCRETE**

### **Section 3A — Concrete**

Do all concrete work required for new electric service and other sub-surface utilities. Provide all equipment pads or bases. Repair all rough slabs by applying a levelling coat, properly bonded and dust-proofed. Construct new elevator pit. Provide slab in former gymnasium area.

All concrete shall be 3000psi, transit mixed.

ACI code shall govern.

Include all testing, forming, placing, curing and protection.

## **DIVISION 4 — MASONRY**

### **Section 4A — Masonry**

Remove all masonry blocking in windows to be re-opened.

Clean and re-point exterior brickwork in areas of missing rain-leaders, at piers flanking main entrance, and wherever else repairs are required.

Repair brickwork of six vent stacks above roof, where brick is displaced by frost action.

Re-point open joints of limestone belt courses and window sills.

Demolish existing masonry walls in building, particularly at former heating plenums in Basement.

Cut all required new masonry openings, wall chases, etc. Build in all required lintels, anchors, bolts, etc.

Take all necessary cold weather precautions.

Provide all scaffolding, hoists, etc. for the work of this trade.

## **DIVISION 5 — METALS**

### **Section 5A — Structural Steel**

Comply with all A.I.S.C. specifications.

Provide new steel framing around new elevator shaft, at each floor level. Include all bolts, connections, clips, etc.

Welding by certified welders only.

### **Section 5B — Miscellaneous Metal**

Check fire escapes and make any minor repairs.

Provide 10' high wrought steel pipe rain leader boots at each of eight rain leaders.

Furnish all necessary miscellaneous clips, bolts, anchors, ties, etc.

## **DIVISION 6 — CARPENTRY**

### **Section 6A — Rough and Finish Carpentry**

Provide all grounds, blocking, furring, strapping, etc.

Cut and patch for all trades.

Repair all existing interior and exterior trim where required.

Provide all required new interior and exterior wood trim; match existing work where appropriate.

Interior trim shall be birch or approved equal; exterior trim shall be clear pine. Back-prime all trim before installation.

Install finish hardware, whether new or repaired.

Repair all double-hung sash including parting beads, stops, mouldings, etc.

Provide all new interior and exterior wood doors and frames. Exterior doors are generally 2-1/4"; frames generally existing to remain. New interior doors generally 1-3/4" solid core flush doors with paint-grade birch veneer or equal.

## **DIVISION 7 — MOISTURE PROTECTION**

### **Section 7A — Waterproofing and Caulking**

Place vapor barrier under new concrete slab in former gymnasium area in Basement — 6 mils visqueen.

Repair existing caulking around all window and exterior door frames and wherever else required to make the building weather-tight. Caulk around edges of new stack closures at roof.

Use monolastomeric caulking compound, Tremco or equal.

#### Section 7B — Insulation

Provide 1½" rigid styrofoam perimeter insulation under outside 4 feet of raised concrete slab in former Basement gymnasium area.

Provide 6" fiberglass roll insulation or equal over entire attic floor area, R-19 rating.

#### Section 7C — Roofing and Flashing

Repair existing slate shingle roofs. (Note: Inspection indicates only minor repairs required.)

Check all existing metal flashing at roof, and make necessary repairs. (Note: only a few areas of damage were observed on inspection.)

Repair damaged portion of existing copper roof gutter on south face of building. Check all remaining gutters and repair as required.

Provide all new copper rain leaders from gutter to 10 feet above the ground, where they will connect to steel pipe boots (Section 5B). Leaders shall be square, plain, not less than 20 oz. copper, with all required off-sets, brackets, etc.

Install new lead-coated copper roofing over tops of all dis-used former vent stacks. Apply over wood decks provided under Section 6A. Include all felt underlayments, soldering, lock seams, etc. Pitch to drain at edges.

Repair or restore roof drains including leaders at roof over main entrance porch and roofs over two Ground floor entrances.

### DIVISION 8 — DOORS, WINDOWS AND GLASS

#### Section 8A — Metal Doors and Frames

Provide all required metal fire-rated doors and frames under this Section.

Provide fire-rated record vault doors and frames, if required.

## **Section 8B — Wood Doors and Frames**

(Covered under Section 6A; provide doors with mineral cores where fire ratings require.)

## **Section 8C — Metal Windows**

(None.)

## **Section 8D — Wood Windows**

(Under Section 6A; provide weatherstripping for all wood windows.)

## **Section 8E — Finish Hardware**

Deliver all new finish hardware to job, packaged, labeled, and approved by the architect, for installation under Section 6A.

Remove, repair and re-deliver all existing hardware to be repaired or re-conditioned.

Finish hardware shall include but not be limited to lock and latch sets, butts, closers, thresholds, kick plates, door stops, silencers, etc. for a complete installation.

Submit all samples and schedules to architect for approval.

## **Section 8F — Glass and Glazing**

Replace all broken window glass with new DSA glass. Apply new glazing compound to all windows where required (the majority of windows will need this work).

Provide all new tempered and/or wire glass in partitions, sidelights, doors, etc.

Remove all labels; replace all cracked, chipped or broken glass; leave glass clean.

# **DIVISION 9 — FINISHES**

## **Section 9A — Lath and Plaster**

Check all existing plaster walls and ceilings, and make all necessary repairs, including removal and replacement of loose plaster and damaged lath. (See especially the third floor.)

Where plaster repairs or new work are required, plaster shall be scratch, brown and skim coat of gypsum plaster over metal lath in general.



Apply all required accessories including mesh reinforcement, beads, ties, etc.

#### Section 9B — Gypsum Drywall

In general all new partitions shall be 5/8" gypsum board applied to metal studs by countersunk screws, and taped and spackled ready for painter's finish. In toilets and other wet areas, use water-resistant type board. All elevator shaft and wherever else required by code, use 5/8" Fire code type board. Include all accessories.

#### Section 9C — Ceramic Tile

Floors of all toilets and janitor's closets shall be 1" x 1" ceramic tile, adhesively set, fully grouted.

Walls of all toilets and janitor's closets shall be 4¼" x 4¼" matte glazed ceramic tile, adhesively set and fully grouted, to an average of 4 feet above the floor. Include all coved base, bullnose corners and other trim for a complete job.

Leave one box of each color of tile on job for future repairs.

Tile shall be American-Olean or equal.

#### Section 9D — Acoustical Treatment

- Remove all existing acoustic tile ceilings in present building; salvage for re-use any portions which meet this specification.

In general all occupied areas shall have a new hung acoustic ceiling consisting of 2' x 2' x 5/8" lay-in mineral acoustic panels with white metal the suspension system supported by wires from overhead construction, and mounted generally approximately 1 foot below existing plaster ceilings.

Panels shall be non-directional fissured-type pattern, white, Armstrong, Conwed or equal. Include matching metal angle trim around all edges and at all projections.

Exception: acoustic treatment in Second Floor Meeting Hall shall be 12" x 12" x 5/8" square-edge mineral tile, of similar pattern, attached by concealed spline system to existing plaster ceiling between coffered beams. Include edge trim.

Leave minimum of one box of each type of tile on job for future repairs.

## **Section 9E — Resilient Flooring**

Floors of Staff Lunch Room and Second Floor Meeting Hall (including Platform and Ante-Rooms) shall be 12'' x 12'' x 1/8'' vinyl asbestos tile, Armstrong or equal. All other floors in general (except tile in toilets and concrete in mechanical areas) will be carpeted.

Apply adhesively, and include leveling compound.

Bases will be wood, under Section 6A.

Provide moulded rubber treads for steps to Third Floor upper level. Existing treads in two main stairs shall remain.

Provide Futurus Carpetile or equal mud mats inside three main entrance vestibules. Cement down, with bevelled edge where required.

## **Section 9F — Painting**

Exterior: Prime all new or bare wood, and apply two additional coats. Apply two coats on all exterior trim not requiring a prime coat.

Interior: All existing walls and trim in good condition shall receive two finish coats. All new wood, metal, plaster and gypsum board shall receive two finish coats over prime coat.

Handrails and other natural finished wood shall receive two coats satin varnish, sanded and steel-wooled between coats.

Fire-escape: After wire-brushing, apply one coat rust-inhibitive primer and two finish coats of paint.

Materials: All paint for exterior and interior work, unless otherwise noted, shall be approved brand of alkyd oil; no latex paint allowed. Final coat satin eggshell or semi-gloss.

Application: Brush or roller for walls and ceiling areas; no spray. Trim: brush only. Mask all hardware and other unpainted items.

Provide fire-safe and approved storage and work areas, and remove all tools and stock at completion of job.

Submit color samples and list of manufacturers to architect for prior approval.

## **DIVISION 10 — SPECIALTIES**

### **Section 10A — Building Specialties**

Provide cork bulletin boards, two each floor, mounted in corridors.

Provide flush metal toilet compartments, floor-mounted, baked enamel finish, Sanymetal or equal. Include urinal shields, coat hooks, and door hardware.

Provide metal "exit" signs of approved size and design, red on white or the reverse, wherever required by law. Provide cast metal letters, 12" minimum size, identifying the building, and mounted above the main entrance.

Provide adhesive pre-cut vinyl or other approved type of lettering, for designation of room use, toilets, and the like. Maximum 2" size.

Provide recessed type fire extinguisher cabinets, with extinguishers, throughout the building.

Furnishings and lockers are not in contract.

## **DIVISION 11 — EQUIPMENT**

(Not Used.)

## **DIVISION 12 — FURNISHINGS**

### **Section 12A — Carpet and Furnishings**

All floors in finished areas, except as noted in Sections 9C and 9E above, shall be wall-to-wall carpet, at \$12 per yard installed price. Install adhesively without underlayment, as required by fire and architectural barrier codes.

Provide Joanna-Western or other approved brand of opaque fabric window shades throughout, for sun control.

Window drapes and hardware are not in contract.

## **DIVISION 13 — SPECIAL CONDITIONS**

(Not Used)



## **DIVISION 14 — CONVEYING SYSTEM**

### **Section 14A — Elevator**

Furnish and install one complete operating passenger elevator, including car, legal hoistway, rails, spring buffer, overhead machine with all components, and a selective-collective call system.

Car shall be 5' x 7', with automatic car and landing doors, interior light, ventilating fan, and rear chair rail.

Doors shall have baked enamel finish. Car shall have plastic laminate wall finish with baked enamel ceiling finish. Floor shall be vinyl asbestos tile or equal.

Elevator shall be designed for emergency operation on the stand-by generator system included in electrical work.

Include one year of maintenance in the elevator price.

## **DIVISION 15 — MECHANICAL**

### **Section 15A — Plumbing**

Refer to attached report of Barstow Engineering, Inc.

### **Section 15B — Heating, Ventilating and Air-Conditioning**

Refer to the attached report of Barstow Engineering, Inc.

### **Section 15C — Sprinkler System**

Provide a complete wet-pipe sprinkler system, covering all parts of the building (the attic portion shall be dry-pipe to prevent freezing). Include new street service, wall hydrant, alarm and all other required components.

Refer to the attached report of Barstow Engineering, Inc.

## **DIVISION 16 — ELECTRICAL**

### **Section 16A — Electrical Work**

Refer to attached report of Bratiotis & MacConnell, Inc.

The total electrical budget included in that report covers lighting and power; electrical work in connection with the Air-Conditioning and Heating systems; a gas powered stand-by generator and emergency power system for elevator and

lighting; low-tension systems such as alarms, heat detectors, and the like, and new underground electric service.

October 31, 1978

Bastille-Neiley, Architects  
184 High Street  
Boston, Massachusetts 02110

Attention: Mr. Robert A. Bastille

Subject: Proposed Town Offices, Reading, Mass.

Gentlemen:

I visited the building on October 27 and was shown around by Jim Gould of the town maintenance staff. The existing mechanical systems are as follows:

#### HEATING:

1. Oil-fired, steam, sectional cast iron boiler, H.B. Smith Model 44, 19-section, installed in 1956. (Smoke pipe is not insulated.)
2. Petro, horizontal-rotary-cup oil burner, firing No. 2 fuel oil, converted from heavier oil.
3. Steam distribution through two-pipe, trapped piping system to steel, fin-tube radiators, sectional cast iron radiators, and ceiling-mounted, pipe-coil radiators in the basement.
4. There are steam unit heaters in basement rooms, and an electric unit heater in the drop-in center.
5. Condensate is drained by gravity back to a condensate pump in the boiler room. The pump has had one of its duplex pumps removed.
6. Control consists of a new clock-thermostat in the first floor corridor which cycles the oil burner. Unit heaters have thermostats which cycle unit fans. Radiators have no control except hand valves.
7. All heating equipment has been removed from the third floor.
8. There are two relatively new unit ventilators in the second floor Meeting Room, but apparently not used.

#### PLUMBING

1. The original water service into the boiler room has been abandoned.

2. A newer service has been brought into the former Girls' Toilet Room (now used as a shop).
3. Hot water is provided by a new, 52-gallon electric water heater in the boiler room.
4. The original plumbing fixtures have been removed or abandoned. Present existing fixtures are adequate for present use, but are residential type.
5. Electric water coolers are existing in the first floor corridor and one first floor office.
6. There is a gas range in each of two kitchens, as well as electric ranges. Gas meter is in the boiler room.
7. Waste piping is generally out of the back of the building, connected across the back and extended to the sewer in Sanborn Street.

#### **SPRINKLER:**

1. There is no sprinkler system in the building.

#### **VENTILATION:**

1. The ventilation stacks left over from the school have been sealed off in each room, except on the third floor, but not sealed at the roof.
2. The first floor kitchen hood has a mechanical exhaust fan, exhausting out the side wall.

#### **AIR CONDITIONING:**

1. Some window air conditioning units have been installed. They are mostly removed during the winter.

#### **HEATING:**

1. While the boiler is old, it is of a type with an indefinite life span.
2. The oil burner is of an obsolete type, quite inefficient, and will become an increasing maintenance problem.
3. Steam heat is difficult to control at best. With only hand valves on the radiators, the system is most inefficient and wasteful.
4. The condensate pump tank is much too small and will result in alternately flooding and starving the boiler with water. Wasted

condensate due to this process results in increased operating costs and increased system corrosion. The removal of one of the pumps means a failure in the remaining pump will make providing heat difficult and/or costly.

#### VENTILATION:

1. I see no need for a ventilation system for office use unless interior rooms are created.
2. There are spaces in the basement which were originally for fresh air ventilation for the school. The heating coils have been removed. These spaces could be put to other uses if economically sound.

#### AIR CONDITIONING:

1. Office space will ultimately be air conditioned. If it is not planned for now, it will probably end up as window units which will cost more in the long run, and will not be as satisfactory as a central system.

#### PLUMBING:

1. The existing water service appears adequate for office use.
2. The existing water heater appears adequate for office use.
3. The quantity and location of new plumbing fixtures will necessitate new piping within the building, but not outside.
4. A manhole cover back of the building is reported to turn into a fountain during heavy rains. Further examination of this problem is necessary, but will probably not be a significant cost item in overall planning.

#### SPRINKLER:

1. A sprinkler system should be installed throughout the building.

#### RECOMMENDATION:

Given the difficulties and inefficiencies of the present heating system, the absence of a third floor system, the necessity of partitioning the large rooms, and the requirement for air conditioning, I see no practical choice but to replace the entire system, with the possible exception of the boiler. The new system I recommend would have fan-coil units in all spaces to



provide heating, air conditioning and individual control from central water heating and chilling units. This would result in more efficient heating (as much as 50 % less operating cost), small zones for individual control and partial use, and would avoid unsightly, inefficient, window air conditioning units.

**COST ESTIMATES:**

- 1. New heating and air conditioning system .....\$350,000.
- 2. New plumbing system .....\$ 55,000.
- 3. New sprinkler system .....

**ALTERNATIVE CONSIDERED AND ABANDONED:**

- 1. Repipe existing steam heating system to accommodate new partitions and provide individual control.
- 2. Window air conditioning units.
- 3. Central air conditioning in the attic space with ducts feeding down through abandoned ventilating shafts.
- 4. Through-the-wall type air conditioning units, installed below the windows, with heating coils.

One option would be to put in the central heating system, with fan-coil units, with provision for future addition of a central chiller. Deduction from \$350,000 estimate .....\$ 40,000.

Cordially,

ROBERT J. BARSTOW

TO: Robert A. Bastille, A.I.A. JOB NO. BM78-844  
BN #7818

FROM: Christos D. Bratiotis

SUBJECT: Reading Community Center Conversion,  
Reading, Massachusetts  
Estimated Budget Electrical Construction Costs

DATE: November 3, 1978

- A. Pursuant to our Agreement contained herein are the Estimated Budget Electrical Construction Costs that we have developed. In the preparation of these cost we have visited the site and made use of prints loaned to us by your office as follows:
1. Plot Plan, Schematic
  2. Basement, First, Second and Third Floor Plans
  3. Section A-B (Looking South)
  4. Section C-D (Looking North)
  5. Section E-F (Looking East)
  6. North, East, West and South Elevations
- B. The Scope of Electrical Work envisioned by the subject costs includes the furnishing and installation of all equipment, materials, labor and accessories required for the subject conversion to provide complete and operable electrical systems as hereinafter listed but not necessarily limited to the following:
1. New Underground Electric Service preferably 480y/277 volts, 3 phase, 4 wire, 60 Hz, A.C.
  2. Lighting Systems, 480y/277 volts A.C. or 208y/120 volts A.C. as applicable for:
    - a. Interior General Lighting
    - b. Exit Lighting
    - c. Parking Lighting
    - d. Security Lighting
  3. Lighting Fixtures and Lamps
  4. Power Systems, 480y/277 volts A.C. or 208y/120 volts A.C. as applicable for:
    - a. Heating, Ventilating, Air Conditioning, Plumbing and Sprinkler Systems.
    - b. Elevator Service
    - c. Data Processing System

5. Emergency Stand-by Generator for both elevator and emergency lighting.
  6. Telephone conduits and outlets.
  7. Intercommunication System.
  8. Fire Alarm System including Smoke and Fire Detection. This system would incorporate as many components of the present building system as may be feasible.
  9. Burglar and Anti-Vandalism System.
  10. Raceway system for possible future CCTV.
  11. All appurtenant components for complete and operable systems as herinbefore listed.
- C. Attention is invited to the fact that subject estimate was developed in conformance with the applicable Sections on lighting energy conservation of the Massachusetts Building Code, Article 22.
- D. The budget electrical construction costs for the subject conversion is currently estimated at \$260,000.

Reading Community Center

Nov. 2, 1978

Site Work:

Paving, Loaming, Seeding	62,000	at	.75	46,500
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Exterior Wall Work:

Repair Walls, Staging, Downspouts, Gutter Work, Repair Sash, Fire Escape Repairs, Caulking	25,000	at	1.95	48,750
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Roof Work:

Repair Chimneys, Repair Roofing Insulation	10,000	at	4.90	49,000
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Work on Interior of Outside Walls:

Misc. Patching, Repairs to Trim, Painting	25,000	at	1.20	30,000
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Removal of Partitions:

4,000	at	.65	2,600
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Ceilings:

Remove Existing, New Acoustical	10,000	at	2.00	20,000
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Floors:

Patching, Renailing, V.A.T., Carpet, Ceramic Tile, Build up Floor	10,000	at 3.05	30,500
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New Partitions:

Studs, Drywall, Ceramic Tile, Painting, Trim, Doors, Frames, Trim, Hardware	23,000	at 4.90	112,700
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Repairs to Existing Partitions:

Patching, New Door Opening, Repairs To Trim, Painting	30,000	at 1.80	51,000
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Misc. Built-in Cabinet Work		Allow	12,000
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Elevator			<u>45,000</u>
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SUBTOTAL			448,050
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Mechanical Work:

Plumbing			55,000
Sprinklering			45,000
Heating, Ventilating			350,000

Electrical Work:

Lighting			260,000
Power			
Alarm Systems			

Sub-Total			1,158,000
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Contractor's Overhead and Mark-up			174,000
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			<u>1,332,000</u>
Contingencies			133,000

			<u>1,465,000</u>
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Adjourned Subsequent Town Meeting  
(Continued)

November 20, 1978

'Amend Article III as follows:

1. Section 7 — change the words "Monday in May" in the first sentence to the words "adjournment of the Annual Town Meeting" so that the first sentence shall read: The Finance Committee shall



make a written recommendation on all Articles that it has considered, and the Town Clerk shall mail said written recommendations to each Town Meeting Member at least seven (7) days prior to the first adjournment of the Annual Town Meeting, and second Monday in November and four (4) days in advance of any Special Town Meeting.

2. Section 10 — change the words “thirty-first day of December” appearing in the first and third sentences to the words “fifteenth day of November” so that the first sentence shall read: The various Town Boards, Officers and Committees charged with the expenditure of Town money shall, not later than the fifteenth day of November of each year, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective Offices or Departments for the ensuing fiscal year with explanatory statements of the reason for any substantial changes in the amounts appropriated for the same purpose in the preceding year; and that the third sentence shall read: Such estimates and statements shall be filed by said fifteenth day of November with the Town Accountant who shall immediately deliver copies of the same to the Finance Committee.

**and Amend Article XIII as follows:**

1. Section 1 — change the words, “last Monday in March” to the words “fifth Monday preceding the first adjournment of the Annual Town Meeting” so that Section 1 shall read: Section 1 — All Town Officers, Boards and Committees shall file an annual report of their doings with the Board of Selectmen on or before the fifth Monday preceding the first adjournment of the Annual Town Meeting of each year, and the Board of Selectmen shall cause such reports to be included in the Annual Town Report.
2. Section 2 — change the words “last Monday in April” to the words “first Monday preceding the first adjournment of the Annual Town Meeting” so that Section 2 shall read: Section 2 — The Board of Selectmen shall have the printed Annual Town Report ready for distribution not later than the first Monday preceding the first adjournment of the Annual Town Meeting of each year.

70 voted in the affirmative  
57 voted in the negative

ARTICLE 13. On motion of Goerge A. Theophanis it was voted that Article I of the General By-Laws be amended as follows:

Section 8 — add the words “the Planning Board and the By-Law Committee” so that Section 8 shall read as follows: “The Board of

Selectmen, after drawing a Warrant for a Town Meeting, shall immediately deliver a copy of such Warrant to each member of the Finance Committee, the Planning Board and the By-Law Committee."

On motion of John H. Russell it was voted to take Article 2 from the table.

ARTICLE 2. On motion of John H. Russell it was voted that the By-Law Committee be instructed to consider expanding Article I, Section 8 of the General By-Laws to include delivery of a Town Meeting Warrant, immediately after drawing, to each Town Board and Committee and to include such changes in the Warrant for the next Annual Town Meeting.

On motion of John H. Russell it was voted to lay Article 2 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 1 from the table.

ARTICLE 1. The Report on Conversion of the Reading Community Center for Municipal Office Space was presented by Frank A. Smith, Jr. This report was accepted as a report of progress.

ARTICLE 1. Report on Community Center Options was presented by George Hines for the Planning Board.

**Municipal Space Study  
Report on Community Center Options  
November 1978**

**C. — Summary of Work-to-Date**

In the fall of 1976 the Board initiated a questionnaire to all municipal agencies, the results of which constitute our data base and have shaped most of our subsequent activities. An Interagency Subcommittee was formed in early 1977, which met through the Spring, reviewing past work and tabulating the questionnaire responses. The decision of Town Meeting to fund the library proposal before this study was completed disrupted our progress at this point. In the Fall of 1977, the Board decided to focus initially on the Library-Town office problem, recognizing that the immediate problems facing the Town had altered. Some analysis of functions of existing Town agencies was undertaken for the purpose of identifying working relationships that might influence spatial relationships, and a summary of existing and projected agency staffing from the questionnaire responses was prepared. The latter was

soon identified as an essential element in the projection of future space needs, and upon evaluation, it was determined that departmental projections should not be accepted uncritically.

An Interagency Personnel Subcommittee was established to review this problem. Their projections focused on agencies now housed in the Municipal building and the Community Center, which would constitute the core of a future Town Hall facility. Their report is appended.

Of less direct relevance to current issues, but part of this study, the Board completed an inventory of Public Land in the Town in the Spring of this year. Its conclusions were published in a report entitled "Public Land, March 1978".

D. — Tentative Findings

An analysis of work space per worker has progressed to the point where a range of workable standards has been identified. Applying these to the Interagency Committee's personnel projections results in the conclusion that 14,850 to 19,800 sq. ft. represents the lower and upper limits of space needed in the future to house those municipal office functions now in the Town Hall and Community Center. Inclusion of School Committee offices at present force levels would increase those figures by ten (10) percent.

Other relevant information compiled and used by the Board in its evaluation includes the following data on selected existing and proposed Town-owned sites and buildings:

Reading Square	Gross sq. ft.	Net sq. ft.
Site	55,715	
Municipal Building	9,600	6,222
Library	8,775	6,785
	<hr/>	<hr/>
	18,375	13,007
Sanborn Street		
Site	70,000	
Existing Building	37,600	26,100
Auditorium and Gym		-4,670
		<hr/>
		21,430
Proposed Library	23,230	21,500
Meeting room		-1,200
		<hr/>
		20,300



## II. Community Center Issue

The fate of the Community Center site is again taking center stage in the Fall Town Meeting. Its reemergence as an issue in Articles 14 and 15 on the Warrant is a recognition of its importance as a key to the interrelated problems of the Library and the Town Hall. This section of the report will summarize the Board's work in identifying the pertinent variables, reducing the number of alternative solutions to a manageable number and their evaluation of each.

### A. Functions

Of all of the numerous functions which municipal government is currently responsible, three are deemed by their nature to merit central locations in the Town. These are administration, the library and parking to serve Reading Center. The scope of this report does not further consider the latter except to recognize its current inadequacy and consequently exclude preemption of any current site. We also exclude division of the Library among two or more locations or branches. We feel that any library solution should treat the Library as an indivisible entity.

### B. Sites

Consistent with Section IIA above, only sites within or adjacent to Reading Center are considered in this evaluation. It is further assumed that the Town will not in the foreseeable future acquire centrally located land for either Town Hall or library purposes, and current choices must be confined to sites already owned by the Town.

An evaluation of the centrally located sites presently owned by the Town, exclusive of the parking areas serving Reading Center and the Pleasant Street site already occupied by the Police and Fire stations led us to the conclusion that only the present Town Hall-Library site, hereinafter called the Reading Square site; and the Community Center lot, hereinafter called the Sanborn Street site are large enough to merit further consideration. None of the others either separately or in combination are large enough to adequately house either a Library or a Town Hall.

### C. Buildings

An evaluation of the existing library, existing Town Hall and existing Community Center buildings based on our own observations and reports of architectural consultants, as part of prior studies leads us to the conclusion that all can be rehabilitated with greater or lesser degrees of success for municipal office functions. We are also satisfied that neither the Town Hall nor the Community Center buildings could be satisfactorily or economically rehabilitated to serve as a modern library.



#### **D. Identification of Alternatives**

A summation of the prior sections reduces the alternatives to be considered to the following:

1. A new library on the Sanborn Street site;
2. A new library on the Reading Square site;
3. One or more library additions on the Reading Square site;
4. Town offices in a rehabilitated Community Center structure on the Sanborn Street site;
5. Town offices in rehabilitated Town Hall and Library structures with a new addition on the Reading Square site;
6. New Town Hall on the Sanborn Street site;
7. New Town Hall on the Reading Square site.

#### **E. Sequence of Improvements**

The present overcrowded occupancy of the Reading Square site, and partial vacancy of the Community Center building leads to the conclusion that whatever combination of alternatives is selected, improvements should start on the latter site. This has long been recognized locally and is the reason why the periodic discussions of proposals relating to this subject start with decisions on the fate of the Community Center. This is again the situation in the 1978 Fall Town Meeting. Reflecting this conclusion, the combinations of alternatives, or "plans" presented in the next section uniformly identify what is to occur on the Sanborn Street site as the first phase, and other actions are relegated to a second subsequent phase.

#### **F. Combinations or Plans**

Analysis of the seven individual alternatives identified in Section IID above yields only the following combinations or "plans". No others are possible within the assumptions and conclusions summarized above.

Plan 1. New Library on the Sanborn Street site, and subsequently

- a) Town offices in rehabilitated Town Hall and Library structures with an addition on the Reading Square site, (alternatives #1 and 5) or
- b) A new Town Hall on the Reading Square site (alternatives #1 and 7)

Plan 2. Town offices in a rehabilitated Community Center, and subsequently

- a) A new library on the Reading Square site (alternatives #4 and 2) or
- b) one or more additions to the Library on the Reading Square site (alternatives #4 and 3).

Plan 3. A new Town Hall on the Sanborn Street site and subsequently

- a) A new library on the Reading Square site. (alternatives #6 and 2) or
- b) one or more additions to the Library on the Reading Square site (alternatives #6 and 3).

**COMPARISON OF TOWN HALL — LIBRARY PLANS**  
**FIRST PHASE**  
**ALTERNATIVES ON SANBORN STREET SITE**

PLAN #	1	2	3
Alternative	New Library	Rehab. for Town Hall	New Town Hall
Site Adequacy	highest	middle	high
Building			
Efficiency	high (?)	middle	high (?)
Long term adequacy	(?)	high	(?)
Operational Efficiency	high	middle	high
Capital Cost	high	middle	highest
Impact on Second stage facility	adverse	none	none

**COMPARISON OF TOWN HALL — LIBRARY PLANS**  
**SECOND PHASE**  
**ALTERNATIVES ON READING SQUARE SITE**

PLAN #	1a	1b	2a & 3a	2b & 3b
Alternative	Rehab. Town Hall	New Town Hall	New Library	Library Addition[s]
Site Adequacy	low	high	highest	middle
Building				
Efficiency	middle	high (?)	high (?)	middle to high (?)
Long term adequacy	lowest	(?)	(?)	(?)
Operational Efficiency	middle	high	high	middle to high
Capital Cost	middle	highest	high	middle to high

It should be noted that plans 2 and 3 allow the new library to be built in increments, as additions to the present Library rather than all at one time, as any relocation would require.

## G. Comparison of Plans

The accompanying charts summarize the conclusions of the Board after detailed comparison of the components in each plan. Comparative terms, from highest or high to lowest or low are used throughout. No implication that the latter terms are subsatisfactory is intended.

**Site Adequacy** reflects judgements of each site in relation to the magnitude of the building and activity to be placed on it. A rehab alternative is generally rated lower than a new structure because of the inability to adjust the size, shape and location of the structure to maximize the utility of the remainder of the lot for accessory purposes, such as parking.

**Building Efficiency** reflects the ability to make maximum use of the space within the exterior walls. In plans involving new structures, newly designed, an assumption is made that they will be well designed for their function, and a high level of efficiency will be attained. In instances involving rehabilitation, the number and location of internal bearing walls, bathrooms, vaults, stairwells, etc., and the size of remaining individual inflexible spaces is reflected in the evaluation.

**Building — Long term adequacy** criteria reflects the net square footage of the structure to be rehabilitated as contrasted with the projected long term space needs. No evaluations were made on new construction where the amount of space to be built has not as yet been determined.

**Operational Efficiency** criteria reflects the anticipated relative level of efficiency which can be attained by the occupant function in a rehabilitated structure, given a largely predetermined fixed floor plan. High operational efficiency is assumed to be attainable in any newly designed structure. It should be noted that the operational efficiency, or the lack of it has operational cost consequences.

**Capital Cost** is of course a measure of direct outlay. Without a contemporaneous cost estimate of each alternative, plus a known firm construction schedule, these plans can only be contrasted relatively. We believe the following conclusions on this subject are defensible.

A new Town Hall building will cost approximately the same wherever located, and is assumed to represent the highest outlay. A new library building will also cost approximately the same wherever located, but since it is or should be smaller will cost less than a new Town Hall. The cost for it is characterized as high. Rehabilitation of the existing Town Hall and Library buildings, plus needed additions to create a comparable amount of floor space is believed to be more costly than rehabilitation of the Community Center. The costs have been treated as



comparable for the purposes of this study however, and characterized as middle. They are known to be less than the cost of a new library.

The alternative of library additions are undetermined as to size, and therefore also cost. At one extreme they could be a staged replacement and expansion of the whole facility and cost the same as a new library built at one time. It could also represent at the other extreme an addition merely to bring a retained present library up to size, and thus cost less. The cost of library additions are therefore characterized in the chart as "middle" to "high".

**Impact on Second Stage Facility** is reflecting the need to further disperse municipal offices in Plans 1a and 1b from the start of the first phase until the completion of the second, and the undesirable operational efficiency and cost consequences.

## H. Summary and Conslusions

The Town has realistically only three plans from which to choose to solve its Library and Town Hall problems:

1. Tear down the Community Center building and build a new Library, and subsequently rehabilitate and add on to the present Library and Town Hall for municipal office purposes, or replace those buildings with a new Town Hall;
2. Rehabilitate the Community Center as a Town Hall, and subsequently build a new Library or addition to the Library on the Reading Square site;
3. Tear down the Community Center building and build a new Town Hall, and subsequently build a new Library or additions to the library on the Reading Square site.

Which plan is selected depends upon which criteria is judged to be most important.

If solving the Library problem as soon as possible or preservation of the existing Library-Town Hall buildings are primary, then Plan number 1 is best.

In minimization of total capital cost or preservation of the Community Center building are primary goals, then Plan number 2 is best.

If having the most modern, efficient Town facilities is most important, then Plan number 3 is best.

We know that the citizens of the Town are divided on these priorities, as are the members of our own Board. We offer this report



without recommendation in the hope that its content will aid Town Meeting members in deciding between Articles 14 and 15 on the Warrant.

## REPORT OF PERSONNEL SUBCOMMITTEE

In the Spring of 1978, after conferring with the Board of Selectmen, the Planning Board formed the Personnel Subcommittee. The Subcommittee was charged with reviewing the personnel data received from the Town's Boards, Departments and Committees via the Municipal Space Study Questionnaire, evaluating the projections made by the Department Heads and arriving at an estimated figure for future personnel space units which could then be utilized in Municipal space planning.

The Subcommittee was made up of representatives from:

The Board of Selectmen—James Morley, Personnel Dept.  
Finance Committee — Donald Trudeau  
Planning Board — Maureen T. O'Brien

The first meeting was held in June 1978. It became immediately apparent that most departmental projections appeared unduly conservative in that they showed little if any increase in personnel needs as opposed to an increased work load which was expected to further increase in the future.

It was resolved at the June meeting to:

- A. Review the questionnaire's personnel figures
- B. Follow up with further questions to selected departments
- C. Obtain and review census data of public employment by government function including:
  - (a) Urbanized and non-urbanized governments
  - (b) Local government within Middlesex county
  - (c) Municipal government in the U.S. in various size classes
  - (d) Municipal government in New England in various size classes
  - (e) Townships in Massachusetts in various size classes
  - (f) Local government employment trends over time.

A followup meeting was held in September where this data and the appended report was reviewed. Based on the above information the following twenty year projections were made without consideration of changes in structure of local government which might reassign functions and responsibilities. The projections were confined to department and

agencies which are now or likely to be in a Town Hall. The units reported are additional personnel or their equivalent in terms of the present amount of space per employee.

Financial Administration	32
Assessors	
Treasurer	
Collector	
Accountant	
Finance Committee	
General Control	38
Selectmen	
Planning	
Personnel	
Conservation	
Appeals	
Town Clerk	
Building Maintenance	
Other	40
Building Inspection	(6)
Council on Aging	(3)
Dog Officer	(1)
Veterans	(2)
Cemetery	(2)
Health	(8)
D.P.W.	(18)
Tables used by Personnel Subcommittee	
Town Offices—Departmental Staffing	Jan. 23, 1978
From Planning Board Survey	
Full Time Equivalent Public Employment, Reading, Mass.	Aug. 14, 1978
1976 Full Time Equivalent Public Employment in Local Government per 10,000	
Estimated Population	Aug. 28, 1978
1972 Full Time Equivalent Public Employment per 10,000 Population	Aug. 28, 1978
Index of Total Full and Part Time	
Employees in Local Government in U.S.	Aug. 28, 1978

This report was accepted as a report of progress.

ARTICLE 1. Donald E. Trudeau, Chairman of the Finance Committee reported verbally that the Finance Committee does not recommend Articles 14, 15 or 16.

## **G. Comparison of Plans**

The accompanying charts summarize the conclusions of the Board after detailed comparison of the components in each plan. Comparative terms, from highest or high to lowest or low are used throughout. No implication that the latter terms are subsatisfactory is intended.

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The first meeting was held in June 1978. It became immediately apparent that most departmental projections appeared unduly conservative in that they showed little if any increase in personnel needs as opposed to an increased work load which was expected to further increase in the future.

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Employees in Local Government in U.S.	Aug. 28, 1978

This report was accepted as a report of progress.

ARTICLE 1. Donald E. Trudeau, Chairman of the Finance Committee reported verbally that the Finance Committee does not recommend Articles 14, 15 or 16.

On motion of Frank A. Smith, Jr. it was voted to lay Article 1 on the table.

ARTICLE 14. Frank A. Smith, Jr. moved that the sum of Twenty-seven Thousand Five Hundred Dollars (127,500) be transferred from surplus revenue and appropriated for the purpose of demolishing the Community Center and clearance of the Community Center site, said sum to be spent under the direction of the Board of Selectmen.

This motion did not pass.

ARTICLE 1. Frank A. Smith, Jr. moved that the Town raise the sum of One Million Five Hundred Eighty-two Thousand Two Hundred Dollars (\$1,582,200) by borrowing pursuant to General Laws, Chapter 44, Sec. 7, and appropriate such sum for the purpose of remodeling and renovating the Community Center at 52 Sanborn Street in order to bring the Community Center into compliance with State and Federal codes so that it may be used as offices for Town Boards and Committees, and to authorize the Board of Selectmen to proceed with such remodeling and renovating and to enter into any and all contracts and agreements necessary therefore and incidental thereto, such sums to be expended under the direction of the Board of Selectmen.

This motion did not pass.

ARTICLE 16. Moved that the sum of Thirty Thousand Dollars (\$30,000) be transferred from surplus revenue and appropriated for the purpose of moving and relocating Town Departments that must be relocated as a result of the demolition of the Community Center. Said sum to be expended under the direction of the Baord of Selectmen.

On motion of Frank A. Smith, Jr. it was voted that Article 16 be indefinitely postponed.

ARTICLE 17. To see if the Town will vote to amend the Town By-Laws as follows:

A. By adding, at the end of Section 8, Article 1, the words "and the Planning Board" so as to make the Section read as follows: "Section 8. The Board of Selectmen, after drawing a Warrant for a Town Meeting, shall immediately deliver a copy of such Warrant to each member of the Finance Committee and the Planning

Section 2. The Planning Board shall consider all matters of business included within Articles of any Warrant which fall within one or more of the following classes of matters and shall make a written recommendation on all Articles that it has considered. The Town Clerk



shall distribute said Recommendations in the same manner as specified in Section 7 of Article III of these By-Laws. In the event the Planning Board has not made a prior recommendation to a Town Meeting relating to final action on any proposal by any Town Board, Committee, Commission, Department or Agency falling within one or more of the following classes of matters, then such proposed final action shall not be taken until it has been referred to the Planning Board, and the Planning Board has reported thereon to the submitting body, or has allowed forty-five (45) days to elapse after such reference without submitting its report:

2.1 The laying out, alteration, relocation or discontinuance of any public way.

2.2 The initiation, alteration or discontinuance of any scheduled transportation service available to the general public.

2.3 The acquisition, rental, lease or sale of rights in any real property by the Town, other than for non-payment of taxes.

2.4 Any public construction having an aggregate value in excess of \$250,000.

2.5 Any demolition of a building owned by the public and/or utilizing public funds, undertaken for reasons other than imminent danger to the public health or safety.

2.6 Any By-Law, rule or regulation imposing restrictions on the use or development of land.

2.7 Any By-Law relating to responsibilities or procedures of the Planning Board.

or take any other action with respect.

On motion of Maureen T. O'Brien it was voted to take Article 1 from the table.

ARTICLE 1. The following report was read by Charles Keller for the Planning Board.

#### **Planning Board Report Article 18**

Pursuant to Section 5, Chapter 40A, General Laws, a Public Hearing was held on this proposed Article on Thursday, November 2, 1978 at 8:30 P.M. in the Auditorium of the Community Center. Only three persons attended the hearing. There was no opposition.



The Article proposes a new Zoning Map and makes various changes to the By-law test. The text changes fall under two headings. Some relate to changes in the names of the Residential Districts and the remainder relate to adoption of the new map.

The initiative for preparing the new Zoning Map came from the Board of Selectmen. They requested its preparation because of the difficulties that the Building Inspector was having administering the By-law and its 3 separate maps. What started out as a compilation quickly uncovered a variety of situations which were unclear and have created unnecessary administrative difficulty. The map has been drawn to overcome as many of these as possible while at the same time avoiding major substantive changes.

Related text changes consist largely of rearrangement of paragraphs with some deletions to reflect the conversion of the Overlay Districts from textual to graphic format. Extensive discussions on this subject were held with members of the Conservation Commission and Town Counsel, particularly on the issue of the location of Overlay District lines. We believe all participants are satisfied that it is the intent of the By-law as expressed in the proposed Article that the contours as they actually exist on the ground will govern. The contours as shown on the map have been drawn from the best existing available information but are to be fine-tuned as necessary by ground survey.

The proposed changes in residential district names have been coordinated with the Map since this was the most practical and economical time to do so. The District names, or rather their "short name" abbreviations are used repetitively on the Map to identify the district and are more easily inserted when the Map is originally drawn than they would be as part of a nonconcurrent change.

The Board sees the proposals contained within this Article as largely housekeeping measures designed to permit easier administration of the By-law. In spite of the voluminous documentation of text and maps which form a part of this Article, we are convinced that its adoption would not constitute any significant change in the policies which currently govern the growth and development of the Town and therefore recommend the adoption of this Article

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Maureen T. O'Brien, Chairman of the Planning Board.

**Planning Board Report  
Article 19**

Pursuant to Section 5, Chapter 40A, General Laws, a Public Hearing was held on this proposal on Thursday, November 2, 1978 at 7:30 P.M. in the Auditorium of the Community Center. Five citizens attended the hearing. There was no opposition.

The proposal revises paragraph 6.3.1.2. of the Zoning By-law on the subject of the right to build on vacant non-conforming lots. Aside from revision of the wording for clarity, its only new feature relates to the earliest date at which common ownership is to be determined. The proposed Article specifies "subsequent to February 1, 1978".

The intent is to rectify the present situation wherein any common ownership throughout the history of a lot would disqualify it for a permit. We believe the change is equitable and recommend adoption of the Article.

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned until Thursday, November 30, 1978, at 8:00 P.M., to meet in the Reading Memorial High School Auditorium.

Meeting adjourned at 11:15 P.M.

143 Town Meeting Members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

**ADJOURNED SUBSEQUENT TOWN MEETING**

Reading Memorial High School Auditorium

November 30, 1978

The meeting was called to order by the Moderator, Kenneth C. Latham, at 8:00 P.M.

The invocation was given by the Rev. Richard M. Woodman of the Unitarian Universalist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 18. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws by adopting a new Zoning Map and renaming Residence Districts, as follows:

A. By deleting paragraphs 3.1., 3.2.1., 3.2.2. and 3.2.3. and substituting therefor new paragraphs 3.1. and 3.2. as follows:

3.1. Districts

For the purpose of this By-law, the Town of Reading is hereby divided into eleven (11) zoning districts, as follows:

Type	Full Name	Short Name
Residence	Single Family 10 District	S-10
Residence	Single Family 20 District	S-20
Residence	Single Family 40 District	S-40
Residence	Apartment 40 District	A-40
Residence	Apartment 80 District	A-80
Business	Business A District	BUS. A
Business	Business B District	BUS. B
Business	Business C District	BUS. C
Industrial	Industrial District	IND
Overlay	Flood Plain District	F
Overlay	Wetlands Protection District	W

3.2. Zoning Map

Districts are shown, defined and bounded on the map entitled "Reading Zoning Map", dated September 18, 1978, as amended, consisting of an index map and 35 sheets containing 39 detailed maps, prepared and signed by the Planning Board, which constitutes a part of these By-laws. The map shall be kept on file and current by the Planning Board, who shall supply copies to the Town Clerk, the Building Inspector and the Board of Appeals.

B. By deleting paragraph 3.3.1.2. and 3.3.1.3. and substituting therefor the new paragraph 3.3.1.2. as follows:

3.3.1.2. Where a boundary of an Overlay District is indicated as a contour, the boundary shall be the noted contour based on the mean sea level datum. Where a boundary apparently follows property lines, street lines, the end of drainage structures or other features, or extensions thereof, it shall be so interpreted. Where a boundary is indicated as approximately parallel to a street line or bank of a water body or watercourse, together with a single noted dimension, it shall be interpreted as parallel and located the noted distance from such street line or the mean high water line along such bank. The mean high water line is that elevation, at the bank of a waterbody, where vegetation changes



from predominately terrestrial to aquatic, and along the bank of a watercourse where the annual high water has left a definite mark in the channel.

C. By deleting in paragraph 4.2.2., **Table of Uses**, the column headings "RESIDENCE A", "RESIDENCE B", and "RESIDENCE B-1" and substituting therefor new column headings "S-10, S-20, S-40", "A-40", and "A-80" respectively.

D. By deleting in paragraph 4.3.2.7. "Residence A" and substituting therefor "Single Family".

E. By deleting paragraphs 4.4.1., 4.4.1.1., 4.4.1.2., 4.4.1.3., 4.4.1.4., 4.4.1.5., 4.5.1., 4.5.1.1., 4.5.1.2., 4.5.1.3., 4.5.1.4. and 4.5.5. in their entirety.

F. By deleting in paragraph 5.1.2., **Table of Dimensional Controls**, "A-1", "A-2", "A-3", "R-B" and "B-1" in the stub headings and substituting therefor "S-10", "S-20", "S-40", "A-40", and "A-80" respectively.

G. By deleting in paragraph 5.2.2. "Residence A2" and substituting therefor "Single Family 20".

H. By deleting in paragraphs 5.2.5.1., 5.2.6.1., 5.2.7.1. and 6.1.2.6 "Residence B" and substituting therefor "Apartment 40".

I. By deleting in paragraphs 5.2.6.2., 5.2.7.2., 5.2.8.1. and 6.1.2.5. "Residence B-1" and substituting therefor "Apartment 80".

J. By deleting in paragraph 5.3.2.1. "Residence A-1", "Residence A-2" and "Residence A-3" and substituting therefor "Single Family 10", "Single Family 20" and "Single Family 40" respectively.

K. By adding the following as paragraph 7.1.1.1.:

7.1.1.1. Whenever an application is made for a building permit which the Building Inspector believes may be affected by an Overlay District boundary, the Inspector shall require the applicant to provide as part of such application a plan, certified by a registered land surveyor, of the lot on which such building is intended to be built showing the exact location of the district boundary. Such plan shall not be required where a permit is applied for solely for interior work.

108 voted in the affirmative  
18 voted in the negative  
2/3 vote required



ARTICLE 19. On motion of Maureen T. O'Brien it was voted that the Town amend the Zoning By-laws by deleting paragraph 6.3.1.2. and substituting therefor a new paragraph 6.3.1.2. as follows:

6.3.1.2. A nonconforming lot may be built upon for one or two family use in any district permitting such use provided, at the time of its recording or endorsement, whichever occurred sooner, it conformed to the then existing requirements; it has at least five thousand (5,000) square feet of area and fifty (50) feet of frontage; and it was not held in common ownership with any adjoining land subsequent to February 1, 1978.

126 voted in the affirmative  
0 voted in the negative

On motion of Frank A. Smith, Jr. it was voted to take Article 1 from the table.

ARTICLE 1. The following report was read by Charles J. Keller for the Planning Board.

**Planning Board Report  
Article 20**

Pursuant to Section 5, Chapter 40A., General Laws, a Public Hearing was held on this proposed Article on Thursday, November 9, 1978, at 7:30 P.M. in the Auditorium of the Community Center. Sixteen (16) persons were present at the hearing. There was no opposition.

The Article proposes an amendment to the Zoning Map to include all land at or below the eighty (80) foot contour within the block bounded by North Main Street, Pearl Street and Franklin Street be in the Wetlands Protection District. The intent is to apply restrictions to a low lying wet area which, until recently, was believed to have been controlled years ago.

In 1970 the Town adopted Flood Plain Zoning, and applied it to portions of the Town which were described in the By-law but not mapped. Subsequent unofficial maps inadvertently included the subject areas. These were checked in the Summer of 1978 when Article 18 on the Warrant for this Town Meeting was being prepared. At the time it was discovered that the subject areas did not fall within the description of the areas zoned in 1970. The present Article is designed to rectify this omission.

Evidence was presented at the hearing that the subject areas were consistent in nature with other sections of the Town which had already been so protected, that such protection was essential to retain the

existing drainage of adjacent homes and streets, and that such zoning had been recommended in the 1970 presentation to Town Meeting and then excluded inadvertently because of the wording of the motion. The Board was also advised of current developer interest and activity in the area which lends a degree of urgency to the issue.

We conclude, for the reasons cited above, that the subject areas are indeed appropriate for inclusion in the Wetlands Protection District and strongly recommend the adoption of the Article.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Charles J. Keller for the Planning Board.

### **Planning Board Report Article 20**

Pursuant to Section 5, Chapter 40A., General Laws, a Public Hearing was held on this proposed Article on Thursday, November 9, 1978, at 7:30 P.M. in the Auditorium of the Community Center. Sixteen (16) persons were present at the hearing. There was no opposition.

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Evidence was presented at the hearing that the subject areas were consistent in nature with other sections of the Town which had already been so protected, that such protection was essential to retain the existing drainage of adjacent homes and streets, and that such zoning had been recommended in the 1970 presentation to Town Meeting and then excluded inadvertently because of the wording of the motion. The Board was also advised of current developer interest and activity in the area which lends a degree of urgency to the issue.

We conclude, for the reasons cited above, that the subject areas are indeed appropriate for inclusion in the Wetlands Protection District and strongly recommend the adoption of the Article.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Charles J. Keller for the Planning Board:

**Planning Board Report  
Article 21**

Pursuant to Section 5, Chapter 40A, General Laws, a Public Hearing was held on the proposed Article on Thursday, November 9, 1978, at 8:30 P.M. in the Auditorium of the Community Center. Four persons attended the hearing.

The Article proposes an amendment to the Zoning Map relating wholly to the access drive of the Summit Towers apartment development off Summer Street. The proposed change would place the drive in the same zoning district as the remainder of the development. The proposal has been made, at least in part, because of the anomalous legal position that the present owner of the development finds himself in as the result of past actions of the Town.

The Zoning district in which Summit Towers is located does not extend out to any street from which access could be gained, the apartment district being surrounded by other districts which prohibit apartments. The Supreme Court has held in several cases that access to a use is part of the use. As applied to this development, the access to the prohibited apartment use should have been prohibited in the surrounding district in which the access drive crosses.

Evidence was presented at the hearing that the original developer of Summit Towers, aware of this problem, petitioned the Board of Appeals for relief in 1969. The Board responded that the problem "...requires no action. . .", and permits for construction were issued. The present owner consequently finds himself in possession of a development which the Town should not have allowed to be built, which cannot be expanded, but which also cannot be removed by the Town because the statute of limitations on enforcement of the By-law has run.

The Board was sufficiently concerned about the access problem and related traffic problems of this development to delay its decision on the Article until the ramifications of the change on the legal status of all access points could be investigated. We are now satisfied that no adverse result is likely and therefore recommend correction of the inequities



resulting from this unusual situation in the only manner remaining to the Town. - by adoption of the Article.

This report was accepted as a report of progress.

ARTICLE 1. The following report was read by Barry J. Mitchel, Chairman of the Police Station Building Committee.

A renovation and expansion project for the Pleasant Street Police Station was funded by a Federal grant of \$290,000, and supplemented by a Town Meeting appropriation of \$66,000 on March 6, 1978. The final contract award went to Petruccelli Construction Company of Lynn, Mass., in the amount of \$290,000.

Construction work has progressed steadily and on schedule since ground-breaking on April 11. As of October 31, the project was approximately 67.5 percent complete. The new addition is now enclosed and under roof, and work is progressing on the interior of the combined structures.

The project is expected to be substantially completed by January 17, 1979, in compliance with provisions of the Federal grant. The Committee is coordinating with the Police Chief and the Architect to assure a smooth transition to full occupancy of the new quarters when construction is finished.

**Respectfully submit,**

BARRY J. MITCHEL, Chairman  
DOUGLASS L. BARKER, Secretary  
JOHN B. MILLER  
ANTHONY L. RICKLEY  
RALPH J. SNYDER, JR.

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted to lay Article 1 on the table.

ARTICLE 20. On motion of Frank A. Smith, Jr. it was voted that the Town amend the Zoning By-Laws by amending the map entitled: "Reading Zoning Map" dated September 18, 1978, as amended, by including within the Wetlands Protection District the areas of land designated on the attached map entitled: "Amendment to the Wetlands Protection District, Article 20, Town Meeting, November 13, 1978", said areas of land being further described as all that land at and below the eighty (80) foot contour elevation (U.S.G.S. datum) in the area

bounded Westerly by North Main Street (Route 28), Northerly and Easterly by Pearl Street, and Southerly by Franklin Street.

126 voted in the affirmative  
0 voted in the negative

ARTICLE 21. On motion of Frank A. Smith, Jr. it was voted to amend the Zoning By-Laws and the Zoning Map of the Town to change that portion of the access road from Summer Avenue on Assessors' Plot 14, Lot 3, which is now located in Residence A-1 (S-10) Zone to Residence B-1 (APT 80) Zone, all as shown in orange and described "Proposed Addition to B-1 Zone" on a map entitled "Plan of Land in Reading, Mass. Scale 1" equals 40', August 24, 1973, Dana F. Perkins & Sons, Inc.", a copy of which is attached to this Motion, excluding, however, so much of the access road which has been changed from Residence A-1 (S-10) Zone to Residence B-1 (APT 80) Zone by vote of this Town Meeting under Article 18 of the Warrant.

126 voted in the affirmative  
0 voted in the negative

ARTICLE 22. Frank A. Smith, Jr. moved that the Town amend Article II, Section 1, Rule 12 of the Town By-Laws by adding the following sentence: "A motion to move the previous question shall require an 80% vote in the affirmative".

This motion did not pass.

On motion of Frank A. Smith, Jr. it was voted to take Article 1 from the table.

ARTICLE 1. Donald E. Trudeau presented a verbal report of the Finance Committee on the Capital Outlay Plan.

This report was accepted as a report of progress.

On motion of Frank A. Smith, Jr. it was voted to lay Article 1 on the table.

On motion of Frank A. Smith, Jr. it was voted to take Article 2 from the table.

ARTICLE 2. Donald E. Trudeau moved that the Town Meeting adopt Capital Outlay Plan B as described in the Report of Progress presented by the Finance Committee under ARTICLE 1 of this Town Meeting in accordance with Article 3, Section 11 of the Town's By-Laws.

This motion did not pass.

ARTICLE 2. Donald E. Trudeau moved that the Town Meeting adopt Capital Outlay Plan C as described in the Report of Progress presented by the Finance Committee under Article 1 of this Town Meeting in accordance with Article 3, Section 11 of the Town's By-Laws.

This motion did not pass.

ARTICLE 2. Donald E. Trudeau moved that the Town Meeting adopt Capital Outlay Plan A. as described in the Report of Progress presented by the Finance Committee under Article 1 of this Town Meeting in accordance with Article 3, Section 11 of the Town's By-Laws.

This motion did not pass.

ARTICLE 2. Paul T. Metcalf moved that the Moderator appoint a committee of eight Town Meeting members to consider, study and make recommendations on the use of the following:

The Town Hall, Library, Community Center, Lowell Street School, Prospect Street School, Depot, and any other building that may be made available to the Town for municipal or non-municipal usage and purposes during their existence.

Said study shall include the possibility of disposing of the Community Center, the Lowell Street School, the Prospect Street School, the Depot and other properties that may be made available for municipal or non-municipal use; including but not limited to a study of the school population reduction in the next ten years and any buildings that may be turned back to the Town or reduced in requirements for school usage so as to make a portion thereof available for school or other municipal purposes.

When considering the disposal of buildings the committee should look into the cost of demolition, the sale of land without the buildings, the sale of land with buildings intact, all to be considered at current market value with the proceeds to be returned to the Town.

Further, the committee shall have made available to it any previous studies, plans, estimates or other necessary information from which to gather aid in completing its study. Also, all Town boards shall cooperate with this committee with whatever required materials, etc. that may be helpful in the conclusions of the committee.

A report shall be made at the next Town Meeting and at future Town Meetings until an article is, or articles are, submitted to Town Meeting which the committee feels will solve the problems in the best



interests of the Town, including the possible requirements of zoning changes necessary to accomplish the same.

This motion did not pass.

ARTICLE 2. On motion of James R. Boucher it was voted that the By-Law Committee be, and hereby is, instructed to prepare an article, or articles, as required to change the date of the Subsequent Town Meeting from November to a convenient date in October, and that said article, or articles, be included in the warrant for the 1979 Annual Town Meeting.

ARTICLE 2. On motion of Barry J. Mitchel it was voted that the Board of Public Works be and hereby is instructed to prepare a report for presentation at the next Town Meeting, addressing the problems of theft and vandalism at the Public Works property on John Street, including but not limited to these items:

1. The cost to the Town during the year preceding said report, including an estimate of the cost of police investigations;
2. Town insurance coverage against theft and vandalism;
3. Existing security measures, possible security improvements, and estimated costs of same.

On motion of Frank A. Smith, Jr., it was voted that Article 2 be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted to take Article 1 from the table.

On motion of Frank A. Smith, Jr. it was voted that Article 1 be indefinitely postponed.

On motion of Frank A. Smith, Jr. it was voted that this meeting stand adjourned sine die at 10:55 P.M., November 30, 1978.

147 Town Meeting members were present.

A true copy. Attest:

LAWRENCE DREW  
Town Clerk

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